

Facilities Services Weekly

July 13, 2020

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

It's Contest Time in Tennessee!

A new team is being created for COVID-19 response on game days at Neyland Stadium. Our team usually blends in on game day in grey and orange, but this year, we want to make sure our team is seen! As such, we're going to equip this Game Day team with special shirts that are easily identifiable at Facilities Services. Toward that end, we're having a contest to design those shirts (color, slogan, what the shirt will look like, etc.) and to name this team that will be highly visible for disinfection and safety measures regarding COVID-19.

See the flyer at the end of this newsletter for more information on the contest. Submissions can be dropped off with Sam Ledford or emailed to her at sjones80@utk.edu. The deadline for submissions is July 20.

Fall 2020 Event and Meeting Guidelines

UT has issued event and meeting guidelines for the Fall 2020 semester. Visit <https://events.utk.edu/covid-19-event-guidelines/> to find out more! For meetings and events with 50 or fewer attendees, a Visitor Health Screening form must be submitted for every non-UT attendee. Sponsoring departments are required to send each visitor/guest this form, collect them once filled out, and review them to make the final decision on their attendees.

COVID - 19 Updates

Please be sure you are checking emails from Sam Ledford. To see last week's COVID-19 briefing, visit <https://youtu.be/nHBsbNCmaFE>. If you missed any of the COVID-19 briefings, they can be found at the links located on page 4 under Communications & PR.

Helpful Hints from the Haberdasher

If you are transferring from one shop to another or just simply moving to a new location - your uniforms need to follow you!

Here are the steps to ensure your uniforms move with you:

- 1) Advance notice is best. If I know ahead of time, I can pre-order the "tape". The tape is the ID label attached to your uniform showing the initials of the wearer and where on campus it is supposed to be delivered. With the tape preordered, the uniforms can be retagged quickly and delivered to their new location.
- 2) With that notice by email, I will reply back your new location's building code. The code is simply our uniform supplier's number for the building and shop.
- 3) Once you have made the transition, simply "tag 'em and bag 'em". By that, I mean: take a few sets of uniforms at a time and place them in a clear bag (like the ones used by Building Services) with a yellow tag that states: "TRANSFER TO ####" with #### being the building I provided in the email.
- 4) When you get one set back send another set until all uniforms are relabeled.

Keep in mind that until this relabeling process is complete or you don't eventually request ALL of your uniforms to be relabeled, some will continue to deliver to your former location. While this issue is inconvenient to you or your supervisor/foreman, it can create invoice and billing issues for others (not just me).

- Jim Tolbert

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FS WEEKLY CONTINUED:

ADMINISTRATION

Special Projects:

- Veronica Huff has volunteered to be our Facilities Family Support Center Coordinator, so if you have a need (either physical or emotional) during this time and want to anonymously seek out help, please reach out to Veronica via phone, text, or email during regular business hours (8a-5p), and she will work to make sure those needs are met if at all possible. Rest assured that those needs will not be shared by name. We know that this is a really challenging time for most of us. If your household income has been cut due to layoffs or you're struggling emotionally or mentally, please know that we want to make sure you're cared for. Veronica can be reached at vhuff@utk.edu or 865-382-1779.

FACILITIES OPERATIONS

Building Services:

- The 3rd floor of Austin Peay has been scrubbed and waxed. We will begin work on the second floor starting July 13. The third floor of Dabney Buehler has been started and will be finished sometime next week.

Landscape Services:

- We continue to prune, mulch and get the landscaping ready for fall semester. This will ensure we are ready for the students to return. We have also assisted in cleaning a warehouse at the Concord site so the building can be used to store furniture not needed in classrooms.

Sanitation Safety:

- We have continued to trap raccoons at Concord.
- Worked on monthly building interior PMs.
- Worked on bi-annual building exterior PMs.
- Completed on-demand Pest Control work requests.

ENERGY MANAGEMENT

UT Office of Sustainability/Recycling:

Recycling Totals for July 5 to July 11:

- Bottles/Cans: 1,240 lbs.
- Paper: 0 lbs.

- Cardboard: 10,600 lbs.
- Manure: 15,060 lbs.
- Food: 2,640.50 lbs.
- Total: 29,541 lbs./14.77tons
- Pallets: 38

Recycling Totals for Fiscal Year 2020:

- Paper: 1,240 lbs. / .62 tons
- Cardboard: 4,040 lbs. / 2.02 tons
- Manure Compost: 20,560 lbs. / 10.28 tons
- Food Compost: 4,331 lbs. / 2.17 tons
- Total: 44,151 lbs. / 22.08 tons

ZONE MAINTENANCE

Zone 1:

- We are still going through and doing room to room inspections in the residence halls.
- Construction on the chiller building at Reese is ongoing.
- The coils at Reese Hall on the A/C units are being cleaned.
- The leak at the Student Union on the roof drain has been repaired, as it caused a flood last week.

Zone 2:

- Answering calls.
- Working on PMs.
- Unlocking doors.
- Putting up stickers and other signage for COVID-19.

Zone 3:

- At Hodges Library, we have been working on lights and checking restrooms and general maintenance.
- At Melrose Hall, we have been conducting general maintenance and checking restrooms.
- At the Baker Center, we have checked equipment, placed COVID-19 signage, cleaned all six condensed units on the roof and conducted walk throughs. All domestic water has been run throughout the building.
- At the International House, we checked equipment, conducted walk throughs and placed COVID-19 signage. All domestic water has been run through the building.
- At the Vol Shop, we checked PMs and did walk throughs.

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ZONE MAINTENANCE CONTINUED:

- At Panhellenic, we are replacing rusty condensate pipes, testing fan coil units, placing COVID-19 stickers and conducting daily machine checks.
- At Taylor Law, we are checking and replacing outside lighting, weekly RR checks, flushing all toilets and placing COVID-19 signage.
- At Blount Hall, we are conducting daily machine room checks and placing COVID-19 signage.
- At the Carriage House, we conducted daily walk throughs.
- At Haslam Business, we made repairs to the custodian closet, conducted walk throughs and conducted general maintenance.
- At SMC, we received the final vericell order and put in stock, removed power from all 2nd floor cubicles for renovation and conducted general maintenance.
- At Hoskins Library, we conducted daily walk through.
- At UTPD, we logged equipment, tested generators, worked on air handlers, repaired humidifier, inspected rooms for mold and conducted LED upgrades.
- At Tyson House, we are checking machine rooms, restarting AHUs and doing room to room inspections.
- At Greve Hall, we are checking and restarting air handlers, installing new window cranks and installing new window latches.
- At Dunford Hall, we conducted equipment check and replaced the A/C unit in room 2626.
- At Henson Hall, we conducted an equipment check and installed COVID-19 signage.
- repairs and replaced belts on exhaust fans.
- At the Football Complex, we checked and adjusted chemicals in pools and continued converting to LED lighting.
- At Allan Jones Aquatic Center, we checked and adjusted chemicals in pools.
- At Lindsey Nelson Stadium, we changed flush bearing on men's toilet.
- At Basler Boathouse, we continue to convert to LED lighting.
- Throughout the zone, we conducted general maintenance.

Zone 4:

- Rewiring dish machine at the Student Union.
- Maintaining drains in all dining halls.
- Doing PMs on air handlers in all dining halls.
- Repairing hot well at PCB.
- Replacing damaged ceiling tiles in all dining halls.
- Cleaning air returns in all dining halls.
- Repairing conveyor system at Anderson Training.
- Repairing sink baskets in Student Union Phase II.
- Repairing dish machine at Stokely Hall.
- Repairing ice maker PCB.

Zone 5:

- At Neyland Stadium, we checked and made needed

Zone 6:

- Maintaining environmental equipment.
- Addressing work order issues.
- Generator logging.
- Installed COVID-19 signage.
- Shutoff bathroom fans in select buildings.
- COVID-19 signage count zone wide.
- Mossman equipment inventory.
- We are continuing air pressure checks in the Vivarium.

Zone 7:

- At Ferris Hall, we conducted daily walkthroughs, weekly walkthroughs, mold checks and serviced AHU 001.
- At Perkins Hall, we conducted daily walkthroughs, weekly walkthroughs, mold checks, repaired sink faucet and repaired eye wash B58.
- At Alumni Memorial Building, we conducted daily walkthroughs, weekly walkthroughs, mold checks, and ran generators.
- At Min Kao, we are doing building checks, had a steam leak, took signage down and working on some lights.

Zone 8:

- We will continue to prepare for the return of our faculty, staff and students as the fall semester draws closer.
- Our One-Call team continues to take calls around the clock.
- LED lighting upgrades continue at Plant Biotech.
- We continue monitor our buildings for mold/mildew and stagnating water with many areas still closed.

Zone 9:

- Our LED lighting upgrade continues at the Middlebrook

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ZONE MAINTENANCE CONTINUED:

Building.

- Roof repairs have been taking place at Middlebrook Building.
- Archibus work requests will remain a priority this week.

Lock & Key Services:

- Haslam Business – keying suite for renovation and check combination locks not working.
- Walters Academic – repair lock.
- Front Office – open for key pickup/drop off, assisting as needed.
- University Housing – many recores and repairs.

COMMUNICATIONS & INFO SERVICES

Communications & Public Relations:

- COVID-19 briefing links:
- Briefing #1 <https://youtu.be/PVIsb9SLLzk>
- Briefing #2 https://youtu.be/Ko_ZXrFGers
- Briefing #3 <https://youtu.be/wJyv7PJhwgU>
- Briefing #4 <https://www.youtube.com/watch?v=8SKqX4IvhII>
- Briefing #5 https://www.youtube.com/watch?v=df_bTaJDj_4
- Briefing #6 <https://youtu.be/hk-R6XvqZDK>
- Briefing #7 <https://youtu.be/oLibKp3xkjq>
- Briefing #8 https://youtu.be/4_oWaPxxvENk
- Briefing #9 <https://youtu.be/ICnPSEsmxSY>
- Briefing #10: https://youtu.be/pufGH_NMumI
- Briefing #11: <https://youtu.be/mzUID7D1X2c>
- Briefing #12: <https://youtu.be/6rqP8-2i7HM>
- Briefing #13: <https://youtu.be/igAzax1yoBs>
- Briefing #14: <https://youtu.be/igAzax1yoBs>
- Briefing #15: <https://youtu.be/yLGpEAupGBM>
- Briefing #16: <https://youtu.be/5RwzrEH8Zow>
- Briefing #17: <https://youtu.be/rtoywdyJ-tI>
- Briefing #18: <https://youtu.be/nHBsbNCmaFE>
- Be sure to check any emails from Sam Ledford concerning COVID-19 updates.
- #MaskUpMonday - I want to see your selfies on campus wearing your masks so we can showcase the faces of

Facilities and how so many of you are letting your personality shine with your mask designs! All you need to do is take a selfie or a photo of your teammates and send it to me, at either sjones80@utk.edu or 865-297-3027. Send me your funny ones, pop culture references, sparkly masks or solid colors – I want to see them all. Just include your name and your unit, and you'll be featured on our Facebook, Instagram and/or Twitter page(s)!

- You can find the most recent issue of The Facilitator by visiting: <https://fs.utk.edu/facilitator>.
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.
- Help us nominate our next Facilities Services Employee of the Month at tiny.utk.edu/fseom.
- Help us to nominate our next Facilities Services Exceptional Team at tiny.utk.edu/exceptional.

Employee Training & Development:

Training News:

- We have one new employee this week! Marty Seymour will be joining FS Construction as an Electrician. Be sure to say hello if you see him around!
- The Training Team will be working remotely from 8a – 5p daily. Each member of the team has full access to their email. If you have any questions or need assistance, please contact Rebecca Alcorn at 865-898-2288.
- Your 2020 OSHA Training can be accessed at any time at <https://tennessee.csod.com/saml/default.aspx>. Sign in with your NetID and password. Then, click on "Your Transcript" and "Launch" to load the training. Remember that this training is available throughout the year and can be completed at any time. Please contact the Training Unit with any questions you may have.
- While working remotely, there are many different training opportunities that you can take advantage of. Please check your email inbox for messages from Rebecca Alcorn that contain links and further information. If you have questions, please contact Rebecca.

IT Support and Maintenance:

Contact info for our team is as follows:

Jim McCarter -

Cell: (865) 438-0708

Email: jym@utk.edu

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Tim Baker -

Cell: (865) 206-6954

Email: tbaker41@utk.edu

Shawn Benson -

Cell: (423) 620-9913

Email: sbenson7@utk.edu

- The LiveSafe app is available to install on your phone for free and has many useful features designed to enhance your safety and security on and around campus. It's a great way to quickly access safety related resources, such as emergency procedures or campus alerts, report security issues, or connect with the UTPD.
- There is now a way to submit the daily screening from your phone. You can download the Tennessee App (its free) Once downloaded open Faculty and Staff. Then open Human Resources. Scroll down and you will see the link to the Self-screen App. You will have to enter your NetId and Password, (you can check the remember me for 7 days block). Answer the questions and submit. In the near future the supervisors email will have to be added, they are going to remove the automatic fill.
- COMING SOON! UTK Facilities Services will be upgrading to Archibus v24 in September.
- New computer installations.
- Office remodel assistance.
- Desktop rebuilds.
- VPN and remote assistance.

UTILITIES SERVICES

A/C Services:

- Worked on Chiller No.1 at Plant Biotech.
- Replaced condenser at Presidential Court.
- Troubleshooting Aeon unit at Dougherty.
- Made chiller repairs at Humanities.
- Compressed air repairs at Walters Life.
- Transmitter site unit repair at WUOT.
- Rodded evaporator tubes in Daikin Chiller at Music.
- Drained heating water system for plumbing shop repair at Temple.
- Repaired water source heat pump serving POD store at Stokely.

- Evacuating circuit 2 on York air cooled chiller at Law College.
- Repairing No. 2 McQuay chiller at Haslam.
- Rebuilt heating water pump at Tyson House.
- Setting up rigging to tear down No. 1 chiller at Humanities.
- Installed new thermostat at Textile Lab.
- Replace condenser fan motors at Pratt.
- Repaired process chillers at Tandec and Tickle

Electrical Services:

Security/Fire Alarm Group:

- Assisted Morristown Sprinkler with pump tests at Brehm Animal and Plant Biotech.
- Assisted Morristown Sprinkler with annual sprinkler test at White Hall, Reese, Carrick, and Dogwood.
- Fire and security testing fire alarm and compacter elevator security relay at the Law School.
- Assisting with Won Door testing and maintenance at Hess Hall.
- Disabled and enabled duct detector at Sigma Kappa.
- Replaced board in NAC panel at Kappa Alpha.
- Reset panel at 1804 Fraternity Park.
- Disabled and enabled smoke detectors for maintenance at Alan Jones Aquatics.
- Replaced a MR201 relay at Student Union.
- Restored panel due to map fault trouble on card 2 at Vol Hall.
- Repaired earth ground going in and out of trouble at Neyland Stadium.
- Assisted Morristown Sprinkler for yearly fire panel testing at Baily and Carrick.
- Corrected trouble on NAC 6 on third floor at White Hall.
- Reset fire panel alarm due to loss of water flow pressure at White Hall and Presidential Court.
- Replaced smoke detector at Fred Brown.
- Replaced IAM on sprinkler tamper switch at Stokely Hall.
- Repaired short circuit trouble on strobe at Student Union.
- Reset panel after earth ground came in at Brehm Animal Science.
- Reset panel at White Hall.

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- Trouble with security panel and changed batteries at Ferris Hall.
- Changed out card readers at Sutherland Intramural and Strong Hall.
- Adjusted mag locks at Jessie Harris.
- Replaced bad door strike at Sutherland Intramural.
- Restored power to security panel at 525 Jewel Building.
- Adjusted mag lock that was sticking at SMC.
- Assisted A/C shop in locating electrical panel for a unit at the police department at 11th St. G-13 Garage.

High Voltage:

- Daily 1-800 marking.
- Continued making new terminations for the LA-5 project on Campus.
- Working on terminations for LA-5 project on Campus.
- Repaired lighting problems on bridge at G-13 Garage.
- Checking on electrical duct bank installation at West Campus Dining.
- Checking out new switch gear at Surge.
- Checking on contractor installation of breaker for the Jumbo Tron at Neyland.
- Repaired front pole lights at Austin Peay.
- Checking in material from warehouse at Facilities Services.
- Changed out photo cell in pole lights at Morgan Hall.
- Checked on generators due to power flicker at Facilities Services and AG Campus.
- Raising ground lights for flag at Hoskins Library.
- Changed photo cell and repairs to loose wiring at Motor Pool.
- Checked on duct bank crossing for Andy Holt water line installation at West Campus Dining.

Secondary Electrical:

- Making repairs to safety switch for elevator at Kappa Kappa Gamma.
- Replaced display and batteries on generator at White Hall.
- Worked on leaking generator at Central Greenhouse.
- Working with A/C shop in replacing new VFD's at Humanities.
- Assisted maintenance crew with light circuit trouble at Hodges.
- Working on repairs to short in A/C unit at Orange Hall.
- Cleaning electrical rooms on Campus.

Plumbing Shop:

- TN 1 Calls on campus.
- Installing sampling ports at Fraternities.
- Installed water heater at Burchfiel.
- Repaired leaking sink at Panhellenic.
- Repaired hot water leak on main line at JIAM.
- Pumped out elevator pit at HPER.
- Replaced floats in machine room pumps at Biotech.
- Pumped steam vaults on Campus.
- Worked on drains at the Conference Center.
- Installed 2 water heaters at the Boathouse.
- Repaired copper line leaking in ceiling at Temple Hall.
- Worked on condensate leak at Gate 25 Neyland.
- Worked on rain garden drain at AG Campus.
- Cleared plugged drain at Nursing.
- Checked on exposed piping at the Conference Center.
- Repaired copper line leak at Brown Hall.
- Checked on pumps at Plant Biotech.
- Repaired drains at Bess.
- Installed piping for press at Fibers and Composites.

Steam Plant:

- Working on turbine that tripped off line.
- Power washed lube oil coolers.
- Drilled and tapped sensing lines on steam flow transmitter #5 boiler.
- Replaced steam flow transmitter #5 boiler.
- Worked on level transmitter #5 boiler.
- Replaced feed water flow transmitter #4 boiler.
- Replaced actuator seal air dampener #4 boiler.
- Worked on level transmitter #4 boiler.
- Switched online boilers.
- Monthly maintenance on 2 MW generator.

CONSTRUCTION SERVICES

- Anderson Training Center: New flooring, paint, and utilities for new tubs.
- Art & Architecture: New counter tops in 1st floor restroom;

CONSTRUCTION CONTINUED ON PAGE 7

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- Repair carpet in 224; Dimming controls for lighting 215A.
- Auxiliary Services: Disconnect plate processor, new tile under machine, new electric service 115B.
- Ayers Hall: Water bottle filling station; Install lockers in G012.
- Bailey Education: Fix floor around drain in men's room.
- Burchfiel Geography: Classroom renovation 101.
- Brenda Lawson: Electrical engineering for broadcasting equipment G003.
- Campus: Window replacements- Perkins Hall; Install license plate cameras; LED lighting upgrades to outside lights; Replace University Seals; Volunteer First Impressions Contest projects.
- Clarence Brown Theatre: Provide emergency locking for assembly spaces.
- Claxton Education: Paint 231.
- Communications: Add receptacles to 53; Carpet 434; Renovate 227 and 447-offices and meeting room; Carpet 434; Paint 339; Paint and carpet 328; Minor renovations 83; Paint 230; Paint 472.
- Conference Center Building: Paint and carpet in 2nd floor suites 209, 215, 224, 230, 231; Replace designs in carpet on 4th floor; Patch and paint 311F; Communication Room ground bars, lighting, emergency power circuits, door access control; Water bottle filling station.
- Dabney Buehler: Renovate lab 674 (casework, utilities and floor).
- Dougherty Engineering: Paint 210; Carpet and paint 208 and 508; Ventilation for equipment 304 and 305.
- Dunford Hall: Paint and carpet 4th floor corridor; Paint and carpet 2429; Paint and carpet 2332, 2333, 2424, 2425 and other misc. work; Wall repair and carpet cleaning 2304; Paint 2630.
- Early Learning Center: Remove tire mulch from playground (Lake Ave.); Additions to playgrounds at White and Lake Avenues; Repairs around amphitheater (Lake Ave.).
- Fibers and Composites: Utilities for press (chilled water, electric, air).
- Glazer Building: Movable wall and flooring 125.
- Hodges Library: Classroom upgrades.
- Hoskins Library: Renovate 114 for classroom.
- Humanities and Social Sciences: Classroom Upgrades.
- Jessie Harris: Paint and blinds 332; Paint 418 and 421.
- JIAM: Mechanical analysis to determine capacities to add more fume hoods; Electric work and chilled water G026.
- Lindsey Nelson Stadium: Corrections for SFMO.
- McClung Museum: Replace doors 6, 7, stairwell; New doors on 64.
- Min Kao Engineering: Reinforced walls with door and window 117.
- Morgan Hall: Renovations per POCA; Paint and carpet 302I and 314B.
- Mossman Building: Improve ventilation for lab equipment exhaust on 7.
- Nielsen Physics: Replace spline ceilings on 6th floor.
- North Greenhouse: New lights 109.
- Nursing Building: Paint 237 and 329.
- Perkins Hall: Replace card access with standard locking 324; Wellness Screens for Advising areas.
- Plant Biotech: Paint 111.
- Presidential Court: Repair doors in Bakery.
- Sigma Chi Fraternity: Install sink, toilet and fire alarm device.
- SMC: Carpet and paint 607, 617, 618; Paint and electric 436; Paint 301 and 330; Receptacle for monitor 211; Repair pedestrian Bridge; Renovate 2nd floor-paint, carpet, lighting.
- SERF: Snorkel 320; Renovate 217 and 218; Cabinetry and connections for new lab 506; Remove cold room in 626.
- Sherri Parker Stadium: Corrections for SFMO; Redo concrete ramp; Replace door and frame to maintenance shop.
- Strong Hall: Ceiling mounted dust collector B010; Improve ventilation for cylinder cabinet and vacuum pump manifold 728.
- Student Services: Remove cubicles for renovations 111B, 111R, 111J.
- Student Union: Signs for various areas; Emergency locking; Shell Space Buildout; Door hold open devices for Student Engagement; New bench seating (phase 1); Mount EMV units in Vol Shops; Wellness Screens for Vol Shop, Vol Tech, Snack Shop.
- Taylor Law: replace sound panels 237; Restroom sign 42A.
- Thackston School House: Renovate for Pediatric Language Center.
- Thompson-Boling Arena: Corrections to fire doors; Electric

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- in 304; Sneeze guards in Which Wich.
- Tom Black Track: Add water line at main gate; Raise drain to ground level.
- TREC: Renovate studio 8/10; Add door to 204; Replace carpet with artificial turf 222; Replace door 008A.
- UT Drive Service Building: Wind Tunnel for Engineering Department.
- Vet Med Center: Replace fire doors; Replace seating A118 and repair seating A335.
- 11th Street Garage: Dimming controls for lights in UTPD Dispatch 148.

Join Facilities Services on Social Media



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@UTFacilitiesServices

FACILITIES SERVICES Employee Comment Box Locations:

- Facilities Services Complex Break Room
- Facilities Services Shop Area
- Steam Plant (near time clock)
- Neyland Biology Annex near room 128
- Ellington Plant Science room 4
- SERF outside of room 426
- Former Sanitation Safety (Pest Control) Area at Facilities Services Volunteer Blvd. Location
- The electronic employee comment box can be found at tiny.utk.edu/fsccommentbox.



To suggest an additional box location, or for more information, please contact Sam Ledford at sjones80@utk.edu.

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THE • COMMENT • BOX

The following comments/questions were submitted to the FS comment boxes. Below each comment/question is the response from Associate Vice Chancellor Dave Irvin.

If you have a question about one of Dave's responses, please email him at irvin@utk.edu.

Comment: We need to address the second shift issue. This cannot be the new "norm". I haven't seen my wife and kids since this all started. I am sure many folks have faced this issue. You are dictating how we live our lives. We work to live. NOT live to work. If you want a second shift, then you need to ask who can work seconds. It accomplishes absolutely nothing! We all work in the same buildings on the same projects with the same tools. Things need to return to normal now.

Response: *I understand the stress you have been under. Like you many of our team have been working long hours, numerous shifts and covering extra areas. Even before the COVID Crisis, the many vacancies have stretched areas to the breaking point. As part of the enhanced cleaning required to deal with COVID, changes in building requirements and requests from Campus Departments for changes to better serve their mission we have had to assign people to different buildings and different tasks. That also sometimes has required us to move people to different shifts.*

When we have to increase or change the size of a particular shift and/or when we need to change how we cover buildings, we have

attempted as much as possible to give those on a particular shift the chance to stay on that shift. This is particularly true if we are aware of family and personal issues that mean an employee really needs to stay with their existing schedule. (It may require them to move to another building or manager in order to do so). If we are forced to move an employee in order to meet what our customer requires, we then try to give that employee time in order to make the arrangements needed (usually 2 weeks).

Comment: I cannot afford to live on \$11/hour. This is ridiculous. When are we going to go to market wages like you said three years ago? If nothing changes soon, I'm gone.

Response: *Unfortunately, much as I agree and would like to see us pay more, as you probably know I do not have the ability to unilaterally raise pay or move us to market wages. For that reason, I doubt I said three years ago we were going to go to market wages. What I said is we would argue strongly to everyone we need to do so. We continue to do just that. That push led to our increasing pay from \$7.50/hr. then to where it stands now. Granted, not where any of us in Facilities Services believe it should be. However it is a start. The current economy and the severe budget crunch will temporarily set back the push for a higher UT wages, but we will continue to urge wage increases particularly raising our base at every opportunity we can.*

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THE • COMMENT • BOX

Comment: “This is what is needed to feel safe.”



Response: *Most studies show there is very little difference in virus transmission between the height of cubicles in FSC vs those shown in this picture. What is more important is physical distancing of 6'+. While we will not be replacing our furniture, we are committed to making sure all of campus including our team is safe. Toward this end we are incorporating different split shifts, a portion of each area in Facilities Services working off campus and/or reporting to different locations, wearing masks, providing full PPE and hand sanitizers, comprehensive cleaning plus other measures. Across Campus, Facilities Services is also leading the effort to provide safety- Plexiglas shields in high traffic areas, furniture rearrangement to facilitate social distancing, touchless faucets and water closets, extensive signage and other strategies.*

It's Contest Time in Tennessee!

In order to adhere to new CDC standards, we want to make our team more visible to fans in Neyland. This will provide an extra level of recognition for our department, and a level of comfort for fans knowing that we're on top of creating a safe fan experience. We believe this will go a long way in the stadium, but we need your help! For this two-part contest, we need you to:

1. Name this team of employees who will be visible in Neyland Stadium providing extra sanitization and disinfection as well as other COVID-19 related precautionary services on game days



2. Design the shirts this team will wear to proudly represent Facilities Services and reassure fans that we're doing everything possible to keep all Vols safe. Submit your ideas for colors, slogans on the back, etc.



Submissions can be dropped off with Sam Ledford or emailed directly to her at sjones80@utk.edu. Deadline for submissions will be July 20.

Prizes will be awarded for 1st, 2nd and 3rd place in both categories. We can't wait to see your ideas!