

Facilities Services Weekly

August 15, 2022

Big Orange Flush - August 19th at 9am

After months of sitting dormant, we need to make sure Neyland Stadium is ready for 100,000 fans on game day. In order to do that, we have to simulate a game day experience in the restrooms. From the mezzanine to the skyboxes, we spend several minutes simultaneously flushing all of the fixtures to check for leaks and make sure everything is in working order. That's 7 floors of flushing! While Zone Maintenance does their best to keep everything well-maintained, they can use a little extra help for the Big Orange Flush. If you're available on August 19th and would like to help, meet us at Gate 21 at 9am. As Rebecca Alcorn says, "it's the best time you'll ever have flushing toilets!"

Procurement Meet & Greet - Monday, August 22nd

Some of our friends from Procurement will be dropping by the Facilities Services Complex on Monday, August 22nd from 2:30p-4p for a meet and greet in Rooms 101/102. If you have questions about procurement or would like to drop in to better understand the work they do and how we partner with them, make plans to stop by. This is a come-and-go event with no pressure to stick around. It's simply an opportunity to interact with their team face-to-face.

Friendly Reminder for Employees at FSC

If you choose to rinse your dishes in the kitchen or restroom sinks, please make sure you throw away any food particles that are left behind. This is courteous to your fellow team members and our wonderful Service Aide, Mrs. Sandy.

New! FS Mini Train: Fleet on the Street

If you participated in the recent Training Needs Assessment for Facilities Services, thank you! Of the many requests we received, several people asked for more information on using the electric vehicles in the FS Fleet. This MiniTrain covers the basics of using the Leafs - how and when you need to charge it, how to disconnect it from the chargers, and what's up with that Eco Mode and E-Pedal stuff? Additionally, we look at the GPS tracking system used for the surprisingly extensive FS fleet. Do you know where your assigned vehicle is right now? We do! Check it out [here](#).



Internal Positions Open

We currently have several open positions! If you are interested in applying, visit <https://hr.utk.edu/staff-positions/> and click the "Staff Positions for Internal Candidates" link.

E01-7220	Building Services Foreman	E01-7217	Sign Design Spec
E01-7202	Facilities Space Coordinator	E01-7218	Plumbing & Heating Specialist I
E01-7205	Steam Plant Mechanic (SR)	E01-7224	STAR Team Member
E01-7212	HVAC Spec II (SR)		
E01-7212	HVAC Spec I		
E01-7217	Painter Asst III		

Multiple openings for -

Building Technician
Maintenance Spec II

ADMINISTRATION

Special Projects:

- Serving on the Culture Committee
- Logistics and planning for Coffee & Conversation events
- TCO Inventory
- Pre-planning for upcoming events
- FEMA Training

BUILDING SERVICES

- Zone 10 is working on carpets at CRC material science.
- Humanities - Cleaned carpets on all of the 4th floor and in 118 and Clorox 360'd all offices and common spaces on the 6th floor
- Art + Architecture - Cleaned the dock area, working on high dusting, and detailed Rooms 313 and 325
- Haslam Music - Detailed, top scrubbed and waxed the floor in Room G10 and cleaned carpet in 077

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OPERATIONS CONTINUED:

OPERATIONS & LANDSCAPE

Landscape Services:

- Supporting residential hall move-in as needed
- Ayres Hill Entrance: Installation of irrigation and landscape improves
- Prep and mulch residence halls for move-in
- Inspection of trees near security cameras and lighting for conflicts
- Mobile Kitchen for football: Provide excavation support for utility connections
- Finalize Mid-year performance evaluations
- Fraternity Park Volleyball Court: Renovation (cont.)
- Irrigation Systems: Test, monitor, adjust and repair systems as needed. (cont.)
- Smokey 11 Statue: Demolition of existing sidewalk on Ag Campus and prep site for construction of new plaza (cont.)
- Burchfiel Geography: Repair irrigation and landscape following fire supply water main break repair (cont.)
- Campus-Wide Mowing: Making adjustments to route schedules to meet campus demands (cont.)
- Ayres Hill ADA staircases: Coordinate with FS Design on landscape plan for new staircases (cont.)
- Pedestrian Mall Expansion Phase II: Participate in weekly progress meetings (cont.)
- Campus wide: Maintenance pruning to younger trees (on-going)
- Recruiting to fill vacant positions

Sanitation Safety:

- Completed pest control requests

ZONE MAINTENANCE

Zone 1:

- Move-in week is here, and Zone 1 is busy assisting with this huge undertaking. Over the weekend, more than 6,000 new Vols moved in!

Zone 2:

- McClung Tower -Replaced a light in the 12th

floor hallway, replaced numerous 12th floor ceiling tiles, and cleaned and vacuumed the bull fountain.

- Haslam Music - Replaced two faucets in restroom, repaired bottle fill fountain on the ground floor, unclogged 2 urinals on the first floor and repaired lighting in various rooms
- Temple Hall - Installed 2 portable A/C units on the second floor
- Clarence Brown - Vacuumed and chemical treated the fountain and greased the A/H and changed all filters in the scene shop
- Street Machine Room - installed blow down line for expansion tank

Zone 3:

- Zone 3 is repairing lighting in classrooms at Haslam Business Building

Zone 4:

- Worked on a walk-in freezer at the Student Union Phase I
- Drilled holes in tile walls for Aramark in both phases of the Student Union
- Working on a lift and repairing a pulper at Rocky Top Dining
- Changed some lights over to LEDs at Thompson Boling
- Repaired a pot washer at Stokely
- Rechecking/restarting equipment in all buildings

Zone 5:

- At Neyland Stadium, checked and made repairs as needed and changed filters in the east and west skyboxes
- Conducted a power outage at Neyland Stadium
- At the Football Complex, checked and adjusted chemicals in the pools and changed filters
- At Allan Jones, checked and adjusted chemicals in pools, drained and filled competition pools
- At East Stadium, replaced window and assisted Electrical Services on the 3rd floor to add breakers for A/C
- At Lindsey Nelson Stadium, checked and made repairs after camps
- At Regal Soccer, removed toilets in the 1st floor of the women's restroom for renovations
- Throughout the zone, conducted general building maintenance

ZONE MAINTENANCE CONTINUED ON PAGE 3

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ZONE MAINTENANCE CONTINUED:

Zone 6:

- Generally maintaining environmental equipment.
- Generally addressing work order issues.
- Dabney repair gutter.
- Unlock doors.
- Cleaning cooling towers
- Air filter changing zone wide.
- Dabney control valve replacement.
- General led lighting project

Zone 7:

- AMB : General Maintenance, repair clock face, change belts on AHU'S, repair of doors, replace burned out exit signs, working on PM's, helping throughout Zone.
- Min Kao : Working on lights, working on restrooms, working on ceiling tile, doing building checks.
- Ferris Hall : Conducted daily walkthroughs and weekly walkthroughs. Adjusted Ferris front door. Repaired lavatory faucets men's and ladies rooms.
- Perkins Hall : Conducted daily walkthroughs and weekly walkthroughs. Repaired light west stairwell. Repaired AC unit room S002. Removed window AC unit room B051. Repaired ceiling unit room 120.
- JESSIE Harris : Weekly building check, Daily equipment check, Checked generator, Unstopping drains to AC units, Replaced fan motor on AC unit, Replaced belt on AC unit.
- SENTER Hall : Weekly building check, Daily equipment check, Checked & ran generator.
- Fiber & Composites : Weekly building check, Daily equipment check.
- Tickle : Daily walk throughs and replaced outside bulbs that were bad Working on PM's
- Zeanah : General Maintenance, Working on PM's, answering calls.
- Dougherty : General maintenance, air handler monthlies, assisted contractors, assisted zone, assisted professors, diagnosed cooling issues, diagnosed leaks, replaced water fountain filter, replaced ceiling tiles, replaced light bulbs, replaced belt, unclogged drains.

Zone 8:

- We are working to resolve some plumbing issues with a sink in a janitors closet in Brehm Animal Science.
- Our LED lighting conversion continues in Food Science

as options become available for our Lutron system.

- We had an Oxygen sensor go bad in a lab at the IAMM building that needed replaced.
- Our One-Call team had a super busy weekend with the start of move-in's at several of the dorms with more to follow.
- We continue to prepare for the beginning of fall semester 2022 in our classrooms.

Zone 9:

- We have been working to clean up some brush at the Middlebrook building.
- Our monthly Archibus requests will be an area of focus this week.
- We are still working with Eskola roofing to find a solution to some leaks at the Middlebrook building.

ZM Specialties:

- Installed outlets for robot food service at Student Union
- Installed new exit sign at G10 garage
- Installed emergency exit lights at G7 garage
- Repaired door operators at Stokely Hall, Fred Brown, Clement Hall, Student Aquatic Center, Neyland Thompson Sports Center, Plant Biotech, Claxton Education
- Scrubbing equipment data for migration to new CMMS
- Preparing business processes outline for Accenture workshops
- Corrected daily service PMs for Building Services
- Balancing water flows at Rocky Top Dining
- Learning how to operate and certify new fume hood at Zeanah Engineering Complex
- Testing new boom lift

Lock & Key Services:

- Student Union – PH II – doors will not secure
- Mossman – rekey locks
- Facilities Services – set up padlocks
- Ayres Hall – rekey locks
- Greenhouse 10 – repair exit door
- Equity & Diversity – repair front door lock
- Racheff Greenhouse – repair exit door
- Baker Center – repair lock

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- Sigma Nu – repair door locks
- Jessie Harris – install locks & key doors
- Physics – install locks & key doors
- Front Office – processing key request, key pickup & drop off
- On Campus – assisting as needed
- University Housing – many recores and repairs, assisting as needed

UT Office of Sustainability/Recycling:

Recycling Totals for June 13 - 20

- Bottles/Cans: 2,100 lbs.
- Paper: 700 lbs.
- Cardboard: 5,820 lbs.
- Agriculture Waste: 17,050 lbs.
- Food: 2,000 lbs.
- Landscaping Waste: 8,400 lbs.
- Grease Water: 0 lbs.
- Total: 36,070 lbs. /12.02 tons
- Pallets: 0

Recycling Totals for Fiscal Year 22:

- Bottles/Cans: 277,760 lbs. / 138.88 tons
- Paper: 413,200 lbs. / 206.6 tons
- Cardboard: 398,210 lbs. / 199.11 tons
- Agriculture Waste: 916,663 lbs. / 458.33 tons
- Food Waste: 622,360 lbs. / 311.18 tons
- Landscaping Waste: 742,609 lbs. / 371.3 tons
- Total: 2,628,193 lbs. / 1,314.10 tons
- While many on the Sustainability team took vacation time to rest and recover, they were still able to serve 33 people through the Free Store!

COMMUNICATIONS & INFO SERVICES

Communications & Public Relations:

- Send any photos of your work team that you'd like to see featured on FS social media directly to Sam at sjones80@utk.edu or 865-771-1531
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.

Employee Training & Development:

Training News:

- **New! Mini Train: Fleet on the Street** - If you participated in the recent Training Needs Assessment for Facilities Services, thank you! Of the many requests we received, several people asked for more information on using the electric vehicles in the FS Fleet. This MiniTrain covers the basics of using the Leafs – how and when you need to charge it, how to disconnect it from the chargers, and what's up with that Eco Mode and E-Pedal stuff? Additionally, we look at the GPS tracking system used for the surprisingly extensive FS fleet. Do you know where your assigned vehicle is right now? We do! Check it out [here](#).
- TNAPPA will be hosting bi-monthly "roundtable" events via Zoom that will feature a presentation from one of the TNAPPA campuses, open discussion around the chosen topic, and open discussion for future topic ideas. These sessions are open to anyone in Facilities Services and will take place on September 7 at 3pm EDT and November 2 at 3pm EDT. You can register for the September roundtable [here](#), and registration for the November roundtable can be found [here](#).
- **2022 OSHA Training UPDATE** - There have been department-wide changes made to the required OSHA training for calendar year 2022. If you have already completed your OSHA training for this calendar year, please log into K@TE to verify that nothing has been added to your transcript. Almost every unit has seen changes to their training requirements and therefore almost every person still has training to complete. Please contact Rebecca at ralcorn@utk.edu should you have questions pertaining to your OSHA training.
- APPA has resumed in-person training! If you're interested, check out the link to learn more.
<https://www.appa.org/continuous-learning/aoc/>
- Are you a non-exempt staff member that has found training that you're interested in but need a little extra money to attend the event? Don't forget to use the Career Development Fund. You can qualify for \$150 each fiscal year for career development training. That's money that you're not paying out of your pocket and your department isn't paying out of their budget! More information at this link: <https://hr.tennessee.edu/eod/career-development-fund/>
- **The 2022 Training Calendar is available online!** Visit <https://fs.utk.edu/comminfo/training/> to view

COMM & INFO CONTINUED ON PAGE 5

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COMM & INFO CONTINUED:

upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!

Information Technology:

- New Computer Setup
- Emailing List configuration
- Recycling
- Working with DELL to get replacement computers in CUP
- Conference Room Upgrade assistance
- Sign Shop computer and Software upgrades

UTILITIES SERVICES

A/C Services:

- Found faulty VFD for chilled water pumps at Carrick Hall.
- Reset controllers and process chilled water system at SERF.
- Began trouble shooting Strobic unit at Hesler Biology.
- Assisted AC shop with faulty relay on Trane chiller outside of Massey.
- Found blown fuses on AHU p-6 Return fan at Hodges.
- Calibrated actuators for Hot/Cold deck on AHU that serves 4th floor at Student Services.
- Reset RTU 1, AHU2, and hot water controller at Austin Peay.
- Reset drive and adjusted actuators on AHU5 at SERF.
- Found faulty disconnect on AHU NEA 1 at Walters life.
- Assisted AC shop with trouble shooting penthouse AHU at Fred Brown.
- Installed new split unit in the Vivarium at Mossman.
- Changed out the compressor for the unit that feeds area G103 at Fred Brown.
- Changed out contact in the walk-in cooler for room 735A at SERF.
- Reset rooms 108 and 109 in the Third Creek Building.
- Reset Liebert on the 6th floor of Hodges Library.
- Reset units in Massey Hall and Magnolia Hall.
- Repairing coolers and freezer at Stokely Hall.
- Changed out controls on chilled water for Bess.
- Replaced compressor in Trane RTU at Regal Soccer.
- Rebuild chilled water pump at Middlebrook Building.
- Repaired chillers at Anderson Training.
- Replaced flow switch on chiller No. 2 at Plant Biotech.

- Replaced coupling for chilled water pump No. 2 at TBA.

Electrical Services:

- Repaired devices and cleared alarms Alpha Omicron Pi, Clement Hall, Sigma Kappa, Kappa Kappa Gamma, SERF, Aux. Svc's, TBA, Alumni Hall, Stokely Hall, Communications, 1800 Fraternity Park, Regal Soccer, Vol Hall, Jessie Harris, and Carrick Hall.
- Assist Simplex and BST with yearly fire alarm inspections at Law School, Dogwood and Magnolia.
- Disable/Enabled devices for plumbing at Vet School.
- Disabled/Enabled smokes for AC Shop at SMC, Dougherty, and Third Creek Bldg.
- Disabled/Enabled devices for contractors at SERF and Delta Gamma.
- Assist Simplex with trouble shooting issues at Bailey.
- Assisted MASCO and contractors with fire water tie ins on the east and west side of Neyland Stadium.
- Assisted MASCO with repairs at TBA, Dogwood and Laurel Hall.
- Assisted MASCO with daily pump tests across campus.
- Assisted during scheduled outage and Emergency Lighting Test at Neyland Stadium.
- Checked on door contacts at KPB.
- Brought LSP panel back online at Sigma Phi Epsilon.
- Checked reader and panic bar at Student Union.
- Responded to fire alarm at Jessie Harris.
- Installed panic button at AHT.
- Replaced LSP batteries at Auxiliary Services.
- UTFS Football training.
- Assisted electrical contractor with scheduled power outage at Neyland Stadium Lower Bowl.
- Performed annual Emergency Lighting Test outage at Neyland Stadium.
- Working with GC and Electrical on plans for Neyland Stadium Electrical work.
- Worked with Electrical Contractor to provide a transformer for the North Jumbo Tron at Neyland Stadium.
- Attended a KUB "Live Wire on Ground" class.
- Ordered Campus Standard poles for Vet Med.
- Connecting electric for temp toilets in lower bowl of Neyland Stadium.

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UTILITIES CONTINUED:

- Worked with KUB to return power to UTK 11.
- Working with Heavy Equipment to have concrete removed at Mobile Kitchen Site.
- Working with Electrical Engineer to move generator to gate 4
- Repaired 2 lights at West S30 Lot.
- Worked on providing power to the temporary chiller trailer at Music.
-
- Performed maintenance on substations.
- Checking and pumping HV manholes.
- Marking and logging in daily Tennessee 1-800's
- Monthly meter readings.
- Checking campus lighting.

Plumbing Shop:

- Pump steam vaults on campus
- Daily 1-800's.
- Unstopped drains in restrooms at TBA and Student Union.
- Repaired cold water supply leak and cracked drain leaking in lobby at South Carrick.
- Repaired shower drain leak and sink stack leak at North Carrick.
- Rodded out all the drains in South Neyland Stadium.
- Replace main drain lines in 2nd floor bathroom at TBA.
- Repaired eyewash station at Tickle Engineering.
- Replaced shower head in Sigma Kappa Sorority.
- Replaced water heater at 1824 Fraternity Park.
- Repaired water leak in ceiling at Delta Delta Delta Sorority.
- Removed 3-way control valves on AHU 3-1 at Rocky Top Dining.
- Welded in new piping and installed new regulators to supply steam to a new unit at Vet School.
- Repaired steam condensate leak in vault at Gate 25 Neyland Stadium.
- Assisted A/C pipe chiller unit on trailer for Music.
- Replaced float switch and rebuilt condensate on pump #2 and check valve on CPU #4 at Hodges Library.

Steam Plant

- Checked all steam traps in the plant.
- Put #1 steam turbine feed water pump back online.
- Repaired control water line on DE alkalizer.

- Replaced tank fill fitting on chemical tank.
- Set the flow on vents for DA tanks.
- Replaced controls on DA tank #2 steam blanket valve.

CONSTRUCTION SERVICES

- Alpha Tau Omega: Interior fence for storage area; Repairs for new occupants
- Anderson Training Center: Hand sink in Smokey's
- Aramark Food Areas: Install FRP in multiple locations; Cumberland Food Court-painting and FRP
- Art and Architecture: Replace lights and controls 215A; Office furniture 210 and 213; Electric, patch, paint 341
- Austin Peay: Paint 312B and 416F
- Ayers Hall: Access control for 227L
- Bailey Education: Electric A232; Remove shelving on 2nd floor
- Baker Center: Paint 213; New offices on 3rd floor
- Bass Building/Body Farm: Replace storage shed
- Blount Hall: Paint and carpet 104 and 105; Rework walls 407
- Burchfiel Geography: Divide 402 and 403 into smaller rooms
- Campus: Refurbish outdoor basketball courts behind Fraternities; Armed Forces Memorial; Classroom Renovations for Summer 2022; Bike racks in Vol Parking Garage; Repair fallout under sidewalk at Cherokee Farms; Volunteer First Impressions winners 2022
- Claxton Building: Carpet 442
- Communications: Make 028F an office
- Conference Center Building: Move State Comptroller 307; Paint suite 412; Assist with camera installation 221L
- CRC Materials Science: Flooring 207
- Dabney Buehler: New HVAC units 550, 552, 553; Replace fume hoods in 408, 507, 508, 607, 608; Paint 481; Install dishwasher 302
- Dougherty Engineering: Renovate 101 for welding and robotics lab
- Early Learning Center: Fence for playground expansion on White Ave.
- Ferris Hall: Patch and paint on 2 and 5
- Food Science Building: Renovate 215 for Creamery kitchen;

CONSTRUCTION CONTINUED ON PAGE 7

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CONSTRUCTION SERVICES CONTINUED:

- Install ice machine 102
- Glazer Building: Renovation for classroom
- Hesler Biology: Paint and carpet 541
- HPER: Paint 321B, 331, 336 and 330
- Haslam Business Building: Window glass in doors 318, 321, 322; Combine 319 and 320 for offices; Renovate 308 for Marketing & Comm. staff; Electric work 119; Paint and wallpaper removal 4, 5, 6
- Hesler Biology: Expand cage on loading dock
- Hodges Library: Renovate 252; New lighting and painting 199A; Paint, carpet, millwork 605; Seal serving line floor in Starbucks; Paint 220E and 552
- Jessie Harris: Build offices in 102; Paint 239 and 414; Paint 236
- JIAM: Receptacle and cord for equipment G034; Electric work 272
- Kingston Pike Building: Renovate 135 into on-line studio
- Lindsey Nelson Stadium: Electric and fire suppression 208
- McClung Museum: Panic buttons in lobby
- McClung Tower: Vinyl flooring 5; Paint and carpet 207A; LVT flooring and paint 716
- Melrose: Paint 3rd floor restrooms; Paint glazed brick in G stairways
- Middlebrook Building: Carpet in suite 221; Add a door with access controls to 2nd floor office suite; Carpet 201-210
- Min Kao: Sediment trap on chilled water 117; Make 401K an office; Electric work 234; Paint 215
- Mossman Building: Tie cooler in vivarium into building alarm system; Access controls 221
- Nielsen Physics: Remodel room 217 into a lab
- NEB: Turn cabinets into mailboxes 104
- Pi Kappa Alpha: Renovate bathrooms
- Plant Biotech: Install new lighting in 156 and 157
- Regal Soccer Stadium: Concrete work behind benches
- SERF: Utility work and drains for polisher in 309; Receptacles 109A; Move lab casework 603 and 604
- Sigma Kappa: Remove a section of wall to open room; Paint and flooring; Install chandeliers; Electric circuit for exhaust fan; Kick plate for the back door
- SMC: Door film on 2nd floor; Sound dampening system for 2nd floor; Move faculty from 3 to 6; Carpet 706
- South Carrick Hall: refinish tub 103
- South Greenhouse: Repair cooling units
- Steam Plant: Gates and bollards
- Student Services: Paint 401F; Renovate Suite 413
- Student Union: Painting in Suite 383; Repair stockroom doors and install hold open devices G201A
- Taylor Law: Paint and carpet floors 1, 2, 3
- Temple Hall: Paint 2nd floor corridor
- Third Creek Building: Add for emergency messaging to fire alarm system
- Tickle Engineering: Alterations to 503 for offices and meeting space
- UT Drive Services Building A: Add a sidewalk; Blinds on 2nd floor
- UT Drive Services Building B: Renovation 101 for sculpture studio
- Vet Med Center: Utility connections for sanitizer
- Vol Shop Cumberland: Lighting and slat wall repair in the Vol Shop
- West Skybox: Paint flooring
- Zeanah Engineering: Install plaques; Add for emergency messaging to fire alarm system; Additional electric work in wood and metal shops; Make lab space 517; Access controls 313; Electric and lab exhaust 402; Move lab from SERF 108 to 517
- Zeta Tau Alpha: Paint bathroom; Poles for outdoor lights; Replace some indoor lights; Remove wall in tv area and parlor; Remove hump in shower floor; Pulley system for porch/banners; Misc. painting

FACILITIES SERVICES

Employee Comment Box Locations:

- Facilities Services Complex Break Room
- Facilities Services Shop Area
- Steam Plant (near time clock)
- Steam Plant Hill (Landscape Supply Room)
- Hodges Library 1st Floor Service Hallway
- SERF Outside of Room 426
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.

Help us

Rename

The Facilitator

"The Facilitator" is a name that has served us well for six years, but as UTFS and the university move forward, we think it's time to try on a new name. That's where you come in!

Submit your ideas to rename "The Facilitator" to Sam Ledford at sjones80@utk.edu

Winner will receive recognition for their contribution, a swag bag, and a \$50 VolCard gift card

