

Facilities Services Weekly

October 19, 2020

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

Judy Jones is Our October Employee of the Month!

Judy has worked at UT since 2009 and has shown great diligence and pride in her work. She strives for excellence, especially over the past 7 months of pandemic, and has been instrumental in preparing for football season. Congratulations on this well-deserved honor!

Flu Shot Opportunity

Thompson Boling Arena will be hosting University Flu Shots on the north concourse tomorrow, October 20 from 9:00 am to 6:00 pm. Those who register to receive a flu shot during the event will enter at Gate C and exit at Gate D. You must register on the TBA website at www.tbarena.com.

Chuck Thompson Awards Open Through October 30th

Submit your nominations today! More information can be found at the end of this newsletter.

COVID - 19 Updates

Please be sure you are checking emails from Sam Ledford. To see the most recent COVID-19 briefing, visit <https://youtu.be/PO-sTP35jI4>. If you missed any of the previous COVID-19 briefings, they can be found at the links located on page 4 under Communications & PR.

Campus Chest

The 2020 Campus Chest campaign kicked off last week. To make your pledge, there is a new Philanthropy Cloud pledge portal. Please note that when logging into the new portal, you'll need to use your NetID@tennessee.edu and your normal NetID password. Online pledges can be made at <https://campuschest.utk.edu/>. Printable pledge cards can also be found on the website and turned in at 405B Andy Holt Tower. Help us reach our campus goal of \$570,000! Donations will be collected through November 6.

Helpful Hints from the Haberdasher

Returning Uniforms When Leaving UT -

Your part:

- Return all uniforms to UT
- Count them in front of your supervisor/foreman
- Bag all shirts together with a yellow tag. Tag should simply read: QUIT
- Bag all pants together with a yellow tag. Tag should simply read: QUIT
- Place bag in appropriate cleaning bin

Our part:

- Supervisor/foreman will send me an email with details of the count
- I will compare that number to what was issued and what is out to be cleaned
- If those numbers equal what you were issued - no charge
- If pieces are missing, you will have the cost of the missing pieces deducted from your last paycheck

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FS WEEKLY CONTINUED:

ADMINISTRATION

Special Projects:

- Veronica Huff has volunteered to be our Facilities Family Support Center Coordinator, so if you have a need (either physical or emotional) during this time and want to anonymously seek out help, please reach out to Veronica via phone, text, or email during regular business hours (8a-5p), and she will work to make sure those needs are met if at all possible. Rest assured that those needs will not be shared by name. We know that this is a really challenging time for most of us. If your household income has been cut due to layoffs or you're struggling emotionally or mentally, please know that we want to make sure you're cared for. Veronica can be reached at vhuff@utk.edu or 865-382-1779.

FACILITIES OPERATIONS

Building Services:

- We have focused on carpets and outside work due to extra people on campus for game day.
- At Greve Hall, we are under construction on the ground floor and the debris that has come from that is requiring us to do more carpet to keep the building appearance top notch.
- At SMC, there is construction taking place on the second floor. They have opened it up enough to let some offices move back in so, we are trying to keep the dust manageable for those people so we are doing the carpets almost daily.
- In Haslam, Tyson, Hodges and International House, we have been focused on outside windows and cobwebs plus blowing the leaves daily so they are not tracked throughout the buildings.
- We also cleaned all the Smokey statues again this week so they were picture ready.
- Several floors in Hodges and Haslam were top scrubbed and all rugs in the entrance ways at SMC were cleaned.
- Our entire staff will be working to get all buildings ready for more traffic and make sure they are sanitized so that all visitors will be safe while visiting campus.
- We scrubbed the rotunda floor at Baker.

- We scrubbed the floors at Senter Hall.
- We swept, mopped and wiped down all the hand rails in Jesse Harris.
- We ran the auto scrubber on all floors in Strong Hall.
- We did some hands on training with the I-mop.

Landscape Services:

- We continue to work weekly to ensure that campus is in top condition throughout the semester.

Sanitation Safety:

- We provided gameday support for the Kentucky game.
- Worked on monthly building interior PMs.
- Worked on bi-annual building exterior PMs.
- Completed on-demand Pest Control work requests.

ENERGY MANAGEMENT

UT Office of Sustainability/Recycling:

Recycling Totals for October 12 to October 18:

- Bottles/Cans: 2,000 lbs.
- Paper: 1,160 lbs.
- Cardboard: 7,260 lbs.
- Manure: 7,400 lbs.
- Food: 12,801.2 lbs.
- Total: 30,621 lbs. / 15.31 tons
- Pallets: 84

Recycling Totals for Fiscal Year 2020:

- Bottles/Cans: 39,900 lbs. / 19.95 tons
- Paper: 79,100 lbs. / 39.55 tons
- Cardboard: 190,540 lbs. / 95.27 tons
- Manure Compost: 139,450 lbs. / 69.73 tons
- Food Compost: 137,850 lbs. / 68.92 tons
- Total: 586,840 lbs / 293.42 tons

ZONE MAINTENANCE

Zone 1:

- Eskola has completed the roof work on Fred Brown. Now they will be moving on to start the repairs on Orange, White and Reese.
- Everyone is still working to keep work orders caught up

ZONE MAINTENANCE CONTINUED ON PAGE 3

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ZONE MAINTENANCE CONTINUED:

in the residence halls.

Zone 2:

- Conducting general maintenance and answering calls.
- We started the fountains at McClung Tower and CBT and turned the water orange for Homecoming.

Zone 3:

- Hoskins - Fixed water fountain that was down, daily walk through and generator test.
- Blount - Daily walk through, generator test.
- UTPD - Daily walk through, generator test, worked on vav box in 108 to adjust temp for workers.
- Hodges Library - Repaired light on 3rd floor, installed LED light bulbs in all can lights in the stacks, checked all restrooms and conducted general maintenance
- Melrose Hall - General maintenance.
- Dunford Hall - Equipment check and repaired lighting.
- Henson Hall - Equipment check, replaced ceiling in the tile in the entryway and repaired lighting.
- Baker Center - Equipment check, greased HWP and CWP and repaired lighting.
- Vol Shop - PM check.
- International House - Equipment check and greased and inspected all AHUs.

Zone 4:

- Repairing oven at Fred Brown.
- Repairing pressure washer system at Student Union Phase II.
- Repairing rack washer at PCB.
- Repairing make up air at Vol Hall.
- Repairing exhaust fan at Stokely.
- Repairing grill at Student Union Phase II.
- Repairing steam leak at PCB
- Repairing mobile equipment for football at Neyland Stadium.

Zone 5:

- At Neyland Stadium, we checked and made repairs ahead of Kentucky Football game
- At Football Complex, we checked and adjusted chemicals in pools.
- At Allan Jones, we checked and adjusted chemicals.
- At Sherri Parker Lee Stadium, we began to winterize the

Stadium.

- At Barksdale Stadium, we replaced lights on courts.
- Through out zone, we conducted general building maintenance.

Zone 6:

- Maintaining environmental equipment.
- Addressing work order issues.
- Dabney Buehler - Generator repairs.
- Hesler - Check control issue greenhouses.
- Changing filters in air handling units.
- Led lighting project.
- Coordinate Belfor work at Dabney for Commissioning Team.

Zone 7:

- We continue to do our morning building checks on machinery, mold inspections and walkthroughs of buildings. After checks, we focus on the window project for Perkins and responding to calls as needed.

Zone 8:

- We continue to move all of our shop stock and supplies out of Ellington Plant Science to various locations.
- We have been having wiring issues with an Air Handler in Brehm Animal Science.
- Our LED lighting project continues at Plant Biotech.
- One-Call continues to take a significant amount of calls after hours.

Zone 9:

- We repaired the ice maker at the Facilities Services Complex
- The refrigerator at the Middlebrook Building had to be replaced.
- Middlebrook Building will be getting some much needed roof repairs soon.

ZM Specialties:

- The building commissioning team worked on air balance issues at Southern Kitchen in Vol Hall, calibrated the isolation room sensor at Student Health, diagnosed fume hood issues at Dabney Buehler and worked with AC Controls to put the air handler actuator linkages back in operation for the kitchens at Presidential Court Building. The specialties teams replaced and readjusted windows in the stadium skyboxes, diagnosed handicap

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ZONE MAINTENANCE CONTINUED:

operator and replaced battery in the remote unit on West side entrance of Buehler Hall, replaced steel entry door at Dabney-Buehler, replaced conventional lighting fixtures and/or bulbs to low energy LED lighting in multiple parking garages, moved the track lift and scissor lifts to several locations as requested, and continues to help Archibus users with the new system and reporting bugs, fixes, and enhancements to the Archibus team. A majority of the specialty team has completed their online compliance training.

Lock & Key Services:

- Tickle Engineering – Change combination grad offices, repair lock on roll up door.
- Hodges Library – Rekey lock and change combination lock code.
- HPER – Repairs due to vandalism on door and lock.
- Ceramics Annex – Replace core.
- Dunford Hall – Repair lock/adjust door.
- Communications Bldg. – Repair exit lock.
- On Campus – Assisting as needed, football lock change/door secure.
- Front Office – Processing key request, key pickup and returns, dispatching as needed.
- University Housing – Many recovers and repairs, assisting as needed.

COMMUNICATIONS & INFO SERVICES

Communications & Public Relations:

- The 2020 Annual report is currently being compiled.
- COVID-19 briefing links:
- Briefing #1 <https://youtu.be/PVIsb9SLLzk>
- Briefing #2 https://youtu.be/Ko_ZXrFGers
- Briefing #3 <https://youtu.be/wJyv7PJhwgU>
- Briefing #4 <https://www.youtube.com/watch?v=8SKqX4IvhII>
- Briefing #5 https://www.youtube.com/watch?v=dfbTaJDj_4
- Briefing #6 <https://youtu.be/hk-R6XvqZDk>
- Briefing #7 <https://youtu.be/oL1bKp3xkjq>
- Briefing #8 https://youtu.be/4_oWaPxxvENk
- Briefing #9 <https://youtu.be/ICnPSEsmxsY>

- Briefing #10: https://youtu.be/pufGH_NMumI
- Briefing #11: <https://youtu.be/mzUID7D1X2c>
- Briefing #12: <https://youtu.be/6rqP8-2i7HM>
- Briefing #13: <https://youtu.be/igAzax1yoBs>
- Briefing #14: <https://youtu.be/igAzax1yoBs>
- Briefing #15: <https://youtu.be/yLGpEAupGBM>
- Briefing #16: <https://youtu.be/5RwzrEH8Zow>
- Briefing #17: <https://youtu.be/rtoywdyJ-tI>
- Briefing #18: <https://youtu.be/nHBsbNCmaFE>
- Briefing #19: https://youtu.be/m_7RTfU8MoU
- Briefing #20: <https://youtu.be/t-Acd7SctTs>
- Briefing #21: <https://youtu.be/LFHyxEqCxc>
- Briefing #22: <https://www.youtube.com/watch?v=WjUM2JNOrJ4>
- Briefing #23: <https://youtu.be/npobJvf7Y4I>
- Briefing #24: <https://youtu.be/fK9GeogCOh4>
- Briefing #25: <https://www.youtube.com/watch?v=g5W-KDzrvKk>
- Briefing #26: <https://www.youtube.com/watch?v=Nf48ntJqJV0>
- Briefing #27: <https://www.youtube.com/watch?v=XISS5Yutois>
- Briefing #28: <https://www.youtube.com/watch?v=u4Fl4pzmz9U>
- Briefing #29: <https://youtu.be/PO-sTP35jI4>.
- Be sure to check any emails from Sam Ledford concerning COVID-19 updates.
- Your fall issue of The Facilitator is now available here: <https://fs.utk.edu/facilitator/>.
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.

Employee Training & Development:

Training News:

- This year, 2020 Security Awareness Training is combined with Code of Conduct, FERPA, Title VI, Title IX and the Clery Act in one training curriculum. These training plans are customized based on your affiliation with the university (faculty, staff, graduate assistant, etc.) and your job requirements (Executive, IT, Safety, etc.). The **deadline** for completing this training is **December 18**.
- We've partnered with the Title IX office again this year to

COMM & INFO CONTINUED ON PAGE 5

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COMM & INFO CONTINUED:

get translated training for the required Title IX training. We will print out the training packets for each person that needs them. Foremen should return completed quizzes to Rebecca Alcorn's desk where the quizzes will be graded and submitted back to the Title IX office for tracking.

- Your 2020 OSHA Training can be accessed at any time at <https://tennessee.csod.com/samldefault.aspx>. Sign in with your NetID and password. Then, click on "Your Transcript" and "Launch" to load the training. Remember that this training is available throughout the year and can be completed at any time. Please contact the Training Unit with any questions you may have.

IT Support and Maintenance:

Contact info for our team is as follows:

Jim McCarter -

Cell: (865) 438-0708

Email: jvm@utk.edu

Tim Baker -

Cell: (865) 206-6954

Email: tbaker41@utk.edu

Shawn Benson -

Cell: (423) 620-9913

Email: sbenson7@utk.edu

- New Computer Installations.
- Game Day EOC Assistance.
- Plotter Troubleshooting.
- Printer Maintenance.
- Laptop Upgrades.
- Training.
- COVID-19 Remote Assistance.
- Time Clock Relocation.
- Software Purchases.
- Autodesk License Management.

UTILITIES SERVICES

A/C Services:

- Repaired VAV controls in rooms 526 & 702 at Neyland Stadium.
- Started laboratory control repairs in room 316 at Hesler.
- Changed the schedule for the AHU's to bring fresh air

(purge) for longer periods of time on Campus.

- Restored building heat processes after major failure at Walters Life.
- Replaced tube bundle heat exchanger at Dougherty.
- Checked and restarted chiller No. 2 at Music.
- Repaired leak in VAV coil at Taylor Law.
- Rebuilding heating water pumps at Thompson Boling Arena.
- Heating water installation at Bailey.
- Repaired No.1 chiller at SERF.
- Replaced compressor in FAU No.6 at Stokely Hall.
- Assisted contractor with installation of chiller controls at Reese.
- Assisted electric shop to get AHU P2 running at Hodges Library.
- Repaired chiller water valve controls for makeup unit at Dougherty.
- Rebuild primary chilled water pump No.1 at Andy Holt Tower.
- Repair WSHP serving laundry room at White Hall.
- Repaired VFD for No. 3 chiller at SERF.
- Repaired control air compressor at Hoskins.
- Pre-Game HVAC equipment check at Neyland Stadium.
- Repaired issues with Phoenix server at Strong Hall.
- Re-established communication with AHU5 at Music.
- Adjusted pool level for outdoor pool at Student Aquatic Center.
- Assisted electric shop with checking the motor for AHU 9 at Brehm Animal Science.
- Assisted building commissioning team with reconnecting damper linkages in penthouse at Presidential Court

Electrical Services:

Security/Fire Alarm Group:

- Fire panel trouble and repairs at Stokely Hall, Perkins Hall, Student Union, Vol Hall, Student Union, and Anderson Training Center.
- Assisted Morristown Sprinkler with annual sprinkler testing at Hodges Library, Student Union I & II and Alumni Hall.
- Assisted Morristown Sprinkler with 5-year inspections at Glazer building and JARTU.
- Assisted Morristown Sprinkler with Monthly sprinkler

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UTILITIES CONTINUED:

- testing at Min Kao and Dougherty.
- Assisted Rapid Fire with disabling and enabling devices at Presidential Court.
- Disabled and enabled devices for Plumbing Shop at Carrick Hall.
- Disabled and enabled devices for A/C shop at Taylor Law and Stokely Hall.
- Assisted A/C contractor with disabling and enabling duct detector at Kappa Delta.
- Troubleshooting issue with no power to panic bar in room 519 at Mossman.
- Attended Zoom meeting for Campus Security Upgrades.
- Assisted in restoring power to Tom Black Track Pavilion.

High Voltage:

- Daily 1-800 marking.
- Pumping vaults on campus.
- Met with contractors about pole lights and blue phone power removal at Vet School new construction.
- Met with key shop to change cores to room and bar locking up panels for light operation at the Track Pavilion.
- Pre-Game field light checks and repairs at Neyland Stadium.
- Rerouted lights from bushes to new location at Min Kao.
- Reset controller on traffic lights at Lake Loudoun and Volunteer.
- Repaired pole lights that are out at the Business Incubator.
- Restored power to panels at Tom Black Track Pavilion.

Secondary Electrical:

- Assisted A/C shop with cooler issues on 3rd floor at Presidential Court.
- Repaired issue with Lutron UPS on 5th floor control room at Neyland Stadium.
- Investigated short in conduit at Gate 25 Neyland Stadium.
- Assisted A/C shop with installation of two new VFD's at Bailey.
- Repairing power to track lights and wire mold outlets at A&A.
- Troubleshooting issues and repairing lobby outlets and vending machines at Carrick Hall.

- Repaired blown fuse for exhaust fan at Stokely Aramark Freezer.
- Assisted A/C shop with AH#9 blow fuses at Brehm Animal Science.
- Replaced and reattached bubble cover on outlet in courtyard at Magnolia Hall.
- Found tripped breaker due to A/C unit going bad at Brown Hall.
- Assisted plumbing shop with new installation of PVI at Reese Hall.

Plumbing Shop:

- TN 1 Calls on campus.
- Pumped steam vaults on Campus.
- Fire Hydrant testing on Campus.
- Waste water testing on Campus.
- Repairing water pumps at Carrick.
- Meter readings on Campus.
- Repaired urinal at Hodges Library.
- Repaired steam leaks at SERF and HPER.
- Repaired water leak at Mossman.
- Repaired waste water pumps at JARTU.
- Running new vent line for steam condensate and welding at Neyland Stadium.
- Adjusted water pressure at Strong Hall.
- Repaired leak at the Conference Center.
- Repaired leak in machine room at Henson Hall.
- Installed drain from condensate tank at Gate 7 Neyland Stadium.
- Repaired steam leak at Student Union.
- Installed new gas line at SERF.

Steam Plant:

- Worked on heat trace for brine tank water line.
- Worked on dealkalizers.
- Setting up inspections.
- Checked all equipment daily.
- Monthly Logs

CONSTRUCTION SERVICES

- Anderson Training Center: New flooring, paint, and utilities for new tubs.

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CONSTRUCTION CONTINUED:

- Art & Architecture: New counter tops in 1st floor restroom; Repair carpet in 224; Dimming controls for lighting 215A.
- Ayers Hall: Install lockers in G012; Soundproof doors 208 and 247.
- Campus: Window replacements- Perkins Hall; Install license plate cameras; Replace University Seals; Volunteer First Impressions Contest projects; Wellness Screens; Install tents on campus.
- Clarence Brown Theatre: Provide emergency locking for assembly spaces.
- Communications: Renovate 227 and 447-offices and meeting room; Paint 339; Paint and carpet 328; Minor renovations 83; Paint 230; Paint 472; Water intrusion repairs.
- Dougherty Engineering: Paint 210; Carpet and paint 208 and 508; Ventilation for equipment 304 and 305; Carpet 304, 312,406, 410 and 503.
- Dunford Hall: Paint and carpet 4th floor corridor; Paint and carpet 2429; Paint and carpet 2332, 2333, 2424, 2425 and other misc. work; Wall repair and carpet cleaning 2304.
- Early Learning Center: Additions to playgrounds at White and Lake Avenues.
- Food Science Building: Connect freezer and cooler in Pilot Plant to emergency power.
- Hoskins Library: Renovate 114 for classroom.
- Jessie Harris: Paint 418 and 421.
- JIAM: Electric work for labs G002 and G003.
- McClung Museum: Replace doors 6, 7, stairwell; New doors on 64.
- Min Kao Engineering: Reinforced walls with door and window 117.
- Morgan Hall: Renovations per POCA.
- Mossman Building: Add door seals to darken lab.
- Neyland Stadium: Concrete repairs.
- North Greenhouse: New lights 109.
- Panhellenic Building: Construct display area.
- Perkins Hall: Install air filter in Soo8.
- Presidential Court: Repair doors at loading dock.
- Sigma Chi Fraternity: Install sink, toilet and fire alarm device.
- SMC: Renovate 2nd floor-paint, carpet, lighting.
- SERF: Remove cold room in 626.
- Sherri Parker Stadium: Corrections for SFMO; Redo concrete ramp; Replace door and frame to maintenance shop.
- Strong Hall: Ceiling mounted dust collector B010; Improve ventilation for cylinder cabinet and vacuum pump manifold 728.
- Student Services: Remove cubicles for renovations 111B, 111R, 111J.
- Student Union: Signs for various areas; Emergency locking; Shell Space Buildout; Door hold open devices for Student Engagement; New bench seating (phase 1); Install back-up ice maker.
- Thackston School House: Renovate for Pediatric Language Center.
- Tom Black Track: Add water line at main gate; Raise drain to ground level.
- UT Visitor Center: Renovation for Creamery.
- Vet Med Center: Lobby renovations.

Join Facilities Services on Social Media



@utkfacserv



@utfacilities



@UTFacilitiesServices

NOW OPEN!

Submit Your Chuck Thompson
Award Nominations **TODAY!**

The nomination **deadline** for the award is
5 p.m. Friday, October 30

Online nomination forms can be found at
tiny.utk.edu/ChuckThompson

Hard copies can be found with Veronica Huff,
Sam Ledford, and attached to this email.

Mr. and Mrs. Richard C. Thompson, son and daughter-in-law of a former Assistant Director of the Facilities Services Department, have established a \$15,000 endowment with the University. The income from this endowment will be used to make two (2) annual cash incentive awards for non-exempt employees of the Facilities Services Department in the name of Charles F. (Chuck) Thompson.

1. Nominees must have a minimum of ten years' service with the University of Tennessee.
2. Demonstrated extraordinary dedication/determination/results in the course of his or her daily work or in a "special project" situation.

For questions, please contact Veronica at 974-2391 or
vhuff@utk.edu