

# Facilities Services Weekly

August 9, 2021

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE ● UTILITIES  
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● DESIGN ● CONSTRUCTION ● BUILDING SERVICES

## Zoom Briefing Updates

Please be sure you are checking emails from Sam Ledford. To see the most recent briefing, visit <https://www.youtube.com/watch?v=p9WDklQKMyw> if you missed any of the previous briefings, they can be found at the links located on page 5 under Communications & PR.

## Change to T-Shirt Policy Extended to 8/13

The temporary change to the t-shirt policy has been extended to 8/13. Facilities Services staff who work outdoors or in areas that cannot be temperature controlled may wear t-shirts through Friday, August 13th. Please keep in mind that the uniform policy is still in effect. This means that all uniformed staff are required to wear their uniform shirt tucked in over the t-shirt until they get to where they're working. Should you choose to remove your uniform shirt at your work site, please make sure that the t-shirt you're wearing is tucked in, clean and professional in appearance. While we prefer a UT-themed shirt, it is not a requirement as long as you are meeting the previously mentioned guidelines. No t-shirts with profane or offensive messaging will be tolerated, and no additional departmental t-shirts will be issued to staff.

## NEXT Conference

The NEXT Conference is a one-day conference that will be held October 20, 2021. This is an excellent opportunity for all non-exempt employees presented by Employee Organizational Development. Registration opens Wednesday, August 4. See the flyer at the end of this newsletter for more information!

## A Note from the Haberdasher

Transferring – getting your uniforms to follow you.

### Employee/Supervisor Part:

- Call or email Jim Tolbert at: 4-2347 or [jtolber3@utk.edu](mailto:jtolber3@utk.edu) to let him know where the uniforms need to be delivered going forward.
- Jim will provide you with the delivery stop number (for example: M518)

### Jim's Part:

- Jim will send an email to UniFirst notifying them of the transfer.
- UniFirst will order the code tape (this is the ironed-on tag that is attached each uniform that identifies you, the delivery location & locker.
- UniFirst will let Jim know when the tape is ready.
- Jim will instruct you or your supervisor to tag & bag ONLY ONE WEEK'S WORTH OF UNIFORMS with a tag that says "RETAG FOR DELIVERY TO M5XX (use the number Jim gave you in place of the X's). No need to fill out the tag with anything else, it's already on the code tape.

You will then place the one weeks' worth of uniforms in the short MENDING BIN

Once those uniforms come back at the correct location you can tag & bag the remaining uniforms and place them in the short MENDING BIN

NOTE: Until uniforms are retagged, they will continue to be delivered to the old location and the employee will always be short that number of uniforms at their new location.

## ADMINISTRATION

### Special Projects:

- We are working on updating the monthly PMs for Building Services.
- Awaiting the arrival of the departmental polo shirts.

## FACILITIES OPERATIONS

### Building Services:

- Music Building: Removed all tuba cases from band room and took to Steam Plant. Total 360'd band room and uniform rooms daily. Apex glass completed on

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- all outside windows, and Temeka used the high speed machine to buff classrooms on the 2nd floor. Completed a lot of inside window cleaning.
- Humanities: Tried out a new enzyme cleaner and formula x05 in bathrooms and classrooms on the plaza floor. Carpets were cleaned in classrooms 128, 130, 210, and 225.
  - McClung Tower: New slim jim trashcans were placed on each floor, and the old trash cans were removed. All bathrooms were cleaned with the new enzyme cleaner.
  - Clarence Brown Theatre: We cleaned all exterior windows and doors of cobwebs.
  - A+A: We i-capsuled all the carpet in Room 103 and all entry rooms. All sinks were deep cleaned on the third floor, and Rooms 327, 329, and 335 have been detailed and air vents have been dusted.
  - Temple: Offices and classrooms on the second floor were detail cleaned.
  - We started stripping and waxing the second floor at Hoskins
  - We cleaned carpet in the conference room at Hoskins as requested before new furniture was delivered
  - The second-floor restrooms at Law were orbited
  - We have been working on all the glass at Strong Hall
  - We deep cleaned room 607 at Strong in anticipation of the new director
  - The back lecture hall stairs at Strong were detailed
  - The sixth-floor carpet at Mossman was spot cleaned
  - We took care of a flood at Mossman effecting the fifth and sixth floor autoclave rooms
  - We had events all week in the lecture hall at Strong Hall and the first floor at Mossman
  - Microbial sprayed bathrooms at Equine and Bovine.
  - Swab tested and sprayed classrooms and bathrooms and common areas at JARTU and JIAM.
  - Completed a work order for floor work at the visitor center.
  - Cleaned the construction debris off the floors and baseboards, we high speed buffed the main lobby and front door area and set the ballroom area up for events this weekend and next week.
  - Deep cleaned the ceramics building making sure its cleaned and ready for students to come back.
  - Dabney: the 4th and 6th halls were dust mopped, labs on the 4th and 6th floors were dust mopped, carpet was cleaned in R575, and cobwebs removed from court yard windows on the 3rd and 4th floors
  - South College: offices were detailed and halls were detailed and mopped
  - Walters Academic: Hallway office windows were cleaned inside and outside on 2nd floor
  - Ayers Hall: Auto scrubber was used on all floors
  - SERF: Waxed floors in Rooms 225 and 226, auto-scrubbed every floor
  - Conference Center: Auto-scrubbed floors and polished elevators
  - Cleaned carpet in Nuclear Engineering
  - Cleaned Smokey statues
  - Trained new employee
  - Finished applying anti-microbial treatment in our last classroom
  - Helped team clean Zone 6 due to staff shortage
  - Finished enhancing, swabbing, and spraying Microban in Nursing, AHT, and 1st floor of Communications and Student Service Buildings.
  - Scrubbed with the ride-on scrubber 4, 3, 2, and 1st floor of Comm/SS
  - Swept, dusted, and mopped staircases in Comm/SS
  - Cleaned some upholstered furniture on 4th floor seating area in Communications
  - Spot Cleaned carpet in HR on 1st floor of SS
  - Scrubbed floor with low speed 3rd floor of Communications in front of 302 Deane's suite
  - Cleaned carpet in 325, 418, 419, and 420 of Bailey Education
  - Enhanced all of the chairs and desk in classrooms 315, 317, 103, 105, and 107 Nursing
  - Enhanced all of the bathrooms in Communications/SS on 4th, 3rd, 2nd, and 1st floor
  - Enhanced table and chairs in 420 Communications
  - Detail cleaned Architect House on Terrace Ave, removed cobwebs on outside of windows, cleaned window sills, baseboards, enhanced counter tops, enhanced desk tops and bookshelves
  - Swept, and dusted the staircases at AMB

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## FS WEEKLY CONTINUED:

### Landscape Services:

- Residence Halls: Prep landscape for student move-in.
- Gate 21: Provide excavation and support for steam infrastructure reroute from Alumni Memorial bldg to Phillip Fulmer Way (cont)
- Pedestrian Mall Expansion Phase II: Participate in weekly progress meetings
- C-7 Lot (Terrace Ave): Pave two sinkholes in parking lot
- Fleming Warehouse: Clean-up of vegetation and prep for life safety improvements (cont)
- Campus wide irrigation system monitoring and repairs (on-going)
- Concord Street Site: Demolition of select buildings (cont)
- Turf Mgr Search: Welcome Curtis Pique.
- Campus wide: Maintenance pruning to younger trees (on-going)
- Career Path Project: Making final adjustments to coordinate with new job family classifications before sending to HR for review (cont.)
- Recruiting to fill vacant positions
- Welcome to Walker Fowler. Walker is a new addition to the Arborist Team.

### Sanitation Safety:

- Worked on monthly building interior PMs.
- Worked on bi-annual building exterior PMs.
- Completed on-demand Pest Control work requests.

## ENERGY MANAGEMENT

### UT Office of Sustainability/Recycling:

#### Recycling Totals for August 2 - August 8:

- Bottles/Cans: 2,800 lbs.
- Paper: 10,420 lbs.
- Cardboard: 5,300 lbs.
- Manure: 15,950 lbs.
- Food: 4,400 lbs.
- Total: 38,870 lbs. /20.96 tons
- Pallets: 75

#### Recycling Totals for Fiscal Year 22:

- Bottles/Cans: 14,940 lbs. / 7.47 tons

- Paper: 63,500 lbs. / 31.75 tons
- Cardboard: 30,920 lbs. / 15.46 tons
- Manure: 79,603 lbs. / 39.80 tons
- Food Waste: 24,064 lbs. / 12.03 tons
- Total: 213,027 lbs. / 106.51 tons

## ZONE MAINTENANCE

### Zone 1:

- Resident Halls open this weekend.
- We had a drain stack crack at N. Carrick another couple of stories.
- Move in all week in resident halls.

### Zone 3:

- Blount Hall: Repaired AC units in Rooms 107, 108 and 111, completed daily walk-throughs and generator tests, replaced an exit sign and repaired a handicap button on the 1st floor entrance
- UTPD: Completed daily walk-throughs and generator tests and serviced generator on 11th Street
- Stokely Management Center: Completed a ceiling tile repair in Room 528, repaired an induction unit on the 3rd floor, worked on condensate water on the ceiling of the G4 stairwell, and worked on the domestic hot water supply
- Haslam Business: Met with Stowers for generator repairs, met with contractors for M floor information, treated water fountain and bottle filler drains, built shelves for Room 436C and placed in 402A, changed filters on bottle filler stations on 1st and 2nd floors, installed keyboard trays in Room 529, and completed a lighting repair in Room 342
- Howard Baker Center: Completed equipment checks and general maintenance and assisted on ice machine and lighting repairs
- International House: Completed equipment checks, general maintenance and lighting repairs
- Vol Shop: Equipment checks and general maintenance

### Zone 4:

- Replacing ceiling tiles at UT Culinary Creamery

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## **ZONE MAINTENANCE CONTINUED:**

- Repairing convection ovens at the Student Union
- Repairing a walk-in freezer at Stokely
- Working on fryer ignition at Anderson Training
- Completing PMs on exhaust fans at Thompson Boling Arena
- Working with hood cleaners on all buildings with exhaust hoods

### **Zone 6:**

- Generally maintaining environmental equipment.
- Generally addressing work order issues.
- Continue QR Coder initiative.
- Unlock doors.
- Air filter changing zone wide.
- Dabney control valve replacement.
- Power outage coverage.
- General LED lighting project.

### **Zone 7:**

- AMB : General Maintenance, changed Belts and greased bearings on AHU # 6, working on PM's, getting classrooms ready, Training of Apprentices, daily walk through's.
- Jessie Harris : Checked & cleaned elevator tracks, Weekly building check, Daily equipment check, Checked building for mold, Checked oil, battery & belt on generator, Changed filters on animal lab, Monthly check of sprinkler system, Opened room for Paint shop.
- Fiber & Composites : Checked building for mold, Checked & cleaned elevator tracks, Weekly building check, Daily equipment check, Monthly check of sprinkler system.
- SENTER Hall : Weekly building check, Daily building check, Checked building for mold, Checked oil, battery, belt & ran generator, Opened rooms for AC shop, Replaced 2 exhaust fan motors on green house.
- SERF: Routine building checks, Repaired faulty light switch, Built staging area for generator repairs, Tracing plumbing to make repairs for custodial deep sink, assisted other buildings in zone as needed.
- Nuclear: Routine building checks, unclogged basin sink, assisted plumbing shop as needed, preparing for students return, assisted other buildings in zone as needed.
- Tickle Engineering : Building checks, Lights out,

Repaired broken Soap dispenser.

- Dougherty : General Maintenance cleaning the chiller house and penthouse changing batteries in restrooms along as changing filters
- Min Kao : Conducting building checks while Cael is on vacation and answering any calls
- Ferris Hall : Conducted daily walkthroughs and weekly walkthrough. Serviced AHU #7. Repaired AHU room 412A.
- Perkins Hall : Conducted daily walkthroughs and weekly walkthrough. Repaired AHU room 101D.

### **Lock & Key Services:**

- Strong Hall – rekey lock
- Tickle Engineer – change combination locks
- Biosystems Engr. – remove cubicle locks and replace with UT locks & keys
- ETREC Office Building – replace broken lock
- Pi Kappa Phi – change combination locks, repair multiple doors & cut all new keys
- Zeanah Engr. – loading cores, department changes, updating database
- On Campus – assisting as needed
- Front Office – Very busy processing key request, key pickup and drop off
- University Housing – Move in weekends, many recores and repairs

### **ZM Specialties:**

- Corrected chilled water loop at North Carrick Hall
- Calibrated outside air dampers at A+A
- Corrected airflow issues at McClung Museum
- Continued updating equipment inventory at SMC
- Installed door operator at Greve Hall and 4 door closers at the Student Union
- Installed Lexan in 3 transport vans
- Repaired door operator at Taylor Law
- Replaced door glass at the International House
- Caulked windows at Regal Soccer
- Installed glass partitions in Neyland Stadium skyboxes
- Worked on windows at Delta Tau Delta fraternity

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## FS WEEKLY CONTINUED:

### COMMUNICATIONS & INFO SERVICES

#### Communications & Public Relations:

- Don't forget to send work team photos to Sam whenever you have them. Send them to [sjones80@utk.edu](mailto:sjones80@utk.edu) or via text at 865-771-1531.
- Most recent zoom briefing links:
- Briefing #36: <https://youtu.be/ftYmWFcScXo>
- Briefing #37: <https://youtu.be/FkFPSiTiAZg>
- Briefing #38: <https://youtu.be/eKCa5QNbEhk>
- Briefing #39: <https://youtu.be/osz7FsmpWTM>
- Briefing #40: <https://youtu.be/9GTofz9YRG4>
- Briefing #41: <https://youtu.be/GJ3AHGLOfkY>
- Briefing #42: <https://youtu.be/lpn8ySy6SLg>
- Briefing #43: <https://www.youtube.com/watch?v=p9WDklQKMyw>
- Be sure to check any emails from Sam Ledford concerning COVID-19 updates.
- The electronic employee comment box can be found at [tiny.utk.edu/fscommentbox](http://tiny.utk.edu/fscommentbox).

#### Employee Training & Development:

##### Upcoming Training:

- **Mandatory Football Training:** It's that time of year again! As Terry mentioned in yesterday's departmental Zoom meeting, football training is coming up. The times are below. If you will be working any football games, please plan on attending one of these mandatory training sessions.
- Wednesday, August 18 - 8:30 - 10:00 FSC 101/102
- Wednesday, August 18 - 2:30 - 4:00 FSC 101/102
- Wednesday, August 25 - 9:30 - 11:00 FSC 101/102
- Wednesday, August 25 - 4:00 - 5:30 FSC 101/102 (Second Shift Employees)
- Thursday, August 26 - 10:00 - 11:30 p.m. FSC 101/102 (Second and Third Shift Employees)
- With temperature and humidity on the rise in recent weeks, Heat and Cold Exposure Management 2021 has been added to K@TE transcripts for all employees who have the potential for working in extreme temperature conditions. This is required training for 2021 and will be an annual training requirement going forward. As a reminder, K@TE training can be accessed at <https://fs.utk.edu/comminfo/training/>. Once you login, select

the 'My Active Courses' icon on the home page to view your active training transcript. Please contact the Training Unit with any questions you may have.

##### Training News:

- **Have you lost your badge? Need an updated picture? Contact the Training Team!** - If you lose your badge or need an updated photo, we would be more than happy to make a new badge for you. Any position changes will be communicated through Nikki and Hannah and a new badge will be created for you at that time.
- The 2021 Training Calendar is available online! Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!
- Your 2021 OSHA Training can be accessed at any time at <https://tennessee.csod.com/samldefault.aspx>. Sign in with your NetID and password. Then, click on "Your Transcript" and "Launch" to load the training. Your course assignments are all the same as they were for 2020, but instead of having each course assigned to you individually, you will have a training curriculum assigned. When you look at your transcript in K@TE, you'll see something like "Facilities Services: Training Group 1 – Office Staff" but it'll be specific to the group you're actually in. Just like you did with the campus compliance training, you'll open the curriculum and then complete each course inside the curriculum. You'll reach 100% completion when you complete every course within the curriculum.
- **External Training Completions** - If you participate in any training not done through K@TE, make sure you let Training (Rebecca, Anna and/or Beth) know so they can give you proper credit for it. The university does recommend that you receive 32 hours of external training annually (HR 128). Last year, we had our highest number of staff hitting their goal for training hours, and while we don't realistically expect the same numbers as last year, we do want to see our team continue to put time and effort into receiving training for their professional and personal growth.

##### IT Support and Maintenance:

- New computer set up & Device classifications

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### UTILITIES SERVICES

#### A/C Services:

- Replaced condenser fan motor on McQuay chiller at Middlebrook
- Replaced compressor in AC system serving office area at Parking
- Replacing isolation valves on WSHP loop at Geier
- Installing AC systems in Ray Hand Studio at Brenda Lawson
- Repairing north chiller at West Skybox
- Repairing multiple WSHPs for dorms at Facilities
- Repairing WSHP serving directors room at Delta Zeta
- Installing new secondary chilled water pump at Claxton
- Repairing Aeon RTU serving 5th floor lobby at West Skybox
- Repairing York chiller at SERF
- Repairing chiller at Hess
- Changed thermostat that serves AHU1 at South Greenhouse
- Found bad hot water actuator in Room 306 at Burchfiel
- Repaired broken thermostat in lobby of Student Services
- Replaced faulty pneumatic controller on AHU2 at Buehler
- Verified operations of actuators for heat exchanger at Student Union
- Setup alarm notification for hot water system at Student Union and Hesler Biology
- Replaced overload heaters for AHU NEA and worked on bad return fan on AHU NEB at Walters
- Rewired exhaust fan for dishwasher in Fresh Market at Stokely Hall
- Assisted the Electric shop with faulty drive on AHU NEB at Walters
- Began programming AHU units at A+A for fresh air rebalance project

#### Electrical Services:

##### Security/Fire Alarm Group:

- Fire alarm/panel trouble and repairs at Delta Gamma, Neyland, Carrick, Fred Brown, and Stokely Hall
- Assisted EHS with fire drills at Hopecote, 1817 Melrose, and Frieson Black Cultural
- Assisted MASCO with Monthly and Yearly pump tests

on campus

- Disabled and enabled devices for contractors at Tri Delta, Brenda Lawson, TREC and Hess
- Disabled and enabled devices for painters at Robinson Hall
- Assisted Simplex with yearly fire alarm inspections at Dogwood and Magnolia
- Test photo beam on the roof area with Simplex at TBA
- Met Overhead Door to adjust the concessions down fire doors at TBA
- Work with Simplex in reprogramming the fire panel at Massey Hall
- Repaired door contact issues at Humanities
- Fire drills at International House
- Repaired door strike issues at Anderson Training
- Repaired card reader issues at Sigma Kappa
- Repaired 405 P panic button issues at Student Services
- Repaired fire trouble due to reprogramming at Massey

##### High Voltage:

- Daily 1-800 marking.
- Pumping vaults on campus.
- Reading meters on Campus.
- Checked on lights around Campus.
- Replaced driver on Club Level at Neyland Stadium
- Met OIT to get new location for a pole that is too close to Colonial Pipeline. Piping and mounting to new location at Kingston Pike Building.
- Disconnected temporary power for Athletics at Neyland Stadium
- Repaired conduit at the Steam Plant
- Repaired conduit-steam repair at Gate 21 at Neyland Stadium
- Removed campus standard light pole on campus
- Replaced campus standard light pole in the Horseshoe at Greve Hall
- Replaced photo cell in pole light at Lot 9
- Installed plywood to cover cable in pit at SERF
- Repaired loose wire at Sorority Village
- Restored power to lights at Vet Med
- Worked on lights at Circle Park
- Checked on lights at Concord

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## UTILITIES SERVICES CONTINUED:

- Secondary Electrical:
- Lutron controls follow-up at Mossman
- Replacing rec/plugs for lights at North Greenhouse
- Cost estimate for campus metering
- Monthly meter readings on campus
- Repairing damaged controls on roof solar panels and storage room lighting at 11th Street Parking Garage
- Kitchen hoods certification repairs on campus
- Disconnecting and replacing circuit breaker for elevator repair at McClung Tower
- Investigating light controls not working at the Jewel Building
- Cost estimate to replace obsolete lighting control at Plant Biotech
- Lower existing light fixtures at Dougherty
- Assist HVAC with 2 AC units at McCord
- Circuit breaker tripping - Scheduled floor outage for 4th floor at Nuclear Engineering Building
- VFD replacement at JARTU
- Motor connection and outdoor pool repair at TREC
- Field replacement with LED lights at Neyland Stadium
- Support electrical contractor - new manhole cover extension at JW Mall Extension
- New camera poles in new parking area at Kingston Pike

## Plumbing Shop:

- TN 1 Calls on campus.
- Pumped steam vaults on Campus.
- Wastewater testing on Campus.
- Repairing fire hydrants on Campus.
- Worked on Alumni Steam project at Philip Fulmer
- Repaired leak at Student Union
- Installed new bottle filler in lobby at Sherri Lee Stadium
- Installed new bathroom behind dugout in Baseball
- Unstopped drains at the Athletic Center
- Repaired broken drain in wall at Nuclear Engineering
- Repaired water leak in ceiling at Kappa Delta
- Rodded out main drain in locker room at Neyland Stadium
- Repaired three leaks in copper water lines at JIAM
- Replaced broken drains on 4th and 5th floors at North Carrick

- Repaired water leak in tunnel at Thompson Boling
- Repaired water leak in wall at Kappa Delta and Claxton
- Unstopped urinal at HPER

## Steam Plant:

- Started replacing valves on main softeners
- Started rebuilding feed water pumps
- Test ran 2 MW generator
- Working on replacing high bay lighting
- Emails and correspondence with job applicants
- Produced more than 14,000,000 pounds of steam
- Worked on getting remote chemical injection tanks set up
- Cleaned up around plant
- Calibrated continuous blow down controllers

## **CONSTRUCTION SERVICES**

- Alumni Memorial Building: Fire Marshal POCA list; Move cabinets and remove door G002
- Anderson Training Center: Electric work in Smokey's Grill
- Art and Architecture: Renovate Ewing Gallery
- Ayers Hall: Install lockers in G012; Soundproof doors 208 and 247
- Bailey Education: Renovate 5th floor lobby; paint 217, 227, A404, A421, A224 and A111; Carpet A421
- Baker Center: Replace carpet on 3rd floor; Construct a new office space
- Business Incubator: Paint and carpet for 117
- Campus: Replace University Seals; Replace elastomeric couplings on fire pumps with metal grid couplings; Volunteer First Impressions Contest winning projects; Electric for counting systems G10 and G17 garages; Pressure washing
- Ceramics Annex: Green space and waterproofing
- Classroom Renovations for Summer 2021
- Claxton Building: New signage at breezeway; Rework Dean's suite
- Communications: Renovate 302B; Renovate 64C and 77
- Conference Center Building: Add door 311A
- Dabney Buehler: New HVAC units 550, 552, 553
- Delta Tau Delta: Repairs from vandalism
- Dougherty Engineering: Paint 210; Carpet 226, 304, 310, 312, 406, 407, 407A, 407C, 410 and 503; Electric work in

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## CONSTRUCTION CONTINUED:

- 110
- Dunford Hall: Paint and electric 2432
- Equity and Diversity: Paint, flooring and some lighting throughout
- Ferris Hall: Electric and exhaust for lab 217
- Fibers and Composites: Utilities for new equipment
- Fleet Management: 2 Electric vehicle chargers
- Grier Hall: Repair walls 112 & 349
- Henson Hall: Carpet 403
- Hesler Biology: Emergency circuit for freezer 515
- Hodges Library: Renovate 252; Paint 552A; New lighting and painting 199A; Paint, carpet, millwork 605; Signage in Veteran's Success Center; Correct locking issues per Fire Marshal
- Hopecote Building: Roof repair
- HPER: Paint 387; Replace shower pan on 2nd floor
- HSS: Electric work for new cubicle
- Jessie Harris: Paint 336, 337, 341
- JIAM: Add sink in 150; Add cup sink to hood in 216; 3 receptacles for 135
- Magnolia Hall: Repair a wall
- McClung Tower: Fire Marshal POCA list; Flooring 214, 401, 513, 1106, 1107, 1113, 1119; Paint and flooring 701; Paint 923
- McCord Hall: Lab renovations on 1st floor; Renovate labs on ground floor
- Melrose G: Paint restrooms, reception area
- Middlebrook Building: Add card reader to exterior door
- Morgan Hall: Renovations per POCA; Add sliding door for 121A
- Mossman Building: Remove shelving and sink 539B; Electric for -80 freezer 226
- Music Building: Clean windows
- Neyland-Thompson Sports Center: Renovations per POCA
- Nielsen Physics: Remodel room 217 into a lab; Fire Marshal POCA list; Paint and carpet 503, 504; New ceilings on 6th floor
- Nursing: Fire Marshal POCA list
- Perkins Hall: Fire Marshal POCA list
- Phi Sigma Psi: Repair roof
- Presidential Court: Convert Pod Market to shop for University Mail and Printing
- SERF: Remove connecting doors and add corridor door 511; Access controls 530
- Sherri Parker Stadium: Corrections for SFMO
- SMC: Paint several offices; Replace faucet
- Student Union: Emergency locking; Move wall mounted storage unit from 273C to 174L; Door hold open devices on breezeway doors; Paint dry erase wall in 193; Move some signage; Paint 382; Move point of sale registers in Vol Shop
- Student Services: ADA height toilet; Acoustical ceiling tiles 209
- Taylor Law: Replace sound panels 132, 135, 136
- Temple Hall: Build a wall 209
- Tickle Engineering: Electrical disconnect for air purifier
- Thompson Boling Arena: Move card reader
- Tyson Alumni Center: Repair water damage
- UT Drive Services Building A: Renovations for 2nd floor offices
- UT Drive Services Building B: Renovation on lower level for Wind Tunnel
- UT Visitor Center: Renovation for Creamery
- UT Warehouse: Fire Marshal POCA list; Install dock lights
- 1817 Melrose Avenue: Carpet the stairs
- 22nd Street Duplex: Various repairs for doors and wall



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## Join Facilities Services on Social Media



@utkfacserv



@utfacilities



@UTFacilitiesServices

## FACILITIES SERVICES Employee Comment Box Locations:

- Facilities Services Complex Break Room
- Facilities Services Shop Area
- Steam Plant (near time clock)
- Neyland Biology Annex near room 128
- Ellington Plant Science room 4
- SERF outside of room 426
- Former Sanitation Safety (Pest Control) Area at Facilities Services Volunteer Blvd. Location
- The electronic employee comment box can be found at [tiny.utk.edu/fscommentbox](https://tiny.utk.edu/fscommentbox).



To suggest an additional box location, or for more information, please contact Sam Ledford at [sjones80@utk.edu](mailto:sjones80@utk.edu).



NON-EXEMPT EMPLOYEES  
EXCELLING TOGETHER

*New!*

The **NEXT** "Non-Exempt Employees Excelling Together" Conference is a new learning opportunity presented by Employee and Organizational Development. **NEXT** is designed to meet the specific needs of non-exempt staff on all campuses. This conference is an investment in the growth and development of non-exempt staff that serves and supports our campuses. This conference will provide opportunities for rigorous learning, professional community building, and connection to the BE ONE UT values.

*Highlights!*

- One-day conference experience
- 4 in-person sessions & 2 breakout sessions
- Rigorous learning opportunities focused on growth
- Professional community-building opportunities



## Register for NEXT!

Employee and Organizational Development is accepting applications for 2021 NEXT Conference!

Registration will begin  
**August 4, 2021**

Register in K@TE  
<https://kate.tennessee.edu/>

Registration will close  
**September 15, 2021**

Payment of \$100 is due by  
**October 13, 2021**

The conference will be held  
**October 20, 2021**  
**UT Conference Center, Knoxville**

Questions? Please email:  
[jtennan4@tennessee.edu](mailto:jtennan4@tennessee.edu)

Please consider applying for the Career Development Fund to cover the cost of the conference.

<https://hr.tennessee.edu/eod/career-development-fund/>