

Facilities Services Weekly

August 3, 2020

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

COVID - 19 Updates

Please be sure you are checking emails from Sam Ledford. To see last week's COVID-19 briefing, visit <https://youtu.be/LFHyxEqcCxc>. If you missed any of the COVID-19 briefings, they can be found at the links located on page 4 under Communications & PR.

2020 SRAPPA Conferences

SRAPPA will be virtual this year. If you have any interest in this program, talk with your Director to find out more and/or sign up. SRAPPA is free for members this year. It is scheduled for September 28 and it is a great opportunity to learn from others and pursue professional and personal development.

ADMINISTRATION

Special Projects:

- Veronica Huff has volunteered to be our Facilities Family Support Center Coordinator, so if you have a need (either physical or emotional) during this time and want to anonymously seek out help, please reach out to Veronica via phone, text, or email during regular business hours (8a-5p), and she will work to make sure those needs are met if at all possible. Rest assured that those needs will not be shared by name. We know that this is a really challenging time for most of us. If your household income has been cut due to layoffs or you're struggling emotionally or mentally, please know that we want to make sure you're cared for. Veronica can be reached at vhuff@utk.edu or 865-382-1779.

FACILITIES OPERATIONS

Building Services:

- The rooms 624, 626, 633, 634, 203, 203a, tunnel, penthouse are disinfected at SERF. The chiller house 234 Dabney-Buehler has been completed as well.
- At Perkins Hall, we cleaned the carpet in multiple rooms on the third floor. We also scrubbed and waxed the hard floors.

- At Dougherty Engineering, we scrubbed the hard floors in the sixth floor hallway.
- At the Law College, we cleaned and polished the marble on the first floor.
- At Bailey Education, we buffed and shined tile on the third floor. We cleaned blinds, book shelves and desks in room 217.
- At Claxton, we cleaned all stairwells.
- At Nursing,, we scrubbed and waxed tile throughout the second floor.
- At Andy Holt Tower, we cleaned the carpet in room 507 and 519.
- At McCord Hall, we cleaned the tile in the first floor hallway.
- At Morgan Hall, we cleaned the terrazzo floors on the first floor hallway. We cleaned the carpet in 212A and B.
- At Plant Biotech, we cleaned the carpet in 156 and 157. We also cleaned the hallway tile.
- At Food Science, we cleaned the tile on the third floor hallway.

Landscape Services:

- We continue to prune, mulch and get the landscaping ready for fall semester. This will ensure we are ready for the students to return.

Sanitation Safety:

- Our team has worked on employee training this week.

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FS WEEKLY CONTINUED:

- Worked on monthly building interior PMs.
- Worked on bi-annual building exterior PMs.
- Completed on-demand Pest Control work requests.

ENERGY MANAGEMENT

UT Office of Sustainability/Recycling:

Recycling Totals for July 26 to August 1:

- Bottles/Cans: 1,360 lbs.
- Paper: 4,480 lbs.
- Cardboard: 15,380 lbs.
- Manure: 11,730 lbs.
- Food: 2,980.5 lbs.
- Total: 35,931 lbs. / 17.97 tons
- Pallets: 45

Recycling Totals for Fiscal Year 2020:

- Bottles/Cans: 4,540 lbs. / 2.27 tons
- Paper: 21,320 lbs. / 10.66 tons
- Cardboard: 39,060 lbs. / 19.53 tons
- Manure Compost: 44,070 lbs. / 22.04 tons
- Food Compost: 11,198 lbs. / 5.60 tons
- Total: 120,188 lbs. / 60.09 tons

ZONE MAINTENANCE

Zone 1:

- Still working on room to room checks.
- We have residents moving in some of the halls.
- Contractors still working on Reese chiller building.

Zone 2:

- Placing signage in buildings.
- Major cleaning of Clarence Brown Theater.
- Air filter changing.
- We are answering calls and getting ready for students.

Zone 3:

- At the Baker Center, we checked equipment, repaired a leaking sink on the second floor and repaired lights on the first floor.
- At the International House, we checked equipment, repaired a leaking faucet on the second floor and

repaired a light in the men's restroom.

- At the VolShop, we checked PMs.
- At Taylor Law, we conducted daily walk throughs, cleaned elevator tracks and inspected AHUs. We flushed out the drain pan on AHU number five and placed COVID-19 signage.
- At Panhellenic, we conducted daily walk throughs, inspected AHUs and cleaned elevator tracks.
- At Blount Hall, we conducted daily walk throughs, cleaned elevator tracks and inspected AHUs.
- At the Carriage House, we conducted daily walk throughs, cleaned elevator tracks and inspected AHUs.
- At Hodges Library, we installed all paper towel holders, changed ceiling tiles on the sixth floor, changed belts on AHU number 6 and checked rooms for mold. We also conducted general maintenance.
- At Melrose Hall, we repaired a toilet on first floor E building, cleaned filters in window A/C units and conducted general maintenance
- At Hoskins Library, we tested generator number one, daily walk throughs, checked equipment logs, restroom inspection, elevator track checks, cleaning elevator tracks, installed air handler maintenance, chiller inspection, installing room A/C in room 108.
- At UTPD, we tested generator number two, conducted daily walk throughs, equipment checks, restroom inspections, elevator track checks, cleaned chiller and inspected air handler.
- At the Law School, we are rearranging classrooms in preparation for classes.
- At SMC, we are repairing lighting on the seventh floor, checking for mold, cleaning elevator tracks, inspecting the cooling tower, ceiling tile replacement on the ground floor because of pressure washing plaza, induction unit repair and paper towel dispensers hung in all bathrooms
- At Haslam, we accessed a fifth floor drain leakage, repaired classroom signage, hung paper towel dispensers in all bathrooms and conducted general maintenance.
- At Tyson House we are conducting walk throughs, checking air handlers, replaced squirrel cage on AHU 3 and replaced burned out lights on the walkway.
- At Greve Hall, we are conducting daily walk throughs, replacing bad A/C units, hanging up signage, replacing paper towel dispensers and checking air handlers.

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ZONE MAINTENANCE CONTINUED:

- At the Conference Center, we are assisting contractors with building renovations, changing filters and servicing air handlers.

Zone 4:

- Treating drains and using drain maintainer in all dining halls.
- We are completing PMs in all dining halls.
- Cleaning coils on mobile equipment at Stokely.
- Repairing hot well at ATC.
- Repairing dish machine at Thompson-Boling Arena.
- Repairing rotary oven at PCB.
- Repairing tray return at Stokely.

Zone 5:

- At Neyland Stadium, we are continuing to convert lighting to LED.
- At Football Complex, we checked and adjusted chemicals in pools and begin cleaning chillers.
- At Allan Jones Aquatic, we checked and adjusted chemicals in pools and back washed dive pool.
- At Blackburn-Furrow Golf Clubhouse, we worked on the A/C unit.
- Throughout the zone, we conducted general building maintenance.

Zone 6:

- Maintaining environmental equipment.
- Addressing work order issues.
- Generator logging.
- Compile information for weekly newsletter.
- Shutoff bathroom fans in select buildings.
- Mossman equipment inventory.
- Provide technical support for commissioning team.

Zone 8:

- Our team will focus on making sure that all of our buildings are ready for the return of our staff and students.
- We continue to work through issues with our chilled water loop that is causing problems with many of our HVAC systems.
- Our LED lighting upgrade continues to progress at the Plant Biotech building.
- The One-Call team continues to answer calls after hours and prepare for the students that will soon be moving

to campus.

- Our massive Covid-19 filter change continues this week.

Zone 9:

- We recently replaced a refrigerator at Oak Ridge and will continue to look for solutions in upgrading our Lutron lighting at the facility.
- Our LED lighting upgrades continue at the Middlebrook building.
- Sororities and Fraternities will be an area of focus this week as move in dates draws closer.

Lock & Key Services:

- Music – rekeying practice rooms.
- McClung Tower – install combination lock.
- Fraternity Park – change exterior locks back (all).
- Mossman Bldg. – reverse lock and rekey.
- Tickle Engr. – rekey lock.
- Front Office – busy filling key request, open for key pickup and drop off.
- University Housing – many recores and repairs.

COMMUNICATIONS & INFO SERVICES

Communications & Public Relations:

- COVID-19 briefing links:
- Briefing #1 <https://youtu.be/PVIsb9SLLzk>
- Briefing #2 https://youtu.be/Ko_ZXrFGers
- Briefing #3 <https://youtu.be/wJyv7PJhwgU>
- Briefing #4 <https://www.youtube.com/watch?v=8SKqX4IvhII>
- Briefing #5 https://www.youtube.com/watch?v=df_bTaJDj_4
- Briefing #6 <https://youtu.be/hk-R6XvqZDk>
- Briefing #7 <https://youtu.be/oL1bKp3xkjq>
- Briefing #8 https://youtu.be/4_oWaPvENk
- Briefing #9 <https://youtu.be/ICnPSEsmxSY>
- Briefing #10: https://youtu.be/pufGH_NMumI
- Briefing #11: <https://youtu.be/mzUld7D1X2c>
- Briefing #12: <https://youtu.be/6rqP8-2i7HM>
- Briefing #13: <https://youtu.be/igAzax1yoBs>
- Briefing #14: <https://youtu.be/igAzax1yoBs>

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COMM & INFO CONTINUED:

- Briefing #15: <https://youtu.be/yLGpEAupGBM>
- Briefing #16: <https://youtu.be/5RwzrEH8Zow>
- Briefing #17: <https://youtu.be/rtoywdyJ-tI>
- Briefing #18: <https://youtu.be/nHBsbNCmaFE>
- Briefing #19: https://youtu.be/m_7RTfU8MoU
- Briefing #20: <https://youtu.be/t-Acd7SctTs>
- Briefing #21: <https://youtu.be/LFHyxEqcXc>
- Be sure to check any emails from Sam Ledford concerning COVID-19 updates.
- #MaskUpMonday - I want to see your selfies on campus wearing your masks so we can showcase the faces of Facilities and how so many of you are letting your personality shine with your mask designs! All you need to do is take a selfie or a photo of your teammates and send it to me, at either sjones80@utk.edu or 865-297-3027. Send me your funny ones, pop culture references, sparkly masks or solid colors – I want to see them all. Just include your name and your unit, and you'll be featured on our Facebook, Instagram and/or Twitter page(s)!
- You can find the most recent issue of The Facilitator by visiting: <https://fs.utk.edu/facilitator>.
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.
- Help us nominate our next Facilities Services Employee of the Month at tiny.utk.edu/fseom.

Employee Training & Development:

Training News:

- We have two new employees starting with Building Services in New Employee Orientation this week. Say hello if you see them around!
- The Training Team will be working remotely from 8a – 5p daily. Each member of the team has full access to their email. If you have any questions or need assistance, please contact Rebecca Alcorn at 865-898-2288.
- Your 2020 OSHA Training can be accessed at any time at <https://tennessee.csod.com/saml/default.aspx>. Sign in with your NetID and password. Then, click on "Your Transcript" and "Launch" to load the training. Remember that this training is available throughout the year and can be completed at any time. Please contact the Training Unit with any questions you may have.
- While working remotely, there are many different training opportunities that you can take advantage of.

Please check your email inbox for messages from Rebecca Alcorn that contain links and further information. If you have questions, please contact Rebecca.

IT Support and Maintenance:

Contact info for our team is as follows:

Jim McCarter -

Cell: (865) 438-0708

Email: jvm@utk.edu

Tim Baker -

Cell: (865) 206-6954

Email: tbaker41@utk.edu

Shawn Benson -

Cell: (423) 620-9913

Email: sbenson7@utk.edu

- The LiveSafe app is available to install on your phone for free and has many useful features designed to enhance your safety and security on and around campus. It's a great way to quickly access safety related resources, such as emergency procedures or campus alerts, report security issues, or connect with the UTPD.
- There is now a way to submit the daily screening from your phone. You can download the Tennessee App (its free) Once downloaded open Faculty and Staff. Then open Human Resources. Scroll down and you will see the link to the Self-screen App. You will have to enter your NetId and Password, (you can check the remember me for 7 days block). Answer the questions and submit. In the near future the supervisors email will have to be added, they are going to remove the automatic fill.
- COMING SOON! UTK Facilities Services will be upgrading to Archibus v24 in September.
- Time Clock Maintenance and Purchase.
- New Computer Setup.
- Training.

UTILITIES SERVICES

A/C Services:

- Walk in cooler repairs at Presidential Court and Brehm Animal Science.
- Misc. unit repairs at Stokely Hall.

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- Repairs to Dippers walk in cooler at Hess Hall.
- Chiller repairs at Haslam.
- Unit repairs at Vol Hall and Crops and Genetics.
- Heat Bundle repairs at Dougherty.
- Trane Chiller repairs at Dunford Hall.
- Walk in repairs at Bass Anthropology.
- Icelink diagnosis at Student Union.
- Control air thermostat installation at Dougherty.
- Chiller repairs at Anderson Training.

Electrical Services:

Security/Fire Alarm Group:

- Assisted Morristown Sprinkler with pump tests at TREC, Neyland Thompson, Stokely Hall, Regal Soccer, Dabney-Buehler, A&A, and Austin Peay.
- Assisted Simplex with fire panel testing at Neyland Stadium.
- Assisted Johnson Control with yearly fire panel testing at Student Health.
- Fire panel trouble and repairs at Vol Hall, Presidential Court, Dabney Buehler, Communications, Greve Hall, Anderson Training Center, SERF, UT Conference Center, North and South Carrick.
- Disabled and Enabled devices for contractors at Greve Hall, North Carrick, Greve Hall.
- Assisted Johnson Control with repairs on fire panel at Hodges Library.
- Removed security panel, card readers, and keypad from room in Student Services.
- Security moved panic and door button at White Early Learning.
- Security installing new card reader in Hoskins Library.

High Voltage:

- Daily 1-800 marking.
- Trouble shooting tripping breakers where pole lights hit on Melrose Ave at Hodges Library.
- Assisted KUB with access to change out electrical meters at Lake Avenue Day Care.
- Continued checking duct bank installation at West Campus Dining Hall.
- Checking manholes and pumping out water across campus.
- Made repairs to front lights at Ayres Hall.

- Repaired light outage at the Vet School.
- Monthly electrical meter reading.
- Continue breaker location at Kingston Pike Building.
- Checking on new generator that was vandalized at G-17 Lake Ave.
- Changed photo cell on light outage at RV Park/ C25-S14 lot.

Secondary Electrical:

- Working on tripped breaker at SERF.
- Performed outage for remodel at Reese Chiller House and Reese Residence Hall.
- Assisted A/C shop with changing VFD in Ayres Hall.
- Changing out 120 Volt Contactor at Student Aquatic Center.
- Made electrical connection for temporary service at ice machine in Student Union.
- Pre outage work at new Band Facility.

Plumbing Shop:

- TN 1 Calls on campus.
- Pumped steam vaults on Campus.
- Installing sensor faucets across Campus.
- Continued work on water line at Carrick.
- Worked on gas leak at CRC.
- Checking on steam leak at A&A.
- Repaired 4" sewer drains at Thompson-Boling Arena.
- Repaired condensate vent leak at Bailey.
- Installed new pump for elevator at Clement Hall.
- Connecting pump at Neyland Stadium Gate 7.
- Repaired drain leak at Dougherty.
- Replaced gasket on steam valve at SERF.
- Replaced pump trap at Student Aquatic Center.
- Repaired water pumps in machine room at Carrick Hall.
- Installed and rewired two condensate pumps at South East Stadium.
- Repaired hot water on 4th floor at A&A.
- Repaired Leslie at Nursing.

Steam Plant:

- Replaced conductivity sensor from #3 boiler.
- Cleaned old conductivity sensors.
- Received 25 tons of salt.
- Worked on valve issues on oil tanks.

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- Worked on flow meters.
- Disconnected level transmitter on condensate tank.
- Monthly logs.

CONSTRUCTION SERVICES

- Anderson Training Center: New flooring, paint, and utilities for new tubs
- Art & Architecture: New counter tops in 1st floor restroom; Repair carpet in 224; Dimming controls for lighting 215A
- Ayers Hall: Install lockers in G012; Soundproof doors 208 and 247
- Birchfiel Geography: Classroom renovation 101
- Campus: Window replacements- Perkins Hall; Install license plate cameras; Replace University Seals; Volunteer First Impressions Contest projects; Wellness Screens
- Clarence Brown Theatre: Provide emergency locking for assembly spaces
- Communications: Renovate 227 and 447-offices and meeting room; Paint 339; Paint and carpet 328; Minor renovations 83; Paint 230; Paint 472
- Conference Center Building: Paint and carpet in 2nd floor suites 209, 215, 224, 230, 231;
- Dougherty Engineering: Paint 210; Carpet and paint 208 and 508; Ventilation for equipment 304 and 305; Carpet 304, 312, 406, 410 and 503
- Dunford Hall: Paint and carpet 4th floor corridor; Paint and carpet 2429; Paint and carpet 2332, 2333, 2424, 2425 and other misc. work; Wall repair and carpet cleaning 2304
- Early Learning Center: Additions to playgrounds at White and Lake Avenues; Repairs around amphitheater (Lake Ave.)
- Hodges Library: Classroom upgrades
- Hoskins Library: Renovate 114 for classroom
- Humanities and Social Sciences: Classroom Upgrades
- Jessie Harris: Paint 418 and 421
- JIAM: Mechanical analysis to determine capacities to add more fume hoods
- McClung Museum: Replace doors 6, 7, stairwell; New doors on 64
- Min Kao Engineering: Reinforced walls with door and window 117
- Morgan Hall: Renovations per POCA
- North Greenhouse: New lights 109
- Presidential Court: Repair doors at loading dock
- Sigma Chi Fraternity: Install sink, toilet and fire alarm device
- SMC: Renovate 2nd floor-paint, carpet, lighting
- SERF: Remove cold room in 626
- Sherri Parker Stadium: Corrections for SFMO; Redo concrete ramp; Replace door and frame to maintenance shop
- Strong Hall: Ceiling mounted dust collector B010; Improve ventilation for cylinder cabinet and vacuum pump manifold 728
- Student Services: Remove cubicles for renovations 111B, 111R, 111J
- Student Union: Signs for various areas; Emergency locking; Shell Space Buildout; Door hold open devices for Student Engagement; New bench seating (phase 1)
- Thackston School House: Renovate for Pediatric Language Center
- Tom Black Track: Add water line at main gate; Raise drain to ground level
- UT Visitor Center: Renovation for Creamery
- Vet Med Center: Replace seating A118 and repair seating A335; Lobby renovations

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