

# Facilities Services Weekly

December 14, 2020

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE  
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

## Holiday Extravaganza Cancelled

Holiday Extravaganza is cancelled as conditions surrounding COVID-19 have heightened recently. We hope to reschedule this in the future.

## Now Accepting Applications: John C. Parker and Bob Evans Memorial Scholarships

More information about the John C. Parker Memorial Scholarship and the Bob Evans Memorial Scholarship can be found at the end of this newsletter. Forms for nominating a student may be obtained from Sam - contact [sjones80@utk.edu](mailto:sjones80@utk.edu) or (865)771-1531.

## COVID - 19 Updates

Please be sure you are checking emails from Sam Ledford. To see the most recent COVID-19 briefing, visit <https://youtu.be/Vtiu7cYb-4I>. If you missed any of the previous COVID-19 briefings, they can be found at the links located on page 5 under Communications & PR.

## Helpful Hints from the Haberdasher

Returning Uniforms When Leaving UT -

### Your part:

- Return all uniforms to UT
- Count them in front of your supervisor/foreman
- Bag all shirts together with a yellow tag. Tag should simply read: QUIT
- Bag all pants together with a yellow tag. Tag should simply read: QUIT
- Place bag in appropriate cleaning bin

### Our part:

- Supervisor/foreman will send me an email with the actual number of the count\* (i.e. "John Doe turned in 10 shirts and 11 pants.")\*
- I will compare that number to what was issued and what is out to be cleaned
- If those numbers equal what you were issued - no charge
- If pieces are missing, you will have the cost of the missing pieces deducted from your last paycheck

\*It is very important for supervisors and foreman to send the Counted Uniforms email as soon as they have the count.

## ADMINISTRATION

### Special Projects:

- Veronica Huff has volunteered to be our Facilities Family Support Center Coordinator, so if you have a need (either physical or emotional) during this time and want to anonymously seek out help, please reach out to Veronica via phone, text, or email during regular business hours (8a-5p), and she will work to make sure those needs are met if at all possible. Rest assured that those needs will not be shared by name. We know that this is a really challenging time for most of us. If your

household income has been cut due to layoffs or you're struggling emotionally or mentally, please know that we want to make sure you're cared for. Veronica can be reached at [vhuff@utk.edu](mailto:vhuff@utk.edu) or 865-382-1779.

## FACILITIES OPERATIONS

### Building Services:

- We started carpet cleaning in Hodges, Haslam, SMC and Greve Hall.
- Bathrooms have gone through a deep clean in Haslam Business and all floors have been burnished leaving

BUILDING SERVICES CONTINUED ON PAGE 2

# Facilities Services Weekly

December 14, 2020

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE  
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

## **BUILDING SERVICES CONTINUED:**

them with a very shiny finish. Haslam supply cage has also been cleaned out and new shelves brought in to make it more organized. The classrooms in have also been treated with the microbial spray and this will stay on for a year to protect students starting back for the new semester. All windows inside and outside have now been cleaned and are free from cobwebs.

- Window work is ongoing in Hodges Library.
- We have done several enhanced cleans this week including Auxilliary, SERF, Henson, Dunford and UTPD.
- Created equipment lists for all buildings.
- We have worked to get all of our employee's OSHA training complete.
- SERF: Room 407, the floor was scrubbed and waxed. The service elevator was cleaned.
- Perkins: B1 was detailed this week. Third floor hallway was buffed.
- Min Kao: Handrails on the 3rd, 5th and 6th floor were cleaned and dusted. The grooves in the floor by the service elevator were cleaned out on the 5th and 6th floor.
- Dougherty: Baseboards were getting cleaned on Mezzanine level.
- Our team has completed the project work at hearing and speech.
- We have started the project work at Black Cultural Center. There we have completed orbiting the bathrooms, cleaning the carpet and glass throughout the building.
- Art and Architecture: We are still cleaning out the studios, cleaning and disinfecting all of them and detailing restrooms and removing spots off carpet in the large conference room on 1st floor and the main offices on 2nd floor.
- Haslam Music: We are stripping and waxing room 133 and still cleaning and disinfecting desks, lockers and running high speed buffers in classrooms on the white tile floors.
- Humanities: We are still cleaning and disinfecting desks and cleaning carpet on all floors and helping out in McClung Tower on the grout cleaning in the restrooms starting on 12th floor working their way down to 1st floor.

- We are getting everything ready for the microbe care spray.

## **Landscape Services:**

- Leaf removal continues
- Begin mulch installation in landscape beds campus wide
- First Impression Projects: Working on landscape design at McClung Museum in preparation for landscape renovation. Preparing McCord Hall for landscape installation during winter break.
- Developing proposal for robotic mower program
- Irrigation Winterizations: Wrap up this week
- Sutherland Ave. Intramural fields: Assist with excavation for repair of broken water line
- Reese and Carrick: Topsoil and sew grass seed over new domestic water service
- Second Creek remediation project: Tree installation to take place this week
- Campus wide tree replacements: Procurement and planting (on-going)
- White Hall landscape and irrigation remediation project: Contractor to start installation this week
- UTIA Surge Bldg: Monitor landscape installation by contractor this week
- Audio Matrix Testing: All team members will complete their annual OSHA testing
- UT Compliance and OSHA training: All members are wrapping up required training modules this week.
- HR Job Family & Compensation Project: Review the project and hold one-on-one meetings to review new job title and market range level
- Career Path Project: Making final adjustments to coordinate with new job family classifications before sending to HR for review (cont.)
- Apprentice program development (cont.)

## **Arboriculture:**

- Removal of a large Japanese maple from Ellington Plant Sciences to McCord Hall on Friday.
- Neal Vercler attended the International Society of Arboriculture Virtual Annual Conference

## **Sanitation Safety:**

- Worked on monthly building interior PMs.
- Worked on bi-annual building exterior PMs.

FS OPERATIONS CONTINUED ON PAGE 3

# Facilities Services Weekly

December 14, 2020

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE  
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

## FS OPERATIONS CONTINUED:

- Completed on-demand Pest Control work requests.

## ENERGY MANAGEMENT

### UT Office of Sustainability/Recycling:

#### Recycling Totals for December 7 to December 13:

- Bottles/Cans: 3,000 lbs.
- Paper: 5,620 lbs.
- Cardboard: 4,200 lbs.
- Manure: 10,640 lbs.
- Food: 5,758 lbs.
- Total: 29,218 lbs. / 14.61 tons
- Pallets: 21

#### Recycling Totals for Fiscal Year 2020:

- Bottles/Cans: 71,500 lbs. / 35.75 tons
- Paper: 129,260 lbs. / 64.63 tons
- Cardboard: 262,920 lbs. / 131.46 tons
- Manure Compost: 201,980 lbs. / 100.99 tons
- Food Compost: 215,258 lbs. / 107.63 tons
- Total: 880,918 lbs / 440.46 tons

## ZONE MAINTENANCE

### Zone 1:

- We are preparing to work throughout the dorms over the break.
- Continuing to complete general maintenance.

### Zone 2:

- Answering calls.
- Unlocking doors.
- LED upgrades in all buildings.
- Completing work orders.

### Zone 3:

- Taylor Law: Mold checks, daily and weekly walk throughs and changed filters.
- Law Library and Classrooms: Mold checks, daily and weekly walk throughs and changed filters in AHU 1 -3.
- Panhellenic: Mold checks, daily and weekly walk throughs and LED upgrades.

- Hoskins: LED light upgrade, generator logging and placed temporary patch on steam pipe.
- UTPD: Generator log and daily walk throughs.
- Blount Hall: Generator logs, replaced blown lights and changed filters on water fountains.
- Dunford Hall: Equipment checks, bottle filler circuit board replaced and repaired lighting.
- Henson Hall: Equipment checks and put radiators in rooms.
- Baker Center: Equipment checks, greased and inspected all four AHUs.
- International House: Conducted general maintenance.
- VolShop: Conducted general maintenance.
- Hodges Library: Replaced motor in air handler, cleaned dry wells and conducted general maintenance.
- Melrose Hall: Conducted general maintenance.
- Conference Center: Daily walk throughs, logging equipment, weekly generator test runs, assisted construction, trash removal, elevator track cleaning restroom checks and repairs, chiller shut down and daily building lock down.
- SMC: Assisted plumbers with hot water issue replaced faucet in 5th floor women's restroom, lighting repair and building walk throughs.
- Haslam Business: New signage installed on entrance doors, classroom lighting, outside light repair, investigated air flow issue in room 602, assisted Hodges Library with P5 motor replacement, ordering parts for zone and building checks.

### Zone 4:

- PMs on diffusers, air intakes and MUAs in all dining facilities.
- Repaired thresholds under freezer doors.
- Repaired sinks in Hodges Library.
- Repaired steam leaks at Southern Kitchen and Vol Hall.
- Fixed cabinet hinges and handles in all buildings.
- Repaired filter, dryer and clean heat coil on dishwasher at PCB.
- Repair, install and tighten sneeze and splash guards in all dining halls.
- Repaired freezer at CFA in Student Union.

### Zone 5:

ZONE MAINTENANCE CONTINUED ON PAGE 4

# Facilities Services Weekly

December 14, 2020

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE  
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

## **ZONE MAINTENANCE CONTINUED:**

- At Neyland Stadium, we made needed repairs after the Florida football game and installed a new heater in 2nd floor north men's restroom.
- At Football Complex, we checked and adjusted chemicals in pools.
- At Allan Jones Aquatic, we checked and adjusted chemicals in pools. We also prepared for swim meet.
- At East Stadium Hall, we repaired toilet bearing in women room on 4th floor.
- Throughout the zone, we conducted general building maintenance.

### **Zone 6:**

- Maintaining environmental equipment.
- Addressing work order issues.
- Commode bearing replacement.
- Hesler contact contractor for quote on repairs.
- Changing filters in air handler units.
- Led lighting project.
- Coordinate contractor and parts for commissioning team.
- Hesler 75hp motor replace.

### **Zone 7:**

- Ferris Hall: Conducted daily walkthroughs and weekly walkthrough. Cleaned fan coils.
- Perkins Hall: Conducted daily walkthroughs, and weekly walkthrough. Replaced steam traps and cutoff valves.
- SERF: Building walkthroughs, cleaning machine rooms, greased AHU bearings, general building maintenance as well as replacing floor tiles and prepping for HRU maintenance.
- Nuclear Engineering: Replacing steam traps and ensuring heat to whole building, continuous mold inspections, general maintenance.
- Min Kao: Working on filters, changing batteries in restrooms, worked on some lights.
- Tickle Engineering: General maintenance all week changing lights and checking equipment.
- Dougherty: Working with contractors getting heat to all the rooms. Still working on heat exchanger along with doing checks daily.
- Alumni Memorial: Replaced burned out light Panels, Completing PM'S, replaced 5 Lights in the Cloud, Greased bearings in all AHUs, helping ROTC with their

event.

- Jessie Harris: Assisted plumbers finding cut offs, equipment checks, working on steam heat, cleaned out elevator tracks, assisted duct cleaning crew, cleaned out leaves from window wells, working on drain issues, Weekly building check, Checking window AC & cleaning filters.
- Fiber & Composites: Archibus equipment check, cleaned out elevator tracks, weekly building check.
- Senter Hall: Archibus equipment check, weekly building checks.

### **Zone 8:**

- We will be servicing most of our restrooms this week.
- Preparing all of our buildings for the Christmas break will be an area of focus this week.
- One-Call will be taking calls throughout the Holiday's 24/7.
- We continue to make progress on the Plant Biotech building with our LED lighting conversion.

### **Zone 9:**

- We are nearing completion of our LED lighting project at 1525 University Avenue.
- We will be replacing a circulating pump at the Middlebrook Building.
- We continue to replace emergency lighting at the University Avenue buildings.

### **ZM Specialties:**

- Moved forklift to Fibers and Composites.
- Cleaned cameras at Facilities Complex.
- Repaired handicap operator at HPER.
- Boarded up building at Concord.
- Added fire new fire hydrants to equipment inventory.
- Adding zone 3 AHUs to barcoding list.
- Scheduled zone 7 PMs for Jessie Harris.
- Transported lifts on campus and for service at Skyworks.
- Serviced fresh air unit at Jessie Harris and surveyed air flow in fan coil units.
- Air balanced lab 728 at Strong Hall.
- Working on building envelope issues at HPER and McClung Museum.
- Preparing metal for skybox suites.
- Replaced windows at Humanities and Reese Hall.

COMM & INFO CONTINUED ON PAGE 5



# Facilities Services Weekly

December 14, 2020

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE  
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

## ZONE MAINTENANCE CONTINUED:

### Lock & Key Services:

- Min Kao – Replace padlock core.
- Business Incubator – Key door for Laundry Services.
- Ceramics Annex – Install lock.
- Student Rec. Center – Repair & secure exit door.
- Thompson-Boling Arena – Women's locker room repair lock.
- On Campus – assisting as needed.
- Front Office – Assisting as needed, dispatching, processing key request/pickup and returns.
- University Housing – assisting as needed, many recores and repairs.

## COMMUNICATIONS & INFO SERVICES

### Communications & Public Relations:

- COVID-19 briefing links:
- Briefing #1 <https://youtu.be/PVIsb9SLLzk>
- Briefing #2 [https://youtu.be/Ko\\_ZXrFGers](https://youtu.be/Ko_ZXrFGers)
- Briefing #3 <https://youtu.be/wJyv7PJhwgU>
- Briefing #4 <https://www.youtube.com/watch?v=8SKqX4IvhII>
- Briefing #5 [https://www.youtube.com/watch?v=df\\_bTaJDj\\_4](https://www.youtube.com/watch?v=df_bTaJDj_4)
- Briefing #6 <https://youtu.be/hk-R6XvqZDk>
- Briefing #7 <https://youtu.be/oL1bKp3xkjq>
- Briefing #8 [https://youtu.be/4\\_oWaPxxvENk](https://youtu.be/4_oWaPxxvENk)
- Briefing #9 <https://youtu.be/ICnPSEsmxsY>
- Briefing #10: [https://youtu.be/pufGH\\_NMumI](https://youtu.be/pufGH_NMumI)
- Briefing #11: <https://youtu.be/mzUID7D1X2c>
- Briefing #12: <https://youtu.be/6rqP8-2i7HM>
- Briefing #13: <https://youtu.be/igAzax1yoBs>
- Briefing #14: <https://youtu.be/igAzax1yoBs>
- Briefing #15: <https://youtu.be/yLGpEAupGBM>
- Briefing #16: <https://youtu.be/5RwzrEH8Zow>
- Briefing #17: <https://youtu.be/rtOywdyJ-tI>
- Briefing #18: <https://youtu.be/nHBsbNCmaFE>
- Briefing #19: [https://youtu.be/m\\_7RTfU8MoU](https://youtu.be/m_7RTfU8MoU)
- Briefing #20: <https://youtu.be/t-Acd7ScTts>
- Briefing #21: <https://youtu.be/LFHyxEqCxc>

- Briefing #22: <https://www.youtube.com/watch?v=WjUM2JNOtJ4>
- Briefing #23: <https://youtu.be/npobJvf7Y4I>
- Briefing #24: <https://youtu.be/fK9GeogCOH4>
- Briefing #25: <https://www.youtube.com/watch?v=g5W-KDzrvKk>
- Briefing #26: <https://www.youtube.com/watch?v=Nf48ntJqJVo>
- Briefing #27: <https://www.youtube.com/watch?v=XISS5Yutois>
- Briefing #28: <https://www.youtube.com/watch?v=u4Fl4pzmz9U>
- Briefing #29: <https://youtu.be/Po-sTP35jI4>
- Briefing #30: <https://youtu.be/9YOV1-pzG3k>
- Briefing #31: <https://youtu.be/XjZ4Rh1mWBs>
- Briefing #32: <https://youtu.be/UArgRfse6Wg>
- Briefing #33: <https://youtu.be/Vtiu7cYb-4I>
- Be sure to check any emails from Sam Ledford concerning COVID-19 updates.
- The electronic employee comment box can be found at [tiny.utk.edu/fscommentbox](http://tiny.utk.edu/fscommentbox).

### Employee Training & Development:

#### Training News:

- This year, 2020 Security Awareness Training is combined with Code of Conduct, FERPA, Title VI, Title IX and the Clery Act in one training curriculum. These training plans are customized based on your affiliation with the university (faculty, staff, graduate assistant, etc.) and your job requirements (Executive, IT, Safety, etc.). The **deadline** for completing this training is **December 18**.
- We've partnered with the Title IX office again this year to get translated training for the required Title IX training. We will print out the training packets for each person that needs them. Foremen should return completed quizzes to Rebecca Alcorn's desk where the quizzes will be graded and submitted back to the Title IX office for tracking.
- Your 2020 OSHA Training can be accessed at any time at <https://tennessee.csod.com/saml/default.aspx>. Sign in with your NetID and password. Then, click on "Your Transcript" and "Launch" to load the training. Remember that this training is available throughout the year and can be completed at any time. Please contact the Training Unit with any questions you may have.

COMM & INFO CONTINUED ON PAGE 6

# Facilities Services Weekly

December 14, 2020

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE  
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

## COMM & INFO CONTINUED:

### IT Support and Maintenance:

#### Contact info for our team is as follows:

Jim McCarter -

Cell: (865) 438-0708

Email: [jvm@utk.edu](mailto:jvm@utk.edu)

Tim Baker -

Cell: (865) 206-6954

Email: [tbaker41@utk.edu](mailto:tbaker41@utk.edu)

Shawn Benson -

Cell: (423) 620-9913

Email: [sbenson7@utk.edu](mailto:sbenson7@utk.edu)

- KRONOS Teletime Server Upgrade (In Progress)
- New Computer Installations
- Printer Maintenance
- Remote Work Support
- HR 114 Zoom Room Setup and Testing
- Recycling of Electronics

## UTILITIES SERVICES

### A/C Services:

- Replaced bad fire damper actuators in AHU 3 at JIAM.
- Repaired heating valve for office at Thompson Boling Arena.
- Repaired Phoenix control issues in room 317 at Science and Engineering.
- Scheduling classrooms, restrooms, and other areas across campus to unoccupied mode for energy savings.
- Repaired air compressor at Andy Holt Tower.
- Repairing leak in compressed air system at Hodges Library.
- Repairing leak on Chiller No.1 at Neyland West Sky Box.
- Repaired Panasonic VRF system at Fred Brown.
- Replaced 4" expansion boot on heating water pump at Plant Biotech.
- Assisted Commissioning team with process chilled water flow and certifying fume hoods at JIAMS and SERF.
- Replaced an air solenoid for AHU3 at Claxton.
- Repaired air make up unit No.6 at Stokely Hall.

- Repaired process chilled water system at JIAM.
- Replaced compressor in DX system at Carousel Theater.
- Replaced evaporator for walk in cooler and repaired Aeon RTU at Bass.
- Assisted zone maintenance and A/C mechanic with chiller issue at Anderson Training.
- Repaired heating water system at Dougherty.
- Replaced heating water coil in room 308 at Dabney Buehler.
- Repaired Dectron Unit No. 1 at Alan Jones.
- Repaired fresh air make up unit at Early Learning

### Electrical Services:

#### Security/Fire Alarm Group:

- Fire panel trouble and repairs at Reese Hall, Neyland Stadium, North Carrick, Greve Hall, JIAM, 1610 University Ave., and Stokely Hall.
- Assisted Morristown Sprinkler with annual, monthly and 5-year testing and repairs at the Creamery, Reese Hall, Morrill Pump House, JIAM, Brehm Animal Science, and Plant Biotech.
- Assisted the plumbing shop with disabling/enabling smoke detectors at Haslam and Reese Hall.
- Assisted with monthly fire alarm drill at New Pediatrics.
- Reviewing prints for fire dampers at Nursing.
- Checking on door at and installing a new panic button at SMC.
- Adjusted access door at Pendergrass Vet Library.
- Replaced request to exit at Small Animal Vet School.
- Relocated card readers and Mag locks at the Vet School addition.

#### High Voltage:

- Daily 1-800 marking.
- Pumping vaults on campus.
- Reading electrical meters on Campus.
- K@te compliance training.
- Refeeding pole lights to Morrill Pump House across the road.
- Meter readings to calculate average load at Ellington Plant Science.
- Reviewed prints for Neyland Stadium.
- Meeting onsite for transformer issues and assisted

UTILITIES CONTINUED ON PAGE 7

# Facilities Services Weekly

December 14, 2020

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE  
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

## UTILITIES CONTINUED:

electrical contractors with HV wire from vista to transformers at New ESF Engineering building.

- Running new pipe for lights on the back side of new shed for Grounds crew on the Hill.
- Changed LED bulb for repair at 1525 University Ave.
- Checking breaker and getting count to replace to LED cobra heads at RS Lot Fleet Management.
- Reset traffic lights at Lake Loudoun and Chamique Holdsclaw.
- Changed bulb and ballast in pole light at Business Incubator.

## Secondary Electrical:

- Ran pipe and pulled new circuit for window unit at Perkins.
- Removed old control transformer from mechanical room at Vet School.
- Programmed OC sensor in room G021 for replacement of lights at JIAMS.
- Added new breaker to panel XXT located in the tunnel at SERF.
- Assisted the A/C shop with changing circuit for new ice maker at Presidential Court.
- Replaced OC sensor in wall switch at McClung Tower.
- Assisting A/C shop with replacing breaker to air handler unit at Alan Jones.
- Replaced lights in transformer room under pavilion at Tom Black Track.
- Assisted A/C shop with new control circuit to unit on roof at Music Chiller House.
- Backed up Lutron files from ESN to Soft Switch nodes at Facilities Services.

## Plumbing Shop:

- TN 1 Calls on campus.
- Pumped steam vaults on Campus.
- Testing ports on Campus.
- Installing water line to Reese and Carrick.
- Repaired steam line in manhole at Haslem.
- Installing new valves in machine room at Laurel Hall.
- Repaired regulator at Clement Hall.
- Repaired condensate pumps at Austin Peay.
- Repaired bad trap at Andy Holt Tower.
- Capping off steam lines to old leslie at Reese Hall.

- Repairing water heat line leak at Carrick.
- Repaired steam leak in condensate line at Thornton.
- Repaired steam regulator in machine room at SMC.
- Work at steam station at Dougherty.
- Repairing steam leak at Greve Hall.
- Repairing hand rails on Campus.

## Steam Plant:

- Replaced bearings on condensate pump and feed water pump.
- Open and closed #1 boiler several times to allow for tube repair.
- Greased equipment.
- Washed down boiler room.
- Test ran 2 MW generator.
- Recirculated fuel oil tanks.
- Worked on Quincy air compressor.
- Completed doorbell installation.

## CONSTRUCTION SERVICES

- Alumni Memorial Building: Fire Marshal POCA list
- Art & Architecture: Repair carpet in 224; Lighting controls for lighting 215A
- Ayers Hall: Install lockers in G012; Soundproof doors 208 and 247
- Biosystems Engineering and Soil Science Lab: Projector screen in classroom
- Black Cultural Center: Repair lobby tiles
- Campus: Window replacements- Perkins Hall; Replace University Seals; Wellness Screens
- Clarence Brown Theatre: Provide emergency locking for assembly spaces
- Communications: Renovate 227 and 447-offices and meeting room; Paint 339; Paint and carpet 328; Minor renovations 83; Paint 230; Paint 472; Water intrusion repairs; New fan coil units in 208, 209, 310, 314, 316, 317
- Dabney Buehler: New fume hoods
- Dougherty Engineering: Paint 210; Carpet 226, 304, 310, 312, 406, 407, 407A, 407C, 410 and 503; Electric and ventilation for welding lab in 101
- Dunford Hall: Paint and carpet 2429; Paint and carpet 2332, 2333, 2424, 2425 and other misc. work; Wall repair

CONSTRUCTION CONTINUED ON PAGE 8

# Facilities Services Weekly

December 14, 2020

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE  
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

## CONSTRUCTION CONTINUED:

and carpet cleaning 2304

- Fibers and Composites: Remove equipment in 199
- Food Safety: Move fume hood from Ellington to room 10; Enclose part of room 100
- Food Science Building: Connect freezer and cooler in Pilot Plant to emergency power
- Greenhouse #10: Replace tile floor in 103
- Haslam Business Building: Install a light bar in 401
- Jessie Harris: Paint 418 and 421
- JIAM: Electric work for labs G002 and G003; Electric work in 152; Add sink in 150; Add cup sink to hood in 216
- McClung Museum: Wiring for new desk location in lobby
- McClung Tower: Fire Marshal POCA list
- Morgan Hall: Renovations per POCA
- Mossman Building: Add door seals to darken lab
- Neyland Thompson Sports Center: Haslam Field expansion
- North Greenhouse: New lights 109
- Nursing: Fire Marshal POCA list
- Panhellenic Building: Construct display area
- Presidential Court: Repair doors at loading dock
- Sigma Chi Fraternity: Install sink, toilet and fire alarm device
- Sigma Kappa: Fire protection for new fryers
- SMC: Renovate 2nd floor-paint, carpet, lighting
- Sherri Parker Stadium: Corrections for SFMO
- Student Union: Emergency locking; Shell Space Buildout; Door hold open devices for Student Engagement
- Thackston School House: Renovate for Pediatric Language Center
- UT Visitor Center: Renovation for Creamery
- Vet Med Center: Lobby renovation; Fire Marshal POCA list
- 2121 Stevenson Drive: Fire Marshal POCA list



## MEMORANDUM

To: All Facilities Services Employees

From: Terry Ledford

Date: Friday, December 11, 2020

Subject: John C. Parker, Sr. Memorial Scholarship Endowment

As all of you are aware, Mrs. Martha Parker has established the John C. Parker, Sr. Memorial Scholarship Endowment in memory of Mr. Parker. This scholarship endowment will award a scholarship for the 2021-2022 academic year which begins August 2021.

It will be given to a student who is a legal dependent of a Facilities Services employee (current, retired, or deceased).

The student must be currently enrolled or be admitted to the Fall Semester 2021 to be eligible. The student awarded this scholarship must have demonstrated successful academic performance in order to be considered for future awards. Financial need may also be a factor in the award.

Nominations for this award must be submitted to Sam Ledford in the Facilities Services Complex no later than Friday, January 29, 2021.

Forms for nominating a student may be obtained from Sam - contact [sjones80@utk.edu](mailto:sjones80@utk.edu) or (865)771-1531.

The selection of the student to receive this award will be made by the UT Knoxville General Scholarship Selection Committee based in the Financial Aid and Scholarships Office and not by any staff member of the Facilities Services Department.

## MEMORANDUM

To: All Facilities Services Staff

From: Terry Ledford

Date: Friday, December 11, 2020

Subject: Bob Evans Memorial Scholarship Fund

The Bob Evans Memorial Scholarship Fund will award a scholarship for the 2021-2022 academic year which begins in August 2021.

This scholarship application is open to candidates who are children, grandchildren, stepchildren or step-grandchildren of individuals who are currently employed or retired from the UT Knoxville Facilities Services Department.

Students must be currently enrolled or be able to be admitted for the Fall Semester 2021 to be considered in receiving this award.

Nominations for this award must be submitted with Sam Ledford in the Facilities Services Complex no later than Friday, January 29, 2021.

Forms for nominating a student may be obtained from Sam - contact 771-1531 or [sjones80@utk.edu](mailto:sjones80@utk.edu).

Final recipient selection will be made by the UT Knoxville General Scholarship Selection Committee based in the Financial Aid and Scholarships Office and not by any staff member of the Facilities Services Department.

Please contact Sam Ledford with any questions about this scholarship application.