

Facilities Services Weekly

March 9, 2020

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

2020 TNAPPA Conference - Early Bird Pricing Until April 3!

This year's TNAPPA conference, hosted by Austin Peay State University, is now open for attendee registration! The conference will be held May 18 & 19 in Clarksville, TN. Early bird pricing is available now through April 3. For more information, please visit <http://tnappa.appa.org/>. To register for the conference, please contact Rebecca Alcorn at ralcorn@utk.edu.

Helps and Hints from the Haberdasher -

Leaving UT? I want to wish you well on your future endeavors. That being said, I'm sure you want to know what to do with your uniforms. This is important because their cost can be deducted from your final paycheck if not returned. The good news is, the process is super easy. Just place your uniforms in a bag (remove the hangers first) with a yellow tag that says "No Longer Needed" and place the bag in one of the return bins. Tell your supervisor if you have any pieces out to be mended or cleaned and that's it! - Jim Tolbert

FACILITIES OPERATIONS

Building Services:

- Throughout campus, we have disinfected buildings with the Clorox T360 machines.
- At Andy Holt Tower, we waxed floors and scrubbed under hand dryers and partitions in the bathrooms.
- We scrubbed and buffed the floors in the Law College.
- At UT Culinary, Brehm Animal Science and the Kingston Pike Building, we cleaned the tile and brick.
- At Austin Peay, Nielsen Physics, Hesler Biology, Dabney-Buehler, SERF and Nuclear Engineering we cleaned the carpet.
- At Burchfiel and Walters Academic, we burnished the floors.

Lock & Key Services:

- Haslam Business – Repair locks.
- Bailey Education – Repair lock in mechanical room.
- JIAM – Repair lock.
- Music Center – Repair lock.
- UT Drive Building A – Replace core.
- Greve Hall – Re-key locks.
- Walters Academic – Repair locks.
- Conference Center – File cabinet/storage bins locks.
- Sigma Kappa – Repair locks.

- Strong Hall – Install combination locks.
- University Housing – Many re-cores and repairs.

Sanitation Safety:

- Worked on monthly building interior PMs.
- Worked on bi-annual building exterior PMs.
- Completed on-demand Pest Control work requests.

UT Office of Sustainability/Recycling:

Recycling Totals for March 2 to March 8:

- Bottles/Cans: 8,100 lbs.
- Paper: 6,620 lbs.
- Cardboard: 12,020 lbs.
- Manure: 17,000 lbs.
- Food: 17,970.33 lbs.
- Total: 61,710 lbs./30.86 tons
- Pallets: 425

Recycling Totals for Fiscal Year 2020:

- Bottles/Cans: 264,780 lbs./132.39 tons
- Paper: 241,320 lbs./120.66 tons
- Cardboard: 460,840 lbs./230.42 tons
- Manure Compost: 496,000 lbs./248.00 tons
- Food Compost: 414,245 lbs./207.12 tons
- Total: 1,877,185 lbs./938.59 tons

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FS WEEKLY CONTINUED:

ZONE MAINTENANCE

Zone 1:

- We are staying caught up on work orders.
- Eskola has started the first roofing repairs on the residence halls.
- We will be changing room filters during spring break (3/16 - 3/20) in the residence halls.

Zone 2:

- We are answering calls, unlocking doors and working on PMs.
- ZM Specialties helped fix fan coil units in Communications that the A/C shop was unable to repair.
- We are working on replacing broken ceramic tiles at Student Health.
- We are replacing ceiling tiles that were stained due to all of the rain.

Zone 4:

- We are installing stands with casters on non-mobile equipment at PCB.
- At Stokely Hall, we are replacing wiring on a steam well.
- At the Student Union, we are repairing water leaks.
- We are replacing cooler shelving as needed in all dining halls.
- We are checking roof areas in all dining halls.
- At Thompson-Boling Arena, we are repairing the dish machine.
- We are disconnecting unused equipment for removal at the Student Union.
- At Hodges Library, we are repairing a coffee maker.
- We are repairing ovens in all dining halls.

Zone 6:

- We are maintaining environmental equipment, addressing work order issues and working on generator logging.
- We compiled information for weekly newsletter.
- We are working on the Hesler, Dabney, Nielsen and Mossman roof repair coordinate contractor proposal.
- We are working on the Mossman equipment inventory and filter replacement.

- At Dabney-Buehler, we are working on staging filters for replacement project.
- We are continuing the LED lighting project.
- We are continuing air pressure checks in the Vivarium.
- Working on blow chill water strainers in the Penthouse.
- Taking critical freezer register inventory on the fourth and fifth floors.
- We repaired the faucet in room 321.
- We repaired a water leak in 351F and 343D.
- We repaired coil connection leaks in 343F, 351C and 351D
- We are continuing air pressure checks in the Mossman Vivarium.

Zone 7:

- At Alumni Memorial, we replaced five lights on stage, lights in room 204 and four lights in the cloud,. We reinstalled ceiling tiles that were knocked out randomly throughout building. We have conducted general maintenance, worked on PMs, tightened up toilet seats, setup for shows and broke down three shows.
- At Tickle Engineering, we are conducting general maintenance, making filter changes in all units and replacing lights throughout the building.
- At Min Kao, we are working on leaks, changing ceiling tiles, working on the handicap door and working on lights.
- At Ferris Hall, we conducted daily and weekly walkthroughs and serviced fan coil units.
- At Perkins Hall, we conducted daily and weekly walkthroughs, repaired sink faucets in the restrooms, repaired the door on room 123 and repaired the front entrance door.
- At SERF, we are putting together an equipment inventory list for Alumni, fixing floor tiles, finding leaks, assisting the zone (light duty) and conducting general maintenance.
- At Nuclear Engineering, we conducted mold checks, replaced filters and belts and changed ballasts.

Zone 8:

- In zone 8 we are continuing the LED lighting upgrades in CRC Material Science, Plant Biotechnology, South Greenhouse and Kingston building. The building and equipment checks will be carried out on a daily basis

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ZONE MAINTENANCE CONTINUED:

with all repairs preformed as needed. The maintenance team on the Ag Campus will provide the highest quality of service possible to satisfy our customer's needs.

- Our daily and monthly Archibus work requests will be an area of our focus this coming week.
- We will start watching our filters more closely as our spring pollination season begins.
- One-Call will always be ready to answer calls on our 24/7 phone lines.

Zone 9:

- Greg and his team will be performing some of the quarterly building equipment inspections.
- Greg is assisting the boiler inspector with yearly inspections on pressure vessels. The rest of the team are preforming preventive maintenance for sororities and fraternities and some of UT's outlying properties. They will also provide the highest quality of service to all their customers.
- Middlebrook Pike is currently undergoing an LED lighting upgrade.
- We will continue to focus on our Archibus monthly work requests.

COMMUNICATIONS & INFO SERVICES

Communications & Public Relations:

- UT Knoxville has many TRULY incredible employees who don't often get the praise they deserve, both within Facilities Services and outside of the department. We want to change that, but we need your help to do it. We'd LOVE to see your photos and videos of others around you who are working hard to make UT better every single day. If you see someone going above and beyond the call of duty or want to give a shout out to a fellow employee who works hard with little recognition, share it publicly on social media with the hashtag #NoteworthyUT. When we see it, we will share it from our Facilities Services pages so others can see what a great group of people we have here on campus. You can also send any shout outs directly to me, Sam Ledford, at sjones80@utk.edu or text them to me at 865-297-3027. Don't have social media or a smart phone? Drop your noteworthy praises in a comment box, and we'll post them to social media for you! This "Praise"

can be for other employees in your unit, supervisors outside your unit, UT employees in other departments, the Chancellor or anyone in between. Because our people are on campus every single day interacting with students, staff and faculty, we have the ability to impact our campus for the greater good by shining a little light on the faces behind the facilities. Our hope is that this hashtag and the sharing of these praises will encourage our team and those around us to engage with each other and understand how we all work together to support the University. Can't wait to see your photos and videos, and we are excited to share your stories.

- The Facilities Services website has been updated to reflect the recent FS 2.0 organizational changes to the department. Please check out the new look and content. If you see information for your unit that you feel should be updated, please contact Tim Baker (tbaker41@utk.edu).
- You can find the most recent issue of The Facilitator by visiting: <https://fs.utk.edu/facilitator>.
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.
- Help us nominate our next Facilities Services Employee of the Month at tiny.utk.edu/fseom.
- Help us to nominate our next Facilities Services Exceptional Team at tiny.utk.edu/exceptional.

Employee Training & Development:

Upcoming Training:

- Make-up Emergency Management training sessions will be held this week on 3/10 at 8:30a, 3/11 at 3p and 3/12 at 8:30a. If you were unable to attend a session in January, please be sure to attend this week as this is required training.
- On Thursday, March 12, Becky Walker from Shared Services will be in FSC 101 at 11a to conduct a training session on the travel process. Please note that the time for this training has changed. If you or anyone on your team doesn't frequently travel for work, this would be a good session to attend.
- We will host the APPA Supervisor's Toolkit March 23 - 27 at the Facilities Services Complex in FSC 101/102. Please contact Rebecca Alcorn at ralcorn@utk.edu with any questions you may have.
- Stop the Bleed Training dates have been scheduled for

COMM & INFO CONTINUED ON PAGE 4

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COMM & INFO CONTINUED:

April 7 at 4p, April 15 at 9a and 2:30p and April 21 at 9a. If you have indicated that you are interested in attending this training, an email from Rebecca Alcorn concerning next steps will be arriving in your inbox soon.

- We will be hosting Confined Space Training this week at 8:30a and 1:30p in FSC 101 for Construction, Utilities and Zone Maintenance employees.

Training News:

- Your 2020 OSHA Training can be accessed at any time at <https://tennessee.csod.com/samldefault.aspx>. Sign in with your NetID and password. Then, click on "Your Transcript" and "Launch" to load the training. Remember that this training is available throughout the year and can be completed at any time. Please contact the Training Unit with any questions you may have.

IT Support and Maintenance:

- Provided EOC assistance.
- New laptop setup.
- New desktop setups and installations.
- Security camera research.
- Training.
- Accounts payable assistance.
- Network device registrations.

UTILITIES SERVICES

Air Conditioning Services:

- Replaced pool valve actuator for indoor pool at Student Aquatic Center.
- Adjusted fume hood controls for lab 620F at Mossman.
- Replaced VFD for hot water pump 2 at JARTU.
- Replaced two pump VFDs at Dabney chiller house.
- Replaced bad computer cards and programmed new ones that control lab control valves at Hesler Biology.
- Repaired controls for AHU 2 at Carrick Hall.
- Continued installation of minisplits for comfort cooling at Gate 21 VolShop.
- Installed new compressor for growth chambers at Hesler Biology.
- Installed new pump on compressor for building controls at the Conference Center.
- Repaired leaking steam coil at Dunford Hall.
- Continued work on PTAC units on Campus.

- Removed motor on chiller for servicing at Strong Hall.

Electrical Services:

Security/Fire Alarm:

- Security group installed card readers at the Student Health Center, Haslam Music, UT Visitor's Center, Temple Hall, South and East Stadium, and McClung Museum.
- Security group responded to campus security calls.
- Fire Alarm group disabled fire alarms for the contractors at the Vet School.
- Fire Alarm assisted MASCO with tests on campus.
- Fire Alarm repaired door holders at Greve Hall.
- Fire Alarm replaced batteries at Stokely Hall.
- Fire Alarm assisted Simplex at Laurel Hall with fire alarm issues.
- Fire Alarm assisted MASCO with a broken sprinkler head in the construction area at UT Conference Center.
- Fire Alarm assisted with fire watch at Thompson-Boling Arena.
- Fire Alarm hooked up new flow switch at SMC.
- Fire Alarm replaced batteries on a Won door at Hess Hall.
- Responded to alarms on campus.

High Voltage:

- Assisted A/C shop in removing a motor off the chiller at Strong Hall.
- Started removing temporary lights outside the temporary showers and bathroom from the locker room remodel. Also, we removed all temporary power to the same location back to the shed.
- Assisted A/C shop with lifting motor at Hesler Biology.
- Changed out the wiring hook up inside t-base and finished up all pole installation at Pat Head Summitt Rd. Now working with KUB for removal of their poles and overhead wires in the area.
- Pumped electrical manhole vaults.
- Watched over potholing at Neyland Stadium.
- Night shift worked on lighting and answering fire alarm calls.
- Turned on Neyland Stadium field lights Saturday for special event.

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Plumbing Services:

- Isolated water leak at Tom Black Track.
- Connected ice machine at the Conference Center.
- Removed old dryers and hooked up new dryers at Kappa Alpha.
- Repaired iron pipe leak at Communications.
- Re-piped water and drains at Thackston House.
- Repaired major water main break at Ferris Hall.
- Installed water meter at golf facility.
- Repaired water leak at Presidential Court bakery.
- Rerouted drains for soda machines at baseball concessions.
- Installed two bottle fillers at the Conference Center.
- Boathouse: Remove bridge.
- Brenda Lawson: Electrical engineering for broadcasting equipment G003.
- Campus: Window replacements- Perkins Hall; Eyewash replacements in several labs; Security locking for classrooms; Install license plate cameras; Repair damages from auto accident near Art and Architecture Building; LED lighting upgrades to outside lights; Replace University Seals.
- Clarence Brown Theatre: Provide emergency locking for assembly spaces.
- Claxton Education: Paint 231; Concrete pad for pumps.
- Communications: ADA opener on door near Dean's office; Paint 107J and 107S; Signage for 91 and 107; Add receptacles to 53; Paint 421; Carpet 434; Renovate 227 and 447-offices and meeting room; Carpet 434.

Steam Plant:

- Washed and cleaned gas lines going to #1 boiler for prep and painting.
- Painted gas lines on #1 boiler.
- Cleaned around gas compressors.
- Removed old and falling insulation around gas compressors.
- Test ran 2MW generator.
- Installed new LED lighting at gas compressors.
- Took #2 boiler off line in preparation to retrofit new float cutout switch.
- Conference Center Building: Paint and carpet in 2nd floor suites 209, 215, 224, 230, 231; Replace designs in carpet on 4th floor; Patch and paint 311F; Communication Room ground bars, lighting, emergency power circuits, door access control; Water bottle filling station.
- Dabney Buehler: Repair acid drains; Renovate lab 674 (casework, utilities and floor); Paint, clean floors and receptacle 302 and 304.
- Dougherty Engineering: Paint 210; Carpet and paint 208 and 508; Renovate 420 for breakroom.
- Dunford Hall: New shades on 2nd floor; Panic button for 2423 and 1st floor; Paint and carpet 4th floor corridor; Paint and carpet 2429; Paint and carpet 2332, 2333, 2424, 2425 and other misc. work.

CONSTRUCTION SERVICES

- Anderson Training Center: New flooring, paint, and utilities for new tubs.
- Andy Holt Tower: Replace tile floor in P2 elevator lobby; Add receptacle to 604.
- Art & Architecture: New counter tops in 1st floor restroom; Repair pedestrian bridge; Repair carpet in 224.
- Austin Peay Building: Blinds 303D.
- Auxiliary Services: Disconnect plate processor, new tile under machine, new electric service 115B.
- Ayers Hall: Water bottle filling station.
- Bailey Education: Signage for 5th floor.
- Biosystems Lab Building: Renovate classrooms 199A and 199B; Renovate restrooms.
- Burchfiel Geography: Remove sink and cabinets, patch surfaces 305; Add receptacle for monitor 406.
- Early Learning Center: Remove tire mulch from playground (Lake Ave.); Additions to playgrounds at White and Lake Avenues; Repairs around amphitheater (Lake Ave.).
- Fab Lab (Jewel Building): Replace glass with frosted glass and security film in store front; Install exterior lighting and camera.
- Fibers and Composites: Utilities for press (chilled water, electric, air).
- Fleet Management: Renovate room for key boxes 108; Paint door from fuel island to shop orange.
- Food Science Building: Electric work 306; Paint orange in 4 areas.
- Goodfriend Tennis: Engineering for HVAC addition to court area.

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- Greve Hall: Box in column and paint 612, 613, 633; Hanging rods for G006A.
- Haslam Business: Divide 329 and 330 into 3 offices; Paint main corridor on 6th floor.
- Hodges Library: Install window in door 235B; Install cyclorama, curtain system and additional electric in room 170; Remove vinyl and paint walls in private room in 1 Stop area.
- Hoskins Library: Access controls 200.
- HPER: Paint 376.
- Jessie Harris: Paint 102B, 102C, 102D, 102D1, 102E; Paint and blinds 332; Conduit for wireless access point on 4th floor.
- JIAM: Electrical modifications for 135 and 150; Replace helium recovery system; Connect vacuum pump to exhaust and add nitrogen to fume hoods 113; Mechanical analysis to determine capacities to add more fume hoods; Electric work and chilled water G026.
- Lindsey Nelson Stadium: Corrections for SFMO.
- McClung Museum: Replace doors 6, 7, stairwell; New doors on 64.
- McClung Tower: LVT in 1115; Paint and carpet 606A, 704, 709; Door security on 5th floor.
- McCord Hall: Remove wall separating 110 and 110A; Paint 110, 111, 112A and 113; Roller shades for 110, 111, 111A, 112A and 113; Ceiling work in 111A.
- Melrose Hall: Renovations to rooms on 1st floor E and F; Plaster repair and paint G-411.
- Morgan Hall: Renovations per POCA; Paint and carpet 302I and 314B; Corridor painting; Carpet, paint, wall repairs 325.
- Mossman Building: Electronic door lock override switches.
- Nielsen Physics: Replace spline ceilings on 6th floor.
- Nursing Building: Paint 237 and 329.
- Perkins Hall: Renovate 122 and 124; Add hanging and wall receptacles for new benches B058; Replace card access with standard locking 324.
- Plant Biotech: Paint 111; Electric circuit for freezer 207.
- Sigma Chi Fraternity: Install sink, toilet and fire alarm device.
- SMC: Carpet and paint 607, 617, 618; Paint and electric 436; Paint 301 and 330; Paint 329; Receptacle for monitor 211; Repair pedestrian Bridge.
- SERF: Snorkel 320; Receptacle and cooling water for growth chamber 335; New receptacle 503; Renovate 510 and 512A; Renovate 217 and 218; 30-amp electric circuit 538; Cabinetry and connections for new lab 506; Paint and carpet 601 and 602; Remove cold room in 626.
- Sherri Parker Stadium: Corrections for SFMO; Redo concrete ramp; Replace door and frame to maintenance shop.
- Steam Plant: Concrete pad by existing brine tank.
- Stokely Hall: Furnish and install hose reel near Fresh Market.
- Strong Hall: Ceiling mounted dust collector B010.
- Student Services: Remove cubicles for renovations 111B, 111R, 111J; Add receptacle in 412H.
- Student Union: Signs for various areas; Emergency locking.
- Taylor Law: replace sound panels 237; Restroom sign 42A.
- Thackston School House: Renovate for Pediatric Language Center.
- Thompson-Boling Arena: Corrections to fire doors.
- Tom Black Track: Add water line at main gate; Raise drain to ground level.
- TREC: Renovate studio 8/10; Add door to 204; Replace carpet with artificial turf 222; Replace door 008A; Remove aluminum from ceiling 001.
- Tyson Alumni House: Paint 110.
- Vet Med Center: Replace fire doors.
- 1610 University Av.: Make office in 211; Receptacle and data for new desk location; Build recess in wall for Smart TV; Paint 220.

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