

Facilities Services Weekly

February 21, 2022

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

Online Performance Review Q & A Sessions

There are two remaining Online Performance Review (OPR) Q&A sessions scheduled for tomorrow, February 22. One at 4pm and one at 10pm. Link for the 4pm session is: <https://tennessee.zoom.us/j/92423348548> and 10pm link is: <https://tennessee.zoom.us/j/97608889065>

Big Orange Family Campaign

The Big Orange Family Campaign is underway, and we need your help! The Big Orange Family Campaign is an annual month-long initiative to encourage faculty and staff to donate as a way of giving back to UT, and we're halfway through! Give \$1 or \$100, whatever is right for you. More information can be found at the back of this week's newsletter. Donate today!

Coffee & Conversation

Introducing a new Facilities Services sponsored program aimed at helping you get to know team members you may not see or speak to on a daily basis. Our first event will be held Tuesday, March 1 from 8:30a-9:30a in Room 101 at the Facilities Services Complex. This is a fantastic chance for you to learn something new about others from different backgrounds and skillsets within the department. The best part? Donuts and coffee are included!

You can sign up at tiny.utk.edu/FSCoffee. Deadline to register is Thursday, February 24. Flyer is included at the end of this week's newsletter.

Reminder - No Pool Vehicles in Employee of the Month Spot

This is just a reminder. Please do not park any pool vehicles in the designated Employee of the Month spot. Thank you!

Internal Positions Open

We currently have several open positions! If you are interested in applying, visit <https://hr.utk.edu/staff-positions/> and click the "Staff Positions for Internal Candidates" link.

E01-7220	Building Services Foreman	E01-7218	Plumbing & Heating Specialist I
E01-7211	Buyer	E01-7224	STAR Team Member
E01-0116	Training Admin Spec I	E01-7224	Construction Project Manager
E01-7202	Facilities Space Coordinator	E01-7230	Heavy Equip Supervisor
E01-7205	Steam Plant Mechanic (SR)	E01-7264	Rapid Resp Team Supervisor
E01-7212	HVAC Spec II (SR)	E01-7212	HVAC Foreman
E01-7212	HVAC Spec I		
E01-7217	Painter Asst III		
E01-7217	Sign Design Spec		

Multiple openings for -

Building Technician
Maintenance Spec II

ADMINISTRATION

FACILITIES OPERATIONS

Special Projects:

- Polo shirt distribution
- Serving on the Culture Committee
- Working on updating student assistant scholarship materials
- TCO Inventory
- Evaluation software demos for Archibus Replacement Committee

Building Services:

- Carpet was cleaned in 193 at the Student Union
- Dock was scrubbed in front of Trash compactors and Compost Bins was scrubbed in Phase I & Phase II
- Torch was cleaned in Phase II

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BUILDING SERVICES CONTINUED:

- Sandra Slusser's team added two new members this week - Carmelo Foster & Samuel Walker- Boley. Welcome!
- We got 4th, 3rd, 2nd, 1st, and Ground floor scrubbed with ride on scrubber 3 nights this week at Zeanah.
- We got removed all furniture from classrooms on 3, 2, and 1 scrubbed and burnished the floors and furniture returned and set back up at Zeanah
- Center stairs in Atrium at Zeanah were swept, dusted and mopped from top to bottom
- Elevator carpets were cleaned at Zeanah
- Entry way carpets were cleaned at Zeanah
- Bathroom floors on 1st , and 4th were scrubbed with the I-mop at Zeanah
- Center Staircase at Nursing was swept and mopped
- All 4 staircases at Nursing were swept, mopped and dusted
- The classrooms desk were disinfected at Nursing in 103, 105, and 107
- The staircases at AMB were swept and mopped
- Carpet was cleaned in 193
- Dock was scrubbed in front of Trash compactors and Compost Bins was scrubbed in Phase I & Phase II
- Torch was cleaned in Phase II
- Ayres Hall first floor buffed
- Ayres Hall all floors auto scrubbed
- Dabney stairs detailed
- South Collage stairs detailed
- Neilsen stairs detailed
- Hesler Offices detailed
- Nursing Extension Building 2nd floor women's rest room scrubbed
- Humanities we had them to clean vents on all floors also cleaned carpet in room 208, we put wipes and buckets in rooms 214 and 216
- Music they have been dusting vents in halls and cleaning counters in offices and window seals in offices and disinfecting door handles.
- A&A 2nd floor rest rooms got scrubbed and detailed. Entrance mats were scrubbed to remove stains.

Landscape Services:

- Irrigation repair under Student Union bridge following steam line repairs
- Clarence Brown Theater: Provide excavation for water line repair
- Bass Anthropology Center: Remove old storage shed, grade and gravel for new shed
- Annual asset audit
- Annual performance reviews (cont.)
- Campus wide: Pruning shrubs and mulch install for spring
- First Impression Projects: Excavation for picnic table pad near Third Creek Building (cont.)
- Robinson Hall: Excavate and reconfigure landscape irrigation for new sidewalk (cont.)
- Tom Black Track: Support water line installation and site work remediation (cont.)
- Winter tree planting and update tree inventory database (cont.)
- Zeanah Engineering: Monitor landscape contractor during installation (cont.)
- Ayres Hill ADA staircases: Coordinate with FS Design on landscape plan for new staircases (cont.)
- Pedestrian Mall Expansion Phase II: Participate in weekly progress meetings (cont.)
- Concord Street Site: Demolition clean-up and fence repairs (cont.)
- Campus wide: Maintenance pruning to younger trees (on-going)
- Recruiting to fill vacant positions

Sanitation Safety:

- Worked on monthly building interior PMs.
- Worked on bi-annual building exterior PMs.
- Completed on-demand Pest Control work requests.

ENERGY MANAGEMENT

UT Office of Sustainability/Recycling:

Recycling Totals for January 31 to February 6:

- Bottles/Cans: 1,780 lbs.
- Paper: 6,680 lbs.
- Cardboard: 7,700 lbs.

SUSTAINABILITY CONTINUED ON PAGE 3

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SUSTAINABILITY CONTINUED:

- Agriculture Waste: 13,900 lbs.
- Food: 14,250 lbs.
- Landscaping Waste: 7,100 lbs.
- Greasy Waste Water: 14,400 lbs.
- Total: 66,960 lbs. / 33.48 tons
- Pallets: 4,960

Recycling Totals for Fiscal Year 22:

- Bottles/Cans: 190,800 lbs. / 95.40 tons
- Paper: 211,000 lbs. / 105.50 tons
- Cardboard: 266,270 lbs. / 133.14 tons
- Agriculture Waste: 467,313 lbs. / 233.66 tons
- Food Waste: 335,735 lbs. / 167.87 tons
- Landscaping Waste: 454,709 lbs. / 227.35 tons
- Total: 1,471,118 lbs. / 735.56 tons

Sustainability Report:

- Three offices filled out an application for the Green Office Program. Learn more on how to make your office green here: <https://sustainability.utk.edu/initiatives/green-office/>

ZONE MAINTENANCE

Zone 1:

- Staying caught up on work orders.
- We started having some vandalism again on ceiling tile in multiple halls.
- The heavy wind rain has showed us some new leaks in the resident halls.

Zone 2:

- A & A - Assisted fire alarm crew in art gallery and working on fume hood for room241
- Clarence Brown - Replaced a paint booth exhaust motor on the roof and completed a lighting repair in the Lab Theatre
- Haslam Music - Completed a water fountain repair and a door closure repair at the front entrance
- Humanities - Completed filter change and greased all a/h
- Answering calls and completing work orders across zone

Zone 3:

- Working diligently on PMs and general maintenance
- Servicing AHUs

- Changing filters
- Addressing roof leaks
- Changing steam traps
- Restroom repairs
- Equipment checks
- Assisting with customer requests

Zone 4:

- Repaired fryer in Qdoba at the Student Union Phase I.
- Working on a dishwasher in catering at Student Union Phase II
- Repairing a walk-in freezer at UT Culinary
- Repaired an ice maker at Cumberland Ave. Food Court
- Repaired a dish sanitizer at Vol Hall
- Repaired a flat top grill at Anderson Training
- Repaired an oven and hot well at Stokely

Zone 5:

- At Neyland Stadium checked and made repairs as needed ,and started putting bathrooms back together
- At Football complex checked and adjusted chemicals in pools
- At Allen Jones checked and adjusted chemicals in pools, and prepared for swim meet
- At Regal Soccer checked and made repairs, and assisted in renovations
- At East Stadium worked on lights on 3rd floor
- At Sherri Parker Lee Stadium began getting ready for season
- At Lindsey Nelson Stadium getting ready for season opener with Georgia Southern
- Through out zone Gen Building maint

Zone 6:

- Generally maintaining environmental equipment.
- Generally addressing work order issues.
- Continue QR Coder initiative.
- Dabney repair gutter.
- Unlock doors.
- Air filter changing zone wide.
- Dabney control valve replacement.
- General led lighting project.

Zone 7:

ZONE MAINTENANCE CONTINUED ON PAGE 4

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ZONE MAINTENANCE CONTINUED:

- Tickle: Routine building checks, Changed batteries in light sensors, Mouny maintenance on air handlers.
- Zeanah: Ran Generator, helped contractors get into the building, Reported problems to contractors.
- Ferris Hall: conducted daily walkthroughs and weekly walkthroughs. Servicing AHU's replacing belts, filters, and greasing units.
- Perkins Hall: conducted daily walkthroughs and weekly walkthroughs. Servicing AHU's replacing belts, filters, and greasing units.
- SERF: Routine building checks, performed an emergency shutdown & service on two of the HRUs, replaced batteries in exit signs, replaced voluntary mask signage that had been torn down, assisted construction services as needed, assisted A/C shop as needed, assisted contractors as needed, assisted other buildings in zone as needed.
- Min Kao: working on lights, working on restrooms, working on filters, working on roof drains.
- Dougherty: Daily walk throughs. Getting machine rooms ready for the floors to be painted. Changing lights.
- Jessie Harris: Replacing Filters in air handling units. Assisting in assembling parts for building occupants. Daily Building preventive maintenance.
- Senter Hall – Daily preventive building maintenance walkthrough. Replaced bad light bulbs and replaced and put in new ballasts.
- Fiber and Composite -Daily preventative maintenance walkthrough. Replaced air handling unit filters and assisted AC shop with heater unit repair.
- Alumni: general daily checks, tightened toilet seats on the ground floor, replaced flush valve on toilet in men's restroom on second floor, ballast bypass bulbs in 209B, fixed light switch in dressing room, assisted plumbers install cutoff on water fountains water supply line on second floor, greased bearings on AHU1
- Our team is still working through most of our restrooms in the Plant Biotech building to repair damage caused by a water outage.
- The One-Call team continues to serve the UTK campus and has periods of extremely heavy call volumes at times.

Zone 9:

- We have been installing new water heaters in several locations at 1610 University Avenue after a recent water event due to an instant water heater failure.
- We have scheduled our track lift to do routine belt and fan maintenance on the exhaust fans in the warehouse at the Facilities Services complex.
- We will continue to work on all of our daily, weekly and monthly Archibus PM work requests.
- We have been working with Interstate Mechanical to fabricate a new stainless steel cover for the motor on our new cooling tower at the Middlebrook Building.

ZM Specialties:

- Checking for water leaks at Mossman
- Installed bathroom partition and mirror at Lindsey Nelson stadium
- Assisted Zone 7 with HRU emergency outage at SERF
- Refueled generator at Lindsey Nelson stadium
- Sealing windows in Andy Holt Tower
- Correcting aerial lift inventory, adding new equipment, and assigning annual inspection PMs
- Working on TCO asset list for Special Projects and Digital Assets teams
- Cleansing and revising Archibus equipment standards data
- Working on ventilation assessment project for Clarence Brown Theater
- Air balancing room 311B at College of Nursing

Lock & Key Services:

- Jessie Harris – repair will not lock
- Regal Soccer Stadium - replace mortise lock
- McClung Museum – repair back entrance
- SMC – repair lock
- Sigma Chi – repair locks
- Fibers & Comp. Manuf. – door handle broke
- Lambda Chi Alpha – change door combinations
- Zeanah Engr. – installing cores and assisting as needed

LOCK & KEY SVCS CONTINUED ON PAGE 5

Zone 8:

- We have been evaluating our larger greenhouses for new lighting that has been ordered. We will start scheduling replacement sometime next month.
- We have been working to get and retain hot water in the Brehm Animal Science building.
- We have finally disconnected the air handlers in the roof attic at McCord Hall to use new wall units in the building.

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LOCK & KEY SVCS CONTINUED:

- Front Office – Processing key request, key pickup and drop off
- University Housing – many recores and repairs

"Login for online training" link. Check back often as new events and opportunities are added often!

COMMUNICATIONS & INFO SERVICES

Communications & Public Relations:

- Don't forget to send work team photos to Sam whenever you have them. Send them to sjones80@utk.edu or via text at 865-771-1531.
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.

Employee Training & Development:

Upcoming Training:

- **2022 ICS 400 Training** - ICS 400 training is scheduled for February 23 & 24. Contact Rebecca Alcorn at ralcorn@utk.edu with questions.
- **FS Mini Train** - In the last of the Mini Train mini-series on Professional Email Etiquette, we look at the content of a professional email. What should be included in what you send? What kinds of things need to stay out? And does formatting matter at all? Check it out [here](#).

Training News:

- **2022 Online Performance Review Training is now available in K@TE!** Please watch the training that has been assigned to you. If you have questions after completing the training, please sign up to attend a Q & A session with Employee Relations hosted via Zoom through February: Tuesday, February 8 - 10:00 a.m. and 3:00 p.m., and Tuesday, February 22 - 4:00 p.m. and 10:00 p.m.
- **2022 OSHA Training** - 2022 OSHA Training is now available! This training can be completed at any time during the year. We highly recommend taking care of it early to ensure that it is complete at the end of the year. This training can be found at <https://tennessee.csod.com/samldefault.aspx>. Sign in with your NetID and password. Then, click on "Your Transcript" and "Launch" to load the training.
- **The 2022 Training Calendar is available online!** Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. The calendar is located below the

IT Support and Maintenance:

- **NEW IT STAFF HIRED!** The vacant IT Tech 2 position has been filled. Steven Mainer, a longtime FS employee will begin in his new IT role on February 28th. We look forward to having Steve join the FS IT group.
- A new Building Automation Command Console has been installed for use by the Building Automation group to monitor environmental conditions in UT Facilities in real time
- A Security Plan for the server that runs the Keywatcher software has been written and submitted to the OIT Chief Information Security Officer. This document identifies the configurations and protections in place on this server that help protect our computer systems from cyber attack.
- OIT will be implementing the Microsoft Endpoint Management software this Spring. FS IT is evaluating this software as a possible replacement for the Cisco Meraki software currently in use as a Mobile Device Manager for department owned tablets.
- CUP (Computer Upgrade Program) requests are due by the 25th of this week. Please forward any computer hardware needs to Jim McCarter before that date so that those needs can be evaluated for possible inclusion in our annual request.
- FS IT is working on preparation for network drops at electrical substations and dashboards to display data fed from those facilities.
- FS IT is working to support TCO (Total Cost of Ownership) initiative

UTILITIES SERVICES

A/C Services:

- Found bad motor that serves exhaust fan in paint booth of Clarence Brown.
- Reprogrammed VFD at Humanities.
- Recalibrated all sensors on AHU 5 at Dabney Buehler.
- Reset overloads in AHU 8 at Arts and Architecture.
- Replaced Phoenix Control card that serves supply valve in room 407 of Hesler.
- Assisted with hood alarm issues served by HRU5 at

UTILITIES SERVICES CONTINUED ON PAGE 6

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UTILITIES CONTINUED:

- SERF.
- Continued trouble shooting heating issue on 4th floor of Andy Holt Tower.
- Assisted maintenance with restarting AHUs and HRUs at SERF.
- Repaired fume hood valve pneumatic controls in room 624 at SERF.
- Fixed faulty jam sensor on fume hood valve in room 502 of SERF.
- Began troubleshooting heating issue in room 320 of Student Services.
- Assisted contractors with Building Automation issues at Zeanah.
- Finished recalibrating control actuators in room 320 of Student Services.
- Verified hot water temperatures at Plant Biotech.
- Began troubleshooting heating issues on basement air handler at Blount Hall.
- Replace expansion joint on building heating water pump #2 at Plant Biotech.
- Replaced humidifier for EGC B006B at Hesler Biology
- Open chilled water pump bypass valve at Buehler
- Replacing penthouse building heating air bleed valve at Claxton
- Repairing AHU #5 steam coil at Clement Hall.
- Installed compressor for ice machine at Panda Express.
- Installing an air dryer at IAMM.
- Rebuilt chilled water pump and closed bypass valve at Buehler.
- Replaced isolation valves on convection unit in room G051C at McCord Hall
- Repaired mini split for visitors' locker room at Softball.
- Replacing compressor for reach in cooler and repairing Libert in room 649 at Hodges.
- Replaced chilled water pressure relief valve at TREC.
- Repaired 1st floor cold room at Mossman
- Rebuilt building heating water pump #5 at A&A.
- Repairing walk in freezer at Culinary.
- Repaired heat exchanger at Lawson.
- Replaced building heating pump #1 motor in the West Sky Box.
- Rebuilt building heating water pump #1 at Vol Card.
- Hall, Zeta Tau Alpha, Phi Mu, and Magnolia, 2600 Sorority Village, 1820 Fraternity Park, Neyland Stadium and Vol Hall.
- Assist MASCO daily with pump tests and 1&5-year inspections on Campus.
- Assisted MASCO with repairs at Ayres Hall, Hodges Library, and Plant Biotech.
- Disable/enable devices for plumbing at Clement Hall.
- Disable/enable devices for AC shop at McCord Hall.
- Disable/enable devices for Construction at Vet School, KPB, and Vol Hall.
- Assisted Simplex at Laurel Hall and Panhellenic.
- Adjusted door panic bar on first floor entrance at TBA.
- Repaired handicap door at Music.
- Reset card reader and checked on room 104 access at Henson Hall.
- Adjusted door strike at UT Conference Center.
- Replaced a controller that was offline at Zeanah.

High Voltage:

- Daily 1-800 marking.
- Pumping electrical manholes on Campus.
- Monthly maintenance on both substation on Campus.
- Replaced bad fixture on CS pole light with new LED at Dabney-Buehler.
- Replaced old fixtures with new LED and tested at overflow S-14 Lot.
- Changed CS pole light to LED and straightened the globe between 1804 Fraternity and Baseball.
- Met with TA about temporary and long-term power for Beer Garden at Lindsey Nelson Baseball.
- Started work on installing temporary power (wiring, outlets, and generators) to Lindsey Nelson Baseball.
- Set up light tower and power to portable toilet for the SEC swim meet this weekend.
- Continued to turn off and on 2 different banks twice a day for Stadium construction project.
- Assisted Massey Electrical with removing a roadway pole light at Anderson Training Fields.
- Installed wiring and assisted in concrete pour for new pole base at Tom Black Track.
- Set up concrete delivery and assisted with pour for a new pole base at Tickle.

Electrical Services:

Security/Fire Alarm Group:

- Monthly fire pump testing across Campus.
- Repaired devices and cleared alarms at Haslam, Laurel

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CONSTRUCTION CONTINUED:

- Inspected and took pictures of new fire pump duct bank at EESRB.
- 2nd- Turn on 2 banks of the East field lights for the lower bowl construction.
- 2nd- Troubleshooting issues with running power to the last pole outlet at Magnolia Hall.
- Campus Tennessee One Calls
- Repairing and testing fire hydrants.
- Repaired heating water leak in Temple Hall.
- Replaced bottle filler at Morgan Hall.
- Repairing leak on Leslie in machine room at Hesler Chiller Building.

Secondary Electrical:

- Performed monthly meter readings.
- Troubleshooting and Repair of lighting Greve Hall RM 610
- Troubleshooting and Repair of Fume Hoods at Art and Architecture
- Troubleshooting Loading Dock lighting over current device at Andy Holt Tower
- Installation of exterior building lighting at Plant Biotech
- Replacement of Contactor at Clement Hall
- Scheduled Outage at Andy Holt Tower 8th Fl. Servicing Electrical Transformer
- Recovered equipment for repair purposes at Mossman Engineering Bldg. Rm. 641 E.
- Replace controls transformer on motor starter Art and Architecture
- Troubleshooting faulty receptacles Nielsen Physics Rm. 102
- Troubleshooting Lutron lighting HPER gymnasium
- Installation of GFCI receptacle for new water fountain at Humanities.
- Troubleshooting circuit breaker in kitchen at Student Union
- Repaired hallway lighting at Haslam
- Troubleshooting lighting Stokely Management Center Rm. 203
- Troubleshooting and repair of exhaust fan power at Senter Hall
- Troubleshooting new equipment Dougherty Engineering Bldg. Rm M002
- Troubleshooting and repair of contactor at Clarence Brown Theatre
- Installation of new light switches and lights at Hopecote Bldg.

Plumbing Shop:

- Pumped steam vaults on campus.

- Repaired main water line at Student Union.
- Replaced water heater in 203 kitchen at Claxton.
- Installed new water heater at Alpha Tau Omega.
- Repaired leak on hot water line at TREC.
- Rodded manhole and unstopped sewer at Vet School.
- Repaired leaking drain at Jones Aquatic.
- Repaired steam leak at Hess Hall and South Stadium.
- Rodded drains at Rocky Top Dining hall, Cains Chicken, and Softball.
- Repaired condensate pump at the Steam Plant.

Steam Plant

- Changed bearings on #1 and #2 fed water pump.
- Re-piped downstairs heater.
- Installed new stainless-steel valve on softener.
- Added packing to header valve on #4 boiler.
- Repaired gas flow line on turbine.
- Installed new low water cut out on #4 boiler.
- Continued to work on area lighting

CONSTRUCTION SERVICES

- Alpha Chi Omega: Replace water heater
- Alumni Memorial Building: Fire Marshal POCA list; Electric for projectors G013
- Aramark Food Areas: Install FRP in multiple locations
- Art and Architecture: Laser cutters in 3rd floor Print Center
- Ayers Hall: Install lockers in G012; Soundproof doors 208 and 247; Access control for 227L
- Bailey Education: Renovate 5th floor lobby; Paint and carpet A414; Change light switch A231; Paint 231
- Bass Building/Body Farm: Clearing and new fences for Body Farm expansion
- Blount Hall: Paint and carpet 104 and 105
- Burchfiel Geography: Paint, cabinet reface and floor polishing 318
- Campus: Replace University Seals; Sculpture Maintenance;

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Replace elastomeric couplings on fire pumps with metal grid couplings; Volunteer First Impressions Contest winning projects; Refurbish outdoor basketball courts behind Fraternities; Add receptacles for Aramark at various locations; Armed Forces Memorial; Classroom Renovations for Summer 2022

- Ceramics Annex: Green space and waterproofing
- Claxton Building: Rework Dean's suite 344L; Add electric receptacles (emergency power)
- Communications: Renovate 302B; Paint 66B, C, D, 107M, 473
- Dabney Buehler: New HVAC units 550, 552, 553; Replace fume hoods in 408, 507, 508, 607, 608
- Delta Tau Delta: Repairs from vandalism
- Dougherty Engineering: Carpet 407, 407A, 407C; Renovate 101 for welding and robotics lab; Painting 508; Paint and carpet 410
- Dunford Hall: Paint and electric 2432
- Early Learning Center: Additional A/C unit for kitchen at 2010 Lake
- Equity and Diversity: Storm door and awning
- Facilities Services Complex: Install interior cameras; Add door to conference room 111; Security film on conference room glass
- Ferris Hall: Electric and exhaust for lab 217
- Food Science Building: Renovate 215 for Creamery kitchen
- G7 Parking Garage: Replace transformer and electric panels; Chain link enclosure around equipment and 120 volt electric on 1st floor
- Greve Hall: Renovate G005 for Smokey's Pantry; Year around steam to HVAC units on 1st floor; Shelving in 207, 211, 212
- Haslam Business Building: Paint the building interior; Additional electric circuits 514 and 540; Painting 522A; Replace sound panels in 201, 203, 302, 303, 403; Privacy film on 18 rooms; Window glass in doors 318, 321, 322
- Hodges Library: Renovate 252; New lighting and painting 199A; Paint, carpet, millwork 605; Renovation for UT Press
- HPER: Clean tennis courts; Divide 360A into 2 offices; Paint 323
- International House: Divide 110 into 2 offices
- Jessie Harris: blinds 229C & D
- Jewel Building: New garage door for basement
- JIAM: Connect glove box to exhaust 256; Electric work G026; Install utilities to ventilated cylinder cabinet; Cylinder straps, electric and chilled water 158B; Project for 5G Research G004
- Kingston Pike Building: Install Opticool rack system; Renovate 135 into on-line studio; Renovate south end of 135-cubicles, paint, flooring
- McClung Museum: electric work in B007
- McClung Tower: Paint, flooring, blinds 612; Vinyl flooring 5
- McCord Hall: Roller shades in labs on ground and 1st floors
- Melrose: Sign E section; PaintG202
- Min Kao: Change 5 receptacles to 120 volt/ 20 amp in 342
- Morgan Hall: Paint 126C
- Neyland Thompson Sports Center: Renovate 118 for new cryotherm tubs
- Nielsen Physics: Remodel room 217 into a lab
- Perkins Hall: Fire Marshal POCA list; Classroom renovations
- Plant Biotech: Renovate 349; Mount monitor 101; Paint 359
- Pratt Pavilion: Camera raceways on roof
- Presidential Court: Convert Pod Market to shop for University Mail and Printing
- SERF: Remove connecting doors and add corridor door 511; Exhaust for equipment 522; Utility work and drains for polisher in 309; Electric and air in 108; Electric and chilled water 321; Sediment trap 335; Receptacles in 414
- Sigma Kappa: Remove a section of wall to open room; Paint and flooring
- Sigma Nu Fraternity: Ladies restroom repairs
- SMC: Paint several offices; Paint and furniture 312; Signage for 2nd floor; Carpet 303
- Stokely Hall: New electric circuit for Aramark for coffee maker
- Student Health: Repair flooring seams on 1st floor; Replace back entry door adding ADA operator
- Student Rec and Fitness Center: Replace lighting
- Student Services: New cubicles and electric 218
- Taylor Law: Replace sound panels 132, 135, 136, 241, 242
- Temple Hall: Shelving 114
- Third Creek Building: Add for emergency messaging to fire alarm system

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- Thompson Boling Arena: Move card reader
- UT Drive Services Building A: Renovations for 2nd floor offices
- UT Drive Services Building B: Renovation 101 for sculpture studio; Additional electric for wind tunnel area
- UT Warehouse: Fire Marshal POCA list; Install dock lights
- Vet Med Center: Roller shades in Pendergrass Library; Utility connections for sanitizer
- Zeanah Engineering: Install plaques; Add for emergency messaging to fire alarm system
- 1610 University Ave.: Repair crack in building brick veneer
- 1815 Highland Avenue: Security system
- 1817 Melrose Avenue: Carpet the stairs
- 11th Street Garage (UTPD): Office cubicle for 132
- 22nd Street Duplex: Painting, 1 door replacement, ramps

T FACILITIES SERVICES Employee Comment Box Locations:

- Facilities Services Complex Break Room
- Facilities Services Shop Area
- Steam Plant (near time clock)
- Steam Plant Hill (Landscape Supply Room)
- Hodges Library 1st Floor Service Hallway
- SERF Outside of Room 426
- The electronic employee comment box can be found at tiny.utk.edu/fsccommentbox.



To suggest an additional box location, or for more information, please contact Sam Ledford at sjones80@utk.edu.

Join Facilities Services on Social Media



@utkfacserv



@utfacilities



@UTFacilitiesServices

Join us in Room 101 for

COFFEE AND CONVERSATION

Tuesday, March 1 | 8:30a-9:30a

Come spend an hour enjoying coffee and donuts while you get to know some of your fellow Facilities Services team a bit better.

This is a chance for you to learn something new about others with different jobs and backgrounds within our department.

Sign up at tiny.utk.edu/FScoffee by Thursday, February 24

Contact Sam Ledford with questions at sjones80@utk.edu





This year's Big Orange Family Campaign will run from February 7 to March 4.

The campaign will push to enhance a culture of philanthropy and family among faculty and staff through increasing participation as donors. As staff there is a solid history of giving back in many ways, including financial support. The university's collective support is essential to show corporations, foundations and individuals that faculty and staff believe in the mission and vision of this university. Gifts and pledges will make a strong statement to the region and our alumni that the university is worthy of support.

If you have made a gift to any fund at UT since July 1, 2021, THANK YOU! You have already participated in the Big Orange Family Campaign and will receive a special thank you soon (if not already).

If you have not contributed, a team leader for your unit will be coming by to talk to you about the Big Orange Family Campaign in the coming weeks. You can also give online or change your payroll deduction anytime at giving.utk.edu/family.

Facilities Services Team Leaders

Campus Executive Committee: Sam Ledford

Arena, Building Services Custodial Athletics:
Sandra Britt

Plumbing Services: Justin Brooks

Electrical Services: David Bryant

Lock & Key Services: Jeromey White

Construction Services: Chip Pennoyer

Administrative & Support Services: Shawn Benson

Steam Plant: Frank Wyrick

Air Conditioning Services: Jason Baggett

Zone Maintenance Section A: Ashley Savage Gilliam

Zone Maintenance Section B: Ashley Savage Gilliam

Landscape Services, Sanitation Safety, Rapid Response Team: Curtis Pique

Building Services: Gordon Nelson

Exempt Staff: Dan Smith

Facilities Services Specific Funds

Our department has four funds that you can give to through this campaign:

The Facilities Services Student Assistant Scholarship Fund (FACIL_05) - The newly formed Facilities Services Student Assistant Scholarship Fund benefits current student assistants working within our department. The fund is meant to provide a scholarship opportunity for students who are receiving real world experience at Facilities Services in their chosen field of study. The second scholarship will be awarded for the 2019-2020 academic year.

The Chuck Thompson Outstanding Employee Award (THOMP_C05) - Mr. and Mrs. Richard C. Thompson, son and daughter-in-law of a former Assistant Director of the Facilities Services Department, have established a \$15,000 endowment with the University. The income from this endowment will be used to make two (2) annual cash incentive awards for non-exempt employees of the Facilities Services Department in the name of Charles F. (Chuck) Thompson.

The Bob Evans Memorial Scholarship Fund (EVANS_B02) - This scholarship is open to candidates who are children, grandchildren, step-children or step-grandchildren of individuals who are currently employed or retired from the UT Knoxville Facilities Services Department.

The John Parker Scholarship Endowment (PARKER_J) - Mrs. Martha Parker has established the John C. Parker, Sr. Memorial Scholarship Endowment in memory of Mr. Parker. The scholarship is given to a student who is a legal dependent of a Facilities Services employee (current, retired, or deceased).

You can designate your donation to one of these funds by writing the fund's name on your donation card or by entering the fund's name online at the payroll deduction website. Please remember that if you do not specify a fund with your donation card then your gift will go to a general UT fund.

If you have any questions about the campaign please contact Sam Ledford at sjones80@utk.edu. More information can also be found at the Big Orange Family Campaign website at giving.utk.edu/family.