## January 25, 2021

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#### Applications for John C. Parker and Bob Evans Memorial Scholarships Due Friday

Nominations for these awards must be submitted with Sam Ledford in the Facilities Services Complex no later than this Friday, January 29, 2021. More information about the John C. Parker Memorial Scholarship and the Bob Evans Memorial Scholarship can be found at the end of this newsletter. Forms for nominating a student may be obtained from Sam - contact sjones80@utk.edu or (865)771-1531.

#### **COVID - 19 Updates**

Please be sure you are checking emails from Sam Ledford. To see the most recent COVID-19 briefing, visit <a href="https://youtu.be/Rt6j2As\_DR8">https://youtu.be/Rt6j2As\_DR8</a> If you missed any of the previous COVID-19 briefings, they can be found at the links located on page 5 under Communications & PR.

#### **Helpful Hints from the Haberdasher**

Returning Uniforms When Leaving UT -

If you are not sure how to process your uniform please ask your supervisor or email your friendly neighborhood haberdasher at <u>itolber3@utk.edu</u> and I will be more than happy to help and answer your questions. - Jim Tolbert

#### Your part:

- Return all uniforms to UT
- Count them in front of your supervisor/foreman
- Bag all shirts together with a yellow tag. Tag should simply read: QUIT
- Bag all pants together with a yellow tag. Tag should simply read: QUIT
- Place bag in appropriate cleaning bin

#### Our part

- Supervisor/foreman will send me an email with the actual number of the count\* (i.e. "John Doe turned in 10 shirts and 11 pants.")\*
- I will compare that number to what was issued and what is out to be cleaned
- If those numbers equal what you were issued no charge
- If pieces are missing, you will have the cost of the missing pieces deducted from your last paycheck

\*It is very important for supervisors and foreman to send the Counted Uniforms email as soon as they have the count.

#### **ADMINISTRATION**

reached at vhuff@utk.edu or 865-382-1779.

#### **Special Projects:**

Veronica Huff has volunteered to be our Facilities Family Support Center Coordinator, so if you have a need (either physical or emotional) during this time and want to anonymously seek out help, please reach out to Veronica via phone, text, or email during regular business hours (8a-5p), and she will work to make sure those needs are met if at all possible. Rest assured that those needs will not be shared by name. We know that this is a really challenging time for most of us. If your household income has been cut due to layoffs or you're struggling emotionally or mentally, please know that we want to make sure you're cared for. Veronica can be

#### **FACILITIES OPERATIONS**

#### **Building Services:**

- This week students returned and we couldn't be happier. Hodges Library has seen more people than it has in a year, seems life inside the library may possibly getting back to normal. Although Starbucks, Einstein's and the POD stores are open, the food and drink are still prohibited inside our buildings which makes life much easier for service aids. We can devote more time in cleaning and sanitizing touch points.
- All of our buildings during the winter break got treated with microbial spray and this allows us to feel more

FS WEEKLY CONTINUED ON PAGE 2

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#### **FS WEEKLY CONTINUED:**

confident in everyday cleaning we do will help keep all students and staff stay healthy. During our average 8 hr work day we will clean all elevator buttons, hand rails, door handles and restrooms at least 4 to 5 times with this being followed up by the next shifts in all buildings.

- We have conducted COVID-19 cleanings in Parking Services, Mossman, Student Union and Plant Biotech this week.
- We put together a large team to clean the Facilities Service Complex last weekend and brought the building into the standard that we use for all our classrooms with testing surfaces and getting the microbial sprayed.
- We are taking over the cleaning of the outlying Vol Shops including Cumberland Ave and the Commons.
   We also had a large team cleaning at SERF so we can help our 2nd shift team with floor work during a time when they are short staffed.
- We conducted our weekly meeting and as always during those we pass along information that will help service aides stay the best informed as well as taking in information like the numbers of people buildings are seeing so we can adjust our people to fit all the buildings needs.
- Hodges Library and SMC are still in the midst of some construction work and these areas are requiring more hands to deal with trash and floor cleanups.
- We have taken equipment that is broken or just needs to be brought back up to better quality to Thompson Boling for repairs.
- We have had small events this week in Haslam which requires us to adjust our normal schedules and provide services later in the day and also on weekends.
- In Hodges Library, we have opened back up the later hours and as well as doing the student COVID testing in room 258 which means adjusted schedules and more staffing to keep it clean and sanitized.
- We have been working to make sure the new Third Creek building is set up and cleaned up ready for its inhabitants
- We have also been making sure that all custodial closets are stocked and ready for the new semester.
- CCB: These rooms were dusted and vacuumed in the new area of the tunnel. Rooms Bo65C1, Bo65C2, Bo65B, Bo65D, Bo65E, Bo65F3, Bo65F4, Bo65F5, Bo65F6, Bo65G, Bo65C3, Bo65C4, Bo27, Bo28, Bo29,

Bo30, B31, Bo32 Bo33, Bo34, Bo35, Bo36, Bo37, Bo38, and Bo39. Some of the hallways were vacuumed as well. Toilet paper, soap and paper towels were put in the dispensers.

• SERF: Another coat of wax went on the fifth floor. Floor work will continue this weekend.

#### **Landscape Services:**

- Mulch installation in landscape beds campus wide
- First Impression Projects: Order plants for landscape improvements at McClung Museum and McCord Hall.
- Developing proposal for robotic mower program
- Auxiliary Services: Assist with stormwater improvements and new building egress (cont.)
- Conference Center: Assist with unloading outdoor furniture
- Campus wide tree replacements: Procurement and planting (on-going)
- White Hall landscape and irrigation remediation project: Final punch walk
- UTIA Surge Bldg: Attend final landscape punch walk with contractor
- UT Extension Ground Mgt Training: Employees with TN Dept Ag Pesticide Certification will attend virtual training during month of January
- Career Path Project: Making final adjustments to coordinate with new job family classifications before sending to HR for review (cont.)
- Performance Reviews: On-going
- Apprentice program development (cont.)

### **Sanitation Safety:**

- Worked on monthly building interior PMs.
- Worked on bi-annual building exterior PMs.
- Completed on-demand Pest Control work requests.

#### **ENERGY MANAGEMENT**

#### **UT Office of Sustainability/Recycling:**

Recycling Totals for January 18 to January 24:

- Bottles/Cans: 7,880 lbs.
- Paper: 8,760 lbs.
- Cardboard: 6,480 lbs.

**ENERGY MANAGEMENT CONTINUED ON PAGE 3** 

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#### **ENERGY MANAGEMENT CONTINUED:**

- Manure: 7,820 lbs.
- Food: 4,703.3 lbs.
- Total: 35,643 lbs. / 17.82 tons
- Pallets: 54

#### Recycling Totals for Fiscal Year 20:

- Bottles/Cans: 97,600 lbs. / 48.80 tons
- Paper: 161,540 lbs. / 80.77 tons
- Cardboard: 282,620 lbs. / 141.31 tons
- Manure Compost: 250,080 lbs. / 125.04 tons
- Food Compost: 225,080 lbs. / 112.61 tons
- Total: 1,017,066 lbs /508.53 tons

#### **ZONE MAINTENANCE**

### Zone 1:

- We have been keeping caught up on work orders.
- The Plumbing Shop has fixed the new leaks in the Carricks.
- Some of the sidewalk has been completed at the Carricks.
- The under ground leak at Dogwood has also been found and repaired.
- The electrical under the building at Hess has been repaired and we have power back online to the 2 units that where of line.
- The residence halls maintenance team would like to say thanks to the facilities shops for helping get everything that needed to be repaired over break completed.

#### Zone 2:

- We replaced a set of shaft bearings in an air handler at Humanities.
- We are adjusting to the business of the campus now that the students are back.
- We are answering calls.
- Completing work orders.

#### Zone 3:

- Baker Center: Equipment checks, changed filters in AHU3, inspected all AHUs, conducted general maintenance and completed daily walk throughs.
- International House: Equipment check, adjusted door closures and daily walk throughs.

- VolShop: PM checks and daily walk throughs.
- Dunford Hall: Conducted general maintenance.
- Henson Hall: Conducted general maintenance.
- Blount Hall: Daily walk throughs, generator testing, calibrating thermostats with A/C shop, trouble shooting on air handler.
- UTPD: Daily walk throughs and generator testing.
- Carriage House: Daily walk throughs, clean up and organized storage area.
- Hodges Library: Repaired a sink in the 4th floor men's restrooms, changed filters and conducted general maintenance.
- Melrose Hall: Repaired flush valve on 2nd floor women's room in G building. We conducted general maintenance.
- Conference Center: Daily walk throughs, logging equipment, weekly generator tests, assisted Construction and boiler crew, daily building lock downs, trash removal, elevator track cleaning, restroom checks and repairs, chiller shut down issue and restarts, outside clean up and AHU inspection.
- Hoskins Library: Repaired lighting in back exit for 108 and 110 hallway.
- Haslam Business: Helping students locate their classrooms, assisted Morristown Sprinkler, corrected leak on new ice machine in Dean's suite and building checks.
- SMC: Repaired humidity control unit in Moo2, lighting repair on 7th floor, toilet repair on 3rd floor and equipment checks throughout the building.

#### Zone 4:

- Repaired hot wells at PCB.
- Installed glove auto dispensers at Stokely and PCB.
- Repaired ice cream machine at PCB.
- Repaired open fryer in Panda Express and Student Union.
- Repaired proofer at Fred Brown Hall.
- Changed water filters and replaced broken and leaking in all dining halls.

#### <u> Zone 5:</u>

- At Neyland Stadium, we are working on general maintenance throughout.
- At the Football Complex, we are working on general maintenance.

**ZONE MAINTENANCE CONTINUED ON PAGE 4** 

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#### **ZONE MAINTENANCE CONTINUED:**

- At Thompson Boling Arena, we are working on the building throughout for Men's and Women's basketball games.
- Lindsay Nelson and Softball we are gearing up for Softball and Baseball season.

#### Zone 6:

- Generally maintaining environmental equipment.
- Generally addressing work order issues.
- · Mossman heat recovery leak.
- Generator testing Stowers.
- · Hesler heating makeup water regulator failure.
- Arranging repair parts for One Call program.
- General led lighting project.

#### Zone 7:

- Ferris: Conducted daily walk throughs and weekly walk through. Repaired recirculation pump #2. Replaced 3-way light switches room 101.
- Perkins: Conducted daily walkthroughs and weekly walkthrough. Restored room 208 and 209 after window installation and air handler upgrade. Repaired light room B054.
- Min Kao: Changing filters, changed some ceiling tile, doing building checks.
- Tickle Eng.: Routine building checks, general building maintenance.
- SERF: Routine building checks, changed belts as needed, changed out ceiling tiles, assisted in 208/209 Perkins with setting lab back up for class continuation.
- Nuclear Eng.: Changed out/cleaned window AC units in anticipation for springtime needs. Routine Mold Checks, routine building checks and maintenance.
- Alumni Memorial: General Maintenance, completing PM's, Show support, ceiling Tiles, cleanup of Machine rooms
- Dougherty: Continue to assist/supervise contract work.
  Greased bearings, changed filters as needed. Assisted in 208/209 Perkins with setting lab back up for class continuation.
- Jesse Harris: Cleaned elevator tracks. Weekly building check/Daily equipment check. Checked generator, replaced window crank, replaced flood lights with LED on 4th floor stairwell.
- · Fiber & Composites: Cleaned elevator tracks. Weekly

- building check/Daily equipment check.
- Senter Hall: Weekly building check/Daily equipment check. Checked & ran generator.

#### Zone 8:

- We are prepared for the return of students.
- Our LED lighting project at Plant Biotech continues in the office areas.
- With the opening of the new Third Creek Building, we will be assisting our customers as they move into their assigned spaces.
- One-Call is going through their busiest time of the year with the students moving in and getting acclimated to their new surroundings.

#### Zone 9:

- We are working with Eskola as they prepare to make changes and needed repairs to the roof at Middlebrook Building.
- LED lighting upgrades continue at Middlebrook and Glazer Buildings.
- We will continue to provide the highest level of customer service to all of our customers.

#### ZM Specialties:

- Worked on humidifier project for Dabney Buehler AHU 1.
- Created and printed QR codes for FSC air handlers.
- Transported 8oft lift from Sorority Village to the football complex.
- Installed handicap operator at A&A.
- Repaired handicap operator at Plant Biotech.
- Delivered saliva testing signs to the dorms.
- Repaired lights at Stokely garage.
- Installed pole lights at Concord.

#### Lock & Key Services:

- Conference Center install lock and key door.
- Hesler Biology change codes on combination locks & service.
- Ayres Hall repair exit hardware.
- Clarence Brown installing hardware.
- Third Creek Bldg. installing cores/cutting keys.
- Campus assist as needed.
- Front Office processing key request, open for key

ZONE MAINTENANCE CONTINUED ON PAGE 5

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#### **ZONE MAINTENANCE CONTINUED:**

pickup and drop off.

• University Housing – many recores and repairs, assisting as needed.

#### **COMMUNICATIONS & INFO SERVICES**

#### Communications & Public Relations:

- Most recent COVID-19 briefing links:
- Briefing #30: <a href="https://youtu.be/9YOV1-pzG3k">https://youtu.be/9YOV1-pzG3k</a>
- Briefing #31: https://youtu.be/XjZ4Rh1mWBs
- Briefing #32: <a href="https://youtu.be/UArgRfse6Wg">https://youtu.be/UArgRfse6Wg</a>
- Briefing #33: <a href="https://youtu.be/Vtiu7cYb-4I">https://youtu.be/Vtiu7cYb-4I</a>
- Briefing #34: <a href="https://youtu.be/jM70Y4DiHVY">https://youtu.be/jM70Y4DiHVY</a>
- Briefing #35: https://youtu.be/Rt6j2As\_DR8
- Be sure to check any emails from Sam Ledford concerning COVID-19 updates.
- The electronic employee comment box can be found at <a href="mailto:tiny.utk.edu/fscommentbox">tiny.utk.edu/fscommentbox</a>.

#### **Employee Training & Development:**

#### **Training News:**

- Performance Review Training will begin this week and continue to be offered throughout the coming weeks. This week training will be offered on January 26 at 8:30 and January 28 at 4 pm. You can find the Zoom link on the FS Training calendar here: <a href="https://fs.utk.edu/comminfo/training/">https://fs.utk.edu/comminfo/training/</a> Below are the future available dates and times for the training:
  - February 9 at 10 am
  - February 10 at 4 pm
  - February 25 at 8:30 am
  - March 4 at 10 am
- The 2021 Training Calendar is now available online!
  Visit <a href="https://fs.utk.edu/comminfo/training/">https://fs.utk.edu/comminfo/training/</a> to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link.
- Your 2021 OSHA Training can be accessed at any time at <a href="https://tennessee.csod.com/samldefault.aspx">https://tennessee.csod.com/samldefault.aspx</a>. Sign in with your NetID and password. Then, click on "Your Transcript" and "Launch" to load the training. Your course assignments are all the same as they were for 2020, but instead of having each course assigned to

you individually, you will have a training curriculum assigned. When you look at your transcript in K@TE, you'll see something like "Facilities Services: Training Group 1 – Office Staff" but it'll be specific to the group you're actually in. Just like you did with the campus compliance training, you'll open the curriculum and then complete each course inside the curriculum. You'll reach 100% completion when you complete every course within the curriculum.

• In 2021, you will notice that you are being assigned a Bias and Diversity Training curriculum. This curriculum is being assigned to every member of the department.

#### **IT Support and Maintenance:**

- Campus COVID-19 EOC assistance
- Work from Home Remote Assistance
- Inventory and Surplus Equipment
- Windows Updates/Upgrades
- UPS Maintenance

#### **UTILITIES SERVICES**

#### A/C Services:

- Replaced bad board on a Phoenix Lab valve at Hesler.
- Started a fan coil project in room 209 at Perkins.
- Replaced air solenoids for a Phoenix valve in lab 328 at SERF.
- Reset VFDs serving AHU1 and AHU5 at Humanities.
- Repaired VFD controller serving AHU 11 return fan at Anderson Training.
- Adjusted air regulator to proper air pressure serving AHU 3 at SERF.
- Repair on steam actuator at Temple Hall.
- Repairs on rooftop unit at Orange Hall.
- Repairs on room unit at Fred Brown.
- Calibrated all pneumatic thermostats on the 3rd floor at Blount Hall.
- Checked the operations of the Phoenix system in lab 520 due to temperature complaint at Mossman.
- Repaired building heat controls at Temple Hall.
- Reset HWP VFD for building heat at Tickle.

**UTILITIES CONTINUED ON PAGE 6** 

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#### **UTILITIES SERVICES CONTINUED:**

#### **Electrical Services:**

#### Security/Fire Alarm Group:

- Fire panel trouble and repairs at 1828 Fraternity Park, Alan Jones, Sorority Village, Carrick Hall, Perkins, Humanities, Laurel Apartments, Ellington, Orange Hall, White Hall, and Clement Hall.
- Assisted Morristown Sprinkler with annual, monthly and 5-year testing and repairs at Neyland Stadium, Hesler Biology, Stokely Hall, Thompson Boling, Laurel Apartments, Burchfiel, Taylor Law, CRC, Haslam, Clement Hall, Sherri Lee Softball and Morrill Pump House.
- Assisted Rapid Fire with repairs at Fred Brown and Orange Hall.
- · Replaced bad URI at Anderson Training,
- Replaced panic button at Student Union Phase II.
- Assisted Simplex with door and access issues at Surge.
- Replaced card reader on ramp between Min Kao and Dougherty.
- Troubleshooting issues with gate at Steam Plant.
- Replaced batteries in security panel at Student Aquatic Center.

#### <u>High Voltage:</u>

- Daily 1-800 marking.
- Pumping vaults on campus.
- Reading electrical meters on all campus buildings.
- Checking issues with wiring LED walk packs at the grounds new mulch bins on the Hill.
- Changing bollard light between CRC buildings.
- Assisting Electrical Contractor with transformer issues at ESF Engineering.
- Coordinating High Voltage trucks yearly testing.
- Working with contractors at Vet School to resolve entrance light damages.
- Repairing flashing lights on Chamique Holdsclaw.
- Reviewing prints for Neyland Stadium.
- Working with Schoffner on wire delivery and terminations at West Campus Dining.

### **Secondary Electrical:**

- Troubleshooting issues with lighting in room 105 at White Hall.
- Assisting the Plumbing shop with new pump installation

- and wiring at Hodges Library.
- Assisting the A/C shop with new ION air cleaning devices at Jessie Harris.
- Disconnected power in room 301 from panel to remove equipment at Ellington Plant Science.
- Troubleshooting equipment motherboards/ 3 outlets and circuits at Plant Biotech.
- Checking on issues with Occ. Sensors in new Surge building.

#### Plumbing Shop:

- TN 1 Calls on campus.
- Pumped steam vaults on Campus.
- Wastewater testing on Campus.
- Installing new condensate pump at Hodges Library.
- Worked on water heaters at Dogwood and Magnolia.
- Worked on a Leslie at Hess.
- Repairs to bathroom at Student Union.
- Repaired a drain leak at Presidential Court.
- Repaired a steam leak at South College.
- Replaced a 6" strainer at Aquatic Center.
- Repairing a sink leak at 3018 Sorority.
- Repaired a water leak at Orange Hall.
- Repairing a valve at 1844 Fraternity Park.
- Capping old water lines inside Carrick Hall.
- Repaired leak in room 404 at Hess Hall.
- Repaired leak in room 147 at JIAM.
- Installed at toilet at Mossman.
- Checked and adjusted steam pressure and installed a new gauge at Temple Hall.
- Adjusted condensate tank float switch and put pump back in service at TVA Greenhouse.
- Checked and adjusted steam pressure and installed new gauge at Tickle.

#### Steam Plant:

- Made repairs on main water softeners.
- Made repairs to auxiliary softeners.
- Changed piping going to auxiliary softener.
- Test ran 2 MW Generator.
- Lubricated all running pumps.
- Making preps to chemically clean #1 boiler.

FS WEEKLY CONTINUED ON PAGE 7

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#### **FS WEEKLY CONTINUED:**

#### **CONSTRUCTION SERVICES**

- Alumni Memorial Building: Fire Marshal POCA list; Move cabinets and remove door Goo?
- Art & Architecture: Repair carpet in 224; Lighting controls for lighting 215A
- Ayers Hall: Install lockers in Go12; Soundproof doors 208 and 247
- Biosystems Engineering and Soil Science Lab: Projector screen in classroom
- Black Cultural Center: Repair lobby tiles
- Burchfiel Geography: Paint 5 offices; Paint, furniture and white board in office
- Brehm Animal Science: Cap off exhaust ducts; Cabinet work in lab
- Campus: Window replacements- Perkins Hall; Replace University Seals; Wellness Screens
- Clarence Brown Theatre: Provide emergency locking for assembly spaces
- Communications: Renovate 227 and 447-offices and meeting room; Paint 339; Paint and carpet 328; Minor renovations 83; Paint 230; Paint 472; Water intrusion repairs; New fan coil units in 208, 209, 310, 314, 316, 317; Painting on 1st floor
- Conference Center Building: Paint, carpet and furniture 210
- Dabney Buehler: New fume hoods
- Dougherty Engineering: Paint 210; Carpet 226, 304, 310, 312, 406, 407, 407A, 407C, 410 and 503; Electric and ventilation for welding lab in 101; Electric work in lab on M level
- Dunford Hall: Paint and carpet 2429; Paint and carpet 2332, 2333, 2424, 2425 and other misc. work; Wall repair and carpet cleaning 2304
- Fibers and Composites: Remove equipment in 199; Utilities for new Wabash Press
- Food Safety: Move fume hood from Ellington to room 10; Enclose part of room 100
- Food Science Building: Connect freezer and cooler in Pilot Plant to emergency power; Receptacle in 307
- Greenhouse #10: Replace tile floor in 103
- Haslam Business Building: Install a light bar in 401
- Henson Hall: move card reader to 109
- Hesler Biology: Receptacles for growth chambers Boo6

- Intramural Fields: Seal parking lot
- Jessie Harris: Paint 418 and 421; Painting on 2nd and 3rd floors
- Jewel Building: Electric work for new equipment
- JIAM: Electric work for labs Goo2 and Goo3; Electric work in 152; Add sink in 150; Add cup sink to hood in 216
- McClung Museum: Wiring for new desk location in lobby
- McClung Tower: Fire Marshal POCA list
- McCord Hall: Lab renovations on 1st floor
- Morgan Hall: Renovations per POCA; Paint corridor near 320; Renovate 201A
- Mossman Building: Add door seals to darken lab
- Neyland Thompson Sports Center: Haslam Field expansion
- North Greenhouse: New lights 109
- Nursing: Fire Marshal POCA list
- Panhellenic Building: Construct display area
- Presidential Court: Repair doors at loading dock
- SERF: Remove connecting doors and add corridor door 511; Remove walk-in cold room 626
- Sigma Chi Fraternity: Install sink, toilet and fire alarm device
- Sigma Kappa: Fire protection for new fryers
- SMC: Renovate 2nd floor-paint, carpet, lighting
- Sherri Parker Stadium: Corrections for SFMO
- Student Union: Emergency locking; Shell Space Buildout; Door hold open devices for Student Engagement; Install shelving in Smokey's Closet
- UT Drive Services Building B: Renovation on lower level for Wind Tunnel
- UT Visitor Center: Renovation for Creamery; Receptacle in Culinary Institute
- Vet Med Center: Fire Marshal POCA list
- 2121 Stevenson Drive: Fire Marshal POCA list

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### **MEMORANDUM**

To: All Facilities Services Employees

From: Terry Ledford

Date: Friday, December 11, 2020

Subject: John C. Parker, Sr. Memorial Scholarship Endowment

As all of you are aware, Mrs. Martha Parker has established the John C. Parker, Sr. Memorial Scholarship Endowment in memory of Mr. Parker. This scholarship endowment will award a scholarship for the 2021-2022 academic year which begins August 2021.

It will be given to a student who is a legal dependent of a Facilities Services employee (current, retired, or deceased).

The student must be currently enrolled or be admitted to the Fall Semester 2021 to be eligible. The student awarded this scholarship must have demonstrated successful academic performance in order to be considered for future awards. Financial need may also be a factor in the award.

Nominations for this award must be submitted to Sam Ledford in the Facilities Services Complex no later than Friday, January 29, 2021.

Forms for nominating a student may be obtained from Sam - contact sjones80@utk.edu or (865)771-1531.

The selection of the student to receive this award will be made by the UT Knoxville General Scholarship Selection Committee based in the Financial Aid and Scholarships Office and not by any staff member of the Facilities Services Department.

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#### **MEMORANDUM**

To: All Facilities Services Staff

From: Terry Ledford

Date: Friday, December 11, 2020

Subject: Bob Evans Memorial Scholarship Fund

The Bob Evans Memorial Scholarship Fund will award a scholarship for the 2021-2022 academic year which begins in August 2021.

This scholarship application is open to candidates who are children, grandchildren, stepchildren or step-grandchildren of individuals who are currently employed or retired from the UT Knoxville Facilities Services Department.

Students must be currently enrolled or be able to be admitted for the Fall Semester 2021 to be considered in receiving this award.

Nominations for this award must be submitted with Sam Ledford in the Facilities Services Complex no later than Friday, January 29, 2021.

Forms for nominating a student may be obtained from Sam - contact 771-1531 or sjones80@utk.edu.

Final recipient selection will be made by the UT Knoxville General Scholarship Selection Committee based in the Financial Aid and Scholarships Office and not by any staff member of the Facilities Services Department.

Please contact Sam Ledford with any questions about this scholarship application.