Did You Know?

Pop quiz time! If you had to guess, what would you name as the top 10 OSHA standard violations that were reported in 2021? If you’re unsure of the answer, check out the article linked here. This serves as a good reminder to complete your annual OSHA training, refresh your understanding of safety requirements often, and remain aware of your surroundings at all times. Staying ahead of the game and aware of any present or possible danger could help keep you or your teammates from contributing to this list.

Contest time!

While the Facilitator name has served us well for our seasonal departmental e-magazine, it’s time for a change. Help us decide what name is a better fit as we look toward the future. Details on the flyer at the end of the Weekly.

Internal Positions Open

We currently have several open positions! If you are interested in applying, visit https://hr.utk.edu/staff-positions/ and click the “Staff Positions for Internal Candidates” link.

- E01-7220 Building Services Foreman
- E01-7202 Facilities Space Coordinator
- E01-7205 Steam Plant Mechanic (SR)
- E01-7212 HVAC Spec II (SR)
- E01-7212 HVAC Spec I
- E01-7217 Painter Asst III
- E01-7217 Sign Design Spec
- E01-7218 Plumbing & Heating Specialist I
- E01-7224 STAR Team Member

Multiple openings for -

Building Technician
Maintenance Spec II

ADMINISTRATION

Special Projects:
- Serving on the Culture Committee
- Logistics and planning for Coffee & Conversation events
- TCO Inventory
- Pre-planning for upcoming events
- FEMA Training

BUILDING SERVICES

- All the halls at South College were scrubbed and waxed.
- All the halls at Hesler were auto scrubbed.
- All the stairs at Hesler were detailed.
- All the halls at Ayers Hall were auto scrubbed.
- Buffed the floors at Jewel Building.
- Rooms 410, 411, and 421 at Nursing Education Building were buffed and waxed.
- Room 424 and 425 were scrubbed and waxed.
- Carpet was cleaned in room 119 at Perkins.
- Carpet was cleaned in room 645 at Min Kao.
- Floor scrubber was used in SERF, Dougherty, and Perkins.
- Carpet was cleaned in the entrances at SERF.
- Lab 616 was swept and mopped after a freezer had stopped working.
• Equipment (floor scrubber, high speed buffer, carpet cleaners) in the zone were cleaned and put in its proper building.
• The event room floor of Black Culture was scrubbed and waxed.
• Student Union Phase 1 - Top section of monumental stairs was scrubbed. L1 was cleaned and sprayed with the 360. G1 was auto scrubbed. Elevator rug was cleaned. Connector bridge was auto scrubbed.
• Student Union Phase 2 - Outside entrances were cleared of cobwebs and wasp nests. Auditorium and the upper balcony were detailed and 360 sprayed. Floor work continued on the first floor. Women's restroom on the third floor (Phillip Fulmer side). A water leak was cleaned up in the Ticket Office on the first floor.

OPERATIONS & LANDSCAPE

Landscape Services:
• NOAC Conference Support at Circle Park and other locations as needed
• Begin Mid-year performance evaluations
• Sorority Village: Prep and mulch landscape beds for recruitment (cont.)
• Fraternity Park Volleyball Court: Begin renovation (cont.)
• Irrigation Systems: Test, monitor, adjust and repair systems as needed. (cont.)
• Smokey 11 Statue: Demolition of existing sidewalk on Ag Campus and prep site for construction of new plaza (cont.)
• Concord Street Site: Removal, testing, and disposal of underground fuel tank
• Campus wide tree pruning to address spring flush of growth (cont.)
• Claxton Chiller bldg.: Provide excavation for steam leak (cont.)
• CDL training for job-specific staff members during the month of June (cont.)
• Assist UT Gardens with mowing until they can fill vacant positions (cont.)
• Burchfiel Geography: Repair irrigation and landscape following fire supply water main break repair (cont.)

ZONE MAINTENANCE

Zone 1:
• Working on getting all a/c units going after buss bar issue at the Carricks.
• We have 2 new men in zone 1 Stacy Poe at Stokely Hall and Shelton Yaetts and Geter Hall.

Zone 2:
• McClung Tower - Fixed one of the upstream nozzles on the bull fountain then cleaned and refilled it, changed filters on the leibert units, and repaired fan coil unit in 803
• Humanities - Installed and repaired all barricade switch covers in classrooms
• Clarence Brown Theatre - Cleaned, vacuumed, and filled the plaza fountain, replaced filters in the lower machine room, and checked theater seating lights
• Temple Hall - Worked on the air handler on the 1st floor cooling
• Communications - Assessing generator for no start fault
• All Buildings - fulfilling work orders and completing building checks

Zone 3:
• Zone 3 is repairing lighting in classrooms at Haslam Business Building

Zone 4:

BUILDING SERVICES CONTINUED:
• Robinson Hall First Impression Sidewalk: Irrigation and landscape repairs (cont.)
• Campus-Wide Mowing: Making adjustments to route schedules to meet campus demands (cont.)
• Ayres Hill ADA staircases: Coordinate with FS Design on landscape plan for new staircases (cont.)
• Pedestrian Mall Expansion Phase II: Participate in weekly progress meetings (cont.)
• Campus wide: Maintenance pruning to younger trees (on-going)
• Recruiting to fill vacant positions
• Sanitation Safety: Completed pest control requests
ZONE MAINTENANCE CONTINUED:

- Repaired a fryer and hot well at the Student Union Phase I
- Repaired a grill at Student Union Phase II
- Repaired a hot well and cooler at Rocky Top Dining
- Descalled a steamer at Vol Hall
- Restarting equipment to check operation in most buildings
- Repaired a roll-up door at PCB

Zone 5:
- At Neyland Stadium, checked and made repairs as needed and began working on third north bathrooms
- At the Football Complex, checked and adjusted chemicals in the pools
- At Allan Jones, checked and adjusted chemicals in pools
- At Sherri Parker Lee Stadium, checked and made repairs after camps
- At Lindsey Nelson Stadium, checked and made repairs after camps
- At Regal Soccer, cleaned all AC units on roof and changed filters
- Throughout the zone, conducted general building maintenance

Zone 6:
- Generally maintaining environmental equipment.
- Generally addressing work order issues.
- Dabney repair gutter.
- Unlock doors.
- Cleaning cooling towers
- Air filter changing zone wide.
- Dabney control valve replacement.
- General led lighting project

Zone 7:
- AMB: General Maintenance, working on PM's, repairing leaks, Assisted throughout Zone, Changed belt on exhaust Fan on Roof.
- Ferris Hall: Conducted daily walkthroughs and weekly walkthroughs. Serviced AHU's.
- Perkins Hall: Conducted daily walkthroughs and weekly walkthroughs. Repaired handicap door.
- Tickle: Conducted daily walkthroughs.
- Zeanah: Conducted daily walkthroughs.
- SERF: Routine building checks, reset breakers, traced leaks, assisted construction services as needed, assisted A/C shop as needed, assisted contractors as needed, assisted other buildings in zone as needed.
- Nuclear: Routine building checks, assisted contractors as needed, assisted other buildings in zone as needed.
- Jessie Harris: Checked generator, Checked elevator door tracks, Daily equipment check, Weekly building check, Replaced exhaust hood for bathrooms, Changed filters in air handler, Took out old fan & wiring.
- Fiber & Composites: Checked elevator tracks, Daily equipment check, Weekly building check, Worked on air compressor.
- SENTER Hall: Checked & ran generator, Daily equipment check, Weekly building check, Replaced all belts on greenhouse exhaust hoods.
- Min Kao: Working on lights, working on restrooms, working on ceiling tile, doing building checks.

Zone 8:
- We are working to upgrade the lighting in Plant Biotech building.
- We have been in process of a LED lighting upgrade at the Brehm Animal Science building.
- Our One-Call team is gearing up for the start of the fall semester in a few weeks.
- We will focus on keeping all of our Archibus work request up to date.

Zone 9:
- We continue to work with our stormwater team and CSX to make necessary changes to prevent flooding in the Record Management warehouse.
- We will be working on some lighting at the 1610 University Avenue building.
- Our daily Archibus requests will be an area of focus this week.

ZM Specialties:
- Installed new door operators at Student Services and Hodges Library
- Repaired door operators at Andy Holt Tower, International House, Clement Hall, and Claxton Education
- Installed new lights at G10 and G12 garages
- Moved 125’ lift to Thompson-Boling Arena cooling towers

ZONE MAINTENANCE CONTINUED ON PAGE 4
ZONE MAINTENANCE CONTINUED:

- Refueled generators
- Scheduled new PM procedures for Zone 10 and Zone 11 work teams for August rollout
- Scheduled barricade lock PM for Ayres, Humanities, Jessie Harris, Min Kao, Mossman, Strong and Zeanah for August
- Updated Nielsen Physics air handler equipment data
- Created and scheduled custodial cleaning PM for Rocky Top Dining
- Working with plumbing shop to reschedule backflow preventer testing
- Trending water usage for cooling towers at Mossman
- Replaced windows at SERF
- Adjusted doors at 1844 Fraternity Park
- Removed glass from west skyboxes on 5th floor and resealing front windows

Lock & Key Services:

- Science & Engineering – repair lock
- Mossman – desk drawers – combo desk drawers/repair/replace
- Claxton Education – rekey file cabinet
- Student Union II – repair access doors
- Dougherty Engineer – repair lock
- College of Nursing – repair lock
- ON Campus – assisting as needed
- Delta Tau Delta – provide keys
- Front office – processing key request, key pickup and drop off
- University Housing – many recores and repairs, assisting as needed

UT Office of Sustainability/Recycling:

Recycling Totals for June 13 - 20
- Bottles/Cans: 2,100 lbs.
- Paper: 700 lbs.
- Cardboard: 5,820 lbs.
- Agriculture Waste: 17,050 lbs.
- Food: 2,000 lbs.
- Landscaping Waste: 8,400 lbs.
- Grease Water: 0 lbs.
- Total: 36,070 lbs. / 12.02 tons

- Pallets: 0

Recycling Totals for Fiscal Year 22:
- Bottles/Cans: 277,760 lbs. / 138.88 tons
- Paper: 413,200 lbs. / 206.6 tons
- Cardboard: 398,210 lbs. / 199.11 tons
- Agriculture Waste: 916,663 lbs. / 458.33 tons
- Food Waste: 622,360 lbs. / 311.18 tons
- Landscaping Waste: 742,609 lbs. / 371.3 tons
- Total: 2,628,193 lbs. / 1,314.10 tons

- While many on the Sustainability team took vacation time to rest and recover, they were still able to serve 33 people through the Free Store!

COMMUNICATIONS & INFO SERVICES

Communications & Public Relations:

- Send any photos of your work team that you’d like to see featured on FS social media directly to Sam at sjones80@utk.edu or 865-771-1531
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.

Employee Training & Development:

Training News:

- **2022 OSHA Training UPDATE** - There have been department-wide changes made to the required OSHA training for calendar year 2022. If you have already completed your OSHA training for this calendar year, please log into K@TE to verify that nothing has been added to your transcript. Almost every unit has seen changes to their training requirements and therefore almost every person still has training to complete. Please contact Rebecca at ralcorn@utk.edu should you have questions pertaining to your OSHA training.
- APPA has resumed in-person training! If you’re interested, check out the link to learn more. [https://www.appa.org/continuous-learning/aoc/](https://www.appa.org/continuous-learning/aoc/)
- Are you a non-exempt staff member that has found training that you’re interested in but need a little extra money to attend the event? Don’t forget to use the Career Development Fund. You can qualify for $150 each fiscal year for career development training. That’s money that you’re not paying out of your pocket and
your department isn’t paying out of their budget! More information at this link: https://hr.tennessee.edu/eod/career-development-fund/

- **The 2022 Training Calendar is available online!**
  Visit [https://fs.utk.edu/comminfo/training/](https://fs.utk.edu/comminfo/training/) to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!

### Information Technology:

- Putting office back together after new lighting installation
- New computer setups
- Recycling of Electronics
- Microsoft Office software upgrades where needed
- K@TE Training

### UTILITIES SERVICES

#### A/C Services:

- Reset drive at Middlebrook.
- Adjusted control air regulator at Reese Hall.
- Assisted fire alarm contractors with tracing down safety relay on AHU p2 at Hodges.
- Began trouble shooting communication issues on Chiller 2 inside Music Chiller Bldg.
- Reset Processed chilled water loop at JIAMS.
- Reset SMC main building DDC controller.
- Adjusted scheduling and run times at volleyball courts.
- TBA checked AHU’s 1,2,3,7,9, and 11.
- Senter Hall made repairs on Strobic isolation dampers.
- Carrick hall verified power outages for building DDC.
- Dougherty checked out cooling problems with RTU for room 106.
- Volleyball followed up with schedule and temp corrections.
- Philander Claxton installed new fire damper actuator for suite 407.
- JIAMS reset VFD for lab exhaust fan 3 and fixed status on isolation damper on lab exhaust fan 4.
- Carrick hall verified VFD status for building chilled water system.
- Geier hall verified control for sump heater on cooling tower.
- Music AHU 6 replaced bad chilled water actuator.
- Auxiliary Services trouble shoot ahu 6 return VFD and recalibrated pre heat steam actuator.
- Student Health rewired VFD for drive operations only because bad electronic bypass board.
- Replace compressors in Carrier Chiller at International House.
- Replace compressor in Trane RTU at the Steam Plant.
- Repaired AC system serving IT rooms at Stokely Hall.
- Repaired heat exchanger in cooling tower at Geier Hall.
- Repaired leak in heating water system at BESS.
- Assisted ZM with cleaning cooling tower No. 1 at Andy Holt.
- Assisted electrical services with electrical outage at SERF.
- Repaired walk in cooler at the Bass Building.
- Replaced indoor fan motor in room 106 at Dougherty.
- Repaired AC system serving IT rooms at Dogwood.
- Repaired air compressor at Andy Holt.
- Repaired AC system in room 135 at CRC.
- Repaired process chillers at IAMM.
- Repaired ice machine at Rocky Top.

### Electrical Services:

- Daily 1-800’s.
- Repaired devices and cleared alarms at South Carrick, North Carrick, Alpha Chi Omega, Lab Animal A, Science and Engineering, WLS, TREC, TBA, McClung Museum, Vet School, Presidential Court and Geier.
- Assist Simplex in yearly fire alarm inspections at TBA
- Disabled/Enabled devices for maintenance at TBA.
- Removed smoke alarms for AC shop at Stokely Hall.
- Assisted MASCO in repairing leaking sprinkler heads at Laurel Hall and Vol Hall.
- Assisted MASCO with daily pump tests across campus.
- Checked camera footage at the Steam Plant.
- Check on remote arming terminal at Communications.
- Check door schedules at Student Union Phase I.
- Assist with power outage at Lab Animal.
- Replace LSP batteries at Equine.
- Check door contact alarms at UTFS.
- Coordination of South Carrick Hall power restoration.
- Energization and voltage testing of South Carrick Hall 2000 Amp Bus Duct
- Load testing and installation of disconnects at South
Carrick Hall.
• Installation of electrical disconnect and full power restoration at South Carrick Hall.
• Troubleshooting and repair of lighting at the Aquatic Center.
• SERF power outage 1 and 2 on Saturday and SERF power outage 3 on Sunday.
• Troubleshooting and repair of server power at SERF room 233B (Unrelated to the SERF outage).
• HV- Working on buss duct at South Carrick.
• HV- Prep work for SERF outage and performed SERF outage.
• Removed blue phone and took to telephone service warehouse.
• Testing transformer for temporary use at Nursing.
• Worked on outages on campus for circuits 3 & 4.
• Worked on outage at Allan Jones where air handler tripped main.
• Performed maintenance on substations.
• Checking and pumping HV manholes.
• Marking and logging in daily Tennessee 1-800's.
• Checking campus lighting and making a list of what is out.

Plumbing Shop:
• Pump steam vaults on campus.
• Repaired steam leak at Racheff Greenhouse.
• Replace relief valve at Hesler Chiller Building.
• Re piped steam station at Rocky Top Dining.
• Removed trap from floor sink and capped off drain at Food Science.
• Install bottle fillers at Haslam and Min Kao. In.
• Replace closet flange in room 227 at Magnolia Hall.
• Repaired leak in men's restroom at CRC.
• Installed 3 compartment sink and water heater at the pizza kitchen at Neyland Stadium.
• Repairing water leak on main line in the yard.
• Repaired leaking expansion joint in the ceiling of the 7th floor in East Neyland Stadium.
• Capped off water and drain lines at A&A.
• Daily 1-800's.

Steam Plant
• Repacked #2 steam driven feed water pump.
• Cleaned shop.
• Welded arm on gate.
• Began rebuilding dealkalizers.
• Produced over 13,000,000 lbs. of steam.
• Worked on the logic for #5 boiler.

CONSTRUCTION SERVICES
• Alpha Tau Omega: Interior fence for storage area; Replace water fountain.
• Anderson Training Center: Hand sink in Smokey's.
• Aramark Food Areas: Install FRP in multiple locations; Cumberland Food Court-painting and FRP.
• Art and Architecture: Replace lights and controls 215A; Office furniture 201 and 213; Electric work in 103B; Renovate 455 for laser printers, etc.; Electric, patch, paint 341.
• Austin Peay: Repairs to 410E; Paint 312B.
• Ayers Hall: Install lockers in G012; Soundproof doors 104 and 247; Access control for 227L.
• Bailey Education: Paint and carpet A414; Paint 231, 511, 513, 516, 517.
• Baker Center: Paint 213.
• Bass Building/Body Farm: Clearing and new fences for Body Farm expansion.
• Black Cultural Center: Stain the reception desk.
• Blount Hall: Paint and carpet 104 and 105.
• Burchfiel Geography: Paint, cabinet reface and floor polishing 318; Furniture for 318 and 304C; Divide 402 and 403 into smaller rooms.
• Campus: Replace elastomeric couplings on fire pumps with metal grid couplings; Refurbish outdoor basketball courts behind Fraternities; Armed Forces Memorial; Classroom Renovations for Summer 2022; Bike racks in Vol Parking Garage; Repair fallout under sidewalk at Cherokee Farms.
• Claxton Building: Rework Dean's suite 344L; Painting, etc. 203A; Paint 225; New rooms 407; Paint 442 and 447.
• Communications: Renovate 302B; Paint 66B, C, D, 107M.
CONSTRUCTION SERVICES CONTINUED:

- 473, 462; track lighting 089; Paint and other work 81
- Conference Center Building: Paint 211 and 311E; Move State Comptroller 307; New sign 432; Paint suite 412
- CRC Materials Science: Flooring 207
- Dabney Buehler: New HVAC units 550, 552, 553; Replace fume hoods in 408, 507, 508, 607, 608; Paint 481; Install dishwasher 302
- Delta Tau Delta: Repairs from vandalism
- Dougherty Engineering: Carpet 407, 407A, 407C; Renovate 101 for welding and robotics lab; Painting 508
- Dunford Hall: Paint 2633 and 2640
- Early Learning Center: Fence for playground expansion on White Ave.; Additional sidewalk
- Equine Animal Building: Replace damaged awning
- Equity and Diversity: Storm door and awning
- Facilities Services Complex: Security film on conference room glass; Bird repellent
- Ferris Hall: Paint 414; Patch and paint on 2 and 5
- Food Science Building: Renovate 215 for Creamery kitchen; Install ice machine 102
- G7 Parking Garage: Replace transformer and electric panels
- G16 Parking Garage: Car counting system
- Glazer Building: Renovation for classroom
- Greve Hall: Renovate G005 for Smokey’s Pantry; Year around steam to HVAC units on 1st floor
- Hesler Biology: Paint and carpet 541
- HPER: Paint 336 and 330
- Haslam Business Building: Paint the building interior; Window glass in doors 318, 321, 322; Combine 319 and 320 for offices; Renovate 308 for Marketing & Comm. staff; Window film 258; Paint 513; Paint 43
- Hesler Biology: Expand cage on loading dock
- Hodges Library: Renovate 252; New lighting and painting 199A; Paint, carpet, millwork 605; Seal serving line floor in Starbucks; Paint 552
- Jessie Harris: Build offices in 102; Paint 239 and 414; Paint 236
- JIAM: Electric work Go26; Install utilities to ventilated cylinder cabinet; Cylinder straps, electric and chilled water 158B; Project for 5G Research Go04; Lab utilities 258A
- Kingston Pike Building: Renovate 135 into on-line studio; Renovate south end of 135-cubicles, paint, flooring; Paint 121
- Lindsey Nelson Stadium: Electric and fire suppression 208
- McClung Museum: Panic buttons in lobby
- McClung Tower: Vinyl flooring 5; Paint and carpet 609 and 613; LVT flooring and paint 716
- McCord Hall: Lab renovation 054
- Melrose: Sign E section; Paint G202; New furniture G301 and G302; Paint G102; Paint glazed brick in G stairways
- Middlebrook Building: Carpet in suite 221; Add a door with access controls to 2nd floor office suite; Carpet 201-210
- Min Kao: Sediment trap on chilled water 117; Make 401K an office; Electric work 234
- Morgan Hall: Paint 126C and 102A; Power and data for monitor 302F1; Paint 105 and 105A; Replace projector/Smartbd. With monitor
- Music Building: Paint and electric work 131
- Nielsen Physics: Remodel room 217 into a lab
- Pi Kappa Alpha: Renovate bathrooms
- Plant Biotech: Paint 232; Install new lighting in 156 and 157
- SERF: Utility work and drains for polisher in 309
- Sigma Kappa: Remove a section of wall to open room; Paint and flooring; Install chandeliers; Electric circuit for exhaust fan; Kick plate for the back door
- SMC: Door film on 2nd floor; Sound dampening system for 2nd floor
- South Carrick Hall: refinish tub 103
- South Greenhouse: Repair cooling units
- Steam Plant: Gates and bollards
- Stokely Hall: Repair shower pan
- Student Health: Repair flooring seams on 1st floor
- Student Services: Paint 401F; Renovate Suite 413
- Student Union: Refresh Chick-fil-a; Painting in Suite 383
- Taylor Law: Replace sound panels 132, 135, 136, 241, 242
- Third Creek Building: Add for emergency messaging to fire alarm system
- Tickle Engineering: Alterations to 503 for offices and meeting space
- UT Drive Services Building A: Paint bookcases 208B; Paint 1st floor rooms and corridor; Add a sidewalk; Paint 10 office doors on the 2nd floor
- UT Drive Services Building B: Renovation 101 for sculpture studio; Exhaust, electric and cylinder rack for wind tunnel
- Vet Med Center: Utility connections for sanitizer
• Facilities Services Complex Break Room
• Facilities Services Shop Area
• Steam Plant (near time clock)
• Steam Plant Hill (Landscape Supply Room)
• Hodges Library 1st Floor Service Hallway
• SERF Outside of Room 426
• The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.

To suggest an additional box location, or for more information, please contact Sam Ledford at sjones80@utk.edu.

CONSTRUCTION SERVICES CONTINUED:
• Volunteer Hall: Painting on 7 and 8
• Vol Shop Cumberland: Lighting and slat wall repair in the Vol Shop
• Zeanah Engineering: Install plaques; Add for emergency messaging to fire alarm system; Chilled water manifolds; Additional electric work in wood and metal shops; Make lab space 517
• Zeta Tau Alpha: Paint bathroom; Poles for outdoor lights; Replace some indoor lights; Remove wall in tv area and parlor; Remove hump in shower floor; Pulley system for porch/banners; Misc. painting
• 1610 University Ave.: Repair crack in building brick veneer
"The Facilitator" is a name that has served us well for six years, but as UTFS and the university move forward, we think it's time to try on a new name. That's where you come in!

Submit your ideas to rename "The Facilitator" to Sam Ledford at sjones80@utk.edu

Winner will receive recognition for their contribution, a swag bag, and a $50 VolCard gift card