

Facilities Services Weekly

October 18, 2021

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

Zoom Briefing Updates

Please be sure you are checking emails from Sam Ledford. To see the most recent briefing, visit <https://youtu.be/NvJoxXci3cU> if you missed any of the previous briefings, they can be found at the links located on page 4 under Communications & PR.

Campus Chest Campaign

It's time to kick off the annual Campus Chest Campaign! This is an employee giving program that promotes the support of health and social service nonprofit agencies to help our community, provide assistance to those in need, and show what the Volunteer spirit really means!

The campaign will extend through **November 5**. Login to the pledge portal at <https://tiny.utk.edu/campuschestfs> with your Net ID and Password to see how your support is powering United Way of Greater Knoxville, Community Shares, and other independent agencies to keep doing critical work for our community all year long.

Helpful Hints from the Haberdasher

Did your uniform come back with a stain, rip or other issue that was not present when it was sent off. Send a photo to Jim Tolbert at jtolber3@utk.edu with your name. It would be helpful to include your ID number with the photo of the garment.

ADMINISTRATION

Special Projects:

- “Quality means doing it right when no one is looking.”
– *Henry Ford*
- “Thank a Veteran” after hours event will be held on Tuesday, October 19th from 5PM-7PM at the Facilities Services Complex in rooms 101/102. (Masks will need to be worn during the event unless you are eating or drinking). All we need is YOU and your help in getting the cards signed! Cards, envelopes and stickers will be provided and the cards will be distributed to veterans in our local communities. This is a drop in event, so please feel free to stay as long as you would like and to sign as many cards as you have time for. In addition, if you'd like to bring snacks or something to eat and/or drink to the event, please feel free to do so. See the flyer at the end of this newsletter for more information.
- **Pink Day** was held on Wednesday, October 13th. Thank you to everyone who donned pink, those who donated and those who participated in and/or sent in group photos! We raised \$105.00 for Susan G. Komen Foundation! Every dollar counts when it comes to finding a cure!
- Work continues with campus EOC processing isolation forms and performing space tracing and room closures.

- Serving on the Culture Committee
- FS polo shirt distribution
- Planning of upcoming events
- TCO Inventory
- Evaluation software demos for Archibus Replacement Committee

FACILITIES OPERATIONS

Building Services:

- Haslam Music: Room 244 was cleaned and classrooms 009 and 007 have been detailed cleaned after having the floor burnished. Band room and all band locker rooms have been treated with the Clorox 360. We placed trash cans for the band lunch on Saturday.
- Clarence Brown Theatre: All hand sanitizer has been delivered to all theaters. We are still placing them in the backstage areas and the green room.
- McClung Tower: Restrooms on floors 3 and 4 have been orbited and cleaned. Carpets were cleaned in offices 407 and 109.
- Telephone Services: Ceiling tiles were cleaned up after leak in main hallway. Rooms B007 and B010 have had the carpet cleaned and treated with the Clorox 360.
- Humanities: Rugs at each entrance on the Plaza have

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FS WEEKLY CONTINUED:

been cleaned. The rug in the elevator was cleaned. Rooms 107, 110 and 126 have had spots cleaned out of the carpet. Each room has been treated with the Clorox 360 machines on all floors.

- Haslam Business: Cleaned carpets.
- Hodges Library: Cleaned the windows.
- Tyson House: Started deep cleaning for move in.
- Neyland Stadium: Cleaned.
- Dunford Hall: Mold removal in room 2310.
- SMC: Deep cleaned sinks and toilets.
- Leaves blown around several buildings.
- Ayers Hall: 1st floor hall buffed and 1st floor common area R116 buffed and waxed.
- Neilsen Physics: 6th floor hall scrubbed and waxed, 6th floor R 601 and R602 scrubbed and waxed, 2nd floor hall scrubbed and waxed and 2nd Floor custodial closet scrubbed and waxed.
- Austin Peay: Elevator swept and elevator tracks cleaned on all floors.
- Nuclear Engineering: Front walk swept.
- Dabney-Buehler: Auditorium cleaned and detailed, 4th floor hall was detailed and 5th floor hall was detailed.

Landscape Services:

- Circle Park lawn triage following the Ole Miss game day tailgating.
- Caledonia Avenue: Emergency water main repair behind Reese Hall.
- Plant fall/winter flowers throughout campus.
- Leaf removal (cont.)
- Campus wide: Aeration and over-seeding of lawns (cont.)
- Zeanah Engineering: Monitor landscape contractor during installation (cont.)
- Ayres Hill ADA staircases: Coordinate with FS Design on landscape plan for new staircases.
- Cherokee Farm: Prep various locations for numerous special events in October (cont.)
- Pedestrian Mall Expansion Phase II: Participate in weekly progress meetings (cont)
- Fleming Warehouse: Clean-up of vegetation and prep for life safety improvements (cont)
- Campus wide irrigation system monitoring and repairs

(on-going)

- Concord Street Site: Demolition clean-up and fence repairs (cont)
- Campus wide: Maintenance pruning to younger trees (on-going)
- Career Path Project: Making final adjustments to coordinate with new job family classifications before sending to HR for review (cont.)
- Recruiting to fill vacant positions

Sanitation Safety:

- Worked on monthly building interior PMs.
- Worked on bi-annual building exterior PMs.
- Completed on-demand Pest Control work requests.

ENERGY MANAGEMENT

UT Office of Sustainability/Recycling:

Recycling Totals for October 12 to October 18:

- Bottles/Cans: 3,860 lbs.
- Paper: 4,960 lbs.
- Cardboard: 0 lbs.
- Manure: 27,400 lbs.
- Food: 17,550 lbs.
- Total: 53,770 lbs./ 26.89 tons
- Pallet: 0

Recycling Totals for Fiscal Year 22:

- Bottles/Cans: 98,200 lbs. / 49.10 tons
- Paper: 147,820 lbs. / 73.91 tons
- Cardboard: 124,020 lbs. / 62.01 tons
- Manure: 239,763 lbs. / 119.88 tons
- Food Waste: 144,407 lbs. / 72.20 tons
- Total: 754,210 lbs. / 377.11 tons

Sustainability Report:

- Food recovery - 2299 lbs. recovered from the football game alone
- Delivered 16 cubic yards to Pond Gap Elementary with their university-sponsored garden
- 6 Warehouse Volunteers for Football Prep and 5 volunteers for the game
- 2 volunteers at Grow Lab 10/15 - finishing up the irrigation system

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FS WEEKLY CONTINUED:

- 2 Volunteers at Compost Facility 10/13 - Picking trash out of compost

ZONE MAINTENANCE

Zone 1:

- Remaining caught up on work orders in residence halls.
- Ceiling tile, soap dispensers and hand sanitizers vandalized at Clement & Hess over the weekend.
- Water outage at the Carricks and Reese in the past week that resolved a leak underground.

Zone 2:

- Temple Hall: Sealed window at roof line
- Bailey Education: Addressing water leaks in lower machine room.
- Carousel Theatre: Met with contractors for building layout. Inside water fountain repair. Cleaned gutters and freed up downspouts.
- Clarence Brown Theatre: Assisted electric shop with faulty A/H contactor. Filter change in scene shop. Fulfilling work orders and general maintenance across zone

Zone 3:

- UT Conference Center: Open building, unlock doors (entrances & stairwells) daily, turn on lighting, chiller & boiler logs, mechanical room check, building walk through, daily Archibus logs, restroom inspection and repairs, mold inspection, outside clean up, trash removal, clean elevator track, A/C issue 213c, generator issue and test run, inspection after repairs, setup up for air filter change out on all floors, restroom repair, 2nd floor wax seals, mounting AED box first floor, 119F leak issue and weekend event.
- Hodges Library: We have been cleaning out dry wells and roof drains, repairing restrooms and checking equipment.
- Melrose Hall: Changing ceiling tile from roof leaks, cleaning dry wells and general maintenance.
- Haslam Business: Fixing lights and cleaning machine rooms.

Zone 4:

- Repaired prep sink at the Student Union.
- Worked on pulper and griddle at Stokely.

- Repaired deep fryer at the Cumberland Food Court.
- Replaced spray arm plugs at UT Culinary.
- Repaired toilet at Volunteer Hall.
- Continually repairing hot boxes in all buildings for game day.

Zone 5:

- At Neyland Stadium, we checked and made repairs as needed, after of South Carolina and ahead of Ole Miss.
- At Anderson Training Complex, we checked and adjusted chemicals in pools.
- At Allan Jones Aquatic, we checked and adjusted chemicals in pools.
- At Regal Soccer, we checked and made repairs after Florida and ahead of Mississippi State.
- At Parking Services, we checked and replaced LED lights as needed
- At Sherri Parker Lee Stadium, we checked and made repairs after Lee.
- At Goodfriend Tennis Center, we checked and made repairs and replaced lights as needed.
- At Auxiliary Services, we worked on AHU2.
- Throughout the zone, we conducted general building maintenance.

Zone 6:

- Maintaining environmental equipment.
- Addressing work order issues.
- Continue QR Code initiative.
- Hesler: Head house vent fan replacement.
- Unlock doors.
- Air filter changing zone wide.
- Dabney: Control valve replacement.
- General LED lighting project.

Zone 7:

- AMB: General maintenance, replaced burned out lights in the cloud, replaced door closer in 2nd floor men's restroom, replaced four stage bulbs room G32, replaced battery pack on exit sign west stairwell and replaced heating water valve diaphragm in tunnel.
- Min Kao: Working on lights, working on restrooms, working on ceiling tiles and doing building checks.
- Dougherty: Changed a single phase motor on an exhaust fan, changed out a bathroom faucet on the third floor

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ZONE MAINTENANCE CONTINUED:

along with assisting three different contractors this week.

- Tickle Engineering: Building checks, replaced Lights that were out.

Zone 8:

- We are still working with roofing contractors to make roof repairs on several buildings.
- Our team is working through all of our Archibus work requests for October.
- The new EESRB project is causing steam issues at times in parts of Brehm Animal Science.
- We will be preparing for cooler weather with all of our HVAC systems.

Zone 9:

- We are working to get some trees and brush removed at the Middlebrook building.
- We will have to have a couple of exterior doors replaced at the Glazer building.
- We will be checking all of our roofs with the fall weather beginning.

ZM Specialties:

- Replaced glass at Concord
- Ordering Lexan for Stokely Hall
- Fabricating custom lenses for two lights at HPER
- Working on lab pressure issues in Mossman vivarium
- Assisted maintenance team on heating issues at 1610 University Avenue
- Checking ion generators in Facilities Services Complex
- Conducted ultrasonic leak detection at Buehler
- Updated emergency power generator records to include geographic coordinates
- Corrected equipment records
- Moving attribute data from Comments and Descriptions fields to the attribute table for individual records

Lock & Key Services:

- Min Kao: Repaired lock.
- Art & Architecture: Repaired multiple lock/exit hardware.
- Student Services: Repaired lock.
- Sigma Nu: Repaired lock.
- McCord Hall: Installed mullions (2) exits.
- Zeanah Complex: Installed cores – 3rd priority.

- South Stadium: Installed exit hardware.
- Student Union – Phase II: Installed exit hardware.
- Dabney/Buehler: Installed exit hardware.
- On Campus: Assisted as needed.
- Front Office: Processing key requests, key pickup and drop off.
- University Housing: Many recores and repairs, assisting as needed.

COMMUNICATIONS & INFO SERVICES

Communications & Public Relations:

- Don't forget to send work team photos to Sam whenever you have them. Send them to sjones80@utk.edu or via text at 865-771-1531.
- Most recent zoom briefing links:
- 8/26/21: https://youtu.be/mrnEbV_55Ic
- 9/9/21: <https://youtu.be/okbZLPBxPXY>
- 9/23/21: <https://youtu.be/MSMAzso8ZsA>
- 10/7/21: <https://youtu.be/NvJoxXci3cU>
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.

Employee Training & Development:

Upcoming Training:

- **In-person CPR/AED Training** will take place 10/19 and 10/21 in FSC 101 at 8:30am, 10am, 1:30pm and 3pm. Classes will also be held on 11/4 in FSC 102 at 10am and 3pm.
- This week's Computer Basics class on Friday 10/22 is full, but we are in the process of scheduling additional classes for the coming weeks. If you or one of your employees is interested in this introduction to computer use, please email the Training Unit at fstraining@utk.edu with the names of those who would like to attend, as well as their shifts. (The class is open to all shifts, and we will schedule as needed to cover those.)

Training News:

- **Don't forget to complete your 2021 OSHA!** Your 2021 OSHA Training can be accessed at any time at <https://tennessee.csod.com/samldefault.aspx>. Sign in with your NetID and password. Then, click on "Your Transcript" and "Launch" to load the training.

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COMM & INFO CONTINUED:

- **External Training Completions** - If you participate in any training not done through K@TE, make sure you let Training (Rebecca, Anna and/or Beth) know so they can give you proper credit for it. The university does recommend that you receive 32 hours of external training annually (HR 128). Last year, we had our highest number of staff hitting their goal for training hours, and while we don't realistically expect the same numbers as last year, we do want to see our team continue to put time and effort into receiving training for their professional and personal growth.
- **The 2021 Training Calendar is available online!** Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!

IT Support and Maintenance:

- Teletime Troubleshooting
- New Computer Setups
- Game Day EOC Setup
- COVID-19 EOC Setup and Assistance
- Windows Updates
- Laptop and Accessories Purchasing
- Be looking for a new version of Windows to show up soon. Windows 11 may be pushed out like current windows updates. The main change you will notice is an update to the menu system. Contact Jim McCarter at jvm@utk.edu with any questions.

UTILITIES SERVICES

A/C Services:

- Repaired faulty drive for indoor pool at Student Aquatic.
- Moved thermostat for renovation project at Brehm.
- Ran wires for hot water converter at Hoskins.
- Fixed faulty damper for AHU 5 at Strong Hall.
- Worked with OIT in getting the new controllers at West Dining and Hoskins to email out notifications.
- Programmed Hoskin new heating converter controller to the DDC server for monitoring.
- Programmed and installed new VAV controller for room 522 East Side Skyboxes at Neyland Stadium.

- Checked the pneumatic controls for the stack AHU at Hoskins Library.
- Wired up new VFD for testing in the shop area at Facilities Services.
- Trouble shot Pheonix system along with replacing a thermostat for lab 242 at JIAM.
- Repaired steam controls for the heat converter at Hoskins Library.
- Programmed and replaced main BAS at SERF.
- Set up trends for the building pressure sensors so the contractors to review them in hoping to resolve issues at West Campus Dining Hall.
- Replace compressors in Aeon RTU at Intramural Fields.
- Pregame check of AC equipment at Neyland Stadium.
- Installed new motor on heating pump No. 1 at Pratt.
- Repaired starter for circuit No. 1 on chiller at Kingston Pike.
- Repairing cooling tower at Geier.
- Repairing AHU 8 at Stokely.
- Replaced compressor in AC system serving the prep kitchen in the West Skybox of Neyland.
- Repairing isolation valve for fan coil unit in room 605 at Andy Holt.
- Installed chilled water taps for the new fan coil units in room 203 at Dougherty.
- Replacing isolation butterfly valves for heat exchange and made repairs to cooling tower 2B at SERF.
- Installing new classroom fan coil units at Communications.
- Replacing heating water pump at Blount Hall.
- Repairing AHU 15 pre heat coil at Dabney Buehler.
- Cooling tower testing and chemical addition.
- Closed loop testing and chemical addition.

Electrical Services:

Security/Fire Alarm Group:

- Monthly fire pump testing across Campus.
- Made repairs and cleared alarms at Stokely Hall, TREC, Student Union Phase II, Baseball, Clement Hall, N. Carrick, Neyland Stadium, 1832 Fraternity Park, Massey Hall, 1848 Fraternity Park, TBA, and 1812 Fraternity Park.
- Assisted MASCO with repairs at Morgan Hall, Visitor

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UTILITIES CONTINUED:

- Center, Jessie Harris, Plant Biotech, TREC, Art and Architecture and Hodges Library.
- Disabled/Enabled devices for Plumbing at Mossman.
- Assisted EHS with fire drills at Andy Holt Tower.
- Replaced door strike at entrance of Hodges and Melrose.
- Checked card reader for room 109 at Henson.
- Checked mag door at 1st floor main entrance.
- Check door on 1st floor north entrance at Massey.
- Unstopped sink and repaired bad trap in laundry room at 2620 Sorority.
- Installed new bottle filler on 2nd floor at Alumni Building.
- Unstopped water fountain on 7th floor Massey Hall.
- Water leaking in ceiling in room 452 at Brown Hall.
- Repaired water fountain in Humanities.
- Replaced broken drains in room 124 at Clement Hall.
- Repaired water leak in meter at Reese and Carrick.
- Repaired leaking drain in room 108 at Temple Hall.
- Unstopped kitchen sink at Stokely Hall.
- Installed steam regulators at Mossman.
- Assisted A/C shop at Hoskins.
- Repaired expansion at Neyland Stadium.
- Repaired handrail at Student Services.
- Assisted contractors with locating steam lines at Ellington and Fred Brown

High Voltage:

- Daily 1-800 marking.
- Pumping electrical manholes on Campus.
- Checking on parts and wire layout for Ellington electrical information.
- Monthly Substation maintenance.
- Worked with maintenance to troubleshoot and repair outside pole lights and bollards at Ayres Hall.
- Met with Electrical contractor to discuss temporary power for upcoming work on the north end zone 3rd level and the West Field 1st level of Neyland Stadium.
- Football- Pre-Game – Hooked up house power to the TV truck and monitored on Friday. Talk with T.A. Electrical to see when new LED drivers for the field lights coming in from MUSCO factory (overnight). They said Saturday morning. (Did not show up till Monday).
- Tailgating- Set up light towers (both locations 1 each) and ran temp power from them to the toilet trailers at each location. Ran ext. cords, set spider boxes and cords and cable guards where needed at Humanities and Circle Park.
- Working with Athletics for request to provide additional power for lighting with Bandit lighting on the roof of east and west side of Neyland. Met with both parties and provided information. Then checked all locations for correct voltage.
- Reported no lights in rooms 105/106 at Plant Biotech- checked out and could not find problem- Reported to 1st

Plumbing Shop:

- Pumped steam vaults on campus.
- Campus Tennessee One Calls
- Wastewater testing.
- Repairing and testing fire hydrants.
- Game day prep.

CONSTRUCTION SERVICES

- Alumni Memorial Building: Fire Marshal POCA list
- Art and Architecture: Renovate Ewing Gallery; Laser cutters in 3rd floor Print Center
- Ayers Hall: Install lockers in G012; Soundproof doors 208 and 247
- Bailey Education: Renovate 5th floor lobby; Paint and carpet A414
- Band Practice Facility: Replace switch on fans in pavilion
- Bass Building/Body Farm: Clearing and new fences for Body Farm expansion
- Campus: Replace University Seals; Replace elastomeric couplings on fire pumps with metal grid couplings; Volunteer First Impressions Contest winning projects; Refurbish outdoor basketball courts behind Fraternities
- Ceramics Annex: Green space and waterproofing
- Ceramics Building: Install 3 air filtration units in studio spaces
- Claxton Building: New signage at breezeway; Rework Dean's suite 344L
- Communications: Renovate 302B; Renovate 64C and 77; Paint 473
- Dabney Buehler: New HVAC units 550, 552, 553
- Delta Tau Delta: Repairs from vandalism

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CONSTRUCTION CONTINUED:

- Dougherty Engineering: Carpet 407, 407A, 407C; Renovate 101 for welding and robotics lab
- Dunford Hall: Paint and electric 2432
- Environmental Landscape Laboratory: Hang white board and monitor 114
- Equity and Diversity: Paint, flooring and some lighting throughout
- Facilities Services Complex: Install interior cameras
- Ferris Hall: Electric and exhaust for lab 217
- Fibers and Composites: Utilities for new equipment
- Food Science Building: Renovate 215 for Creamery kitchen
- Haslam Business Building: Paint the building interior
- Hodges Library: Renovate 252; Paint 552A; New lighting and painting 199A; Paint, carpet, millwork 605; Renovation for UT Press
- HPER: Clean tennis courts
- Jessie Harris: Renovations 336, 337, 341
- Jewel Building: New garage door for basement
- JIAM: Add cup sink to hood in 216; Connect glove box to exhaust 256; Electric for chiller G026; Install utilities to ventilated cylinder cabinet; Wash exterior of windows
- Kingston Pike Building: Install Opticool rack system; Renovate 135 into on line studio
- Magnolia Hall: Repair a wall
- McClung Tower: Fire Marshal POCA list; Flooring 214, 401, 513, 1106, 1107, 1113, 1119; Paint and flooring 701; Paint 923
- Middlebrook Building: Add card reader to exterior door; LED lighting retrofit in 129
- Morgan Hall: Renovations per POCA; Remove a window for envelope repair project
- Neyland Thompson Sports Center: Renovate 118 for new cryotherm tubs
- Nielsen Physics: Remodel room 217 into a lab; Fire Marshal POCA list; New ceilings on 6th floor
- Nursing: Fire Marshal POCA list
- Perkins Hall: Fire Marshal POCA list; Replace window a/c unit 220; Paint suite 219
- Presidential Court: Convert Pod Market to shop for University Mail and Printing
- SERF: Remove connecting doors and add corridor door 511; Exhaust for equipment 522
- Sherri Parker Stadium: Corrections for SFMO
- Sigma Nu Fraternity: Ladies restroom repairs
- SMC: Paint several offices; Replace faucet; Paint and furniture 312
- Student Health: Repair flooring seams on 1st floor
- Student Rec and Fitness Center: Replace lighting
- Student Union: Move some signage; Move point of sale registers in Vol Shop
- Taylor Law: Replace sound panels 132, 135, 136
- Thompson Boling Arena: Move card reader
- Tyson Alumni Center: Repair water damage
- UT Drive Services Building A: Renovations for 2nd floor offices
- UT Drive Services Building B: Renovation 101 for sculpture studio
- UT Visitor Center: Renovation for Creamery
- UT Warehouse: Fire Marshal POCA list; Install dock lights
- Zeanah Engineering: Install plaques
- 1610b University: Repair crack in building brick veneer
- 1815 Highland Avenue: Security system
- 1817 Melrose Avenue: Carpet the stairs
- 22nd Street Duplex: Various repairs for doors and wall

T FACILITIES SERVICES Employee Comment Box Locations:

- Facilities Services Complex Break Room
- Facilities Services Shop Area
- Steam Plant (near time clock)
- Steam Plant Hill (Landscape Supply Room)
- Hodges Library 1st Floor Service Hallway
- SERF Outside of Room 426
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.



To suggest an additional box location, or for more information, please contact Sam Ledford at sjones80@utk.edu.



YOU'RE INVITED TO

Thank a Veteran!

To show your appreciation, join us
on October 19th from 5PM-7PM at
the Facilities Services Complex in
Rooms 101/102

Stay as long and sign as many cards
as you would like for our local
veterans!

For more information, see Veronica Huff or Sam Ledford

