

Facilities Services Weekly

September 28, 2020

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

COVID - 19 Updates

Please be sure you are checking emails from Sam Ledford. To see the most recent COVID-19 briefing, visit, <https://www.youtube.com/watch?v=u4Fl4pzmz9U>. If you missed any of the previous COVID-19 briefings, they can be found at the links located on page 4 under Communications & PR.

Virtual CCI Diversity and Inclusion Week

The faculty, staff and students of the College of Communication and Information invite you to attend their virtual CCI Diversity & Inclusion Week 2020: Communicating Why Black Lives Matter, September 29 - October 2. See the flyer at the end of this newsletter for more information.

Campus Chest

The 2020 Campus Chest campaign kicked off last week. To make your pledge, there is a new Philanthropy Cloud pledge portal. Please note that when logging into the new portal, you'll need to use your NetID@tennessee.edu and your normal NetID password. Online pledges can be made at <https://campuschest.utk.edu/>. Printable pledge cards can also be found on the website and turned in at 405B Andy Holt Tower. Help us reach our campus goal of \$570,000! Donations will be collected through November 6.

Benefits Open Enrollment

Open enrollment for UT employees will take place October 1 - 16 this year. See the email at the end of this newsletter for more information.

Virtual Benefits Roadshow

UT HR will be hosting a virtual Benefits Roadshow on Wednesday, September 30 from 11:30a - 12:30p. This is a great opportunity to get more information about insurance annual open enrollment, life insurance, retirement, beneficiary updates, and getting involved in campus wellness initiatives. This is the Zoom link to participate: <https://tennessee.zoom.us/j/94046289404#success>.

Flu Shot Clinic

UT will offer several upcoming opportunities to receive a flu shot with the next one being a flu shot clinic at the basketball courts in TREC on October 1 from 9a - 6p.

ADMINISTRATION

Helpful Hints from the Haberdasher:

Returning Uniforms When Leaving UT -

Your part:

- Return all uniforms to UT
- Count them in front of your supervisor/foreman
- Bag all shirts together with a yellow tag. Tag should simply read: QUIT
- Bag all pants together with a yellow tag. Tag should simply read: QUIT

- Place bag in appropriate cleaning bin

Our part:

- Supervisor/foreman will send me an email with details of the count
- I will compare that number to what was issued and what is out to be cleaned
- If those numbers equal what you were issued - no charge
- If pieces are missing, you will have the cost of the missing pieces deducted from your last paycheck

Special Projects:

- Veronica Huff has volunteered to be our Facilities

FS WEEKLY CONTINUED ON PAGE 2

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ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

FS WEEKLY CONTINUED:

Family Support Center Coordinator, so if you have a need (either physical or emotional) during this time and want to anonymously seek out help, please reach out to Veronica via phone, text, or email during regular business hours (8a-5p), and she will work to make sure those needs are met if at all possible. Rest assured that those needs will not be shared by name. We know that this is a really challenging time for most of us. If your household income has been cut due to layoffs or you're struggling emotionally or mentally, please know that we want to make sure you're cared for. Veronica can be reached at vhuff@utk.edu or 865-382-1779.

FACILITIES OPERATIONS

Building Services:

- We have had a productive week. In addition to our normal daily cleans and disinfecting, we did some training on a product that acts as a protective barrier on surfaces that resists germs.
- We trained and set up Compuclean. This system allows supervisors to act as inspectors and will give us the ability to find issues in our buildings and assign them to be addressed, which will speed up the process of getting tasks done in a timely manner.
- We assisted throughout this week and this weekend to help get Neyland Stadium ready for our first game, cleaning restrooms and wiping off seating and handrails, blowing trash debris and cleaning counter tops.
- We focused this week on outside cobwebs due to the changing weather.
- We assisted Landscape Services with trash removal at the tents and outside the dining areas.
- We treated the EOC room every morning and cleaned and sanitized the transport vans.
- We did an enhanced clean at the Vol Shop.
- Carpets were cleaned at Haslam and Hodges. Haslam also had the bathroom floors orbited as well.
- We have been focusing on cleaning and disinfecting areas to make them as clean as possible for students, faculty and staff.
- At Art and Architecture, employees have been cleaning and disinfecting areas as students walk through the building as a short-cut.

- At Haslam Music, all employees have been making sure all restrooms and main office spaces are done before any students or staff members arrive.
- At Clarence Brown and Carousel theaters, we are cleaning and disinfecting all touch spots. We are making sure the seating area are cleaned and disinfected as well.
- At Humanities, we cleaned all classrooms and all restrooms. Cleaning and disinfecting all touch spots in the hallway and entrance ways all through the building.
- At McClung Tower, we have been cleaning and disinfecting the offices. We are trying to make this building as safe as possible.
- At Telephone Services, we are cleaning and disinfecting all areas.
- We did an enhanced cleaning at Strong Hall room 309.
- Extracted water from a leak at Law College.
- Enhanced cleaning at East Tennessee Research and Education Center room 117.
- Ran the auto scrubber on all floors at Mossman.
- Ran the auto scrubber at Strong Hall.
- Swept and mopped all stairwells at Jessie Harris.

Landscape Services:

- We continue to work weekly to ensure that campus is in top condition throughout the semester.

Sanitation Safety:

- We caught two raccoons at Concord.
- Worked on monthly building interior PMs.
- Worked on bi-annual building exterior PMs.
- Completed on-demand Pest Control work requests.

ENERGY MANAGEMENT

UT Office of Sustainability/Recycling:

Recycling Totals for September 21 to September 27:

- Bottles/Cans: 2,480 lbs.
- Paper: 5,220 lbs.
- Cardboard: 10,120 lbs.
- Manure: 8,400 lbs.
- Food: 13,118.9 lbs.
- Total: 39,339 lbs. / 19.67 tons
- Pallets: 99

ZONE MAINTENANCE CONTINUED ON PAGE 3

Facilities Services Weekly

September 28, 2020

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

ENERGY MANAGEMENT CONTINUED:

Recycling Totals for Fiscal Year 2020:

- Bottles/Cans: 28,520 lbs. / 14.26 tons
- Paper: 68,900lbs. / 34.45 tons
- Cardboard: 149,260 lbs. / 74.63 tons
- Manure Compost: 117,250 lbs. / 58.63 tons
- Food Compost: 100,502 lbs. / 50.25 tons
- Total: 464,432 lbs / 232.22 tons

ZONE MAINTENANCE

Zone 1:

- We will be having Eskola come out this week to address some roof leaks at Fred Brown and Stokely.
- Massey will have new residents move in this week.
- We are all working to stay caught up with building work orders.

Zone 2:

- We are changing filters, repairing lights, and doing minor plumbing repairs.

Zone 3:

- Hoskins - Assisted in insulating pipe in 212 and 220, replaced tiles and sealed leak in 306, completed daily walk throughs and logged equipment.
- UTPD - Daily walkthroughs, weekly generator test and assisted in block heater repair on generator.
- Baker Center - Equipment check and greased all air handling units and the return.
- International House - Equipment checks and changed belt on AHU 4
- Vol Shop - PM check.
- Hodges Library - General Maintenance.
- Melrose Hall - General Maintenance.
- Conference Center - Daily walkthroughs, logging equipment, weekly generator test run, assisted Construction, daily building lock down, trash removal, replacing ceiling tile, assisted Plumbing Shop, restroom and water fountain inspection, mold inspection and fixing chiller issues.
- SMC - Assisted Construction on 2nd floor renovation and worked on induction units on the 7th floor and 3rd floor.

- Haslam - Working with new hire, signage installed on terrace and lighting on 1st floor.

Zone 4:

- Repaired ice cream maker in the Student Union.
- Fixed rack washer problems at PCB.
- Replaced drain baskets at Vol Hall.
- Replaced door closure at Fred Brown Hall.
- Replaced cookie machine belts at PCB.
- Replaced freezer thermostat at PCB.
- Repaired hot boxes at Stokely Hall.
- Restarted ice maker at Hodges Library.
- Repaired hot well at Anderson Training.

Zone 5:

- At Neyland Stadium, we replaced motor and bearing in AHU for 4th floor east skybox.
- At Football Complex, we checked and adjusted chemicals in pools and restarted chiller for Neyland-Thompson center.
- At Allan Jones Aquatic, we checked and adjusted chemicals in pools.
- At Parking Services, we worked on toilet on 2nd floor.
- Throughout zone, conducting building maintenance.

Zone 7:

- Perkins Hall - Conducted daily walkthroughs, weekly walkthroughs and mold checks. Prepping and restoring rooms, moving furniture, removing window blinds, removing a/c units and then putting everything back after windows are replaced. This project has been an all hands-on deck project.
- Ferris Hall - Daily building checks, then helping with a/c units and window blinds at Perkins.
- SERF and Nuclear Engineering - Daily building checks, helping with a/c units and window blinds at Perkins.
- Alumni Memorial - Daily building checks, helping with a/c units and window blinds at Perkins.
- Min Kao - Daily building checks.
- Jessie Harris, Senter Hall and Fiber & Composites - Daily building checks.
- Dougherty Engineering: Daily building checks, replacing ceiling tile in spots, changing lights in spots, helping with contractors opening doors. Helping answer calls for all zone 7 buildings while guys are working on Perkins window project.

ZONE MAINTENANCE CONTINUED ON PAGE 4

Facilities Services Weekly

September 28, 2020

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

ZONE MAINTENANCE CONTINUED:

- Tickle Engineering - Daily building checks, replacing ceiling tile in spots, changing lights in spots and helping with Perkins window projects.

Zone 8:

- Our transportation of students to and from sites in the city continue to fluctuate and is very unpredictable.
- The LED lighting upgrade continues at the Plant Biotech building.
- We will be working with Interstate Mechanical on getting some much needed work done on some duct work in the Food Science building.
- Eskola will continue to do roof repairs at the Kingston Pike building and McCord Hall.
- One-Call remains very busy not only transporting students, but answering after hours calls for all of campus.

Zone 9:

- Our LED lighting upgrade continues at the Glazer building in Oak Ridge.
- As they work some of the bugs out in the newest version of Archibus, we will continue to stay on top of our monthly work requests.
- With the arrival of fall, we will make sure that all of our roofs, gutters and drains are operating properly.

Lock & Key Services:

- South Stadium – rekey locks/Environmental Health & Safety.
- 1812 Fraternity Park – repair lock/door handle off.
- Dabney Hall - repair lock.
- Science & Engineering – rekey lock.
- Pediatric Language Clinic – install locks & key building.
- Biosystems Engineering – repair lock.
- Massey Hall – assisting installing and changing locks.
- Front Office – processing key request for key pickup and drop off.
- University Housing – many recores and repairs, assisting as needed.

COMMUNICATIONS & INFO SERVICES

Communications & Public Relations:

- The 2020 Annual report is currently being compiled. Please

send information to Anna Best at ahamil24@utk.edu as soon as possible.

- COVID-19 briefing links:
- Briefing #1 <https://youtu.be/PVIsb9SLLzk>
- Briefing #2 https://youtu.be/Ko_ZXrFGers
- Briefing #3 <https://youtu.be/wJyv7PJhwgU>
- Briefing #4 <https://www.youtube.com/watch?v=8SKqX4IvhII>
- Briefing #5 https://www.youtube.com/watch?v=df_bTaJDj_4
- Briefing #6 <https://youtu.be/hk-R6XvqZDk>
- Briefing #7 <https://youtu.be/oLibKp3xkJQ>
- Briefing #8 https://youtu.be/4_oWaPxxvENk
- Briefing #9 <https://youtu.be/ICnPSEsmxsY>
- Briefing #10: https://youtu.be/pufGH_NMumI
- Briefing #11: <https://youtu.be/mzUID7D1X2c>
- Briefing #12: <https://youtu.be/6rqP8-2i7HM>
- Briefing #13: <https://youtu.be/igAzax1yoBs>
- Briefing #14: <https://youtu.be/igAzax1yoBs>
- Briefing #15: <https://youtu.be/yLGpEAupGBM>
- Briefing #16: <https://youtu.be/5RwzrEH8Zow>
- Briefing #17: <https://youtu.be/rtoywdyJ-tI>
- Briefing #18: <https://youtu.be/nHBsbNCmaFE>
- Briefing #19: https://youtu.be/m_7RTfU8MoU
- Briefing #20: <https://youtu.be/t-Acd7ScTtS>
- Briefing #21: <https://youtu.be/LFHxvEqCxc>
- Briefing #22: <https://www.youtube.com/watch?v=WjUM2JNOJ4>
- Briefing #23: <https://youtu.be/npobJvf7Y4I>
- Briefing #24: <https://youtu.be/fK9GeogCOH4>
- Briefing #25: <https://www.youtube.com/watch?v=g5W-KDzrvKk>
- Briefing #26: <https://www.youtube.com/watch?v=Nf48ntJqJV0>
- Briefing #27: <https://www.youtube.com/watch?v=XISS5Yutois>
- Briefing #28: <https://www.youtube.com/watch?v=u4Fl4pzmz9U>
- Be sure to check any emails from Sam Ledford concerning COVID-19 updates.

COMM & INFO CONTINUED ON PAGE 5

Facilities Services Weekly

September 28, 2020

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

COMM & INFO CONTINUED:

- You can find the most recent issue of The Facilitator by visiting: <https://fs.utk.edu/facilitator>.
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.

Employee Training & Development:

Training News:

- We have one new employee starting with Zone Maintenance in New Employee Orientation this week!
- This year, 2020 Security Awareness Training is combined with Code of Conduct, FERPA, Title VI, Title IX and the Clery Act in one training curriculum. These training plans are customized based on your affiliation with the university (faculty, staff, graduate assistant, etc.) and your job requirements (Executive, IT, Safety, etc.). The **deadline** for completing this training is **December 18**.
- We've partnered with the Title IX office again this year to get translated training for the required Title IX training. We will print out the training packets for each person that needs them. Foremen should return completed quizzes to Rebecca Alcorn's desk where the quizzes will be graded and submitted back to the Title IX office for tracking.
- It's football time in Tennessee! Football training from last Wednesday is now available in K@TE. If you log into K@TE and search for "football" in the search bar, it'll come right up. This is only necessary viewing if you were unable to participate in the live training on Wednesday, 9/23.
- Supervisor's Toolkit will take place October 5 - 8 from 9am - 12pm.
- Your 2020 OSHA Training can be accessed at any time at <https://tennessee.csod.com/samldefault.aspx>. Sign in with your NetID and password. Then, click on "Your Transcript" and "Launch" to load the training. Remember that this training is available throughout the year and can be completed at any time. Please contact the Training Unit with any questions you may have.
- While working remotely, there are many different training opportunities that you can take advantage of. Please check your email inbox for messages from Rebecca Alcorn that contain links and further information. If you have questions, please contact Rebecca.

IT Support and Maintenance:

Contact info for our team is as follows:

Jim McCarter -
Cell: (865) 438-0708

Email: jvm@utk.edu

Tim Baker -
Cell: (865) 206-6954
Email: tbaker41@utk.edu

Shawn Benson -
Cell: (423) 620-9913
Email: sbenson7@utk.edu

- EOC and COVID-19 Response Support.
- Remote Work Support.
- New Computer Installations.
- Equipment Surplus.
- Printer Maintenance.
- Listserv Maintenance.
- Time Clock installation assistance and Maintenance.
- Archibus Troubleshooting.
- Gameday Support.

UTILITIES SERVICES

A/C Services:

- Wired, programmed and tested new VFD for HWP at Plant Biotech.
- Checked humidifiers controls for AHUs 1&2 at Music.
- Continued checking and repairing HVAC controls in West Skyboxes at Neyland Stadium.
- Repairing chilled water system at Mossman.
- Repaired York chiller No. 1 at Student Clinic.
- Repairing cooling system for VFD on York Chiller at SERF.
- Checked and restarted Trane Chiller No.3 at Plant Biotech.
- Checked and restarted Trane Chiller No. 2 at Hodges.
- Installed a room humidity sensor and redesigned AHU 4 to control humidity along with temperature for room 204A at Tickle.
- Investigated a call about an air duct dripping water in storage area at McClung.
- Checked operations of building heat system at Hodges.
- Wired, programmed and tested newly installed return fan VFD attached to AHU 5 at Anderson Training.
- Checked and restarted chiller at Reese.

UTILITIES CONTINUED ON PAGE 6

Facilities Services Weekly

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ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

UTILITIES CONTINUED:

- Working on growth chamber at Hesler.
- Troubleshooting air dryer at JIAM.
- Installed new compressor in freezer #4 at Presidential Court.
- Replaced battery on main controller #1 at Hesler.
- Assisted Zone Maintenance specialty team with troubleshooting building pressure issues and started working on mechanical failures on Campus.
- Assisted with air balancing in room 532 at Bailey.
- Checked control operations on the unit feeding the ticket office at Thompson Boling Arena.
- Replaced battery on main controller #2 at Brehm Animal Sciences.

Electrical Services:

Security/Fire Alarm Group:

- Fire panel trouble and repairs at Music, Min Kao, Sorority Village, Dogwood Hall, Kappa Kappa Gamma, Stokely Hall, Laurel Apartments, Fraternity Park, Neyland Stadium, Vol Hall, Communications, and Claxton.
- Assisted Morrystown Sprinkler with yearly sprinkler test at Regal Soccer, Tickle, and Ferris.
- Assisted BST with fire panel test at Regal Soccer.
- Assisted Simplex with fire panel test at McClung.
- Assisted Morrystown Sprinkler with monthly pump test at Neyland Stadium, Strong, Mossman, Morrill Pump House, Fred Brown, Stokely, Clement, Massey, Vol Hall, and Laurel Hall.
- Realigned tamper switch on Life Safety Panel at Jessie Harris.
- Repaired issues with upper gate camera at Steam Plant.
- Repaired Cardax issues at Reese Chiller Building.

High Voltage:

- Daily 1-800 marking.
- Pumping vaults on campus.
- Continued building and replacing ground lights at entrance of Fraternity Park.
- Checking bollard lights at Student Union.
- Prepping cords and running cables for sideline benches A/C at Neyland Stadium.
- Checking transformer and vista layout at West Campus Dining.
- Checking on wiring and gear at New Engineering

Building:

- Checking on test bulbs and new LED lights at Regal Soccer.
- Checking lighting and making a list of lights out on Campus.
- Working on electrical meter issues at Neyland Stadium and Fraternity Park.
- Checking for outlets in the courtyard at Massey.
- Investigating possible duct bank at Surge Building.

Secondary Electrical:

- Changed out old VFD to new one for A/C shop at Anderson Training.
- Assisted maintenance with ceiling fan issues at Sorority Village.
- Test PQM meter outage on Campus.
- Assisting plumbing with installing water pumps at Carrick Hall.
- Investigating issue with 4th floor hallway Occ. Sensor at SMC.
- Investigating issue with ballast in room 439 at SMC.
- Assisting plumbing with new water heater install at Neyland Stadium.
- Troubleshooting power issue to chiller at TREC.

Plumbing Shop:

- TN 1 Calls on Campus.
- Pumped steam vaults on Campus.
- Fire Hydrant testing on Campus.
- Waste water testing on Campus.
- Installing new bathroom at Student Union.
- Repaired steam trap line at Communications.
- Repairing water line leak and condensate pipe leak at Min Kao.
- Repairing condensate pump at Allan Jones.
- Working on regulator at Dougherty.
- Working on circuit setter at Plant Biotech.
- Repaired pop off at A&A.
- Repairing irrigation leak at Cherokee Farm.
- Repairing gate valve at Hess.
- Checking high water meters on Campus.
- Installing 2 new water heaters at Neyland Stadium.
- Steam station repair at A&A.

UTILITIES CONTINUED ON PAGE 7

Facilities Services Weekly

September 28, 2020

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

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- Installing new stops and faucet in sinks and repaired sink trap at Student Services.
- Repairing water leak at Carrick Hall.
- Repairing leak in kitchen and installed faucets on 4th floor at Conference Center.
- Repairing gate valve at Hess.
- Repaired Leslie at Food Safety.
- Repaired D.I. leak in room 605 at Dougherty.
- Replaced steam gasket in manhole at Dabney.
- Installing new plumbing fixtures at Thackston.
- Installing new faucets at Student Service.

Steam Plant:

- Adjusted condensate pumps PID control.
- Investigating #3 boiler hot spot.
- Lit off #5 boiler.
- Performed respirator fit tests.
- Produced over 12 million pounds of steam.

CONSTRUCTION SERVICES

- Anderson Training Center: New flooring, paint, and utilities for new tubs
- Art & Architecture: New counter tops in 1st floor restroom; Repair carpet in 224; Dimming controls for lighting 215A
- Ayers Hall: Install lockers in G012; Soundproof doors 208 and 247
- Campus: Window replacements- Perkins Hall; Install license plate cameras; Replace University Seals; Volunteer First Impressions Contest projects; Wellness Screens; Install tents on campus
- Clarence Brown Theatre: Provide emergency locking for assembly spaces
- Communications: Renovate 227 and 447-offices and meeting room; Paint 339; Paint and carpet 328; Minor renovations 83; Paint 230; Paint 472
- Dougherty Engineering: Paint 210; Carpet and paint 208 and 508; Ventilation for equipment 304 and 305; Carpet 304, 312,406, 410 and 503
- Dunford Hall: Paint and carpet 4th floor corridor; Paint and carpet 2429; Paint and carpet 2332, 2333, 2424, 2425 and other misc. work; Wall repair and carpet cleaning 2304
- Early Learning Center: Additions to playgrounds at White and Lake Avenues
- Food Science Building: Connect freezer and cooler in Pilot Plant

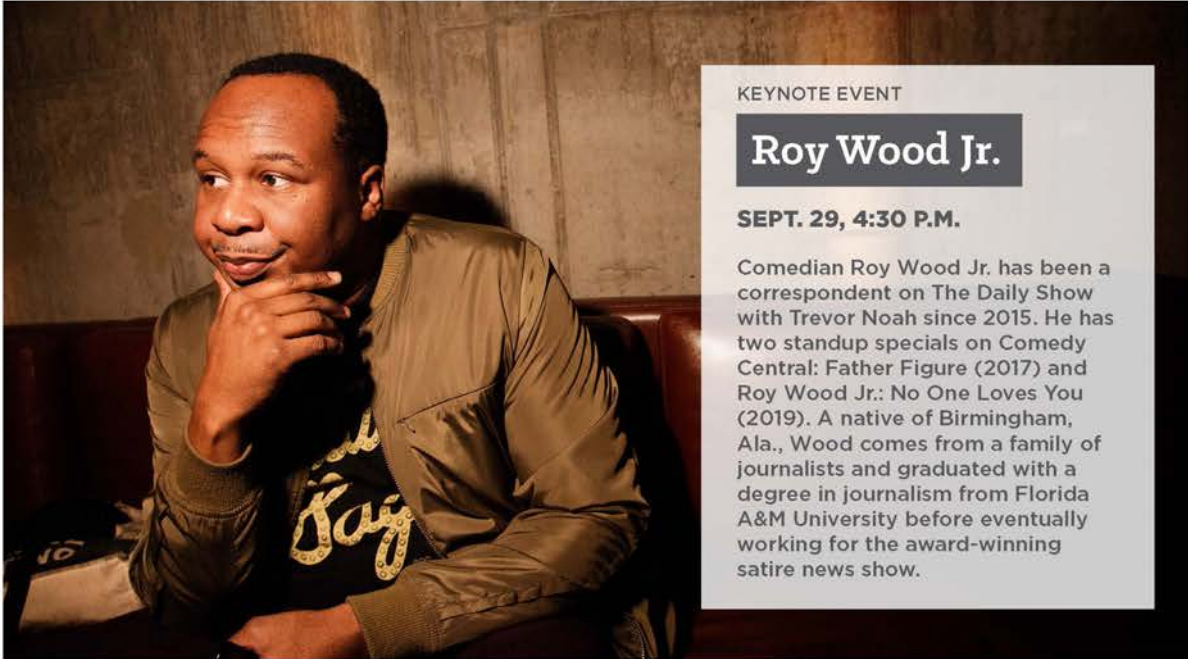
to emergency power

- Hoskins Library: Renovate 114 for classroom
- Jessie Harris: Paint 418 and 421
- JIAM: Mechanical analysis to determine capacities to add more fume hoods
- McClung Museum: Replace doors 6, 7, stairwell; New doors on 64
- Min Kao Engineering: Reinforced walls with door and window 117
- Morgan Hall: Renovations per POCA
- North Greenhouse: New lights 109
- Perkins Hall: Install air filter in S008
- Presidential Court: Repair doors at loading dock
- Sigma Chi Fraternity: Install sink, toilet and fire alarm device
- SMC: Renovate 2nd floor-paint, carpet, lighting
- SERF: Remove cold room in 626
- Sherri Parker Stadium: Corrections for SFMO; Redo concrete ramp; Replace door and frame to maintenance shop
- Strong Hall: Ceiling mounted dust collector B010; Improve ventilation for cylinder cabinet and vacuum pump manifold 728
- Student Services: Remove cubicles for renovations 111B, 111R, 111J
- Student Union: Signs for various areas; Emergency locking; Shell Space Buildout; Door hold open devices for Student Engagement; New bench seating (phase 1); Install back-up ice maker
- Thackston School House: Renovate for Pediatric Language Center
- Tom Black Track: Add water line at main gate; Raise drain to ground level
- UT Visitor Center: Renovation for Creamery
- Vet Med Center: Lobby renovations

CCI Diversity & Inclusion Week:

Communicating Why Black Lives Matter

The College of Communication and Information presents the 11th annual CCI Diversity & Inclusion Week. Join us for our four-day virtual event Sept. 29-Oct. 2 on the topic of **Communicating Why Black Lives Matter** as we explore the history of the movement, journalists covering race and protests, digital activism, algorithms and bias, and more.



KEYNOTE EVENT

Roy Wood Jr.

SEPT. 29, 4:30 P.M.

Comedian Roy Wood Jr. has been a correspondent on The Daily Show with Trevor Noah since 2015. He has two standup specials on Comedy Central: *Father Figure* (2017) and *Roy Wood Jr.: No One Loves You* (2019). A native of Birmingham, Ala., Wood comes from a family of journalists and graduated with a degree in journalism from Florida A&M University before eventually working for the award-winning satire news show.

KEYNOTE PANEL

A Tribute to Congressman John Lewis

SEPT. 30, 12:55 P.M.



Rev. Dr. Harold Middlebrook, Civil rights pioneer, founding pastor of Canaan Baptist Church of Christ



Phyllis Nichols, President & CEO, Knoxville Area Urban League



Theotis Robinson, Civil rights pioneer & retired Vice President of Equity & Diversity, University of Tennessee

Women as Change Agents

SEPT. 30, 12:55 P.M.



Monica Arias Miranda, President and CEO, Hispanic Coalition NY



Carlotta Wall LaNier, Civil rights pioneer & member of Little Rock Nine



Madeline Rogero, Former Mayor, City of Knoxville



Contextualizing the History of the Black Lives Matter Movement

SEPT. 29, 9:50 A.M.

Rachel Grant, Assistant Professor, University of Florida

EVENT SCHEDULE

TUESDAY (9/29)

Session 1 - 9:50 a.m.
Contextualizing the History of the Black Lives Matter

Session 2 - 1:10 p.m.
Covering Black Lives Matter: How local News Organizations are Responding

Keynote Event - 4:30 p.m.
A Conversation with The Daily Show Correspondent and Comedian Roy Wood Jr.

WEDNESDAY (9/30)

Session 3 - 10:25 a.m.
Media & Digital Activism

Keynote Panel - 12:55 p.m.
A Tribute to Congressman John Lewis

Session 4 - 2:10 p.m.
Women as Change Agents

Session 5 - 6 p.m.
DSLS Session: Citizen Safety in Perilous Times

THURSDAY (10/1)

Session 6 - 11:30 a.m.
Algorithms & Bias: How Our Behaviors Make Our Media Options Less Diverse

Session 7 - 2:50 p.m.
Reporting on Protests Ethically & Fairly: From the Classroom to the Newsroom

CCI Diversity Festival - 5 p.m.

FRIDAY (10/2)

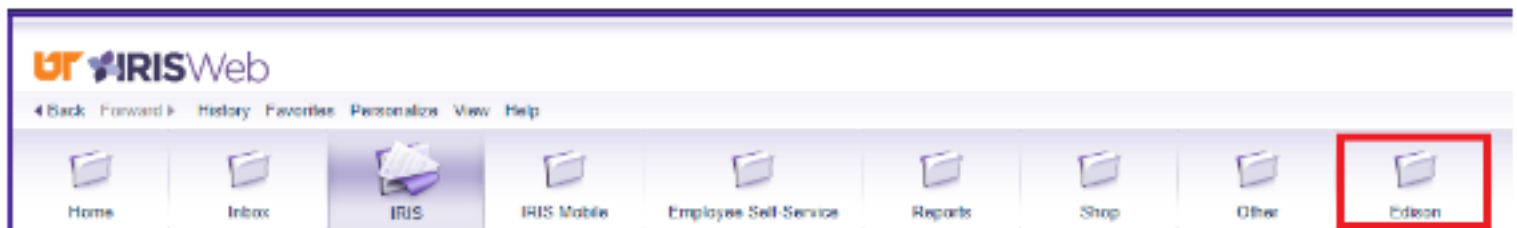
Session 8 - 9:10 a.m.
Social Drama Dialogues

Session 9 - 11:40 a.m.
Communication Voice: Neighborhood/Community Based Policing

Annual Enrollment 2020-2021

Each year, annual enrollment is your chance to choose benefits or make benefit changes that will be effective Jan. 1. The annual enrollment period for calendar year 2021 coverage is from Oct. 1 - Oct. 16. Even if you do not make changes during the annual enrollment period, it is good to review your enrollment selections each year during this time. If you are happy with your current selections, you do not have to do anything. (Note: The Internal Revenue Service requires employees to re-enroll each year in a flexible benefits plan if desired. This is done separately).

Enrollments, changes, cancellations and review of current insurance selections are made in the State's Edison system. This year, UT employees can use a link in the IRIS portal to sign into the Edison system without having to remember your Edison ID and password. You can sign into the [IRIS portal](#) using your UT credentials and then click on the Edison folder on the top right area of the browser.



After clicking on this, you will need to accept the State's acceptable use policy before being directed into Edison. Once in Edison, please use the [Higher Ed, Local Ed & Local Gov Employee Self Service \(ESS\) Instructions](#) for help in navigating the site.

The [State of Tennessee's Annual Enrollment Newsletter](#) gives you important information about your choices for benefit offerings. Information and videos can also be found on the [Partners for Health website](#).

If you have questions about insurance offerings, please email utinsurance@tennessee.edu. If you have questions about the IRIS portal, please contact irishelpdesk@tennessee.edu.