

Facilities Services Weekly

February 10, 2020

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

**THE BIG
ORANGE** Family
CAMPAIGN

February 10 to March 6

See the last page of this newsletter for more information about the campaign, our department team leads & available funds.

Helpful Hint from the Haberdasher, Jim Tolbert -

"What do I do with my old uniforms?"

First of all, you really don't have any "old uniforms" until you have received ALL of your new uniforms AND they are ALL correct.

Steps For Disposal:

1. DO NOT LEAVE UNIFORM'S AT JIM TOLBERT'S DESK.
2. Collect the uniforms in a few bags (please sort the FR type from non-FR). Re-read step 1.
3. Call Jim at 4-2347 or 919-3509 when you are ready to drop them off. Re-read step 1.
4. I will then meet you at the side door to the vacant FSC building (the door that faces the main loading dock area) and we will store them in there until surplus picks them up.

Luggage Donations Accepted Through February 28th!

If you're spring cleaning and looking to get rid of some extra luggage, please consider cleaning it up and bringing it in to be donated to a local foster care agency!

If you have luggage that you'd like to donate, you can drop it off with Veronica or Sam. Donations will be delivered directly to DCS.

2020 TNAPPA Conference

This year's TNAPPA conference, hosted by Austin Peay State University, is now open for attendee registration. The conference will be held May 18 & 19 in Clarksville, TN. For more information, please visit <https://tiny.utk.edu/TNAPPA> or <https://tiny.utk.edu/APTNAPPA>.

ADMINISTRATION

Special Projects:

- "Challenge is nothing more than a seed of opportunity."

FACILITIES OPERATIONS

Building Services:

- At Communications and Student Services, we scrubbed the floors throughout the building.

FS OPERATIONS CONTINUED ON PAGE 2

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FS OPERATIONS CONTINUED:

- At the Law College, we have scrubbed floors.
- At the Bailey Education, we cleaned up water after the flood.
- At Andy Holt Tower, we swept the stairwells.
- At Morgan Hall, we cleaned the terrazzo floors on the second and third floor and cleaned the carpet in 237C.
- At Ellington Plant Science, we scrubbed the tile in the Hollingsworth Arena.
- We treated with the Clorox 360 machine at JIAM and the Kingston Pike building.
- At JARTU, we cleaned the concrete in the hallway.
- At the Facilities Services Complex, we cleaned the concrete floors in the warehouse.
- At Min Kao, we cleaned the carpet on the first floor.
- At Austin Peay, cleaned the carpet in rooms 215D, 203 and 301I.
- At Nielsen Physics, we cleaned the carpet in rooms 108 and 203.
- At Hesler Biology, we stripped and waxed the floors in room 106.
- At Dabney-Buehler Hall, we stripped, scrubbed and waxed the floors.
- At Burchfiel Geography, we burnished the first and fourth floor.
- At Walters Academic, we cleaned the carpet in multiple rooms.

Lock & Key Services:

- Haslam Business – Change combination codes.
- Strong Hall – Check locks.
- JIAM – Install new lock and key.
- Ferris Hall - Replace combination lock.
- College of Nursing – Rekey lock.
- Dabney-Buehler – Repair/replace key pad lock.
- Austin Peay – Cabinet needs keys/lock.
- Thompson Boling Arena – Install exit hardware.
- University Housing – Many recores & repairs.

Sanitation Safety:

- Worked on monthly building interior PMs.
- Worked on bi-annual building exterior PMs.
- Completed on-demand Pest Control work requests.

UT Office of Sustainability/Recycling:

Recycling Totals for February 3 to February 9 :

- Bottles/Cans: 4,780 lbs.
- Paper: 7,220 lbs.
- Cardboard: 13,280 lbs.
- Glass: 0 lbs.
- Manure: 0 lbs.
- Compost: 0 lbs.
- Total: 25,280 lbs./12.64 tons

Recycling Totals for Fiscal Year 2020:

- Bottles/Cans: 235,280 lbs./117.63 tons
- Paper: 212,420 lbs./106.21 tons
- Cardboard: 374,060 lbs./187.03 tons
- Manure: 297,000 lbs./148.50 tons
- Compost: 281,751 lbs./700.26 tons
- Total: 1,400,511 lbs./1,259.64 tons

ZONE MAINTENANCE

Zone 1:

- Staying caught up on work orders.
- Drying out after the rain and getting Eskola here to fix new issues.
- Working on getting new PVI's for some of the older residence halls.

Zone 2:

- We are answering calls, unlocking doors and working on PMs.

Zone 4:

- Repairing the rotary oven in Presidential Court.
- Continuing drain treatment in all dining halls.
- Repairing mobile equipment for basketball games in all dining halls.
- Cleaning air vents in all dining halls.
- PMs on all air handlers in all dining halls.
- Closing out existing work orders in all dining halls.
- Repair conveyor toaster in Student Union Phase II.
- Repairing oven in Volunteer Hall.
- Repairing oven at Hodges Library.
- Replacing broken pavers at Presidential Court.

ZONE MAINTENANCE CONTINUED ON PAGE 3

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ZONE MAINTENANCE CONTINUED:

Zone 5:

- In Zone 5, we are starting to put the stadium back together in preparation for the upcoming Orange and White Game. We are also working in the east and west skyboxes for different events.
- At Sherri Parker Lee Softball Stadium and Lindsey Nelson Baseball Stadium, we are working on lights and restrooms to get ready for upcoming seasons. At Lindsey Nelson Stadium, we are converting lights over to LED.
- At the Football Complex, we are working on the pools, adjusting chemicals and conducting general maintenance for visitors and recruits.
- At Allan Jones Aquatic Center, we are working and repairing items for the swim meets that have been going on.
- Throughout the zone, we are conducting general maintenance.

Zone 6:

- We are maintaining environmental equipment, addressing work order issues and conducting generator logging.
- We compiled information for the weekly newsletter.
- At Dabney- Buehler, we are conducting roof repairs and staging filters for the replacement project.
- At Hesler Biology, we have been working on coordinating the contractor proposal for the roof repairs.
- At Mossman, we are evaluating leaks, conducting equipment inventory and coordinating the roof repair proposal. We are staging filters for the replacement project.
- The LED lighting project continues.

Zone 7:

- At AMB, we have conducted general maintenance, greased all motor bearings and pumps, changed two lights in the cloud, repaired a flush valve, inspected for leaks, inspected roof drains, changed filters in air handlers 10 and 11 and inspected belts and pulleys.
- At SERF, we changed HEF belts and AHU filters, greased bearings, replaced ballasts, laid floor tiles, assisted the zone, moved hydrogen tanks, replaced bulbs, conducted a fume hood flow diagnosis, assisted the plumbing shop, reset breakers, cleaned, replaced sink sensor batteries and conducted general maintenance.

- At Ferris Hall, we are conducting daily and weekly walk throughs, repairing lights in the fifth floor hallway and servicing AHUs.
- At Perkins Hall, we are conducting daily and weekly walk throughs, repairing lights in room 304 and replacing steam cutoff valves.
- At Tickle Engineering, we have replaced lights, repaired roof leaks and conducted general maintenance.
- At Nuclear Engineering, we are conducting daily walk through checks.
- We repaired a faucet at Dougherty and moved tanks.
- At Min Kao, we are changing ceiling tiles, working on restrooms, working on lights and helping move office supplies.
- At Jessie Harris, we unstopped a sink drain, conducted a mold check, rebuilt the toilet flush valve, swept the rain water in the basement and replaced a window crank.
- At Senter Hall, we looked for a leak on the roof and conducted a mold check.
- At Fibers & Composites, we unstopped a mop sink and conducted a mold check.

Zone 8:

- We will be assisting Tremco and Rackley with access at various buildings with leaks after all of the recent wet weather.
- We will continue to answer calls and serve our customers in a timely manner and with great attention.
- At Plant Biotech and CRC, progress continues to be made on our LED lighting upgrades.
- One-Call will be assisting with Archibus maintenance requests and responding to calls after hours.

Zone 9:

- Sororities and Fraternities will be a high priority as we transition back to colder weather.
- Our LED lighting upgrade projects continue at White Avenue and Middlebrook Pike.
- We will continue to work on all of our PM requests for the month of February.

COMM & INFO BEGINS ON PAGE 4

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COMMUNICATIONS & INFO SERVICES

Communications & Public Relations:

- The Facilities Services website has been updated to reflect the recent FS 2.0 organizational changes to the department. Please check out the new look and content. If you see information for your unit that you feel should be updated, please contact Tim Baker (baker41@utk.edu).
- You can find the most recent issue of The Facilitator by visiting: <https://fs.utk.edu/facilitator>.
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.
- Help us nominate our next Facilities Services Employee of the Month at tiny.utk.edu/fseom.
- Help us to nominate our next Facilities Services Exceptional Team at tiny.utk.edu/exceptional.

Employee Training & Development:

Upcoming Training:

- We will provide the final Performance Review Training session, tomorrow, February 11 at 8:30a in the FSC Computer Lab.
- We are organizing CPR/AED; First Aid; and Stop the Bleed training courses. EHS will be providing the training on CPR/AED and First Aid and we will be bringing the group from UTMC back to do their excellent Stop the Bleed training. Please let Rebecca Alcorn (ralcorn@utk.edu) know who from your team is interested in attending any or all of these sessions.
- Your 2020 OSHA Training can be accessed at any time at <https://tennessee.csod.com/samldefault.aspx>. Sign in with your NetID and password. Then, click on "Your Transcript" and "Launch" to load the training. Remember that this training is available throughout the year and can be completed at any time. Please contact the Training Unit with any questions you may have.
- If you complete a LinkedIn Learning Course, please send your completion certificate to fstraining@utk.edu to ensure that you receive credit for the training completed. As always, you can check your K@TE Training transcript to see any training you have completed.

IT Support and Maintenance:

- New printer installations at Admin Services.
- Completed training.

- NetReg maintenance and updates.
- Device classifications.
- Time clock troubleshooting.
- Software installations.
- Adobe purchases.
- Laptop setup and installation.
- New conference room setup.
- Audio-video assistance.

UTILITIES SERVICES

Air Conditioning Services:

- Completed installation of two mini splits in room 428 at Jessie Harris.
- Installed new controller on freezer in Dunkin Donuts at Vol Hall.
- Installed new water coil in unit at Goodfriend Tennis Center.
- Completed installation of new fan coil unit in room 105 at Communications.
- Repaired overhead coil at Morgan Hall.
- Continuing PMs of equipment for Campus compressed air.
- Leak checking number two Trane chiller at Walters Academic.
- Replaced oil sump heating element on number two Trane Chiller at Humanities.
- Replaced motor on heating water pump at Student Aquatic.
- Repaired A/C unit serving team locker room at the Boathouse.
- Completed repairs to taco heating water pump at SERF.
- Repaired No. 1 McQuay chiller at the Conference Center.
- Installed new AHU at Bailey.
- Continued troubleshooting a short in the BAS at Walters Life Science.
- Installing new temperature controls for the Vivarium at Mossman.
- Wired and programmed the bathroom exhaust fans to the BAS at Thornton.
- Assisted the Building Commissioning Team in troubleshooting the issues in the connector areas between first and second phases at the Student Union.

UTILITIES CONTINUED ON PAGE 5

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- Repaired AHU controls at Silverstein Luper Building.
- Assisted with indoor pool level issues at Student Aquatic Center.
- ATS Repair work at Hesler.
- Exhaust fans at Nuclear Engineering Building.
- Ground fault troubleshooting on main electrical service at TRECS.

Electrical Services:

Security/Fire Alarm:

- Security group installed new readers at Student Union.
- Security group responded to trouble calls on campus.
- Fire Alarm group disabled fire alarms at the Vet School and Anderson Training.
- Fire Alarm assisted MASCO with daily pump test.
- Fire Alarm installed duct detectors at the Bailey Building.
- Fire Alarm restored the Won Doors and trouble shot an outside light issue at Hess Hall.
- Security and Fire Alarm worked fire watch at TBA events.
- Security and Fire Alarm changed batteries at North Carrick Hall.
- Security and Fire Alarm replaced fire alarm speaker at Orange Hall.

High Voltage:

- With grounds crew assistance, pipe was turned up in boxes for new lighting on Pat Head Summit project.
- Night shift checked lights and responded to fire alarm calls.
- Night shift responded to a fallen tree that took out the overhead power lines on Caledonia that was for 2110 Terrace. KUB had removed the triplex from their pole top transformer. Day shift checked for power then removed damaged parts. Horticulture crews cut up the tree, cut out the area for the triplex and phone lines, and cleaned the area. Then electrical installed new meter base with riser and weather head. Made all wire up and reattached. KUB then attached the triplex to their pole top transformer and made it hot. Electrical turned the main and tested.
- Performed yearly K@TE OSHA training.
- Worked daily 1-800 markings.
- Started pumping electrical manhole vaults.
- Worked in manhole #50I fire wrapping new cables.

Secondary Electrical:

- Performed lighting survey at Thompson-Boling Arena.
- Condensate Pump support at SERF.
- UPS Repairs support at Min Kao.
- UPS Repairs support at Haslam.

- Add Electrical equipment test area at FSC Plumbing shop.
- Landscape trailer security lights at Steam Plant Hill.

Plumbing Services:

- Work on storm drainage at Hodges Library.
- Clear drain in machine room at Massey Hall.
- Repair water leak in locker room at Anderson Training Center.
- Emergency leak repair and clear drain lines at PCB.
- Install new mixing valve at Mossman.
- Cap off lines in lab at Walters Life.
- Work on hot water at Reese, Carrick and Hess Halls.
- Rework drain for sink in kitchen at Thompson-Boling Arena.

Steam Plant:

- Installed new heater on first level of Steam Plant.
- Continued to work on phase 2 of blow down line replacement.
- Made repairs to overhead hoist.
- Checked that all equipment was operating smoothly.
- Worked on conductivity probe #3 boiler.
- Worked on camera power.
- Worked on monthly report.

CONSTRUCTION SERVICES

- Anderson Training Center: New flooring, paint, and utilities for new tubs.
- Andy Holt Tower: Replace tile floor in P2 elevator lobby; Paint 4th floor lobby; Paint 609, 611, 622; Add receptacle to 604.
- Art & Architecture: Modify office 229; New counter tops in 1st floor restroom; Repair pedestrian bridge; Repair carpet in 224.
- Ayers Hall: Water bottle filling station.
- Bailey Education: Signage for the fifth floor.
- Biosystems Lab Building: Renovate classrooms 199A and 199B.

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- Burchfiel Geography: Remove sink and cabinets, patch surfaces 305; Add receptacle for monitor 406.
- Boathouse: Remove bridge.
- Brenda Lawson: Electrical engineering for broadcasting equipment Goo3.
- Campus: Window replacements - Perkins Hall; Eyewash replacements in several labs; Security locking for classrooms; Install license plate cameras; Repair damages from auto accident near Art and Architecture Building; LED lighting upgrades to outside lights; Replace university seals.
- Clarence Brown Theatre: Provide emergency locking for assembly spaces.
- Claxton Education: Paint 231.
- Communications: ADA opener on door near Dean's office; Paint 107J and 107S; Signage for 91 and 107; Add receptacles to 53; Paint 421.
- Conference Center Building: Paint and carpet in 2nd floor suites 209, 215, 224, 230, 231; Replace designs in carpet on 4th floor; Patch and paint 311F; Communication Room ground bars, lighting, emergency power circuits, door access control; Water bottle filling station.
- Dabney Buehler: Repair acid drains; Renovate lab 674 (casework, utilities and floor); Add receptacle in 341; Receptacle for refrigerator 353; Paint, clean floors and receptacle 302 and 304.
- Dougherty Engineering: Paint 210; Carpet and paint 208 and 508; Renovate 420 for breakroom.
- Dunford Hall: Replace door 2423; New shades on 2nd floor; Panic button for 2423 and 1st floor; Paint and carpet cleaning 2330 and 2331; Paint and carpet 4th floor corridor; Paint and carpet 2429; Paint and carpet 2331, 2332, 2333, 2424, 2425 and other misc. work.
- Early Learning Center: Remove tire mulch from playground (Lake Ave.); Additions to playgrounds at White and Lake Avenues; Repairs around amphitheater (Lake Ave.).
- Fab Lab (Jewel Building): Replace glass with frosted glass and security film in store front; Install exterior lighting and camera inside.
- Food Science Building: Electric work 306; Paint orange in 4 areas.
- Goodfriend Tennis: Pour pad for bike racks.
- Greve Hall: Paint 240, 241, 242; Box in column and paint 612, 613, 633; Hanging rods for G006A.
- Haslam Business: Divide 329 and 330 into 3 offices; Paint main corridor on 6th floor.
- Hodges Library: Patch and paint 297C, 299C, 299E, 309; Install window in door 235B; Install cyclorama, curtain system and additional electric in room 170.
- Hoskins Library: Access controls 200; Paint and carpet for 110C.
- HPER: Paint 376.
- Jessie Harris: Paint 102B, 102C, 102D, 102D1, 102E; Paint and blinds 332.
- JIAM: Electrical modifications for 135 and 150; Replace helium recovery system; Connect vacuum pump to exhaust and add nitrogen to fume hoods; Mechanical analysis to determine capacities to add more fume hoods; Electric work and chilled water G026.
- Lindsey Nelson Stadium: Corrections for SFMO.
- McClung Museum: Replace doors 6, 7, stairwell.
- McClung Tower: Carpet 917 and 920; LVT in 1115; Paint and carpet 606A, 704, 709.
- McCord Hall: Remove tile flooring in 110, 110A, 111, 111A, 112A and 113-Polish floors; remove wall separating 110 and 110A; Paint 110, 111, 112A and 113; Roller shades for 110, 111, 111A, 112A and 113.
- Melrose Hall: Renovations to rooms on 1st floor E and F; Plaster repair and paint G-411.
- Morgan Hall: Renovations per POCA; Paint and carpet 302I and 314B; Renovate suite 103; corridor painting; Carpet, paint, wall repairs 325.
- Mossman Building: Electronic door lock override switches.
- Nielsen Physics: Tuck point parapet wall; Replace spline ceilings on 6th floor.
- Nursing Building: Paint 237 and 329.
- Perkins Hall: Renovate 122 and 124; Add hanging and wall receptacles for new benches B058; Replace card access with standard locking 324.
- Plant Biotech: Paint 111; Electric circuit for freezer.
- Presidential Court: Paint 3rd floor kitchen; Paint 113 above package lockers.
- Sigma Chi Fraternity: Install sink, toilet and fire alarm device.
- SMC: Carpet and paint 607, 617, 618; Paint and electric 436; Paint 301 and 330; Paint and carpet 209, 211, 217; Power and data raceway for monitor 237 and 249; Paint

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- 329; Foam insulation for sound proofing 2nd floor; Receptacle for monitor 211; Repair pedestrian Bridge.
- SERF: Snorkel 320; Receptacle and cooling water for growth chamber 335; New receptacle 503; Renovate 510 and 512A; Renovate 217 and 218; 30-amp electric circuit 538; Cabinetry and connections for new lab 506; Paint and carpet 601 and 602.
- Sherri Parker Stadium: Corrections for SFMO; Redo concrete ramp; Replace door and frame to maintenance shop.
- Stokely Hall: Furnish and install hose reel near Fresh Market.
- Strong Hall: Replace door lock switches; Add 2 compartment sink 109; Add door access control to classrooms.
- Student Services; Signage for 209; Correct electrical issues in Suite 111.
- Student Union: Signs for various areas; Emergency locking.
- Taylor Law: replace sound panels 237; Restroom sign 42A.
- Thompson-Boling Arena: Corrections to fire doors; New vanity in head coach's bathroom; Add capability to broadcast through fire alarm system; Replace floor tile near drink machine; Voice messaging through fire alarm system.
- Tom Black Track: Add water line at main gate; Raise drain to ground level.
- TREC: Renovate studio 8/10; Add door to 204; Replace carpet with artificial turf 222; Replace door 008A; Remove aluminum from ceiling 001.
- Tyson Alumni House: Paint 110.
- UT Drive Building A: Add receptacles room 100.
- UT Drive Building (Old FS Bldg.): Renovate for Engineering.
- Vet Med Center: Replace fire doors.
- Vol Hall: Replace brick at patio.
- 1610 University Ave.: Make office in 211; Receptacle and data for new desk location; Build recess in wall for Smart TV.

FACILITIES SERVICES Employee Comment Box Locations:

- Facilities Services Complex Break Room
- Facilities Services Shop Area
- Steam Plant (near time clock)
- Neyland Biology Annex near room 128
- Ellington Plant Science room 4
- SERF outside of room 426
- Former Sanitation Safety (Pest Control) Area at Facilities Services Volunteer Blvd. Location
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.



To suggest an additional box location, or for more information, please contact Sam Ledford at sjones80@utk.edu.

Join Facilities Services on Social Media



@utkfacserv



@utfacilities



@UTFacilitiesServices



This year's Big Orange Family Campaign will run from February 10 to March 6.

The campaign will push to enhance a culture of philanthropy and family among faculty and staff through increasing participation as donors. As staff there is a solid history of giving back in many ways, including financial support. The university's collective support is essential to show corporations, foundations and individuals that faculty and staff believe in the mission and vision of this university. Gifts and pledges will make a strong statement to the region and our alumni that the university is worthy of support.

If you have made a gift to any fund at UT since July 1, 2019, THANK YOU! You have already participated in the Big Orange Family Campaign and will receive a special thank you postcard through campus mail.

If you have not contributed, a team leader for your unit will be coming by to talk to you about the Big Orange Family Campaign in the coming weeks. You can also give online or change your payroll deduction anytime at giving.utk.edu/family.

Facilities Services Team Leaders

Campus Executive Committee: Rebecca Alcorn & Sam Ledford

Arena, Building Services Custodial Athletics: Sandra Britt

Plumbing Services: Chip Pennoyer

Electrical Services: Edward Jeter

Lock & Key Services: Ed McDaniel

Construction Services: Rick Gometz

Administrative & Support Services: Dean Wessels

Steam Plant: Frank Wyrick

Air Conditioning Services: Wally Beets

Zone Maintenance Section A: Mark Wagner

Zone Maintenance Section B: Mark Wagner

Landscape Services, Sanitation Safety, Rapid Response Team: Jason Cottrell

Building Services: Gordon Nelson

Exempt Staff: Dan Smith

Facilities Services Specific Funds

Our department has four funds that you can give to through this campaign:

The Facilities Services Student Assistant Scholarship Fund (FACIL_05) - The newly formed Facilities Services Student Assistant Scholarship Fund benefits current student assistants working within our department. The fund is meant to provide a scholarship opportunity for students who are receiving real world experience at Facilities Services in their chosen field of study. The second scholarship will be awarded for the 2019-2020 academic year.

The Chuck Thompson Outstanding Employee Award (THOMP_C05) - Mr. and Mrs. Richard C. Thompson, son and daughter-in-law of a former Assistant Director of the Facilities Services Department, have established a \$15,000 endowment with the University. The income from this endowment will be used to make two (2) annual cash incentive awards for non-exempt employees of the Facilities Services Department in the name of Charles F. (Chuck) Thompson.

The Bob Evans Memorial Scholarship Fund (EVANS_B02) - This scholarship is open to candidates who are children, grandchildren, step-children or step-grandchildren of individuals who are currently employed or retired from the UT Knoxville Facilities Services Department.

The John Parker Scholarship Endowment (PARKER_J) - Mrs. Martha Parker has established the John C. Parker, Sr. Memorial Scholarship Endowment in memory of Mr. Parker. The scholarship is given to a student who is a legal dependent of a Facilities Services employee (current, retired, or deceased).

You can designate your donation to one of these funds by writing the fund's name on your donation card or by entering the fund's name online at the payroll deduction website. Please remember that if you do not specify a fund with your donation card then your gift will go to a general UT fund.

If you have any questions about the campaign please contact Sam Ledford at 297-3027 or sjones80@utk.edu. More information can also be found at the Big Orange Family Campaign website at giving.utk.edu/family.