

Facilities Services Weekly

June 20, 2022



Reminder from Training: Check Your Transcripts!

If your birthday falls from January – March, make sure you have gotten any added training completed before the end of this next quarter! You can check this by logging into K@TE, click on "My UT K@TE Learning", and on the left you should see if you have assigned trainings to complete. If you have questions, contact Training.

Central Supply Warehouse Closed 6/29 and 6/30

The Central Supply Warehouse will be closed for fiscal year-end inventory on Wednesday, June 29, and Thursday, June 30, 2022. This will make it necessary for you to estimate as closely as possible the items you will need from the warehouse during this period. These items will need to be ordered early enough to be picked up or delivered by 4:00 PM on Tuesday, June 28, 2022.

During these two days, any needs for warehouse stock items that cannot wait until Friday, July 1, 2022 will have to be handled via purchasing documents (PDs). If any PDs need to be placed prior to the conclusion of our physical inventory please let me know, and I will see to it that they get handled promptly.

Upcoming Retirement Parties

- Scott Cross from Zone Maintenance will be having a luncheon on June 29 at 3:00 in room 101/102.
- Gary Robertson from Air Conditioning Services will be having a luncheon on June 30 at noon in room 101/102.



Internal Positions Open

We currently have several open positions! If you are interested in applying, visit <https://hr.utk.edu/staff-positions/> and click the "Staff Positions for Internal Candidates" link.

E01-7220	Building Services Foreman	E01-7217	Sign Design Spec
E01-7202	Facilities Space Coordinator	E01-7218	Plumbing & Heating Specialist I
E01-7205	Steam Plant Mechanic (SR)	E01-7224	STAR Team Member
E01-7212	HVAC Spec II (SR)		Multiple openings for -
E01-7212	HVAC Spec I		Building Technician
E01-7217	Painter Asst III		Maintenance Spec II

ADMINISTRATION

FACILITIES OPERATIONS

Special Projects:

- Serving on the Culture Committee
- Logistics and planning for Coffee & Conversation events
- TCO Inventory

Building Services:

- Restrooms in Strong Hall were orbited
- Lab floors in Mossman were scrubbed
- Carpet was cleaned on the second, third, and sixth floor of Mossman
- Stairs in Baker were detailed
- Carpet was done again in Fiber and Composites
- We are working on office floors in UTPD
- Stairs at Hoskins were detailed

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BUILDING SERVICES CONTINUED:

- Suite 201 in McCord Hall, floor scrubbing and waxing completed.
- 3rd floor of Food Science and Brehm, floor scrubbing and waxing completed.
- Window cleaning outside of Plant Biotech 1st floor completed.
- Carpet cleaning in suite 200's at Middlebrook completed.
- Ayers Hall all trash cans cleaned
- Ayers Hall all halls auto scrubbed
- Dabney/ Buehler stairs detailed
- Dabney/ Buehler halls auto scrubbed
- Dabney/ Buehler 2nd floor bathrooms scrubbed
- Dabney / Buehler room 430, 430a, and 430b scrubbed and waxed
- This week Carpet was cleaned in Ferris
- Floors Auto Scrubbed in Perkins, Dougherty, and Min Kao
- Deep cleaned 3rd and 2nd and 1st floors of Perkins
- Entrance ways cleaned at Ferris, Perkins, and SERF, and Early Learning Center
- Microbial Sprayed rooms in Dougherty
- Student Union Phase 1- On L1 floor by the overlook glass was scrubbed and buffed. The restroom floors on G1 were scrubbed. G1 the floor areas in front of the restaurants and by the Aramark office entrance were scrubbed and polished. G3 the floor in front of the book store and tech store was auto scrubbed and polished. Space vac was used on the window sills next to the monumental stairs. The overlook glass on L1 was cleaned Handrails on the monumental stairs was cleaned and polished. Connector bridge was auto scrubbed. Vol Snack shop floor was dust mopped and scrubbed. The dock was pressure washed.
- Student Union Phase 2 - Freight elevator and tracks were cleaned. Second floor carpet was vacuumed and cleaned.
- Bathrooms on the first floor were detailed and floors scrubbed. Carpet in the seating area was cleaned. Space vac was used on the overlook. Student engagement the LVT was scrubbed. Glass and handrails on the monumental stairs were cleaned. Bathrooms floors on the third-floor auditorium side were scrubbed. All gender restroom on third floor was scrubbed. Suite 193 all offices had their carpets cleaned. Glass in rooms 262A/B/C and 362A/B/C were cleaned. Catering corridor on the second floor was scrubbed with an orbiter. G1 back corridor floor was buffed. The dock was pressure washed.

Landscape Services:

- Mentor Training: Supervisors will attend this week
- Irrigation Systems: Diagnose wire communication issue at Ayres Hall
- Irrigation Systems: Adjust programming to off-set current drought coupled with high temperatures
- Event Lawns: Mow and prep for 57th Annual Twirling Camp and Upward Bound Camp
- Smokey 11 Statue: Demolition of existing sidewalk on Ag Campus and prep site for construction of new plaza
- Concord Street Site: Removal, testing, and disposal of underground fuel tank
- Campus wide tree pruning to address spring flush of growth (cont.)
- Claxton Chiller bldg.: Provide excavation for steam leak (cont.)
- CDL training for job-specific staff members during the month of June (cont.)
- Assist UT Gardens with mowing until they can fill vacant positions (cont)
- Burchfiel Geography: Repair irrigation and landscape following fire supply water main break repair (cont)
- Robinson Hall First Impression Sidewalk: Irrigation and landscape repairs (cont)
- Campus-Wide Mowing: Making adjustments to route schedules to meet campus demands (cont)
- Ayres Hill ADA staircases: Coordinate with FS Design on landscape plan for new staircases (cont.)
- Pedestrian Mall Expansion Phase II: Participate in weekly progress meetings (cont.)
- Campus wide: Maintenance pruning to younger trees (on-going)
- Recruiting to fill vacant positions

Sanitation Safety:

- Completed pest control requests

ZONE MAINTENANCE

Zone 1:

- Still working in the Carrick's turning them to have them

ZONE MAINTENANCE CONTINUED ON PAGE 3

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ZONE MAINTENANCE CONTINUED:

ready for the conferences.

- Eskola will be working on the roof at the black cultural building this week.
- Finishing the tile floor at Delta Zeta this week will have us ready for Miracle Method to seal on the 27th.
- Ronnie Cody at Stokely Hall will be retiring this Friday will miss him he's good man and a good worker .

Zone 2:

- Andy Holt - Repaired fan coil unit in ceiling of Room 209
- McClung Tower - Repaired fan coil unit in office 1008B
- Clarence Brown Theatre - Changed filters in air handlers and adjusted temperature in office C203
- Fixed and adjusted room temperatures across zone
- Answering and completing zone-wide work requests

Zone 3:

- Zone 3 is continuing to upgrade lights in the ballroom at the Conference Center

Zone 4:

- Repaired fryer in Student Union Phase I
- Repaired milkshake machine at Student Union Phase II
- Replaced ceiling tiles at Stokely
- Repaired hot wells and steamer at Rocky Top Dining
- Replaced door sweets and installed a cooler door at the Cumberland Ave. Food Court
- Repaired handicap ramp light covers at Presidential Court

Zone 5:

- At Neyland Stadium, checked and made repairs as needed and began working on third north bathrooms
- At the Football Complex, checked and adjusted chemicals in the pools
- At Allan Jones, checked and adjusted chemicals in pools and prepared for swim meet
- At Sherri Parker Lee Stadium, checked and made repairs ahead of camps
- At Lindsey Nelson Stadium, checked and made repairs ahead of Super Regional against Notre Dame
- Throughout the zone, conducted general building maintenance

Zone 6:

- Generally maintaining environmental equipment.

- Generally addressing work order issues.
- Dabney repair gutter.
- Unlock doors.
- Cleaning cooling towers
- Air filter changing zone wide.
- Dabney control valve replacement.
- General led lighting project.

Zone 7:

- AMB : General Maintenance, Repairing Leaks, Filter Change on AHU's, Replaced ceiling tiles as needed, Working AMB Events, Assist Johnson controls on fire alarm Test.
- Min Kao : Working on lights, working on restrooms, working on ceiling tile, doing building checks.
- Dougherty : General Maintenance, changed belts, changed filters, diagnose A/C issues, replace ceiling tiles, replaced sink water filter and assisted the zone.
- Jessie Harris : Weekly building check, Daily equipment check, Checked generator, Checked elevator tracks, Checked chiller several times to keep operating during heat wave.
- Fiber & composites : Weekly building check, Daily equipment check, Checked elevator tracks.
- SENTER Hall : Weekly building check, Daily equipment check, Checked & test ran generator, Checked air handler several time to keep operating during heat wave.
- SERF : Routine building checks, traced leaks, tightened loose faucets, replaced exhaust fan belts, replaced paper filters in AHUs, assisted construction services as needed, assisted A/C shop as needed, assisted contractors as needed, assisted other buildings in zone as needed.
- Nuclear : Routine building checks, assisted other buildings in zone as needed.
- Ferris Hall : Conducted daily walkthroughs and weekly walkthroughs. Inspected all Fan Coil units. Serviced exhaust fans.
- Perkins Hall : Conducted daily walkthroughs and weekly walkthroughs.
- Zeanah : Daily Building checks, Getting maintenance shop put together, Worked on PM's, Reported and helped contractors with problems.
- Tickle : Put gel tablets in air handlers, Ran generator, Daily building checks, Worked on PM's.

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ZONE MAINTENANCE CONTINUED:

Zone 8:

- We are preparing for a total steam outage later this week at the JARTU building.
- We are being very cognoscente of potential heat stress with the extreme temperatures this week.
- Our One-Call team continues to stay busy answering calls 24/7 – 365.
- We will soon be replacing the side walls of Greenhouse 17 after recent breakdown of the old plastics.

Zone 9:

- We have been having issues with the primary chill water pump at the Middlebrook building.
- We replaced some condensate drains on the roof at the Glazer building in Oak Ridge.
- Our weekly Archibus work requests will be an area of focus for us this week.

ZM Specialties:

- Responded to fume hood service calls at Dabney-Buehler
- Troubleshooting chilled water flow issues on the Hill
- Mitigating issues with 3rd floor AHUs at Rocky Top Dining
- Scrubbing equipment data for migration to new CMMS
- Repaired lights at G1/G2 and G16 parking garages
- Removed door operator at Haslam Business
- Replaced glass at Communications
- Reinstalled window and frame at Food Science
- Replaced glass at Clement Hall
- Working on glass replacement estimate for 1844 Fraternity Park

Lock & Key Services:

- Dabney/Buehler – repair lock
- McCord Hall – change lock function
- Fiber Bldg. – install locks
- Zeanah – installing cores, assisting as needed
- On Campus – assisting as needed
- Front Office – Processing key request, key pickup and drop off
- University Housing – many recores and repairs

UT Office of Sustainability/Recycling:

Recycling Totals for June 13 - 20

- Bottles/Cans: 2,100 lbs.
- Paper: 700 lbs.
- Cardboard: 5,820 lbs.
- Agriculture Waste: 17,050 lbs.
- Food: 2,000 lbs.
- Landscaping Waste: 8,400 lbs.
- Grease Water: 0 lbs.
- Total: 36,070 lbs. /12.02 tons
- Pallets: 0

Recycling Totals for Fiscal Year 22:

- Bottles/Cans: 277,760 lbs. / 138.88 tons
- Paper: 413,200 lbs. / 206.6 tons
- Cardboard: 398,210 lbs. / 199.11 tons
- Agriculture Waste: 916,663 lbs. / 458.33 tons
- Food Waste: 622,360 lbs. / 311.18 tons
- Landscaping Waste: 742,609 lbs. / 371.3 tons
- Total: 2,628,193 lbs. / 1,314.10 tons

- While many on the Sustainability team took vacation time to rest and recover, they were still able to serve 33 people through the Free Store!

COMMUNICATIONS & INFO SERVICES

Communications & Public Relations:

- Send any photos of your work team that you'd like to see featured on FS social media directly to Sam at sjones80@utk.edu or 865-771-1531
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.

Employee Training & Development:

Training News:

- **2022 OSHA Training UPDATE** - There have been department-wide changes made to the required OSHA training for calendar year 2022. If you have already completed your OSHA training for this calendar year, please log into K@TE to verify that nothing has been added to your transcript. Almost every unit has seen changes to their training requirements and therefore almost every person still has training to complete. Please contact Rebecca at ralcorn@utk.edu should you have questions pertaining to your OSHA training.

COMM & INFO CONTINUED ON PAGE 5

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COMM & INFO CONTINUED:

- APPA has resumed in-person training! If you're interested, check out the link to learn more.
<https://www.appa.org/continuous-learning/aoc/>
- Are you a non-exempt staff member that has found training that you're interested in but need a little extra money to attend the event? Don't forget to use the Career Development Fund. You can qualify for \$150 each fiscal year for career development training. That's money that you're not paying out of your pocket and your department isn't paying out of their budget! More information at this link: <https://hr.tennessee.edu/eod/career-development-fund/>
- **The 2022 Training Calendar is available online!** Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!

Information Technology:

- Getting New Lights
- Sunglasses Purchasing for new lights
- Computer Upgrade Program paperwork
- Office Moves
- End of Fiscal Purchasing
- Student Worker Setups
- Utilities iPad purchase

UTILITIES SERVICES

A/C Services:

- Trouble shot communications issues at HPER.
- Met with contractors to discuss new construction at Kingston Pike Bldg.
- Verified and adjusted hot water actuators at Mossman.
- Replaced faulty transformer that served VAV 201 in room 225B of Austin Peay.
- Replaced faulty actuator on dive pool heat converter at Allen Jones.
- Verified operations and reset controller at Student Unions.
- Programmed and installed new VAV controller that serves racquet ball courts at TREC.
- Replaced faulty thermostat in weight area of TREC.
- Trouble shot faulty safety loop on AHU 2 at Hesler

Biology.

- Closed large chilled water bypass valve at Nielsen Physics.
- Adjusted VFD that serves AHU 7 at SERF.
- Began trouble shooting Humidity issues in auditorium of Alumni Memorial.
- Cleaned chilled water strainer on chiller No. 1 at TBA.
- Adjusted pitch angle on cooling tower fan assemblies at Music.
- Repair primary chilled water pump No. 2 at Student Health.
- Replace temperature sensors on chiller No. 1 at TBA.
- Replaced chilled water sensor on chiller No. 1 at Plant Biotech.
- Restored chilled water flow to Physics.
- Performed start up on new AC system in suite 301 at Nursing.
- Replaced mini split in server room 334 at Dougherty.

Electrical Services:

- Daily 1-800's.
- Repaired devices and cleared alarms at Alpha Omicron Phi, Brehm, Student Union, TREC, Baseball, Strong Hall, Vet School, JARTU, Rocky Top Dining, Neyland Stadium, Laurel Hall, Carrick, Reese Hall, Dogwood, Massey, Fred Brown, Clement Hall, Stokely, TBA and Vol Hall.
- Disabled/Enabled devices for plumbers at Dabney.
- Assisted Rapid Fire with inspection at Hess Hall.
- Disabled/Enabled devices for contractors at Zeanah, 1812 Fraternity Park, and Clement Hall.
- Assisted MASCO with daily pump tests and repairs across campus.
- Assisted Simplex in fire alarm inspections at Hodges and Stokely.
- Checked door strike at Strong Cottage.
- Checked door prop issues at Kingston Pike Building.
- Checked doors on first floor main entrance at Tickle.
- Monthly meter readings.
- Troubleshooting and repair Lutron lighting SMC 6th Fl.
- Troubleshooting and repair attic Lights at Stokely Hall.
- Installation of lighting at FSC Rm 122.
- Troubleshooting and repair Lutron lighting at Mossman Engineering Bldg.
- Replaced bad breaker at Ferris Hall exterior power

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- pedestal.
- Relocation of power for bottle filler/water fountain at Neilsen Physics Bldg.
- Troubleshooting and repair of power to overhead door at Fiber and Composites.
- Troubleshooting and repair of AC outlet at Massey Hall Rm. 518
- Installation of GFCI receptacles at Hesler Biology Bldg.
- Troubleshooting and repair Vol Shop AC Power at Neyland Stadium
- Troubleshooting and repair of LED display at Hodges Library.
- Working on trail bollard lights and replacing LED drives at Cherokee Farm Amphitheater.
- Finished up testing with EATON and removed temporary power for the welder at the Steam Plant.
- Met with Massey and discussed power outage needed at three locations and looking over what has been installed at Neyland Stadium.
- Worked on needs for temporary power for regionals and worked fire watch at Lindsey Nelson Baseball.
- Moved all generators and other rented equipment then finished up temporary power for games at Lindsey Nelson Baseball.
- Changing lights to LED in 4 tall poles then reworking wires at S30 Parking lot.
- Assisted Telephone services with bucket trucks to repair issues with overhead lines at Caledonia Ave.
- Assisted A/C shop with replacing a compressor on the lower roof with boom truck at Hesler Building.
- Planning and inspecting for power to be provided at the new Mobile Kitchen at Neyland Annex Lot.
- Checking and pumping HV manholes.
- Took bucket truck to Stowers for repair.
- Marking and logging in daily Tennessee 1-800's
- Checking campus lighting and making a list of what is out.

Plumbing Shop:

- Pump steam vaults on campus
- Daily 1-800's.
- Repaired 2" water leak on the 8th floor at Laurel Apartments.
- Rodded restroom on 2nd floor at the Vet School.

- Repaired hot water leak at Student Aquatic Center.
- Replace hot water pump in 2nd floor machine room at 11th Street Garage.
- Repaired leaking joint at Mossman.
- Repaired leaking acid drain at Dabney-Buehler.
- Repaired water leak near backflow at Communications.
- Installed new bottle filler at Alpha Tau Omega.
- Repaired leaking faucet at Magnolia Hall.
- Repaired sink at 22nd Street Duplex.
- Repaired leaking floor drain and circulating pump at Fred Brown.
- Rodded out sewer line at Jesse Harris.
- Installed domestic water line for chemical feed system at the Vet School.
- Checked the backflow on make up water for the AC at Stokely Hall.
- Repaired leaking roof drain at HPER.

Steam Plant

- Stainless steel line blow down line.
- Blowdown valve #5 boiler.
- Maintenance on forklift.
- #5 boiler steam pressure line.

CONSTRUCTION SERVICES

- Alpha Tau Omega: Interior fence for storage area
- Anderson Training Center: Hand sink in Smokey's
- Aramark Food Areas: Install FRP in multiple locations; Cumberland Food Court-painting and FRP
- Art and Architecture: New chairs 213, 345, 345A; Replace lights and controls 215A; Office furniture 201 and 213
- Austin Peay: Repairs to 410E
- Ayers Hall: Install lockers in G012; Soundproof doors 208 and 247; Access control for 227L
- Bailey Education: Paint and carpet A414; Paint 231, 511, 513, 516, 517
- Bass Building/Body Farm: Clearing and new fences for Body Farm expansion
- Blount Hall: Paint and carpet 104 and 105
- Burchfiel Geography: Paint, cabinet reface and floor polishing 318; Furniture for 318 and 304C

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CONSTRUCTION SERVICES CONTINUED:

- Campus: Replace University Seals; Sculpture Maintenance; Replace elastomeric couplings on fire pumps with metal grid couplings; Refurbish outdoor basketball courts behind Fraternities; Add receptacles for Aramark at various locations; Armed Forces Memorial; Classroom Renovations for Summer 2022; Dumpster pad by Central Greenhouse; Concrete pad install and set statue of Smoky 11; Bike racks in Vol Parking Garage
- Ceramics: Repair work to Seigy kiln
- Claxton Building: Rework Dean's suite 344L; Painting, etc. 203A; Paint 225; New rooms 407
- Communications: Renovate 302B; Paint 66B, C, D, 107M, 473, 462; track lighting 089; Paint and other work 81
- Composting: New stairs for office trailer
- Conference Center Building: Paint 211 and 311E; Move State Comptroller 307; New sign 432; Push button lock 309
- Dabney Buehler: New HVAC units 550, 552, 553; Replace fume hoods in 408, 507, 508, 607, 608; Paint 481
- Delta Tau Delta: Repairs from vandalism
- Dougherty Engineering: Carpet 407, 407A, 407C; Renovate 101 for welding and robotics lab; Painting 508
- Dunford Hall: Paint 2633 and 2640
- Early Learning Center: Additional A/C unit for kitchen at 2010 Lake; Fence for playground expansion on White Ave.
- Equine Animal Building: Replace damaged awning
- Equity and Diversity: Storm door and awning
- Facilities Services Complex: Security film on conference room glass; Bird repellent
- Ferris Hall: Paint 414; Patch and paint on 2 and 5
- Food Science Building: Renovate 215 for Creamery kitchen
- G7 Parking Garage: Replace transformer and electric panels
- G16 Parking Garage: Car counting system
- Greve Hall: Renovate G005 for Smokey's Pantry; Year around steam to HVAC units on 1st floor
- Haslam Business Building: Paint the building interior; Window glass in doors 318, 321, 322; Combine 319 and 320 for offices; Renovate 308 for Marketing & Comm. staff; Window film 258
- Hodges Library: Renovate 252; New lighting and painting 199A; Paint, carpet, millwork 605; Seal serving line floor in Starbucks; Paint 552
- International House: Divide 110 into 2 offices
- Jessie Harris: Expand server room 208/209; Build offices in 102; Paint 239 and 414
- Jewel Building: New garage door for basement
- JIAM: Electric work G026; Install utilities to ventilated cylinder cabinet; Cylinder straps, electric and chilled water 158B; Project for 5G Research G004: Lab utilities 258A
- Kingston Pike Building: Install Opticool rack system; Renovate 135 into on-line studio; Renovate south end of 135-cubicles, paint, flooring; Paint 121
- Lindsey Nelson Stadium: Electric and fire suppression 208
- McClung Museum: Panic buttons in lobby
- McClung Tower: Vinyl flooring 5; Paint and carpet 609 and 613
- McCord Hall: Lab renovation 054;
- Melrose: Sign E section; Paint G202; New furniture G301 and G302; Paint G102
- Middlebrook Building: Carpet in suite 221
- Min Kao: Sediment trap on chilled water 117
- Morgan Hall: Paint 126C and 102A; Power and data for monitor 302F1
- Music Building: Paint and electric work 131
- Nielsen Physics: Remodel room 217 into a lab
- Perkins Hall: Fire Marshal POCA list
- Pratt Pavilion: Camera raceways on roof
- SERF: Utility work and drains for polisher in 309; Emergency power 510
- Sigma Kappa: Remove a section of wall to open room; Paint and flooring; Install chandeliers; Electric circuit for exhaust fan
- SMC: Signage for 2nd floor; Carpet 303; Receptacle in 228; Paint 306A; Door film on 2nd floor; Move Faculty Members on 6
- South Carrick Hall: refinish tub 103
- Stokely Hall: Repair shower pan
- Student Health: Repair flooring seams on 1st floor; Replace back entry door adding ADA operator
- Student Rec and Fitness Center: Replace lighting
- TREC: renovate space for Blenz
- Taylor Law: Replace sound panels 132, 135, 136, 241, 242
- Third Creek Building: Add for emergency messaging to fire alarm system
- Tickle Engineering: Alterations to 503 for offices and meeting space
- UT Drive Services Building A: Paint bookcases 208B

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- UT Drive Services Building B: Renovation 101 for sculpture studio; Exhaust, electric and cylinder rack for wind tunnel
- Vet Med Center: Utility connections for sanitizer
- Volunteer Hall: Painting on 7 and 8
- Zeanah Engineering: Install plaques; Add for emergency messaging to fire alarm system; Chilled water manifolds
- Zeta Tau Alpha: Paint bathroom; Poles for outdoor lights; Replace some indoor lights
- 1610 University Ave.: Repair crack in building brick veneer
- 1817 Melrose Avenue: Carpet the stairs
- 11th Street Garage (UTPD): Office cubicle for 132
- 22nd Street Duplex: Painting, 1 door replacement, ramps

T FACILITIES SERVICES **Employee Comment Box Locations:**

- Facilities Services Complex Break Room
- Facilities Services Shop Area
- Steam Plant (near time clock)
- Steam Plant Hill (Landscape Supply Room)
- Hodges Library 1st Floor Service Hallway
- SERF Outside of Room 426
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.



To suggest an additional box location, or for more information, please contact Sam Ledford at sjones80@utk.edu.