Apply today for UConnecT! Deadline is June 6
L&OD has announced the next opportunity to apply for the UConnecT Program. Applications are open now. The target audience of this leadership development program is “highly motivated non-exempt staff, who have at least 3 years of continuous service as of August 9, 2022. For more information, please see program website at https://hr.utk.edu/uconnect/.

Training Needs Assessment  Deadline is Friday May 6
Last week, you should have received an email from Rebecca Alcorn with a unique link to an electronic needs assessment for their specific work area. We ask that you please take a few moments to complete the assessment to give Training insight that will help them develop beneficial and impactful training tailored to the needs of your work team. Deadline to complete the assessment is this Friday, May 6.

Kimberly Clarke Recycling Program
Building Services is testing out a new glove from Kimberly Clarke, and with any new type of PPE, there are questions about whether or not it can be recycled. Building Services is currently testing an innovative new program that enables our customers to turn previously hard-to-recycle single-use apparel like nitrile gloves and safety eyewear into recyclables helping to eliminate this type of litter throughout campus. The green box in near Room 111 is one such box where safety eyewear, single use gloves/nitrile gloves, and Tyvek suits can be discarded. We’re asking for your help in taking the next step toward zero waste by choosing to recycle these items. Boxes can be found at Hodges Library, FSC, the Student Union, Thompson Boling Arena, and Min Kao.

Conference for Women’s Leadership: E4 Symposium
UT System Administration HR, Employee & Organizational Development presents the Conference for Women’s Leadership: E4 Symposium scheduled for May 26 & 27, 2022. The conference will address the professional development needs of UT’s female leaders while providing sessions on topics relevant to women who are emerging as leaders to women in advanced leadership roles. The E4 Symposium will build community through engagement in learning and professional development through 4 tracks. To learn more about this event, click here. If you have questions, contact Rebecca Alcorn.

Internal Positions Open
We currently have several open positions! If you are interested in applying, visit https://hr.utk.edu/staff-positions/ and click the “Staff Positions for Internal Candidates” link.

E01-7220 Building Services Foreman
E01-7211 Buyer
E01-7202 Facilities Space Coordinator
E01-7205 Steam Plant Mechanic (SR)
E01-7212 HVAC Spec II (SR)
E01-7212 HVAC Spec I
E01-7217 Painter Asst III
E01-7217 Sign Design Spec
E01-7218 Plumbing & Heating Specialist I
E01-7224 STAR Team Member
E01-7212 HVAC Foreman

Multiple openings for -
Building Technician
Maintenance Spec II

ADMINISTRATION

Special Projects:
• Serving on the Culture Committee
• Finalizing scholarship and golf tournament details
• TCO Inventory

FACILITIES OPERATIONS

Building Services:
• Detail cleaned the classrooms and study rooms in Tickle.
• First, Second and third floor of Ayers Hall where auto-Scrubbed along with the front entrance
• In Dabney the Sixth Floor was mopped, and carpets where cleaned in room 569a
**Facilities Services Weekly**

**May 2, 2022**

**BUILDING SERVICES CONTINUED:**
- Class rooms in the buildings Nursing education, Dabney, and Ayers Hall, where detail cleaned
- Scrubbed the floors at Tickle with the walk behind scrubber
- Starting scrubbing off the center staircase stairs and landings at Zeanah
- A + A - dusting ductwork and top of pods
- Humanities - working on stairs and cobwebs outside
- Haslam Music - sanitizing restrooms and doorhandles

**Landscape Services:**
- Congratulations to Rick LeMaster on promotion to Heavy Equipment Supervisor!
- Rotation of seasonal flowers beds campus wide
- Burchfiel Geography: Response to fire supply water main break and support with installation of new supply
- Provide support with semester-end outdoor events
- Caledonia rain garden First Impression project: Begin excavation for drainage improvements (cont)
- UTIA Greenhouse 14: Assisted with moving research plants to another greenhouse due to wind damages to GH 14 (cont)
- Irrigation Systems: Pressurize main lines, test, and repair as needed (cont)
- Campus-Wide Mowing: Making adjustments to route schedules to meet campus demands (cont)
- Sorority Village: Finalize excavations to locate a geothermal leak (cont)
- 22nd Street house: Adjust grade of back parking area to improve drainage (cont)
- Tickle Engineering: Assist Plumbing with installation of concrete slurry/soil sediment wash tank (cont)
- Campus wide: Pruning shrubs and mulch install for spring (cont)
- Robinson Hall: Sidewalk being poured this week and reconfigure landscape irrigation for new sidewalk to follow (cont)
- Tom Black Track: Landscape, irrigation and site work remediation (cont)
- Ayres Hill ADA staircases: Coordinate with FS Design on landscape plan for new staircases (cont)
- Pedestrian Mall Expansion Phase II: Participate in weekly progress meetings (cont)
- Concord Street Site: Demolition clean-up and fence repairs (cont)
- Campus wide: Maintenance pruning to younger trees (on-going)
- Recruiting to fill vacant positions

**Sanitation Safety:**
- Completed pest control requests

**ZONE MAINTENANCE**

**Zone 1:**
- Had some vandalism in multiple Halls over the weekend exit signs being tore down, ceiling tiles be knocked out and door and hall signs being tore from walls and doors.
- Eskola will be here this week working at the Student Union repairing expansion joints.
- Resident halls will be closing May 19th. this year.

**Zone 2:**
- Art + Architecture - installing touchless faucets and flushers
- Ceramics - Installing new motor for paint booth
- Clarence Brown Theatre - Installing new exhaust fan motor on the roof
- Haslam Music- Looking into air flow issues in Rooms 207 and 208
- Cleaning machine rooms and maintenance offices across zone

**Zone 3:**
- Zone 3 is continuing to upgrade lights in the ballroom at the Conference Center

**Zone 4:**
- Working on ovens in Rising Roll at the Student Union Phase II
- Repaired flat top grill at Anderson Training
- Repairing MAUs and air pressure issues at Stokely
- Cleaned chiller coils at Rocky Top Dining
- Repaired dishwasher electrical issues at UT Culinary
- Working on sure shot milk dispenser at Vol Hall

**Zone 5:**
- At Neyland Stadium checked and made repairs as needed and assisted Belfor on water damage in east

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ZONE MAINTENANCE CONTINUED ON PAGE 3
skybox

- At Football complex, checked and adjusted chemicals in pools
- At Allen Jones checked and adjusted chemicals in pools
- At Sherri Parker Lee Stadium, checked and made repairs as needed after the Lady Vols Challenge
- At Lindsey Nelson, checked and made repairs as needed ahead of the Auburn series
- Throughout zone, Gen Building maint

Zone 6:
- Generally maintaining environmental equipment.
- Generally addressing work order issues.
- Dabney repair gutter.
- Unlock doors.
- Cooling tower cleaning.
- Air filter changing zone wide.
- Dabney control valve replacement.
- General led lighting project.

Zone 7:
- AMB: General Maintenance, Finishing up This month's PM's, Changed out belts on EF4, Working shows and lectures, replaced Love Joy coupler on heating water pump.
- Min Kao: Working on restrooms, working on lights, working on coils, doing building checks.
- Ferris Hall: Conducted daily walkthroughs and weekly walkthroughs. Assisted plumbing shop repair of leaking chilled water line.
- Perkins Hall: Conducted daily walkthroughs and weekly walkthroughs. Repaired light B058, Restored power S002, Replaced light B058.
- SERF: Routine building checks, tightened bathroom door handle, replaced vacuum breaker in faucet, repaired eye wash station, serviced bottle filler stations, fixed/replaced ceiling tiles, assisted construction services as needed, assisted A/C shop as needed, assisted contractors as needed, assisted other buildings in zone as needed
- Nuclear: Routine building checks, assisted other buildings in zone as needed.
- Dougherty: General maintenance, unlock doors, assist zone, changed belts, diagnosed and diverted leaks, replaced ceiling tiles, unclogged drains, valve on water to air conditioners, diagnose steam leak.
- Zeanah: Worked on PM's, Daily building checks, Helped contractors.
- Tickle: Daily building checks, Run generator, Worked on PM's, Fixed lights, and door that would not shut.

Zone 8:
- We helped repair and clean up after a DI water leak in the Plant Biotech building.
- We are working to get a blast freezer door replaced in the Food Safety building.
- Our LED lighting upgrades continue in the greenhouses.
- The One-Call team continues to take calls around the clock for the entire UTK campus afterhours and weekends.

Zone 9:
- We are dealing with foundational water intrusion at the Glazer building in Oak Ridge.
- We replaced a PRV at the Middlebrook building.
- We will be cleaning cooling towers soon at our facilities.
- Our monthly Archibus work request will be an area of focus for the month of May.

ZM Specialties:
- Installed door closer at Fred Brown
- Installed door operator at South Carrick and repaired two operators at Rocky Top Dining
- Installed new roton hinges at Bailey Education and Stokely Hall
- Repaired and installed lights in G7 garage and installed
Facilities Services Weekly

May 2, 2022

ZONE MAINTENANCE CONTINUED:

- Exit signs at 11th Street and Administration garages
- Attached photographs to switchgear and transformer equipment records on circuit LA-1
- Transported lifts to various campus locations
- Checking water flows on new coils for AHU 5 at JARTU
- Monitored humidity levels at Senter Hall
- Surveyed P205 at Andy Holt Tower for AC/Heating options
- Delivered portable humidifier to 101 Music Center
- Checked makeup air unit for Stokely Dining

Lock & Key Services:

- Zeanah – installed combination locks, assisting as needed
- UT Bldu. Services B – replace exit hardware
- Student Services – repair lock
- Hoskins Library – assist with mag locks
- Min Kao – door will not lock/unlock
- Student Rec. – repair lock
- On Campus – assist as needed
- Front Office – Processing key request, key pickup and drop off
- University Housing – many recorcs and repairs, assisting as needed

UT Office of Sustainability/Recycling:

Recycling Totals for April 25 to May 1

- Bottles/Cans: 6,680 lbs.
- Paper: 6,320 lbs.
- Cardboard: 7,700 lbs.
- Agriculture Waste: 19,550 lbs.
- Food: 20,550 lbs.
- Landscaping Waste: 2,350 lbs.
- Grease Water: 0 lbs.
- Total: 63,150 lbs. / 21.05 tons
- Pallets: 0

Recycling Totals for Fiscal Year 22:

- Bottles/Cans: 250,180 lbs. / 125.09 tons
- Paper: 359,540 lbs. / 179.77 tons
- Cardboard: 323,050 lbs. / 161.53 tons
- Agriculture Waste: 766,863 lbs. / 383.43 tons
- Food Waste: 575,360 lbs. / 287.68 tons
- Landscaping Waste: 719,609 lbs. / 359.80 tons
- Total: 2,274,993 lbs. / 1,137.50

- UT Compost Facility had 6 volunteers doing contaminant removal for 2 hours each
- Last week, there was a cooking class for the Grow Lab with the UT Culinary Institute
- The recycling facility had 7 volunteers for 3 hours each

COMMUNICATIONS & INFO SERVICES

Communications & Public Relations:

- Send any photos of your work team that you’d like to see featured on FS social media directly to Sam at sjones80@utk.edu or 865-771-1531
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.

Employee Training & Development:

Upcoming Training:

- On June 9, we are hosting Bicycle/Pedestrian Friendly Driver Training. The Bicycle/Pedestrian Friendly Driver Training will help to explain things like why cyclists “take the lane” and how drivers, cyclists, and pedestrians can all share the road. We discuss the various active transportation infrastructure seen around our community and how to navigate it, as well as the rights and responsibilities under the law of all transportation users. Lastly, our curriculum covers the most common collisions in our area and what can be done to help make our streets a better place for everyone. The training is conducted by Bike Walk Knoxville’s qualified instructors, and is approved by the Tennessee Highway Safety Office. Please email Michelle Rios (mrios3@utk.edu), Training Admin, to get signed up.

Training News:

- 2022 OSHA Training UPDATE - There have been department-wide changes made to the required OSHA training for calendar year 2022. If you have already completed your OSHA training for this calendar year, please log into K@TE to verify that nothing has been added to your transcript. Almost every unit has seen changes to their training requirements and therefore almost every person still has training to complete. Please contact Rebecca at ralcorn@utk.edu should you have questions pertaining to your OSHA training.

COMM & INFO CONTINUED ON PAGE 5
• APPA has resumed in-person training! If you're interested, check out the link to learn more.  
  https://www.appa.org/continuous-learning/aoc/
• Are you a non-exempt staff member that has found training that you're interested in but need a little extra money to attend the event? Don't forget to use the Career Development Fund. You can qualify for $150 each fiscal year for career development training. That's money that you're not paying out of your pocket and your department isn't paying out of their budget! More information at this link: https://hr.tennessee.edu/eod/career-development-fund/
• The 2022 Training Calendar is available online! Visit https://fs.utk.edu/comminfo/training/ to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!

**Information Technology:**
• Intune testing in Computer Lab 120
• Computer Upgrade Program.
• Inventory

**UTILITIES SERVICES**

**A/C Services:**
• Assisted air balance team with heating issues on mezzanine floor at Haslam Business Bldg.
• Checked status on new Pump VFD installation at Humanities.
• Removed 40 HP VFD from chiller room at Taylor Law.
• Assisted Specialty Team with water balancing on the newly installed coils for AHU 5 at JARTU
• Started on locating the broken communication's wire at TBA. Two thirds of the control system is offline.
• Replaced backup battery for controller in penthouse of Min Kao.
• Pulled 500 ft of communications to replace broken communication's wire at Thompson Boling.
• Verified status and operation of cold room at Magnolia bldg.
• Replaced actuators on AHU 1 and ahu 5 to resolve heating issue at International House.
• Pulled new communication wire for new Plant Science Building.
• Installed mini-split system at Early Learning.
• Replaced gearbox in cooling tower No. 1 at SMC.
• Repaired No. 2 chiller at JARTU.
• Repaired No. 1 chiller at IAMM.
• Rebuilt heating water pump No. 1 at Hesler.
• Assisted Plumbing shop with leak on chilled water system.
• Installed heating water coil on AHU No. 9 at TBA.
• Repaired leak on steam coil in collections area at McClung Museum.
• Replaced oil cooler on York chiller No. 2 at Student Union.
• Rebuilt condenser water pump No. 3 at Plant Biotech.
• Replaced inverter board on Samsung VRF unit at Tom Black Press Box.
• Repaired freezer in arena dining at TBA.
• Repaired freezer in McCord Hall.
• Replaced compressor in room 129 at Mossman.
• Replaced heater water valve at Frieson Black Cultural Center.
• Repair open face milk cooler at TREC.
• Repaired walk in freezer at Subway in the Student Union.
• Replaced condenser fans on the Carrier Chiller at Tyson House.
• Replaced door heater on walk in freezer at Bass Anthropology.
• Repaired vacuum pump at Senter Hall.
• Replaced leaving water sensor on Chiller No. 1 at Mossman.
• Replaced oil cooler on York chiller No. 2 at Student Union.
• Repaired AC system serving Mable’s Restaurant at McCord.
• Installed air dryer in room 106 at Hesler.
• Repaired vacuum line for fume hood in room 114 at Senter Hall.

**Electrical Services:**
• Daily 1-800’s.
• Installation of 2 Variable Frequency Drives at HSS Parking Garage Mechanical Rm.
• Troubleshooting and Repair of Exhaust Fans at Carrick Hall.
• Programming Bldg. Lutron Lighting at JIAM's Rm. 321-334
UTILITIES CONTINUED:

Stokely Hall.
- Installation of Heat Trace for new Chiller at Baker Center.
- Troubleshooting and Repair of Transformer at SERF.
- Installation of GFCT’s for E.H. & S. at Hess Hall.
- Installation of new lights at Compost Lot Office.
- Installation of new Variable Frequency Drives for Chiller at HSS Garage Mechanical Rm.
- Installation of Green Gels on Exterior Bldg. Lighting for “Mental Health Month.”
- Installation of Heat Trace for new Chiller at Baker Center.
- Installation of dedicated circuit for new water heater at Brehm Animal Science.
- Set-up Power for event at UT Gardens.
- Installation of new Variable Frequency drives at HSS Parking Garage mechanical room.
- Set-up Power for Event at UT Gardens.
- Installation of “Wall Pack” Lights at Forestry Bldg. for Third Creek Bldg. Parking.
- Troubleshooting and Repair of receptacle at FSC Rm. 138.
- Repaired devices and cleared alarms at Dogwood Hall, Fred Brown, Magnolia Hall, Massey Hall, Reese Hall, TBA, Neyland East Skybox, North Carrick, Stokely Hall, and Mossman.
- Called in Rapid Fire to assist with bakery hood fire suppression in alarm at Rocky Top Dining.
- Called in Simplex to assist in repairs to broken conduit on the cat walk at TBA.
- Called in BST to assist with smoke alarm trouble at 1840 Fraternity Park.
- Enabled pull station in chiller room at Taylor Law.
- Checked on card readers at Third Creek Building.
- Controllers were offline due to contractors turning off breakers at HPER.
- Plant Biotech was offline but cleared before arrival.
- Checked maglock in basement and found a mechanical issue for the key shop at Hoskins Library.
- Assisted Rob Frick with lift at Concord.
- Worked on lower gate at the Steam Plant.
- Set up chimes for the next event at Ayres Hall.
- Checked maglocks on the south entrance at HPER.
- Performed outage at Neyland Stadium East Skybox.
- Checked vault and duct bank placement for Nursing project.
- Logging and marking daily 1-800’s.
- Transformer inspection list.
- Checking and pumping high voltage manholes.
- Turned on temporary generator for Beer Garden at Lindsey Nelson Baseball.
- Hooked up Vol Shop trailer and ran temporary power to the food trailer at Lindsey Nelson Baseball.
- Night shift to turn off all temporary power to Lindsey Nelson Baseball.
- Working with contractors on placement of panels for Neyland Stadium Jumbo Tron.
- Checking for ground wire at Burchfiel main water line dig.
- Checked and tightened a leaning campus standard pole light north of the clock tower on the Pedestrian Mall.
- Reset controller on Traffic Light #2 at Volunteer and Payton Manning.
- Checking for lights that are out and replacing bulbs and ballasts at Outdoor Tennis beside HPER.
- Made material list and ordered materials to repair ground wires that are damaged at Burchfiel.
- Unlocked a panel and reset a breaker where TOTAL landscaping hit a pipe for the pole lights at Andy Hold Mall Extension.
- Made repairs to ground wires at Burchfiel.
- Repaired security light not working at the HV metal building on Bone Yard Hill.
- Repaired main breaker at Hess Hall.

Plumbing Shop:
- Pump steam vaults on campus
- Daily 1-800’s.
- Repaired leak in the ceiling at Reese Hall and Plant Biotech.
- Repaired shower drain in Carrick Hall.
- Repaired a leak in the machine room at Dougherty
Engineering.
• Unstopped a floor drain in Friesen Black Cultural Center, Fresh Market and Panda Express.
• Relocated a D.I. water line at Hesler Biology.
• Made backflow repairs at Alumni Gym/Rec Fields.
• Unstopped sink at Sigma Kappa Sorority.
• Repaired leaking urinal in the Middlebrook Building.
• Repaired a broken drain pipe at Hodges Library.
• Repaired leaking mixing valves at Lindsey Nelson.
• Repaired drain at Clement Hall.
• Installing touchless fixtures at TREC.
• Unstopped sink at Equity and Diversity.
• Replaced 6” copper lines in room 205 at Ferris Hall.

Steam Plant
• Swapped out plant air compressors.
• Finished tool cage cleaning.
• Worked on 6in water softener line couplings.
• Performed monthly maintenance inspection on 2 MW generator.
• Test ran 2 MW generator.
• Cleaned up debris from gas compressor containment area.

CONSTRUCTION SERVICES

• Alpha Tau Omega: Interior fence for storage area
• Alumni Memorial Building: Fire Marshal POCA list
• Aramark Food Areas: Install FRP in multiple locations; Cumberland Food Court-painting and FRP
• Austin Pey: Repairs to 410E
• Ayers Hall: Install lockers in G012; Soundproof doors 208 and 247; Access control for 227L
• Bailey Education: Paint and carpet A414; Paint 231, 511, 513, 516, 517
• Bass Building/Body Farm: Clearing and new fences for Body Farm expansion
• Biosystems Engineering Lab: 480-volt power in 161
• Blount Hall: Paint and carpet 104 and 105
• Burchfiel Geography: Paint, cabinet reface and floor polishing 318; Furniture for 318 and 304C
• Campus: Replace University Seals; Sculpture Maintenance; Replace elastomeric couplings on fire pumps with metal grid couplings; Volunteer First Impressions Contest winning projects; Refurbish outdoor basketball courts behind Fraternities; Add receptacles for Aramark at various locations; Armed Forces Memorial; Classroom Renovations for Summer 2022; Dumpster pad by Central Greenhouse; Concrete pad install and set statue of Smokey 11; Security devices for fiber pull boxes
• Ceramics: Repair work to Seigy kiln
• Claxton Building: Rework Dean’s suite 344L; Add electric receptacles (emergency power); Painting, etc. 203A; Paint 225
• Communications: Renovate 302B; Paint 66B, C, D, 107M, 473, 462; track lighting 089
• Composting: New stairs for office trailer
• Conference Center Building: Paint 211 and 311E; Move State Comptroller 307; New sign 432
• Dabney Buehler: New HVAC units 550, 552, 553; Replace fume hoods in 408, 507, 508, 607, 608; Paint 481
• Delta Tau Delta: Repairs from vandalism
• Dougherty Engineering: Carpet 407, 407A, 407C; Renovate 101 for welding and robotics lab; Painting 508
• Dunford Hall: Paint 2633 and 2640
• Early Learning Center: Additional A/C unit for kitchen at 2010 Lake; Fence for playground expansion on White Ave.
• Equity and Diversity: Storm door and awning
• Facilities Services Complex: Security film on conference room glass; Bird repellent
• Ferris Hall: Paint 414; Patch and paint on 2 and 5
• Food Science Building: Renovate 215 for Creamery kitchen
• Fred Brown Residence Hall: Underground conduit for OIT
• G7 Parking Garage: Replace transformer and electric panels
• Greve Hall: Renovate G005 for Smokey’s Pantry; Year around steam to HVAC units on 1st floor
• Haslam Business Building: Paint the building interior; Window glass in doors 318, 321, 322; Combine 319 and 320 for offices; Renovate 308 for Marketing & Comm. staff; Window film 258
• Hodges Library: Renovate 252; New lighting and painting 199A; Paint, carpet, millwork 605; Renovation for UT Press; Seal serving line floor in Starbucks
• International House: Divide 110 into 2 offices
• Jessie Harris: Expand server room 208/209; Build offices in 102
CONSTRUCTION CONTINUED:

- Jewel Building: New garage door for basement
- JIAM: Electric work G026; Install utilities to ventilated cylinder cabinet; Cylinder straps, electric and chilled water 158B; Project for 5G Research G004
- Kingston Pike Building: Install Opticool rack system; Renovate 135 into on-line studio; Renovate south end of 135-cubicles, paint, flooring; Paint 121
- Lindsey Nelson Stadium: Electric and fire suppression 208
- McClung Museum: Panic buttons in lobby
- McClung Tower: Vinyl flooring 5; Paint and carpet 609 and 613
- McCord Hall: Lab renovation 054;
- Melrose: Sign E section; Paint G202
- Min Kao: Lockers in 337; Marker boards in several Conference Rooms; Emergency stop for fiber and move thermostat 117
- Morgan Hall: Paint 126C and 102A
- Neyland Thompson Sports Center: Renovate 118 for new cryotherm tubs
- Nielsen Physics: Remodel room 217 into a lab
- Perkins Hall: Fire Marshal POCA list; Classroom renovations
- Plant Biotech: Emergency electric circuits for freezers 361
- Pratt Pavilion: Camera raceways on roof
- Presidential Court: Convert Pod Market to shop for University Mail and Printing
- SERF: Exhaust for equipment 522; Utility work and drains for polisher in 309; Sediment trap 335; Emergency power 510
- Sigma Kappa: Remove a section of wall to open room; Paint and flooring
- SMC: Signage for 2nd floor; Carpet 303
- South Carrick Hall: refinish tub 103
- Student Health: Repair flooring seams on 1st floor; Replace back entry door adding ADA operator
- Student Rec and Fitness Center: Replace lighting
- TREC: renovate space for Blenz
- Taylor Law: Replace sound panels 132, 135, 136, 241, 242
- Temple Hall: Compactor shelving system
- Third Creek Building: Add for emergency messaging to fire alarm system
- Tickle Engineering: Alterations to 503 for offices and meeting space
- UT Drive Services Building B: Renovation 101 for sculpture studio; Exhaust, electric and cylinder rack for wind tunnel
- Vet Med Center: Utility connections for sanitizer
- Volunteer Hall: Painting on 7 and 8
- Zeanah Engineering: Install plaques; Add for emergency messaging to fire alarm system; Chilled water manifolds and grounding bar in 117
- Zeta Tau Alpha: Paint bathroom; Poles for outdoor lights
- 1610 University Ave.: Repair crack in building brick veneer
- 1815 Highland Avenue: Security system
- 1817 Melrose Avenue: Carpet the stairs
- 11th Street Garage (UTPD): Office cubicle for 132
- 22nd Street Duplex: Painting, 1 door replacement, ramps

**FACILITIES SERVICES Employee Comment Box Locations:**

- Facilities Services Complex Break Room
- Facilities Services Shop Area
- Steam Plant (near time clock)
- Steam Plant Hill (Landscape Supply Room)
- Hodges Library 1st Floor Service Hallway
- SERF Outside of Room 426
- The electronic employee comment box can be found at [tiny.utk.edu/fscommentbox](http://tiny.utk.edu/fscommentbox).

To suggest an additional box location, or for more information, please contact Sam Ledford at sjones80@utk.edu.