

Facilities Services Weekly

July 6, 2020

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

Fall 2020 Event and Meeting Guidelines

UT has issued event and meeting guidelines for the Fall 2020 semester. Visit <https://events.utk.edu/covid-19-event-guidelines/> to find out more! For meetings and events with 50 or fewer attendees, a Visitor Health Screening form must be submitted for every non-UT attendee. Sponsoring departments are required to send each visitor/guest this form, collect them once filled out, and review them to make the final decision on their attendees.

COVID - 19 Updates

Please be sure you are checking emails from Sam Ledford. To see last week's COVID-19 briefing, visit <https://youtu.be/mzUID7D1X2c>. If you missed any of the COVID-19 briefings, they can be found at the links located on page 4 under Communications & PR.

ADMINISTRATION

Special Projects:

- Veronica Huff has volunteered to be our Facilities Family Support Center Coordinator, so if you have a need (either physical or emotional) during this time and want to anonymously seek out help, please reach out to Veronica via phone, text, or email during regular business hours (8a-5p), and she will work to make sure those needs are met if at all possible. Rest assured that those needs will not be shared by name. We know that this is a really challenging time for most of us. If your household income has been cut due to layoffs or you're struggling emotionally or mentally, please know that we want to make sure you're cared for. Veronica can be reached at vhuff@utk.edu or 865-382-1779.

FACILITIES OPERATIONS

Building Services:

- Our team continues to work at Dabney-Buehler and Austin Peay.
- We continue waxing floors in Clayton and Bailey
- We are working on cleaning carpet and buffing out floors in classrooms in Perkins.
- At the Law College, we are working on floors.
- We cleaned the bathrooms in Brehm Animal Science.
- Our team is working on cleaning carpet and buffing out floors in classrooms.

Landscape Services:

- We continue to prune, mulch and get the landscaping ready for fall semester. This will ensure we are ready for the students to return. We have also assisted in cleaning a warehouse at the Concord site so the building can be used to store furniture not needed in classrooms.

Sanitation Safety:

- We have continued to trap raccoons at Concord.
- Worked on monthly building interior PMs.
- Worked on bi-annual building exterior PMs.
- Completed on-demand Pest Control work requests.

ENERGY MANAGEMENT

UT Office of Sustainability/Recycling:

Recycling Totals for June 28 to July 4:

- Bottles/Cans: 1,320 lbs.
- Paper: 440 lbs.
- Cardboard: 6,540 lbs.
- Manure: 7,360 lbs.
- Food: 1,690 lbs.
- Total: 17,350 lbs./8.675 tons
- Pallets: 16

Recycling Totals for Fiscal Year 2020:

- Paper: 440 lbs. / .22 tons
- Cardboard: 3,380 lbs. / 1.69 tons
- Manure Compost: 3,000 lbs. / 1.5 tons
- Food Compost: 1,690 lbs. / .84 tons

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FS WEEKLY CONTINUED:

- Total: 8,510 lbs. / 3.41tons

Buildings with the Most Recyclable Material This Week:

Cardboard in Cubic Yards:

- Vol Hall - 16
- Plant Biotech - 8
- Vet School - 8
- Mossman/Hoskins/TANDEC - 8

Cans/Plastics in Cubic Yards:

- Vet School - 4
- Mossman/Hoskins/TANDEC - 3
- Facilities Services Complex - 2
- Plant Biotech - 2

Paper in Cubic Yards:

- Vet School - 7
- Plant Biotech - 5
- Art & Architecture - 4
- Mossman/Hoskins/TANDEC - 3

ZONE MAINTENANCE

Zone 1:

- Still working on turning buildings over.
- We are cleaning A/C units.
- Teams are working on the renovation at Reese.

Zone 2:

- Humanities classrooms are currently being renovated.
- Art & Architecture is still upgrading the electric panels.
- We are placing COVID-19 decals in and around our zone.

Zone 3:

- At SMC, we are replacing ceiling tiles in G4 from pressure washing leak, installed COVID-19 signage throughout building and conducted general maintenance.
- At Haslam Business, we made repairs in the fifth floor restroom, installed COVID-19 signage, replaced a belt on AHU4 and conducted general maintenance.

- At Tyson House, we checked machine rooms, checked rooms for mold and mildew, flushed all urinals and commodes and changed ceiling tiles where needed.
- At Greve Hall, we are checking air handlers, flushed all commodes and urinals , installed window latches and cranks and changed out PTACS as needed.
- At Hodges Library, we fixed a sink in the men's restroom on the third floor and conducted general maintenance.
- At Melrose Hall, we conducted general maintenance.

Zone 4:

- Working on PMs in all dining halls.
- Checking all drains for proper operation in all dining halls.
- Replacing stained ceiling tile in all dining halls.
- Checking roof and drains in all dining halls.
- Cleaning coils in Student Union Phase I.
- Repairing water filtration system at Vol Hall.
- Repairing pot washer at Stokely Hall.
- Repairing pizza oven at PCB.
- Checking all air handlers for proper operation in all dining halls.

Zone 5:

- At Neyland Stadium, we changed the water heater element in rooms 368 and 373 and we are converting to LED lighting in the locker room.
- At the Football Complex, we checked and adjusted chemicals in pools and converted to LED lighting in the offices.
- At Allan Jones Aquatic, we checked and adjusted chemicals in pools.
- At Lindsey Nelson Stadium, we are continuing to convert to LED lighting.
- At Basler Boathouse, we are continuing to convert to LED lighting.
- Throughout the zone, we are conducting general building maintenance.

Zone 6:

- Maintaining environmental equipment.
- Addressing work order issues.
- Generator logging.
- Compile information for weekly newsletter.
- Shutoff bathroom fans in select buildings.

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ZONE MAINTENANCE CONTINUED:

- Mossman equipment inventory.
- We are continuing air pressure checks in the Vivarium.
- Critical Freezer register inventory.

Zone 8:

- We will continue to add new COVID-19 signage to all of our buildings.
- Repairs to the drain pumps at Plant Biotech will continue in hopes to resolve those issues.
- One-Call will continue to answer calls for all of our buildings here at UTK.
- Our LED lighting upgrade will continue at Plant Biotech.

Zone 9:

- Eskola will be starting some roof repairs at the Middlebrook Building.
- We will continue to make sure that our buildings remain secure until we are fully open again.
- Our monthly PM requests will be an area of focus this week.

Lock & Key Services:

- Clarence Brown Theatre – Installing hardware.
- Dabney/Buehler – Repair lock-handles that fell off.
- Lake Ave. Garage – Repair lock not latching.
- Front Office – Open for key drop off and pickup, assisting as needed.
- University Housing – Recores and repairs, assisting as needed.

COMMUNICATIONS & INFO SERVICES

Communications & Public Relations:

- COVID-19 briefing links:
- Briefing #1 <https://youtu.be/PVIsb9SLLzk>
- Briefing #2 https://youtu.be/Ko_ZXrFGers
- Briefing #3 <https://youtu.be/wJyv7PJhwgU>
- Briefing #4 <https://www.youtube.com/watch?v=8SKqX4IvhII>
- Briefing #5 https://www.youtube.com/watch?v=df_bTaJDj_4
- Briefing #6 <https://youtu.be/hk-R6XvqZDk>
- Briefing #7 <https://youtu.be/oL1bKp3xkJQ>

- Briefing #8 https://youtu.be/4_oWaPxEvENk
- Briefing #9 <https://youtu.be/ICnPSEsmxsY>
- Briefing #10: https://youtu.be/pufGH_NMumI
- Briefing #11: <https://youtu.be/mzUld7D1X2c>
- Briefing #12: <https://youtu.be/6rqP8-2i7HM>
- Briefing #13: <https://youtu.be/igAzax1yoBs>
- Briefing #14: <https://youtu.be/igAzax1yoBs>
- Briefing #15: <https://youtu.be/yLGpEAupGBM>
- Briefing #16: <https://youtu.be/5RwzrEH8Zow>
- Briefing #17: <https://youtu.be/rtoywdyJ-tI>
- Be sure to check any emails from Sam Ledford concerning COVID-19 updates.
- #MaskUpMonday - I want to see your selfies on campus wearing your masks so we can showcase the faces of Facilities and how so many of you are letting your personality shine with your mask designs! All you need to do is take a selfie or a photo of your teammates and send it to me, at either sjones80@utk.edu or 865-297-3027. Send me your funny ones, pop culture references, sparkly masks or solid colors – I want to see them all. Just include your name and your unit, and you'll be featured on our Facebook, Instagram and/or Twitter page(s)!
- You can find the most recent issue of The Facilitator by visiting: <https://fs.utk.edu/facilitator>.
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.
- Help us nominate our next Facilities Services Employee of the Month at tiny.utk.edu/fseom.
- Help us to nominate our next Facilities Services Exceptional Team at tiny.utk.edu/exceptional.

Employee Training & Development:

Training News:

- We have one new employee this week! Riley Kneale will be joining Electrical Services. Be sure to say hello if you see him around!
- The Training Team will be working remotely from 8a – 5p daily. Each member of the team has full access to their email. If you have any questions or need assistance, please contact Rebecca Alcorn at 865-898-2288.
- Your 2020 OSHA Training can be accessed at any time at <https://tennessee.csod.com/samldefault.aspx>.

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Sign in with your NetID and password. Then, click on "Your Transcript" and "Launch" to load the training. Remember that this training is available throughout the year and can be completed at any time. Please contact the Training Unit with any questions you may have.

- While working remotely, there are many different training opportunities that you can take advantage of. Please check your email inbox for messages from Rebecca Alcorn that contain links and further information. If you have questions, please contact Rebecca.

IT Support and Maintenance:

Contact info for our team is as follows:

Jim McCarter -

Cell: (865) 438-0708

Email: jvm@utk.edu

Tim Baker -

Cell: (865) 206-6954

Email: tbaker41@utk.edu

Shawn Benson -

Cell: (423) 620-9913

Email: sbenson7@utk.edu

- The LiveSafe app is available to install on your phone for free and has many useful features designed to enhance your safety and security on and around campus. It's a great way to quickly access safety related resources, such as emergency procedures or campus alerts, report security issues, or connect with the UTPD.
- There is now a way to submit the daily screening from your phone. You can download the Tennessee App (its free) Once downloaded open Faculty and Staff. Then open Human Resources. Scroll down and you will see the link to the Self-screen App. You will have to enter your NetId and Password, (you can check the remember me for 7 days block). Answer the questions and submit. In the near future the supervisors email will have to be added, they are going to remove the automatic fill.
- COMING SOON! UTK Facilities Services will be upgrading to Archibus v24 in September.
- Keywatcher troubleshooting.
- Printer maintenance.
- New computer setups.
- Work from home assistance.

- Inventory.
- O S reinstall-virus cleanup.

UTILITIES SERVICES

A/C Services:

- Repairs on minisplit unit at Min Kao.
- Repairs to ice machine in Subway at Fred Brown.
- Repairs to freezer at Brehm Animal.
- Repairs to cold room 606 at Hesler.
- Install central foods freezer at Presidential Court.
- Completed repairs on AHU at Facilities Services Complex.
- Repairs on Aeon for room 106 at Dougherty.

Electrical Services:

Security/Fire Alarm Group:

- Responded to fire alarm in room M20 and assisted fire department after contractors set off alarm while soldering. Cleaned M1-52 Smoke detector and restored panel at Dougherty.
- Trouble shooting ground fault in room 301 at Thompson Boling Arena.
- Blew out dirty smoke detector at 1816 Fraternity Park.
- Replaced bad A.V. device at Delta Gamma.
- Repaired battery connector inside panel at 1804 Fraternity Park.
- Replaced damaged smoke detectors in 5 apartments at Laurel Apartments.
- Replaced smoke detector base and head at Melrose.
- Changed out duct detector at Facilities Services.
- Assisted BST with fire panel trouble at Brehm Animal Science.
- Enabled smoke detector for maintenance at Alan Jones Aquatic Center.
- Assisted BST with access to building for yearly fire panel test at 840 Fraternity and 20th St.
- Adjusted plates on mag locks on 3rd floor doors at Walters Life Science.
- Responded to security alarm on outside doors at Hodges Library.
- Adjusted beams at Neyland Stadium.
- Continued project to changed out card readers at

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- Mossman and Sherri-Lee Softball.
- Replaced maglock at Sherri-Lee Softball.
- Replaced batteries on NAC panel at Orange Hall.
- Responded to trouble with security panel and reset D.S.L. at G-11 Garage.
- Replaced duct detector board at Senter Hall.

High Voltage:

- Daily 1-800 marking.
- Continued making new terminations for the LA-5 project on Campus.
- Installing new light at 11th St. Garage G13.
- Reading meters on Campus.
- Monitored duct bank installation at West Campus Dining.
- Troubleshooting outside light outage at Austin Peay.
- Changed photo cell at Ayers Hall.
- Investigating pedestrian lights at Volunteer Blvd.
- Responded to lost power and found a tripped breaker on A/C unit. Tagged out for repairs at South Greenhouse.

Secondary Electrical:

- Assisted Massey with an outage to tie in new power for construction trailer at JW Mall Extension/Temple Hall.
- Repaired power to outlets in room 217 at Stokely Hall.
- Ordered material to repair light in front of clock tower on Volunteer.
- Repaired power in elevator lobby area at Stokely Hall.
- Troubleshooting 2 VFDs at Ayers Hall.
- Working on equipment with no power at SERF.
- Lutron programming at JIAM.
- Assisted with light installation at 11th St. G-13 Garage.

Plumbing Shop:

- TN 1 Calls on campus.
- Continued installing sampling ports on Campus.
- Unstopped drain on 2nd floor at Ferris Hall.
- Condensate line repair at Ellington.
- Repaired water heater at Jessie Harris.
- Pumped steam vaults on Campus.
- Unstopped drain in mop sink at Art + Architecture.
- Repaired DI water line in room 231 at Hesler.
- Rebuilt Leslie at Clement Hall.
- Removed old fire hydrant at Raintree.

- Drain repair at the Conference Center.
- Repaired drains backed up on roof at Biotech.
- Repaired drain at Bess.
- Worked on steam regulator at Ayers Hall.
- Worked on regulators on Campus.

Steam Plant:

- Replaced all air inlet filters on Turbine.
- Repaired PVC valve on main softeners.
- Test ran generator.
- Placed new brine maker online.
- Checked all equipment daily.
- Lubricated running equipment.
- Monthly logs.

CONSTRUCTION SERVICES

Anderson Training Center: New flooring, paint, and utilities for new tubs.

Art & Architecture: New counter tops in 1st floor restroom; Repair carpet in 224; Dimming controls for lighting 215A.

Auxiliary Services: Disconnect plate processor, new tile under machine, new electric service 115B.

Ayers Hall: Water bottle filling station; Install lockers in G012.

Bailey Education: Fix floor around drain in men's room.

Burchfiel Geography: Classroom renovation 101.

Brenda Lawson: Electrical engineering for broadcasting equipment G003.

Campus: Window replacements- Perkins Hall; Install license plate cameras; LED lighting upgrades to outside lights; Replace University Seals; Volunteer First Impressions Contest projects.

Clarence Brown Theatre: Provide emergency locking for assembly spaces.

Claxton Education: Paint 231.

Communications: Add receptacles to 53; Carpet 434; Renovate 227 and 447-offices and meeting room; Carpet 434; Paint 339; Paint and carpet 328; Minor renovations 83; Paint 230; Paint 472.

Conference Center Building: Paint and carpet in 2nd floor suites 209, 215, 224, 230, 231; Replace designs in carpet on 4th floor; Patch and paint 311F; Communication Room ground bars, lighting, emergency power circuits, door access control; Water bottle filling station.

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Dabney Buehler: Renovate lab 674 (casework, utilities and floor).

Dougherty Engineering: Paint 210; Carpet and paint 208 and 508; Ventilation for equipment 304 and 305.

Dunford Hall: Paint and carpet 4th floor corridor; Paint and carpet 2429; Paint and carpet 2332, 2333, 2424, 2425 and other misc. work; Wall repair and carpet cleaning 2304; Paint 2630.

Early Learning Center: Remove tire mulch from playground (Lake Ave.); Additions to playgrounds at White and Lake Avenues; Repairs around amphitheater (Lake Ave.).

Fibers and Composites: Utilities for press (chilled water, electric, air).

Glazer Building: Movable wall and flooring 125.

Hodges Library: Classroom upgrades.

Hoskins Library: Renovate 114 for classroom.

Humanities and Social Sciences: Classroom Upgrades.

Jessie Harris: Paint and blinds 332; Paint 418 and 421.

JIAM: Mechanical analysis to determine capacities to add more fume hoods; Electric work and chilled water G026.

Lindsey Nelson Stadium: Corrections for SFMO.

McClung Museum: Replace doors 6, 7, stairwell; New doors on 64.

Min Kao Engineering: Reinforced walls with door and window 117.

Morgan Hall: Renovations per POCA; Paint and carpet 302I and 314B.

Mossman Building: Improve ventilation for lab equipment exhaust on 7.

Nielsen Physics: Replace spline ceilings on 6th floor.

North Greenhouse: New lights 109.

Nursing Building: Paint 237 and 329.

Perkins Hall: Replace card access with standard locking 324; Wellness Screens for Advising areas.

Plant Biotech: Paint 111.

Presidential Court: Repair doors in Bakery.

Sigma Chi Fraternity: Install sink, toilet and fire alarm device.

SMC: Carpet and paint 607, 617, 618; Paint and electric 436; Paint 301 and 330; Receptacle for monitor 211; Repair pedestrian Bridge; Renovate 2nd floor-paint, carpet, lighting.

SERF: Snorkel 320; Renovate 217 and 218; Cabinetry and connections for new lab 506; Remove cold room in 626.

Sherri Parker Stadium: Corrections for SFMO; Redo concrete

ramp; Replace door and frame to maintenance shop.

Strong Hall: Ceiling mounted dust collector B010; Improve ventilation for cylinder cabinet and vacuum pump manifold 728.

Student Services: Remove cubicles for renovations 111B, 111R, 111J.

Student Union: Signs for various areas; Emergency locking; Shell Space Buildout; Door hold open devices for Student Engagement; New bench seating (phase 1); Mount EMV units in Vol Shops; Wellness Screens for Vol Shop, Vol Tech, Snack Shop.

Taylor Law: replace sound panels 237; Restroom sign 42A.

Thackston School House: Renovate for Pediatric Language Center.

Thompson-Boling Arena: Corrections to fire doors; Electric in 304; Sneeze guards in Which Wich.

Tom Black Track: Add water line at main gate; Raise drain to ground level.

TREC: Renovate studio 8/10; Add door to 204; Replace carpet with artificial turf 222; Replace door 008A.

UT Drive Service Building: Wind Tunnel for Engineering Department.

Vet Med Center: Replace fire doors; Replace seating A118 and repair seating A335.

11th Street Garage: Dimming controls for lights in UTPD Dispatch 148.

Join Facilities Services on Social Media



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@UTFacilitiesServices