

# Facilities Services Weekly

October 31, 2022

## Congratulations to the 2022 Chuck Thompson Award Winners!

Congratulations to Mike Duncan (Construction Services) and Jacob Capps (Landscape Services - Turf Management) on being selected as the 2022 Chuck Thompson Award winners! Both of these men are dedicated to their work and their teams, and they both go above and beyond the call of duty to make sure campus is in top shape. Students, staff and faculty often comment on the quality of their work, and we are grateful for their many contributions. If you see them around, be sure to congratulate them!

## Aerial Lift Training - Nov. 4th

If you are interested or need to attend aerial lift training, contact Training at [fstraining@utk.edu](mailto:fstraining@utk.edu) to sign up for the next class scheduled for Friday, November 4th. This training is from 8a-12p and will take place in FSC 102 and at Concord. The class is limited to 10 participants, so if you're interested, let Training know ASAP.

## Administrative Professionals Summit

UT System HR Employee and Organizational Development is hosting its first-ever Administrative Professionals Summit on November 9-10 at the Crowne Plaza Hotel. This event is designed for rigorous learning for administrative professionals from across the state and will provide professional growth and leadership development relative to the roles and responsibilities of administrative professionals. If you are interested in attending, click [here](#) for additional information and a link to registration.

## Returning Uniforms When Leaving UT

If you are retiring or taking a position with another organization, it's your responsibility to return all uniforms to UT. These uniforms should be counted in front of your supervisor. You'll then bag all shirts together and all pants together with a yellow/salmon colored tag. On the tag, please note that you have quit or retired. Bags should be placed in appropriate cleaning bins, and FS coats should be left with your supervisor or dropped off at Jim Tolbert's desk. If pieces are missing, the cost of the missing pieces can be deducted from your last paycheck.



## Internal Positions Open

We currently have several open positions! If you are interested in applying, visit <https://hr.utk.edu/staff-positions/> and click the "Staff Positions for Internal Candidates" link.

|          |                              |          |                                 |
|----------|------------------------------|----------|---------------------------------|
| E01-7220 | Building Services Foreman    | E01-7217 | Painter                         |
| E01-7202 | Facilities Space Coordinator | E01-7218 | Plumbing & Heating Specialist I |
| E01-7202 | Project Manager              | E01-7220 | Building Services Aides         |
| E01-7205 | Steam Plant Mechanic (SR)    | E01-7224 | STAR Team Member                |
| E01-7212 | HVAC Spec I                  | E01-7230 | Landscape Aide I                |
| E01-7214 | Line Installer               |          |                                 |
| E01-7217 | Painter Asst III             |          |                                 |

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## ADMINISTRATION

### Special Projects:

- Serving on the Culture Committee
- TCO Inventory
- FEMA Training

## BUILDING SERVICES

- SERF- detailed the entrances on each floor, cleaned windows and window seals on all floor, ran the auto scrubber on all 7 floors, Swept and mopped all the stair wells
- Min Kao- using a low speed buffer we scrubbed the lab floor in 125 to remove stains and scuffs, we detailed cleaned all entrances, cleaned windows and window seals on every floor, detailed classrooms, swept and mopped all stairwells and the main stair case

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ADMINISTRATION • BUILDING SERVICES • OPERATIONS • ENERGY MANAGEMENT • DESIGN • UTILITIES  
ZONE MAINTENANCE • ADMIN. & SUPPORT • COMMUNICATION & INFORMATION • CONSTRUCTION

## OPERATIONS CONTINUED:

### **OPERATIONS & LANDSCAPE**

#### Landscape Services:

- Kentucky game prep and clean-up
- Seasonal Flower Beds: Changing out summer flowers and replacing with winter pansies and tulip bulbs.
- Presidential Court Bldg: Assist Plumbing with excavation for repair of leaking steam/condensate pipe.
- Native Burial Mound: Begin erosion repairs and sod installation.
- Morgan Hall: Participated in pre-construction meeting for window replacement/brick tuck-pointing in order to discuss protection of the landscape.
- First Impression Projects: Working with FS Design on landscape enhancement plans.
- College of Law: Working with FS Design on landscape enhancement plans. Campus wide: Aeration and over-seeding (cont)
- Snow Equipment: Prep and test equipment for winter season (cont)
- Burchfiel Geography: Finalize landscape enhancements following fire supply water main break repair (cont)
- Ayres Hill Entrance: Installation of irrigation and landscape improvements (cont.)
- Irrigation Systems: Test, monitor, adjust and repair systems as needed. (cont.)
- Campus-Wide Mowing: Making adjustments to route schedules to meet campus demands (cont.)
- Ayres Hill ADA staircases: Coordinate with FS Design on landscape plan for new staircases (cont.)
- Pedestrian Mall Expansion Phase II: Participate in weekly progress meetings (cont.)
- Campus wide: Maintenance pruning to younger trees (on-going)
- Recruiting to fill vacant positions

#### Sanitation Safety:

- Completed pest control requests

### **ZONE MAINTENANCE**

#### Zone 1:

- Keeping work orders caught up in the resident halls.
- We had some vandalism over the week end at Clement Hall.

#### Zone 2:

- Art + Architecture - Fulfilling a checklist for the building, replacing a pump motor in the lower machine room, and removing a urinal for repairs
- McClung Tower - Changing from cooling to heat in various offices and prepared the bull fountain for orange dye during Homecoming
- Clarence Brown - Air handler repair in scene shop and wall outlet replaced in lab area
- HPER - Working on fan coil unit in machine room
- Fulfilling work orders across zone

#### Zone 3:

- Zone 3 is working diligently on lighting and turning on heat throughout zone
- Working on PMs
- Cleaning out dry pits and guttering ahead of winter
- Working on outside lighting throughout zone

#### Zone 4:

- Repaired a fryer in Phase 1 of the Student Union
- Repaired a hot well and floor machines at Rocky Top Dining
- Repaired a steam kettle at Stokely
- Repaired a mixer at Vol Hall
- Repaired a dishwasher at UT Culinary
- Repaired a microwave at Fred Brown Hall
- Opened/checked heat in required buildings

#### Zone 5:

- At Neyland Stadium, checked and made repairs as needed ahead of Kentucky and after UT Martin
- At the Football Complex, checked and adjusted chemicals in the pools
- At Allan Jones, checked and adjusted chemicals in pools, made repairs after swim meet
- At East Stadium, checked and replaced lights as needed
- At Sherri Parker Lee Stadium, checked and made repairs after King University
- At Regal Soccer, checked and made repairs after Auburn and ahead of Vanderbilt

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ZONE MAINTENANCE CONTINUED ON PAGE 3

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## ZONE MAINTENANCE CONTINUED:

- At Goodfriend Tennis, made repairs after ITA Ohio Valley Regional
- Throughout the zone, conducted general building maintenance

### Zone 6:

- Generally maintaining environmental equipment.
- Generally addressing work order issues.
- Unlock doors.
- Air filter changing zone wide.
- General led lighting project.
- Service Generators.

### Zone 7:

- AMB : General Maintenance, Assisted EHS on building walk through's to address safety concerns, finishing PM's, working shows, Assisted other tech's throughout Zone.
- SERF: Routine building checks, worked on Nitrogen system, repaired leaking sink, continued weatherization, assisted electric shop, assisted STAR team as needed, assisted construction services as needed, assisted A/C shop as needed, assisted contractors as needed, assisted other buildings in zone as needed.
- Nursing Education Building: Routine building checks, adjusted steam radiators throughout building, diagnosed power issue in office, continued weatherization, assisted electric shop as needed, assisted other buildings in zone as needed.
- Zeanah Engineering : Daily and Weekly maintenance and up keep preformed. Assisting contractors with additional building maintenance and new in adding on additional in building structures. Monthly air handling unit filter changes and in-depth assessment of unit condition and performance. Assisting contractors as needed, : fixed leaking toilet, reinstalled 3 paper towel dispensers and reinstalled 2 soap dispensers assisted contractors throughout the building
- Tickle Engineering : Daily and Weekly maintenance and up keep preformed. Changing and repairing light fixtures and bulb. Assisted AC Shop in diagnosis and repair of chiller unit for the High Bay Area, replaced bad lights and ballast in room 109,525,523fand 309 .
- Dougherty : General maintenance, assisted contractors, assisted zone, assisted EHS, repaired A/C, unclogged toilets, tightened toilet seats, replaced ceiling tiles,

replaced light bulbs.

- Ferris Hall : Conducted daily walkthroughs and weekly walkthroughs. Serviced exhaust fans. Fixed fan coil 334.
- Perkins Hall : Conducted daily walkthroughs and weekly walkthroughs. Cleaned window AC units. Serviced AHU.
- MIN Kao working on lights, doing building checks.
- Jessie Harris : Weekly building check Daily equipment check, Weekly elevator check.
- SENTER Hall : Weekly building check, Daily equipment check.
- Fiber & composites : Weekly building check, Daily equipment check, Weekly elevator check.

### Zone 8:

- We have installed test LED lights in the Brehm Animal holding area and are now awaiting shipment of new fixtures from Grainger to convert the area.
- One-Call continues to be busy, especially with gameday weekends.
- We have been installing gutter guards on the BESS Office building to rectify water intrusion issues in the building.
- We assisted and led other UT staff installing new plastic on Greenhouse #14.

### Zone 9:

- We are helping to prepare and evaluate the vacant first floor area of the Middlebrook Building for upcoming new occupants.
- We had to repair a toilet at the Glazer Building in Oak Ridge.
- We replaced a toilet flange at the Middlebrook building.

### ZM Specialties:

- Repaired windows at SMC
- Removed broken mirrors from softball team facility and batting cages
- Repairing windows in East skyboxes
- Transported lifts to various locations
- Estimated equipment upgrades at Thompson Boling Arena
- Ordered handicap operator replacements for Vet Med Center
- Replaced lights at Administration garage
- Cleaning up pump and fan equipment data for transfer

ZONE MAINTENANCE CONTINUED ON PAGE 4

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## ZONE MAINTENANCE CONTINUED:

- to new CMMS
- Checked fume hoods in alarm at Hesler Biology
- Completed AAALAC certifications for Third Creek Building and Large Animal Facility

## Lock & Key Services:

- Phi Gamma Delta – courtyard door needs repaired
- Glazer Bldg. - rekey lock
- A & A Bldg. – repair lock
- Music Bldg. – several doors need attention
- Sigma Alpha Epsilon – Bldg. behind house – replace lock
- Food Science – rekey lock and reverse on door
- Student Services – rekey or replace cabinet locks
- Zeanah – lock is stuck will not release
- On Campus – assisting as needed
- Front Office – processing key request, key pick up and drop off
- University Housing – many recores and repairs

## UT Office of Sustainability/Recycling:

### Weekly Recycling Totals:

- Bottles/Cans: 1,580 lbs.
- Paper: 15,300 lbs.
- Cardboard: 0 lbs.
- Weekly Total: 16,880 lbs.

### Fiscal Year Recycling Totals:

- Bottles/Cans: 81,377 lbs./40.69 tons
- Paper: 137,500 lbs./68.75 tons
- Cardboard: 139,380 lbs./69.69 tons
- Pallets: 159,972 lbs./79.99 tons
- Electronics: 5,893 lbs./2.95 tons
- Batteries: 1,978 lbs./0.99 tons
- Plastic Film: 2,242 lbs./1.12 tons
- rap Metal: 102, 685 lbs./51.34 tons
- Yearly Total: 241,789 lbs./120.89 tons
- Wayne Mason gave a lecture on composting for Nikki Luke's Sustainability class of 62 students
- UT Compost Facility hosted 44 of Dr. Neal Eash's Plant Science students for a tour

- UT Conference Center has been added to the composting route
- Free Store hosted its first ever Halloween pop-up for nearly 400 students, faculty, and staff
- Biketoberfest - 25 bikes were registered with UT Parking and Transit, 30 students registered with Smart Trips, hosted a bike maintenance class in cooperation with UTOP, and hosted a screen of E.T. the Extra-Terrestrial
- A new AmeriCorps member has accepted the position for Alternative Energy and Transportation Coordinator and will join the team in January

## **COMMUNICATIONS & INFO SERVICES**

### Communications & Public Relations:

- Send any photos of your work team that you'd like to see featured on FS social media directly to Sam at sjones80@utk.edu or 865-771-1531
- The electronic employee comment box can be found at [tiny.utk.edu/fscommentbox](https://tiny.utk.edu/fscommentbox).

### Employee Training & Development:

#### Upcoming Training

- The last of TNAPPA's roundtable events will take place on November 2 at 3pm EDT. You can register for the roundtable by clicking [here](#).
- On Thursday, November 3rd from 9am – 11am, Training will be hosting an Excel Tips & Tricks class in the Computer Lab at FSC. If you're interested, send an email to [fsttraining@utk.edu](mailto:fsttraining@utk.edu).

#### Training News:

- **2022 OSHA Training** - If you have not yet completed your OSHA Training for 2022, please do so ASAP.
- **2022 Compliance Training** - 2022 Compliance Training is loaded in K@TE. If you have not already completed this required training for 2022, please do so. The deadline for completion is in mid-December.
- **Training Calendar is available online!** Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!

COMM & INFO CONTINUED ON PAGE 5



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## COMM & INFO SERVICES CONTINUED:

### Information Technology:

- Gameday Support
- Time Clock Installation
- New Employee Setup
- Teletime Maintenance
- Phishing Help

## UTILITIES SERVICES

### A/C Services:

- Rebuilt heating water pump at Brenda Lawson.
- Fixed freezer at Presidential court.
- Fixed RTU at Culinary
- Reworked control wires at Fred Brown Subway.
- Worked on elevator split unit at Howard Baker
- Set new vacuum pump at Tickle.
- Fixed PTAC at Robinson Hall & Fred Brown.
- Replaced slide valve assembly in McQuay chiller at Alan Jones.
- Replaced expansion boots in heating water loop at HPER
- Repaired heat kits in Bard units at Steam Plant Hill.
- Repaired heat exchanger for building heat at Brenda Lawson.
- Prep AC systems for Kentucky game at the Stadium.
- Preparing skyboxes for football game.
- Installation of new drive AHU NE-B at Walters Life Science
- Fire Watch and AC support for football game.
- Installed new discharge air sensor on AHU2A at Neyland Stadium
- Finished wiring VFD for AHU P8 at Hodges Library
- Continued verifying controls on hood fans at A&A
- Trouble shoot heating issues on AHU 2A at North Stadium

### Electrical Services:

- Troubleshooting and repair of Lutron lighting at Mossman Engineering Building
- Installation of ground fault protection at lab at Mossman Engineering Building
- Installation of lighting and lighting controls at Art & Architecture Building Room 215A
- Coordination of power for Campus Events
- Troubleshooting and repair of water pump power at Art & Architecture Building

- Troubleshooting and repair of lighting controls at Thornton Building
- Install temp power for emergency power outage at G-10 Parking Garage/Mobile Kitchen freezers
- Relocation of generator for Campus Event
- Material procurement for Art & Architecture lighting project
- Provide temp electrical power & generator for VIP toilets for tailgating at football Game
- Fire watch & electrical support for football game
- Responded to fire alarm at Kappa Kappa Gamma Room 212
- Responded to supervisory fire alarm panel trouble at Massey Hall
- Installed new LED bulbs in a roadway light fixture at Sorority Village
- Checked and pump electrical man hole vaults
- Mark and log in daily Tennessee 1-800's
- Circuit #1#2 Outage-Reset/checked manholes, PMH switches on whole campus, etc. Continued testing/rechecking & post safety meeting thru out the week.
- Installed light tower to light up G10 garage. Continued checking PMH's on White Ave. and Hill.
- Met contractor for pre-game work
- Ran 2 heat tapes on the water lines for the insulator to finish at Mobile Kitchen.
- Programmed field lights to come on/off for security to the stadium.
- Turn on the VOLS lettering, which was off from the schedule outage of circuit 5.
- Ordered parts for sidewalk pole lights at Vet med Addition.
- Fire panel troubleshooting at 1820 Frat Pk, 1828 Frat Pk, Music Bldg, Rocky Top Diner, SERF, 3010 Sorority Village, Dougherty Eng, & Reese Hall.
- Hooked up TV trucks and monitored them
- Checking and making list of lights out on campus.
- Re-enable several smoke detectors from being disabled by contractors at SERF

### Plumbing Shop:

- Repaired D.I. water leak at Hesler Biology 133.
- Repaired leak in mop sink at 201 Conference Center mens

UTILITIES CONTINUED ON PAGE 6

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## UTILITIES CONTINUED:

room.

- Replaced toilet in men's room at UT Drive Service Bldg A.
- Replaced bottle filler in mezzanine at Lawson Athletic Center.
- Rodding shower drain in 207 Clement Hall.
- Replaced cast iron on drain in 105 Dabney Buehler
- New bottle filler installed on 1st floor of Business Incubator.
- Worked on cast iron drain leaks in 120 Thompson Boling Arena.
- Disconnected faucet, drain, vacuum & gas line from countertop at Mossman 625A
- Rod sink & floor drains in 305 Hoskins Library.
- Repaired leaking flange on pool filter at Aquatic Center.
- Repaired eye wash at 201 Plant Biotech.
- Installed new bottle filler at Stokely Hall.
- Daily 1-800s.

## Steam Plant:

- Put new motor on condensate pump #1. Worked on wiring.
- Fixed blowdown pipe on #1 boiler.
- Removed old sight glass on #1 condensate tank and installed new.
- Installed new steam trap on #2 boiler.
- Installed new bottom blow line on #2 boiler.
- Replaced blowdown valve on #2 boiler.
- Worked on #5 boiler exhaust fan.
- Worked on #1 boiler blowdown timer.
- Worked on recirc pump #2.
- Adjusted #2 boiler float controller.

## **CONSTRUCTION SERVICES**

- Alan Jones Aquatic: Outlet for chemical pumps
- Alpha Delta Pi: Renovate 1st floor restroom
- Alpha Tau Omega: Interior fence for storage area; Repairs for new occupants
- Andy Holt Tower: Paint 635; Renovate 7th and 8th floors
- Aramark Food Areas: Install FRP in multiple locations; Cumberland Food Court-painting and FRP, floor repairs
- Art and Architecture: Replace lights and controls 215A; Office furniture 210 and 213; Electric, patch, paint 341;

Paint 224

- Austin Peay: Paint 312B and 416F; Paint and carpet 303A
- Ayers Hall: New work station 313
- Bailey Education: Electric A232; Remove shelving on 2nd floor; Paint and carpet A227
- Baker Center: Paint 213; New offices on 3rd floor
- Bass Building/Body Farm: Replace storage shed
- Blount Hall: Paint and carpet 104 and 105; Rework walls 407
- Burchfiel Geography: Divide 402 and 403 into smaller rooms
- Campus: Refurbish outdoor basketball courts behind Fraternities; Armed Forces Memorial; Impressions winners 2022; Trash and recycling pads on Lake Ave.; Repair brick landscaping watt at ped. walkway
- Claxton Building: Carpet 302, 303, 442
- Communications: Make 028F an office; Fire Alarm paging; Weatherproof TVs on patio; Paint 275, 283; Paint 472
- Conference Center Building: Move State Comptroller 307; Paint suite 412; Assist with camera installation 221L; Utility connections for leased dish machine 402A
- CRC Materials Science: Flooring 207
- Dabney Buehler: Replace fume hoods in 408, 507, 508, 607, 608; Paint 481; Install dishwasher 302
- Dougherty Engineering: Renovate 101 for welding and robotics lab
- Early Learning Center: Rework upper playground on White Ave.; Fire Alarm paging White Ave.
- Equity and Diversity: Install a ramp
- Facilities Services: Modifications to compressor; Reinstall wind turbine
- Ferris Hall: Patch and paint on 2 and 5
- Food Safety Building: Connect a dishwasher
- Food Science Building: Renovate 215 for Creamery kitchen; Install ice machine 102; Additional electric 215
- Glazer Building: Renovation for classroom
- HPER: Paint 331, 336, 330, 351, and 360A2; Fire Alarm paging; Paint and repairs BO25A; Paint and carpet 119
- Haslam Business Building: Window glass in doors 318, 321, 322; Combine 319 and 320 for offices; Renovate 308 for Marketing & Comm. staff; Paint 499A; Switch access controls to UTPD server; Paint 430

CONSTRUCTION CONTINUED ON PAGE 7

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## CONSTRUCTION SERVICES CONTINUED:

- Henson Hall: Paint 211 and 214
- Hesler Biology: Electric work 103 and 114; Additional room exhaust 544
- Hodges Library: Renovate 252; New lighting and painting 199A; Paint 552; Voice transmittal over Fire Alarm
- Jessie Harris: Build offices in 102; Paint 236,112B
- JIAM: Electric work 272
- Kingston Pike Building: Renovate 135 into on-line studio; Rework cubicles in 103 and 132
- Lindsey Nelson Stadium: Electric and fire suppression 208
- Melrose: Paint 3rd floor restrooms; Paint glazed brick in G stairways
- Middlebrook Building: Add a door with access controls to 2nd floor office suite
- Min Kao: Sediment trap on chilled water 117; Dry erase board 401K
- Morgan Hall: Paint 104
- Mossman Building: Access controls 221
- Nielsen Physics: Remodel room 217 into a lab; Electric and data to desks 603
- NEB: Turn cabinets into mailboxes 104
- Pendergrass Library: New entry doors
- Perkins Hall: Electric work S001
- Phi Delta Theta: Install new flood lights
- Pi Kappa Alpha: Renovate bathrooms
- Plant Biotech: Install new lighting in 156 and 157
- Presidential Court: Security fence around HVAC unit
- SERF: Utility work and drains for polisher in 309; Receptacles 109A; Electric work 108
- Sigma Chi Fraternity: Replace window and add bottle filler
- Sigma Kappa: Remove a section of wall to open room; Paint and flooring; Install chandeliers; Electric circuit for exhaust fan; Kick plate for the back door
- SMC: Door film on 2nd floor; Sound dampening system for 2nd floor; Move faculty from 3 to 6; Carpet 706
- South Carrick Hall: refinish tub 103
- South College: Paint and flooring 101 and 101A
- Steam Plant: Gates and bollards
- Student Health: Renovate 288A and 288B for offices; ADA operator and access controls 1st floor door; Voice transmittal over Fire Alarm
- Student Services: Paint 201L, 401F, 401G; Renovate Suite 413; Fire Alarm paging
- Student Union: Painting in Suite 383; Hold open closers on 2 connector doors; Additional electric and lighting upgrade 383H
- Taylor Law: Paint and carpet floors 1, 2, 3; Paint 249
- Temple Hall: Paint 2nd floor corridor; Blinds in classrooms
- Third Creek Building: Add for emergency messaging to fire alarm system
- Thompson-Boling Arena: Replace drain line; Repair handrails on bridge
- Tickle Engineering: Alterations to 503 for offices and meeting space
- UT Culinary Institute: Flooring 112
- UT Drive Services Building A: Add a sidewalk; Blinds on 2nd floor; Paint 106; Shelving 128
- UT Drive Services Building B: Renovation 101 for sculpture studio; Anchor air tank 107
- Vol Shop Cumberland: Lighting and slat wall repair in the Vol Shop
- Walters Academic: New work station A303; Renovate D205
- Zeanah Engineering: Install plaques; Add for emergency messaging to fire alarm system; Additional electric work in wood and metal shops; Make lab space 517; Access controls and electric work 313, 315, 317; Electric and lab exhaust 402; Move lab from SERF 108 to 517; Connect CNC milling machine G117
- Zeta Tau Alpha: Paint bathroom; Replace some indoor lights; Remove wall in tv area and parlor; Remove hump in shower floor; Misc. painting
- 1610 University Ave.: Hold open on corridor door
- 1817 Melrose Av.: Install a door between 101 and 102

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## FACILITIES SERVICES

### Employee Comment Box Locations:

- Facilities Services Complex Break Room
- Facilities Services Shop Area
- Steam Plant (near time clock)
- Steam Plant Hill (Landscape Supply Room)
- Hodges Library 1st Floor Service Hallway
- SERF Outside of Room 426
- The electronic employee comment box can be found at [tiny.utk.edu/fscommentbox](https://tiny.utk.edu/fscommentbox).