

# Facilities Services Weekly

December 29, 2020

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE  
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

## Employee of the Month – Roger Norris

Roger Norris has been with facilities services since December 2006. He has spent the entire time working for landscape services. His assigned work area is Ayers Hill and the area around the stadium. His work zone is a prominent area on campus and receives many visitors wanting to visit Ayers Hall and of course Neyland Stadium. We receive many compliments about the grounds from the visitors and students and staff in this area. Roger is a dedicated and hard-working employee who puts a lot of pride into his work and always goes the extra mile when there is an event or game. He is also liked and respected by the entire department. Congratulations, Roger! We're proud of you and grateful for you!

## Employee Appreciation Event – January 13th

We were disappointed to have to cancel the Holiday Extravaganza, and while this is not meant to be a replacement, Terry and the Directors have asked us to coordinate an Employee Appreciation meal for everyone in the department on January 13th. You'll hear more about this from Veronica Huff and me soon, but it's just a small token of the enormous thanks we want to express to each of you in the department. Stay tuned for more information.

## Now Accepting Applications: John C. Parker and Bob Evans Memorial Scholarships

More information about the John C. Parker Memorial Scholarship and the Bob Evans Memorial Scholarship can be found at the end of this newsletter. Forms for nominating a student may be obtained from Sam - contact sjones80@utk.edu or (865)771-1531. Nominations for this award must be submitted with Sam Ledford in the Facilities Services Complex no later than Friday, January 29, 2021.

## COVID - 19 Updates

Please be sure you are checking emails from Sam Ledford. To see the most recent COVID-19 briefing, visit <https://youtu.be/jM7OY4DiHVY>. If you missed any of the previous COVID-19 briefings, they can be found at the links located on page 5 under Communications & PR.

## Helpful Hints from the Haberdasher

Returning Uniforms When Leaving UT -

Your part:

- Return all uniforms to UT
- Count them in front of your supervisor/foreman
- Bag all shirts together with a yellow tag. Tag should simply read: QUIT
- Bag all pants together with a yellow tag. Tag should simply read: QUIT
- Place bag in appropriate cleaning bin

Our part:

- Supervisor/foreman will send me an email with the actual number of the count\* (i.e. "John Doe turned in 10 shirts and 11 pants.")\*
- I will compare that number to what was issued and what is out to be cleaned
- If those numbers equal what you were issued – no charge
- If pieces are missing, you will have the cost of the missing pieces deducted from your last paycheck

\*It is very important for supervisors and foreman to send the Counted Uniforms email as soon as they have the count.

FS WEEKLY CONTINUED ON PAGE 2

# Facilities Services Weekly

December 29, 2020

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE  
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

## FS WEEKLY CONTINUED:

### ADMINISTRATION

#### Special Projects:

- Veronica Huff has volunteered to be our Facilities Family Support Center Coordinator, so if you have a need (either physical or emotional) during this time and want to anonymously seek out help, please reach out to Veronica via phone, text, or email during regular business hours (8a-5p), and she will work to make sure those needs are met if at all possible. Rest assured that those needs will not be shared by name. We know that this is a really challenging time for most of us. If your household income has been cut due to layoffs or you're struggling emotionally or mentally, please know that we want to make sure you're cared for. Veronica can be reached at [vhuff@utk.edu](mailto:vhuff@utk.edu) or 865-382-1779.

### FACILITIES OPERATIONS

#### Building Services:

- We have been working on making sure the closets in our zones are stocked and equipment is clean and in working order.
- We have completed some of the project work at Black Cultural Center. We have cleaned carpet, wiped down all touch points, orbited bathrooms, cleaned glass, and stripped and waxed the kitchen. We continue to work on stripping and waxing the event room, cleaning the entrance rugs and buffing the entrance tile
- CCB: Bathroom floors were scrubbed on the fourth floor.
- SERF: Cobwebs removed from the loading dock walls and light fixtures. All 7 floors were auto scrubbed.
- Min Kao: Entrance rugs were shampooed on 5th, 4th, and first floors.
- Tickle: Cobwebs were removed from the second-floor entrance and the stairwells were swept. All hallways were auto scrubbed on all floors.
- Perkins: third floor offices were detailed. Bathroom floor drains were cleaned. Labs/classrooms on b2 were given extra attention. Classroom 220 was top scrubbed and ready for waxing on Monday.

#### Landscape Services:

- Leaf removal continues

- Begin mulch installation in landscape beds campus wide
- First Impression Projects: Working on landscape design at McClung Museum in preparation for landscape renovation. Preparing McCord Hall for landscape installation during winter break.
- Developing proposal for robotic mower program
- Sutherland Ave. Intramural fields: Assist with excavation for repair of broken water line
- Reese and Carrick: Topsoil and sew grass seed over new domestic water service
- Second Creek remediation project: Tree installation to take place this week
- Campus wide tree replacements: Procurement and planting (on-going)
- White Hall landscape and irrigation remediation project: Contractor to start installation this week
- UTIA Surge Bldg: Monitor landscape installation by contractor this week
- HR Job Family & Compensation Project: Review the project and hold one-on-one meetings to review new job title and market range level
- Career Path Project: Making final adjustments to coordinate with new job family classifications before sending to HR for review (cont.)
- Apprentice program development (cont.)

#### Sanitation Safety:

- We have worked at Dabney-Buehler this week following a flood.
- Worked on monthly building interior PMs.
- Worked on bi-annual building exterior PMs.
- Completed on-demand Pest Control work requests.

### ENERGY MANAGEMENT

#### UT Office of Sustainability/Recycling:

Recycling Totals for December 13 to December 26:

- Bottles/Cans: 2,280 lbs.
- Paper: 4,040 lbs.
- Cardboard: 4,400 lbs.
- Manure: 10,380 lbs.
- Food: 1,848 lbs.
- Total: 29,568 lbs. / 14.79 tons

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ENERGY MANAGEMENT CONTINUED ON PAGE 3

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December 29, 2020

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE  
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

## **ENERGY MANAGEMENT CONTINUED:**

- Pallets: 18

### Recycling Totals for Fiscal Year 2020:

- Bottles/Cans: 73,780 lbs. / 36.89 tons
- Paper: 133,300 lbs. / 66.65 tons
- Cardboard: 267,320 lbs. / 133.66 tons
- Manure Compost: 226,180 lbs. / 113.09 tons
- Food Compost: 217,106 lbs. / 108.55 tons
- Total: 917,686 lbs / 458.84 tons

## **ZONE MAINTENANCE**

### Zone 1:

- We have been getting caught up with some repairs in the residence halls.
- Going to be repairing underground water leak at Dogwood.
- A/C shop will be repairing a pump at TREC for the A/C system.
- We have spread salt and sand at the open residence halls over the break for slick spots.

### Zone 2:

- A&A has had some roof repair done; Andy Holt Tower is having some roof repair work done very soon.
- BELFOR is still cleaning up Student Health after the small fire that has caused a lot of problems.
- We are in process of upgrading lighting to LED and we are continuing our daily checks and answering calls.

### Zone 3:

- Tyson House: Changed belts on all air handlers and greased, mold and mildew checks in every room and flushing all urinals and commodes.
- Greve Hall: Changed belts on all air handlers and greased, changing burn out lights, tighten all loose commode seats, room to room inspections, flushing commodes and urinals and roof inspections weekly
- Dunford Hall: Conducted general maintenance, replaced circuit board in bottle fill station and conducted general maintenance, replaced circuit board in bottle fill station and addressing basement air handler freezing up.
- Henson Hall: Conducted general maintenance.
- Haslam Business: Working with contractors on wall

advertisements, classroom lighting, room 602 airflow problems being resolved and general maintenance.

- SMC: Domestic hot water repairs, emergency lighting repairs in G2 and G4 and complete building check.
- Hodges Library: General maintenance, cleaning out dry wells and checking restrooms.
- Melrose Hall: Checking restrooms and conducting general maintenance.
- International House: Conducted general maintenance and greased and inspected all five air handling units.
- Baker Center: Conducted general maintenance.
- VolShop: Conducted general maintenance.
- Conference Center: Daily walk throughs, logging equipment, weekly generator test run, assisted construction, daily building lock down, trash removal, elevator track cleaning, restroom checks and repairs, chiller shut down issue, mold inspection and air handler inspection.

### Zone 4:

- Repaired sink faucets, drain baskets and spray nozzles in all dining halls.
- Repaired steam kettle exhaust fan at PCB.
- Repaired NGO Turbochef oven in Hodges Library.
- Fixed cabinet hinges and handles in all buildings.
- Repaired rack washer final rinse and temperature at PCB.
- Cleaned cooler/freezer coils and replaced filters as needed in all dining halls.
- Repaired lemonade dispenser at Chick-Fil-A in the Student Union/
- Repaired hot boxes for football in all buildings.

### Zone 5:

- At Neyland Stadium, we made needed repairs.
- At Football Complex, we checked and adjusted chemicals in pools.
- At Allan Jones Aquatic, we checked and adjusted chemicals in pools.
- Throughout the zone, we conducted general building maintenance.

### Zone 6:

- Maintaining environmental equipment.

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ZONE MAINTENANCE CONTINUED ON PAGE 4

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December 29, 2020

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE  
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

## ZONE MAINTENANCE CONTINUED:

- Addressing work order issues.
- Hesler contact contractor for quote on repairs.
- Changing filters in air handler units.
- Led lighting project.
- Coordinate contractor and parts for commissioning team.

### Zone 7:

- Ferris Hall: Conducted daily walkthroughs and weekly walkthrough.
- Perkins Hall: Conducted daily walkthroughs, and weekly walkthrough.
- SERF: Building walkthroughs, cleaning machine rooms, greased AHU bearings, general building maintenance as well as replacing floor tiles and prepping for HRU maintenance.
- Nuclear Engineering: Replacing steam traps and ensuring heat to whole building, continuous mold inspections, general maintenance.
- Min Kao: Working on filters, changing batteries in restrooms, worked on some lights.
- Tickle Engineering: General maintenance all week changing lights and checking equipment.
- Dougherty: Working with contractors getting heat to all the rooms. Still working on heat exchanger along with doing checks daily.
- Alumni Memorial: Replaced burned out light Panels, Completing PM'S, replaced 5 Lights in the Cloud, Greased bearings in all AHUs, helping ROTC with their event.
- Jessie Harris: Assisted plumbers finding cut offs, equipment checks, working on steam heat, cleaned out elevator tracks, assisted duct cleaning crew, cleaned out leaves from window wells, working on drain issues, Weekly building check, Checking window AC & cleaning filters.
- Fiber & Composites: Archibus equipment check, cleaned out elevator tracks, weekly building check.
- Senter Hall: Archibus equipment check, weekly building checks.

### Zone 8:

- We will be servicing most of our restrooms this week.
- One-Call will be taking calls 24/7.
- We continue to make progress on the Plant Biotech

building with our LED lighting conversion.

### Zone 9:

- We are nearing completion of our LED lighting project at 1525 University Avenue.
- We will be replacing a circulating pump at the Middlebrook Building.
- We continue to replace emergency lighting at the University Avenue buildings.

### ZM Specialties:

- Moved forklift to Fibers and Composites.
- Cleaned cameras at Facilities Complex.
- Repaired handicap operator at HPER.
- Boarded up building at Concord.
- Added fire new fire hydrants to equipment inventory.
- Adding zone 3 AHUs to barcoding list.
- Scheduled zone 7 PMs for Jessie Harris.
- Transported lifts on campus and for service at Skyworks.
- Serviced fresh air unit at Jessie Harris and surveyed air flow in fan coil units.
- Air balanced lab 728 at Strong Hall.
- Working on building envelope issues at HPER and McClung Museum.
- Preparing metal for skybox suites.
- Replaced windows at Humanities and Reese Hall.

### Lock & Key Services:

- Alumni Memorial – repair corridor hardware
- Communications – core out of exit
- Walter's Academic – custodial closet repair, exit door adjusted
- Conference Center – H & S space loading cores
- New Surge Bldg.(Ag. Campus) – setup for keying building
- On Campus – assisting as needed
- Front Office – Processing key request, open for key pickup and drop off, dispatching as needed
- University Housing – many recores and repairs, assisting as needed

FS WEEKLY CONTINUED ON PAGE 5

# Facilities Services Weekly

December 29, 2020

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE  
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

## FS WEEKLY CONTINUED:

### COMMUNICATIONS & INFO SERVICES

#### Communications & Public Relations:

- COVID-19 briefing links:
- Briefing #1 <https://youtu.be/PVIsb9SLLzk>
- Briefing #2 [https://youtu.be/Ko\\_ZXrFGers](https://youtu.be/Ko_ZXrFGers)
- Briefing #3 <https://youtu.be/wJyv7PJhwgU>
- Briefing #4 <https://www.youtube.com/watch?v=8SKqX4IvhII>
- Briefing #5 [https://www.youtube.com/watch?v=dfbTaJDj\\_4](https://www.youtube.com/watch?v=dfbTaJDj_4)
- Briefing #6 <https://youtu.be/hk-R6XvqZDk>
- Briefing #7 <https://youtu.be/oL1bKp3xkjq>
- Briefing #8 [https://youtu.be/4\\_oWaPxxvENk](https://youtu.be/4_oWaPxxvENk)
- Briefing #9 <https://youtu.be/ICnPSEsmxsY>
- Briefing #10: [https://youtu.be/pufGH\\_NMumI](https://youtu.be/pufGH_NMumI)
- Briefing #11: <https://youtu.be/mzULD7DiX2c>
- Briefing #12: <https://youtu.be/6rqP8-2i7HM>
- Briefing #13: <https://youtu.be/igAzax1yoBs>
- Briefing #14: <https://youtu.be/igAzax1yoBs>
- Briefing #15: <https://youtu.be/yLGpEAupGBM>
- Briefing #16: <https://youtu.be/5RwzrEH8Zow>
- Briefing #17: <https://youtu.be/rtoywdyJ-tI>
- Briefing #18: <https://youtu.be/nHBsbNCmaFE>
- Briefing #19: [https://youtu.be/m\\_7RTfU8MoU](https://youtu.be/m_7RTfU8MoU)
- Briefing #20: <https://youtu.be/t-Acd7ScfTs>
- Briefing #21: <https://youtu.be/LFHyxEqcXc>
- Briefing #22: <https://www.youtube.com/watch?v=WjUM2JNOJ4>
- Briefing #23: <https://youtu.be/npobJvf7Y4I>
- Briefing #24: <https://youtu.be/fK9GeogCOh4>
- Briefing #25: <https://www.youtube.com/watch?v=g5W-KDzrvKk>
- Briefing #26: <https://www.youtube.com/watch?v=Nf48ntJqJV0>
- Briefing #27: <https://www.youtube.com/watch?v=XISS5Yutois>
- Briefing #28: <https://www.youtube.com/watch?v=u4Fl4pzmz9U>
- Briefing #29: <https://youtu.be/Po-sTP35jI4>
- Briefing #30: <https://youtu.be/9YOV1-pzG3k>

- Briefing #31: <https://youtu.be/XjZ4Rh1mWBs>
- Briefing #32: <https://youtu.be/UArgRfse6Wg>
- Briefing #33: <https://youtu.be/Vtiu7cYb-4I>
- Briefing #34: <https://youtu.be/jM7oY4DiHVY>
- Be sure to check any emails from Sam Ledford concerning COVID-19 updates.
- The electronic employee comment box can be found at [tiny.utk.edu/fscommentbox](http://tiny.utk.edu/fscommentbox).

#### Employee Training & Development:

##### Training News:

- We have a few of people in the department that still need to complete their OSHA training. The majority of these are already In Progress. Your 2020 OSHA Training can be accessed at any time at <https://tennessee.csod.com/samldefault.aspx>. Sign in with your NetID and password. Then, click on "Your Transcript" and "Launch" to load the training. Remember that this training is available throughout the year and can be completed at any time. Please contact the Training Unit with any questions you may have.

#### IT Support and Maintenance:

##### Contact info for our team is as follows:

Jim McCarter -

Cell: (865) 438-0708

Email: [jvm@utk.edu](mailto:jvm@utk.edu)

Tim Baker -

Cell: (865) 206-6954

Email: [tbaker41@utk.edu](mailto:tbaker41@utk.edu)

Shawn Benson -

Cell: (423) 620-9913

Email: [sbenson7@utk.edu](mailto:sbenson7@utk.edu)

- KRONOS Teletime Server Upgrade (In Progress)
- New Computer Installations
- Printer Maintenance
- Remote Work Support
- HR 114 Zoom Room Setup and Testing
- Recycling of Electronics

FS WEEKLY CONTINUED ON PAGE 6

# Facilities Services Weekly

December 29, 2020

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE  
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

## FS WEEKLY CONTINUED:

### UTILITIES SERVICES

#### A/C Services:

- Found and checked bad motor on AHU 8 and AHU 4 at Dabney Buehlar and Hesler.
- Looked at AHUs 1&2 to see what it will take for a control upgrade to be compatible with the new control project at the Conference Center.
- Assisted Building Commissioning Team with pressurization issue at Student Rec.
- Repair make up unit No. 6 at Stokely.
- Repaired chilled water pump at Jessie Harris.
- Replaced evaporator for walk in cooler at Bass.
- Delivered 8” flanges and valves to the machine room at Law College.
- Repaired ice machine at Student Aquatic.
- Repaired steam valve for AHU-W3 at Hodges Library.
- Restarted RTU 1 at Kingston Pike Building.
- Pre-Game prep at Neyland Stadium.
- Repaired primary heating water pump at Student Union.
- Install new control air compressor at McCord Hall.
- Checked the control sequences of the new booster pumps and control valves at Senter Hall and Mossman.
- Assisted Commissioning Team with measuring flows and temperatures on Campus.
- Repaired furnace ignition system on Aeon unit AC3 at Volleyball.
- Repaired AC system in room 536 at Hesler.
- Replaced heating water coil in room 501 at Dabney.
- Reset VFD to an internal communications error at Communications.
- Assisted Building Commissioning Team with validating proper exhaust flow for the fume hood located in room 623 at SERF.
- Retrieved controller’s information so we can upgrade the main building controller and put on the UT network at Hoskins.
- Checked the operations of the steam coil for AHU-N1 at Plant Biotech.
- Wired controls to remotely start and stop the chilled water pump and open and close the isolation valve feeding Hoskins Library.

- Monitored HVAC during the game at Neyland Stadium.
- Repaired system fault for HVAC monitoring at TBA.
- Replaced one of the main network controllers that monitors all systems at Mossman.

#### Electrical Services:

##### Security/Fire Alarm Group:

- Fire panel trouble and repairs at 1848 Fraternity Park, Law College, Stokely Hall, Massey Hall, Vol Hall, Presidential Court, FAB lab, JIAM, Neyland Stadium, and Hess Hall.
- Assisted Morrystown Sprinkler with annual, monthly and 5-year testing and repairs at Student Union Phase II, Dougherty, Min Kao, Alpha Omicron Pi, Alpha Delta Pi, Hesler, Dorms, Zeta Tau Alpha, Kappa Gamma, Burchfiel, Strong Hall, Mossman, SERF, Brehm Animal Science, Regal Soccer, Glazer Building, and CBT.
- Assisted the plumbing shop with disabling/enabling smoke detectors at Law College and Clement Hall.
- Assisted Johnson Controls with yearly fire alarm testing at Reese Hall and North Carrick Hall.
- Assisted BST with yearly fire alarm testing at Vol Hall.
- Assisted Simplex with yearly fire panel system inspection at North and South Carrick, Massey, Orange Hall, Clement Hall, Hess Hall, and Fred Brown.
- Game Crew Fire Watch for football game at Neyland Stadium.
- Repaired issue with field laser beams at Neyland Stadium.
- Repaired trouble on life safety and fire panel at Plant Biotech.
- Troubleshoot and repaired door operation at SERF.
- Installed relay for door operators at Sorority Village.
- Troubleshoot controls with OIT at G-11 Parking Garage.
- Updated software and replaced controllers at Min Kao.
- Worked with OIT to resolve fiber optic issue at Hopecote.
- Foyer doors not shutting correctly and planned for repairs at Vet School.

##### High Voltage:

- Daily 1-800 marking.
- Pumping vaults on campus.
- Repairs to boom truck on Campus.
- Repairs to transformer at Perkins Hall.

UTILITIES CONTINUED ON PAGE 7

# Facilities Services Weekly

December 29, 2020

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE  
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

## UTILITIES CONTINUED:

- Installing additional lights and wiring at Grounds Department Mulch Bin.
- Reset traffic light at Lake Loudoun Blvd.
- Assisting testing contractors with transformer testing and wiring at West Campus Dining.
- Assisting testing and electrical contractors with testing cables from vista to transformers at New ESF Engineering.
- Restored power to Law College after main tripped.
- Removed ballasts and bulbs and installed new LED lights at Sherri Lee Softball and R.V. Parking.
- Assisting Sky Cam crew for football game at Neyland Stadium.
- Installed game clock and instant replay cords with stadium grounds crew at Neyland Stadium.
- Assisted electrical contractors with new MCC installation and testing at the Vet School.
- Game Crew fire watch and other at Neyland Stadium.
- Retrieved cables ran for power to benches on the sidelines at Neyland Stadium.
- Protected and checked electrical switchboard at gate 15 where water was leaking from upper floor. Covered and checked gear and leak was repaired at Neyland Stadium.
- Changed photocell on site of Temple Court at S23 Lot.

## Secondary Electrical:

- Troubleshooting issue of sump pumps tripping out at Massey Hall.
- Troubleshooting in room 204 where power is tripping out at Hoskins Library.
- Repairing Lutron issue at Facilities Services.
- Troubleshooting lights and working on a plan to replace POW PAK controls at Vol Tech.
- Troubleshooting issue at Lutron panel at Tickle Engineering.
- Assisted electrical contractors on the replacement of the old MCC to new at Vet School.
- Checking on issue with main breaker. Reset and adjusted to ground fault settings at Law College.
- Assisting A/C shop with troubleshooting tripped breaker on A/C condenser at Nuclear.
- Repaired lost power at room 103B at A&A.
- Assisted maintenance with installation of new motor at

Dabney and Hesler.

## Plumbing Shop:

- TN 1 Calls on campus.
- Pumped steam vaults on Campus.
- Testing ports on Campus.
- Installing 6" water main to Reese and Carrick.
- Repaired leaking seal at Vet School.
- Replaced steam trap and repaired leak at Clement Hall.
- Replaced steam trap in machine room at Greve Hall.
- Repaired broken drains in room 203 at Carrick Hall.
- Repaired bad trap at the Old Physical Plant.
- Repairing water temperature at SMC.
- Repaired water lines at Sutherland Intermural Fields.
- Repaired condensate pump at Dunford Hall and Min Kao.
- Repaired condensate leak at Jessie Harris.
- Working on replacing chiller at the Law College.
- Installing new water heater at Lake Ave Day Care.
- Repairing new waterline on Leslie's at Hess Hall.

## Steam Plant:

- Repairs to #1 boiler.
- Steam trap repair.
- DeAlkalizer put back online.

## CONSTRUCTION SERVICES

- Alumni Memorial Building: Fire Marshal POCA list
- Art & Architecture: Repair carpet in 224; Lighting controls for lighting 215A
- Ayers Hall: Install lockers in G012; Soundproof doors 208 and 247
- Biosystems Engineering and Soil Science Lab: Projector screen in classroom
- Black Cultural Center: Repair lobby tiles
- Campus: Window replacements- Perkins Hall; Replace University Seals; Wellness Screens
- Clarence Brown Theatre: Provide emergency locking for assembly spaces
- Communications: Renovate 227 and 447-offices and meeting room; Paint 339; Paint and carpet 328; Minor renovations 83; Paint 230; Paint 472; Water intrusion

CONSTRUCTION CONTINUED ON PAGE 8

# Facilities Services Weekly

December 29, 2020

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE  
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

## CONSTRUCTION CONTINUED:

- repairs; New fan coil units in 208, 209, 310, 314, 316, 317
- Dabney Buehler: New fume hoods
- Dougherty Engineering: Paint 210; Carpet 226, 304, 310, 312, 406, 407, 407A, 407C, 410 and 503; Electric and ventilation for welding lab in 101
- Dunford Hall: Paint and carpet 2429; Paint and carpet 2332, 2333, 2424, 2425 and other misc. work; Wall repair and carpet cleaning 2304
- Fibers and Composites: Remove equipment in 199
- Food Safety: Move fume hood from Ellington to room 10; Enclose part of room 100
- Food Science Building: Connect freezer and cooler in Pilot Plant to emergency power
- Greenhouse #10: Replace tile floor in 103
- Haslam Business Building: Install a light bar in 401
- Jessie Harris: Paint 418 and 421
- JIAM: Electric work for labs G002 and G003; Electric work in 152; Add sink in 150; Add cup sink to hood in 216
- McClung Museum: Wiring for new desk location in lobby
- McClung Tower: Fire Marshal POCA list
- Morgan Hall: Renovations per POCA
- Mossman Building: Add door seals to darken lab
- Neyland Thompson Sports Center: Haslam Field expansion
- North Greenhouse: New lights 109
- Nursing: Fire Marshal POCA list
- Panhellenic Building: Construct display area
- Presidential Court: Repair doors at loading dock
- Sigma Chi Fraternity: Install sink, toilet and fire alarm device
- Sigma Kappa: Fire protection for new fryers
- SMC: Renovate 2nd floor-paint, carpet, lighting
- Sherri Parker Stadium: Corrections for SFMO
- Student Union: Emergency locking; Shell Space Buildout; Door hold open devices for Student Engagement
- Thackston School House: Renovate for Pediatric Language Center
- UT Visitor Center: Renovation for Creamery
- Vet Med Center: Lobby renovation; Fire Marshal POCA list
- 2121 Stevenson Drive: Fire Marshal POCA list



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## MEMORANDUM

To: All Facilities Services Employees  
From: Terry Ledford  
Date: Friday, December 11, 2020  
Subject: John C. Parker, Sr. Memorial Scholarship Endowment

As all of you are aware, Mrs. Martha Parker has established the John C. Parker, Sr. Memorial Scholarship Endowment in memory of Mr. Parker. This scholarship endowment will award a scholarship for the 2021-2022 academic year which begins August 2021.

It will be given to a student who is a legal dependent of a Facilities Services employee (current, retired, or deceased).

The student must be currently enrolled or be admitted to the Fall Semester 2021 to be eligible. The student awarded this scholarship must have demonstrated successful academic performance in order to be considered for future awards. Financial need may also be a factor in the award.

Nominations for this award must be submitted to Sam Ledford in the Facilities Services Complex no later than Friday, January 29, 2021.

Forms for nominating a student may be obtained from Sam - contact [sjones80@utk.edu](mailto:sjones80@utk.edu) or (865)771-1531.

The selection of the student to receive this award will be made by the UT Knoxville General Scholarship Selection Committee based in the Financial Aid and Scholarships Office and not by any staff member of the Facilities Services Department.

# Facilities Services Weekly

December 29, 2020

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE  
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

## MEMORANDUM

To: All Facilities Services Staff

From: Terry Ledford

Date: Friday, December 11, 2020

Subject: Bob Evans Memorial Scholarship Fund

The Bob Evans Memorial Scholarship Fund will award a scholarship for the 2021-2022 academic year which begins in August 2021.

This scholarship application is open to candidates who are children, grandchildren, stepchildren or step-grandchildren of individuals who are currently employed or retired from the UT Knoxville Facilities Services Department.

Students must be currently enrolled or be able to be admitted for the Fall Semester 2021 to be considered in receiving this award.

Nominations for this award must be submitted with Sam Ledford in the Facilities Services Complex no later than Friday, January 29, 2021.

Forms for nominating a student may be obtained from Sam - contact 771-1531 or sjones80@utk.edu.

Final recipient selection will be made by the UT Knoxville General Scholarship Selection Committee based in the Financial Aid and Scholarships Office and not by any staff member of the Facilities Services Department.

Please contact Sam Ledford with any questions about this scholarship application.