July 5, 2022

# **Departmental Zoom This Thursday**

Just a reminder that this Thursday, July 7, we will host our monthly departmental Zoom meeting at 4pm. The link to join is as follows: <a href="https://tennessee.zoom.us/j/311058374">https://tennessee.zoom.us/j/311058374</a>

### **Retirement Party for David Collins**

• David Collins of Building Services will have a retirement luncheon this Friday, July 8 at 12 noon in FSC 101/102. David has served in Facilities Services for the past 11 years. Stop by to wish him well!

# **Volunteer Spirit Shout Out**

Shout out to Bryan Lord who just returned from a mission trip to Louisiana with his church where he and his team spent the week serving individuals with little or no income. We love hearing stories of our how team embodies the Volunteer Spirit on campus and in their daily lives!

# You're Invited to Bingo Night!

The Culture Committee invites you to join us for an after-hours Bingo Night on Thursday, July 14 from 5p-7p in Room 101/102 at the Facilities Services Complex. Bring a prize valued at \$5 to join the fun. Light refreshments will be provided. If you have questions, ask your Culture Committee rep for more information. Flyer on page 9.

# **Internal Positions Open**

We currently have several open positions! If you are interested in applying, visit <a href="https://hr.utk.edu/staff-positions/">https://hr.utk.edu/staff-positions/</a> and click the "Staff Positions for Internal Candidates" link.

E01-7220	Building Services Foreman	E01-7217	Sign Design Spec
E01-7202	Facilities Space Coordinator	E01-7218	Plumbing & Heating Specialist I
E01-7205	Steam Plant Mechanic (SR)	E01-7224	STAR Team Member
E01-7212	HVAC Spec II (SR)	Multiple openings for -	
E01-7212	HVAC Spec I	Building Technician	
E01-7217	Painter Asst III	Maintenance Spec II	

# **ADMINISTRATION**

#### **Special Projects:**

- Serving on the Culture Committee
- Logistics and planning for Coffee & Conversation events
- TCO Inventory
- Pre-planning for upcoming events
- FEMA Training

### **BUILDING SERVICES**

- Hoskins restrooms were deep cleaned
- Stairwells at Mossman were detailed
- Labs at Mossman were scrubbed
- Events at Baker were covered
- Offices were detailed for new occupants at Strong and Baker
- Walk-off mats were cleaned at Law
- Jesse is also preparing offices for new occupants
- Stairs were blown out at Fibers and Composites
- Avres Hall auto scrubbed

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#### **BUILDING SERVICES CONTINUED:**

- Dabney auto scrubbed
- Hesler auto scrubbed
- Hesler R431 carpet cleaned
- Dabney 3rd floor buffed
- 2nd and 3rd floor bathrooms at Ferris have been scrubbed and detailed
- Carpet was cleaned in Office 303 at Dougherty
- Classrooms on the 3rd floor of Dougherty were detailed
- Floor scrubber was ran at Perkins, SERF and Min Kao
- Classrooms in Perkins were detailed and anti-microbial treated
- Back dock area at Min Kao and SERF were cleaned
- · High-speed buffer was used on 1b & the 1st floor at Perkins
- Scrubbed and waxed one of the exhibit rooms at the Mc Clung Museum of Natural History and Culture.
- Completed the scrubbing/cleaning the tile flooring on the 1st floor of Brehm Animal Science.
- Performed carpet cleaning on the 3rd floor of Morgan Hall.
- Cleaned the windows on the outside of 1st and 2nd floor of Plant Biotech using the IPC Eagle extended water brush.

# **OPERATIONS & LANDSCAPE**

### **Landscape Services:**

- · Circle Park: Sod repairs to the event lawn
- Sorority Village: Prep and mulch landscape beds for recruitment
- Gate 21 Amphitheater: Remove fallen tree
- Circle Drive Paving: Install utility sleeves prior to new pavement
- Fraternity Park Volleyball Court: Begin renovation
- Irrigation Systems: Test, monitor, adjust and repair systems as needed.
- Smokey 11 Statue: Demolition of existing sidewalk on Ag Campus and prep site for construction of new plaza (cont.)
- Concord Street Site: Removal, testing, and disposal of underground fuel tank
- Campus wide tree pruning to address spring flush of growth (cont.)
- Claxton Chiller bldg.: Provide excavation for steam leak (cont.)

- CDL training for job-specific staff members during the month of June (cont.)
- Assist UT Gardens with mowing until they can fill vacant positions (cont.)
- Burchfiel Geography: Repair irrigation and landscape following fire supply water main break repair (cont.)
- Robinson Hall First Impression Sidewalk: Irrigation and landscape repairs (cont.)
- Campus-Wide Mowing: Making adjustments to route schedules to meet campus demands (cont.)
- Ayres Hill ADA staircases: Coordinate with FS Design on landscape plan for new staircases (cont.)
- Pedestrian Mall Expansion Phase II: Participate in weekly progress meetings (cont.)
- Campus wide: Maintenance pruning to younger trees (on-going)
- Recruiting to fill vacant positions

#### Sanitation Safety:

• Completed pest control requests

### **ZONE MAINTENANCE**

#### Zone 1:

- We will have big conferences coming in this week with 400 on Monday and 2,000 on Tuesday
- A/C shop repaired a cooling tower pump over the weekend
- Ronnie Cody retired this past Friday after working in Zone 1 for 5 years. He was assigned to Stokely Hall. We will miss him, but we wish him the best!

#### Zone 2:

- McClung Tower Fixed one of the upstream nozzles on the bull fountain then cleaned and refilled it, changed filters on the leibert units, and repaired fan coil unit in 803
- Humanities Installed and repaired all barricade switch covers in classrooms
- Clarence Brown Theatre Cleaned, vacuumed, and filled the plaza fountain, replaced filters in the lower machine room, and checked theater seating lights
- Temple Hall Worked on the air handler on the 1st floor cooling

**ZONE MAINTENANCE CONTINUED ON PAGE 3** 

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#### **ZONE MAINTENANCE CONTINUED:**

- Communications Assessing generator for no start fault
- All Buildings fulfilling work orders and completing building checks

#### Zone 3:

 Zone 3 is repairing lighting in classrooms at Haslam Business Building

#### Zone 4:

- Repaired a freezer door in Student Union Phase I
- Repaired a power soak sink at Student Union Phase II
- Replaced proofer at Stokely
- Repaired waste compactor at Rocky Top Dining
- Replaced fluorescent lights with LED at the Cumberland Ave. Food Court
- Worked on a steamer and air conditioning at Thompson Boling Arena

#### Zone 5:

- At Neyland Stadium, checked and made repairs as needed and began working on third east bathrooms
- At the Football Complex, checked and adjusted chemicals in the pools
- At Allan Jones, checked and adjusted chemicals in pools and replaced several hose bibs
- At Sherri Parker Lee Stadium, checked and made repairs after camps
- At Lindsey Nelson Stadium, checked and made repairs after camps
- Throughout the zone, conducted general building maintenance

#### Zone 6:

- Generally maintaining environmental equipment.
- Generally addressing work order issues.
- Dabney repair gutter.
- Unlock doors.
- Cleaning cooling towers
- · Air filter changing zone wide.
- Dabney control valve replacement.
- General led lighting project

#### Zone 7:

- AMB: General Maintenance, Finish up on PM's, Repaired some Leaks due to Steam outage to replace faulty Valve, Assisted throughout Zone.
- Dougherty: General maintenance, replaced bulbs, air

- handler monthlies, diagnose cooling issues, assist zone, assist in backflow repair, tightened toilet seats, OSHA training.
- Zeanah: Helped and reported problems to contractors, Daily building checks, Worked on PM's.
- Tickle: Daily building checks, Ran generator, Worked on PM's, Replacing dead light sensor batteries.
- Min Kao: Working on lights, working on restrooms, working on ceiling tile, doing building checks.
- SERF: Performing daily maintenance and machine room checks, also logging Nitrogen Generator levels and Chiller House unit levels. Replaced Motor in return air fan down in the tunnel level. Performing daily maintenance checks of the cooling towers and chiller house to ensure proper performance.
- Nuclear Engineering: Performing daily maintenance and machine room checks. Checking steam traps to be sure they are working.
- Jessie Harris: Cleaning window AC filters, Daily equipment check, Weekly building check, Checked & replaced battery's on generator, Replaced door closure on kitchen.
- Fiber & composites : Daily equipment check, Weekly building check.
- SENTER Hall: Daily equipment check, Weekly building check, Changed all filters on main air handler, Checked & ran generator.
- Ferris Hall: Conducted daily walkthroughs and weekly walkthroughs.
- Perkins Hall: Conducted daily walkthroughs and weekly walkthroughs.

#### Zone 8:

- We are pleased to have many repairs done to our boilers at the JARTU building.
- Our chill water loop is causing issues with many of our coils throughout the AG campus.
- The One-Call team will hopefully get some new employees soon to help remedy our staffing shortage.
- Significant progress is being made on the new EESRB building that is replacing the Ellington building.

### Zone 9:

• We are working through all of our Archibus work requests as the end of the fiscal year rapidly approaches.

**ZONE MAINTENANCE CONTINUED ON PAGE 4** 

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#### **ZONE MAINTENANCE CONTINUED:**

- We will install a urinal on the wall after wall repairs have been made at the Middlebrook building.
- Our domestic hot water 1525 University Avenue has been having issues recently that we are troubleshooting at the current time.

#### **ZM Specialties:**

- Air balanced Zeanah room 326
- · Trending temps at Rocky Top Dining
- Removed glass in sound control booth at Neyland Stadium
- · Working on West Skybox windows
- · Boarded up window at Temple Hall
- Created new work teams and new PM procedures for them
- Scrubbing equipment data for migration to new CMMS
- Working on expansion joint at pedestrian bridge near Student Union

#### Lock & Key Services:

- UT Building Services A rekey desk drawers
- Early Learning Center replace exit hardware
- Claxton Education install new lock & key
- Dabney/Buehler repair switch elevator
- Dougherty Engr. repair lock
- ON Campus assisting as needed
- Front Office Processing key requests, key pickup and drop off
- University Housing many recores and repairs, assisting as needed

#### UT Office of Sustainability/Recycling:

### Recycling Totals for June 13 - 20

- Bottles/Cans: 2,100 lbs.
- Paper: 700 lbs.
- Cardboard: 5,820 lbs.
- Agriculture Waste: 17,050 lbs.
- Food: 2,000 lbs.
- Landscaping Waste: 8,400 lbs.
- Grease Water: o lbs.
- Total: 36,070 lbs. /12.02 tons
- Pallets: o

Recycling Totals for Fiscal Year 22:

- Bottles/Cans: 277,760 lbs. / 138.88 tons
- Paper: 413,200 lbs. / 206.6 tons
- Cardboard: 398,210 lbs. / 199.11 tons
- Agriculture Waste: 916,663 lbs. / 458.33 tons
- Food Waste: 622,360 lbs. / 311.18 tons
- Landscaping Waste: 742,609 lbs. / 371.3 tons
- Total: 2,628,193 lbs. / 1,314.10 tons
- While many on the Sustainability team took vacation time to rest and recover, they were still able to serve 33 people through the Free Store!

# **COMMUNICATIONS & INFO SERVICES**

#### **Communications & Public Relations:**

- Send any photos of your work team that you'd like to see featured on FS social media directly to Sam at sjones80@ utk.edu or 865-771-1531
- The electronic employee comment box can be found at tinv.utk.edu/fscommentbox.

#### **Employee Training & Development:**

#### **Training News:**

- 2022 OSHA Training UPDATE There have been department-wide changes made to the required OSHA training for calendar year 2022. If you have already completed your OSHA training for this calendar year, please log into K@TE to verify that nothing has been added to your transcript. Almost every unit has seen changes to their training requirements and therefore almost every person still has training to complete. Please contact Rebecca at ralcorn@utk.edu should you have questions pertaining to your OSHA training.
- APPA has resumed in-person training! If you're interested, check out the link to learn more.

#### https://www.appa.org/continuous-learning/aoc/

• Are you a non-exempt staff member that has found training that you're interested in but need a little extra money to attend the event? Don't forget to use the Career Development Fund. You can qualify for \$150 each fiscal year for career development training. That's money that you're not paying out of your pocket and your department isn't paying out of their budget! More information at this link: <a href="https://hr.tennessee.edu/eod/">https://hr.tennessee.edu/eod/</a>

COMM & INFO CONTINUED ON PAGE 5

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#### **COMM & INFO CONTINUED:**

### career-development-fund/

• The 2022 Training Calendar is available online! Visit <a href="https://fs.utk.edu/comminfo/training/">https://fs.utk.edu/comminfo/training/</a> to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!

#### **Information Technology:**

- Putting office back together after new lighting installation
- New computer setups
- Recycling of Electronics
- Microsoft Office software upgrades where needed
- K@TE Training

## **UTILITIES SERVICES**

#### A/C Services:

- Got information for phoenix control hood card at Senter Hall room 104.
- Trouble shot heating issues in room 629 of SERF.
- Assisted fire alarm shop on resetting AHU P2 at Hodges.
- Made repairs to hot water system at Student Union.
- Found faulty motor on AHU 15 return at Serf.
- Unwired faulty VFD for chilled water pump and prepared for new install at North Carrick.
- Met with contractors to discuss new duct and new hot water piping for new AHU install in room 101 of Dougherty.
- Adjusted VFD that serves AHU 3-1 and 3-2 at West Dining.
- Assisted AC shop with faulty relay on DX system at Dunford Hall.
- Downloaded new programing into multiple micro zones at HPER.
- Completed new drive installation at North Carrick.
- Adjusted pulley and tightened motor frame on AHU that serves room 109 at Nurse Education Bldg.
- Adjusted schedules to accommodate for upcoming meetings at Neyland stadium.
- Replaced ruptured diaphragm on Strobic units on South side of Plant Biotech.
- Repaired growth chamber Boo6 at Hesler Biology.
- Repaired A/C in rooms 306 and 310 at HPER.
- Replaced boiler ignition module at Lindsey Nelson Stadium.

- Repaired chiller circuit 1 at International House.
- Replaced condenser fan motor on 2nd floor RTU at Parking Services.
- · Repaired mini split at Fred Brown.
- Recovered refrigerant and raised units for roof repairs at Frieson Black Cultural Center.
- Repaired door to reach in freezer #1 at Student Union Phase I.
- Adjusted chiller chilled water set point at McClung Museum.
- Repaired chiller #2 starter and rebuilt chiller #1 tower pump at Walters.
- Repaired MCCA room A/C at the Steam Plant.
- Replaced Baker walk in freezer TXV at Presidential Court
- Replace contactor and repaired refrigerant leak on Trane Unit at Dunford Hall.
- Replaced circuit #1 slide indicator on Daikin Chiller at Pratt Pavilion.

#### **Electrical Services:**

- Daily 1-800's.
- Repaired devices and cleared alarms at Fred Brown, Neyland Stadium, SERF, Laurel Hall, Magnolia Hall, Vet School, Student Union, Stokely, Communications, HPER, Morgan Hall and Zeta Tau Alpha.
- Assist BST in troubleshooting earth ground on the fire panel at Vol Hall.
- Disabled/Enabled devices for AC Shop at Stokely.
- Assisted MASCO with FM-200 inspections in the communication rooms at Neyland Stadium.
- Assisted MASCO with daily pump tests across campus.
- Checking motions on alarm system at 22nd Street.
- Checked motions and doors at Publications.
- Changed door hinges in the Vivarium.
- Replaced bad URI at Anderson Training.
- Wired up the Handicap operator at Magnolia.
- Installing LED drivers at Cherokee Farm Amphitheater.
- Performed outage with Massey Electric at West Neyland Stadium.
- Repairing ug piping to pole light on the Hill.
- Covered up pit for switch gear testing at Laurel Substation.
- Continued working on ground flood lights at JARTU.
- Repaired neutral problem and installed quazite box at

UTILITIES CONTINUED ON PAGE 6

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#### **UTILITIES CONTINUED:**

Morgan Hall.

- Removed old abandoned wires at Regal Soccer.
- Working on providing power to Mobile Kitchen site at Old Biology Annex.
- Onsite meetings to discuss new duct banks and temp switch and transformer for Nursing/Bailey.
- Onsite meeting for next phase (South Demo) at Neyland Stadium
- Working with plumbing at new storm drain site to run conduit at Pat Head Summitt and Chamique Holdsclaw.
- Replaced fixture globe on campus standard sidewalk pole at Frat Park and Volunteer Street Scape Phase I.
- Onsite to assist in moving transformer from south to north for Jumbo Tron power at Neyland Stadium.
- Onsite meeting to go over prints for troughs needed for power at Neyland Stadium.
- Onsite to switch from circuit 10 (put on 10 for steam outage) back to circuit 5 at the Steam Plant.
- Prepared termination material for SERF outage on July 9th and 10th.
- Picked up field lights that were taken down at Anderson Training.
- Checking and pumping HV manholes.
- Marking and logging in daily Tennessee 1-800's
- Checking campus lighting and making a list of what is out.

#### Plumbing Shop:

- Pump steam vaults on campus
- Daily 1-800's.
- Repaired leaking water fountain at Hodges Library.
- Unstopped sink at White Ave ELC.
- Repaired broken drain at Carrick Hall.
- · Replaced cracked sink at Mossman.
- Repaired hot water valve at Food Safety.
- Repaired leaking acid waste pipe at SERF.
- Repaired irrigation booster pump at Geier Hall.
- Replaced leaking flange on water heater at Neyland East Skybox.
- · Replaced steam regulators at Alumni.
- · Repaired steam leak at Student Health.
- Fabricated stand for the Electric Shop.

- Fabricated bypass for the AC Shop.
- Repaired steam regulator at the Vet School.
- Repaired two steam leaks in vaults at TREC.
- Assisting with excavating at Claxton Chiller.
- Installing storm drain piping at Chamique Holdsclaw.

#### Steam Plant

- Put fuel oil treatment in #3 fuel oil tank.
- Treated fuel oil in 2MW generator.
- Performed maintenance on the Sulair compressor.
- Welded arm on lower entrance gate.
- Changed out leaking flex line on a backup air compressor.

# CONSTRUCTION SERVICES

- Alpha Tau Omega: Interior fence for storage area; Replace water fountain
- Anderson Training Center: Hand sink in Smokey's
- Aramark Food Areas: Install FRP in multiple locations; Cumberland Food Court-painting and FRP
- Art and Architecture: New chairs 213, 345, 345A; Replace lights and controls 215A; Office furniture 201 and 213; Electric work in 103B; Renovate 455 for laser printers, etc.
- Austin Peay: Repairs to 410E; Paint 312B
- Ayers Hall: Install lockers in Go12; Soundproof doors 208 and 247; Access control for 227L
- Bailey Education: Paint and carpet A414; Paint 231, 511, 513, 516, 517; Replace lockset A502
- Baker Center: Push button lock for 330; Paint 213
- Bass Building/Body Farm: Clearing and new fences for Body Farm expansion
- Black Cultural Center: Stain the reception desk
- Blount Hall: Paint and carpet 104 and 105
- Burchfiel Geography: Paint, cabinet reface and floor polishing 318; Furniture for 318 and 304C
- Campus: Replace elastomeric couplings on fire pumps with metal grid couplings; Refurbish outdoor basketball courts behind Fraternities; Armed Forces Memorial; Classroom Renovations for Summer 2022; Concrete pad install and set statue of Smoky 11; Bike racks in Vol Parking Garage; Repair fallout under sidewalk at Cherokee Farms
- Ceramics: Repair work to Seigy kiln

**CONSTRUCTION CONTINUED ON PAGE 7** 

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#### **CONSTRUCTION SERVICES CONTINUED:**

- Claxton Building: Rework Dean's suite 344L; Painting, etc. 203A; Paint 225; New rooms 407; Paint 442 and 447
- Communications: Renovate 302B; Paint 66B, C, D, 107M, 473, 462; track lighting 089; Paint and other work 81
- Composting: New stairs for office trailer
- Conference Center Building: Paint 211 and 311E; Move State Comptroller 307; New sign 432; Push button lock 309; Paint suite 412
- Dabney Buehler: New HVAC units 550, 552, 553; Replace fume hoods in 408, 507, 508, 607, 608; Paint 481; Install dishwasher 302
- Delta Tau Delta: Repairs from vandalism
- Dougherty Engineering: Carpet 407, 407A, 407C; Renovate 101 for welding and robotics lab; Painting 508
- Dunford Hall: Paint 2633 and 2640
- Early Learning Center: Additional A/C unit for kitchen at 2010 Lake; Fence for playground expansion on White Ave.
- Equine Animal Building: Replace damaged awning
- · Equity and Diversity: Storm door and awning
- Facilities Services Complex: Security film on conference room glass; Bird repellent
- Ferris Hall: Paint 414; Patch and paint on 2 and 5
- Food Science Building: Renovate 215 for Creamery kitchen
- G7 Parking Garage: Replace transformer and electric panels
- G16 Parking Garage: Car counting system
- Greve Hall: Renovate Goo5 for Smokey's Pantry; Year around steam to HVAC units on 1st floor
- HPER: Paint 336 and 330
- Haslam Business Building: Paint the building interior;
  Window glass in doors 318, 321, 322; Combine 319 and 320 for offices; Renovate 308 for Marketing & Comm. staff;
  Window film 258; Paint 513; Paint 43
- Hesler Biology: Expand cage on loading dock
- Hodges Library: Renovate 252; New lighting and painting 199A; Paint, carpet, millwork 605; Seal serving line floor in Starbucks; Paint 552
- International House: Divide 110 into 2 offices
- Jessie Harris: Expand server room 208/209; Build offices in 102; Paint 239 and 414; Paint 236
- · Jewel Building: New garage door for basement
- JIAM: Electric work Go26; Install utilities to ventilated cylinder cabinet; Cylinder straps, electric and chilled water 158B; Project for 5G Research Goo4: Lab utilities 258A

- Kingston Pike Building: Install Opticool rack system; Renovate 135 into on-line studio; Renovate south end of 135-cubicles, paint, flooring; Paint 121; Paint 133
- Lindsey Nelson Stadium: Electric and fire suppression 208
- McClung Museum: Panic buttons in lobby; Complete saw installation in shop
- McClung Tower: Vinyl flooring 5; Paint and carpet 609 and 613; LVT flooring and paint 716
- McCord Hall: Lab renovation 054;
- Melrose: Sign E section; Paint G202; New furniture G301 and G302; Paint G102; Paint glazed brick in G stairways
- Middlebrook Building: Carpet in suite 221; Add a door with access controls to 2nd floor office suite; Carpet 201-210
- Min Kao: Sediment trap on chilled water 117; Make 401K an office
- Morgan Hall: Paint 126C and 102A; Power and data for monitor 302F1; Paint 105 and 105A
- Music Building: Paint and electric work 131
- Nielsen Physics: Remodel room 217 into a lab
- Perkins Hall: Fire Marshal POCA list
- Pi Kappa Alpha: Renovate bathrooms
- Plant Biotech: Paint 232; Install new lighting in 156 and 157
- Pratt Pavilion: Camera raceways on roof
- SERF: Utility work and drains for polisher in 309; Emergency power 510
- Sigma Kappa: Remove a section of wall to open room; Paint and flooring; Install chandeliers; Electric circuit for exhaust fan; Kick plate for the back door
- SMC: Signage for 2nd floor; Carpet 303; Receptacle in 228; Paint 306A; Door film on 2nd floor; Move Faculty Members on 6; Sound dampening system for 2nd floor
- South Carrick Hall: refinish tub 103
- South Greenhouse: Repair cooling units
- Stokely Hall: Repair shower pan
- Student Health: Repair flooring seams on 1st floor; Replace back entry door adding ADA operator
- Student Rec and Fitness Center: Replace lighting
- Student Services: Paint 401F; Renovate Suite 413
- Student Union: Refresh Chick-fil-a; Painting in Suite 383
- TREC: renovate space for Blenz
- Taylor Law: Replace sound panels 132, 135, 136, 241, 242
- Third Creek Building: Add for emergency messaging to fire

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#### **CONSTRUCTION SERVICES CONTINUED:**

alarm system

- Tickle Engineering: Alterations to 503 for offices and meeting space
- UT Drive Services Building A: Paint bookcases 208B; Paint 1st floor rooms and corridor; Add a sidewalk; Paint 10 office doors on the 2nd floor
- UT Drive Services Building B: Renovation 101 for sculpture studio; Exhaust, electric and cylinder rack for wind tunnel
- Vet Med Center: Utility connections for sanitizer
- Volunteer Hall: Painting on 7 and 8
- Vol Shop Cumberland: Lighting and slat wall repair in the Vol Shop
- Zeanah Engineering: Install plaques; Add for emergency messaging to fire alarm system; Chilled water manifolds; Additional electric work in wood and metal shops; Make lab space 517
- Zeta Tau Alpha: Paint bathroom; Poles for outdoor lights; Replace some indoor lights; Remove wall in tv area and parlor; Remove hump in shower floor; Pulley system for porch/banners; Misc. painting
- 1610 University Ave.: Repair crack in building brick veneer
- 1817 Melrose Avenue: Carpet the stairs
- 11th Street Garage (UTPD): Office cubicle for 132
- 22nd Street Duplex: Painting, 1 door replacement

# T FACILITIES SERVICES

# **Employee Comment Box Locations:**

- Facilities Services Complex Break Room
- Facilities Services Shop Area
- Steam Plant (near time clock)
- Steam Plant Hill (Landscape Supply Room)
- Hodges Library 1st Floor Service Hallway
- SERF Outside of Room 426
- The electronic employee comment box can be found at **tiny.utk.edu/fscommentbox**.



To suggest an additional box location, or for more information, please contact Sam Ledford at sjones80@utk.edu.

