

Facilities Services Weekly

November 28, 2022

ADMINISTRATION • BUILDING SERVICES • OPERATIONS • ENERGY MANAGEMENT • DESIGN • UTILITIES
ZONE MAINTENANCE • ADMIN. & SUPPORT • COMMUNICATION & INFORMATION • CONSTRUCTION

Ugly Sweater Contest Submissions Due 11/28

The UTFS Ugly Sweater Contest is back, and we can't wait to see your entries! If you would like to enter the contest, please send a photo of yourself wearing your ugliest holiday attire to Sam at sjoness80@utk.edu by midnight on Monday, November 28th. Online voting will officially open on Wednesday, November 30th and close at 5pm on Wednesday, December 14th. No photoshopped entries will be accepted for voting. The winner will be announced at the FS Holiday Extravaganza on Friday, December 16. All shifts are invited and encouraged to participate! Flyer for contest and holiday party are at the end of the Weekly.

Coffee & Conversation - December 14th

Come spend an hour enjoying coffee and donuts while you get to know some of your fellow Facilities Services team a bit better. This is a chance for you to learn something new about others with different jobs and backgrounds within our department. Sign up at tiny.utk.edu/FScoffee by Thursday, December 8th. Flyer at the end of the newsletter.

KUB Home UpLift Program

As winter sets in, we want to make sure our team is aware of KUB's Home Uplift program that provides eligible customers with free home energy improvements aimed at saving you hundreds of dollars on utility bills while increasing efficiency and comfort in your home. These upgrades may include a new or repaired HVAC unit, insulation, appliances, and more.

If you are a current KUB customer who owns or rents a single-family home with a total household income of \$55,000 or less for a family of four and willing to participate in a home energy evaluation, you'll likely qualify. Information on the program and how to apply is available was sent out on 11/23. Don't hesitate to take advantage of this program if you meet the eligibility requirements.

From the Desk of the Haberdasher

Attention Supervisors & Foremen - If you get a new hire on your team, take 2 minutes and email Jim Tolbert at: TheHaberdasher@utk.edu and let him know where you would like your new team member to pick up their uniforms.



Internal Positions Open

We currently have several open positions! If you are interested in applying, visit <https://hr.utk.edu/staff-positions/> and click the "Staff Positions for Internal Candidates" link.

E01-7220	Building Services Foreman	E01-7217	Painter Asst III
E01-7202	Facilities Space Coordinator	E01-7217	Painter
E01-7202	Project Manager	E01-7218	Plumbing & Heating Specialist I
E01-7205	Steam Plant Mechanic (SR)	E01-7220	Building Services Aides
E01-7212	HVAC Spec I	E01-7224	STAR Team Member
E01-7214	Line Installer	E01-7230	Landscape Aide I



ADMINISTRATION

BUILDING SERVICES

Special Projects:

- Serving on the Culture Committee
- TCO Inventory
- FEMA Training
- Holiday party planning

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OPERATIONS CONTINUED:

OPERATIONS & LANDSCAPE

Landscape Services:

- First Impression Projects: Order plants and materials for installation.
- Vet Med Addition: Attend progress meetings and work with contractor during installation of irrigation and landscape improvements.
- Ice Melt Storage: Move stock to Concord warehouse due to demolition of Neyland South Stadium.
- Ayres Hill Entrance: Installation of new landscape at Cumberland Avenue.
- Rocky Top Dining: Repair of landscape and irrigation associated with recent repairs of a steam leak
- Irrigation Systems: Winterization is all systems campus wide (cont)
- TREC: Provide excavation support to the Plumbing team for repair of steam condensate leak (cont)
- Develop contract language for blanket landscape installation bid package (cont)
- Sorority Village: Assist Plumbing with excavation for repair of leaking geothermal pipe (cont)
- Leaf Removal campus wide (cont)
- Seasonal Flower Beds: Installation of tulip bulbs (cont)
- Morgan Hall: Participated in monthly progress meetings for window replacement/brick tuck-pointing in order to discuss protection of the landscape (cont)
- First Impression Projects: Order plants and materials for installation.
- College of Law: Working with FS Design on landscape enhancement plans.
- Burchfiel Geography: Finalize landscape enhancements following fire supply water main break repair (cont)
- Ayres Hill ADA staircases: Coordinate with FS Design on landscape plan for new staircases (cont.)
- Campus wide: Maintenance pruning to younger trees (on-going)
- Recruiting to fill vacant positions

Sanitation Safety:

- Completed pest control requests

ZONE MAINTENANCE

Zone 1:

- Staying caught up on work orders.
- We had a flood from a water fountain in sorority village.
- Also a small leak in N.Carrick.

Zone 2:

- McClung Tower - Drained and cleaned the bull fountain for the season
- Clarence Brown - Drained and cleaned the fountain for winter months
- HPER - Installed cutoff valves on fan coil unit
- Across the Zone - Fulfilling work orders across zone, adjusting heat settings and installing new paper towel dispensers

Zone 3:

- Zone 3 is working diligently on monthly PMs
- Cleaning out gutters, down spouts and dry pits
- Answering and responding to calls
- Escorting EHS through buildings for inspection
- Prepping buildings for winter and cold temperatures
- Assisting contractors and unlocking doors for Telephone Services

Zone 4:

- Repaired the Qdoba char grill in Phase 1 of the Student Union
- Replaced sink baskets in Phase 2 of the Student Union
- Replaced floor drain covers at Rocky Top Dining
- Repaired combi-oven water filtering system at Stokely
- Repaired a double steamer at Thompson Boling Arena
- Fixed leaking sink drain and handicap door at PCB

Zone 5:

- At Neyland Stadium, checked and made repairs as needed and finished winterizing the stadium
- At the Football Complex, checked and adjusted chemicals in the pools
- At Allan Jones, checked and adjusted chemicals in pools, made repairs after the Tennessee State swim meet
- At East Stadium, checked and replaced lights as needed on the 1st floor
- At Regal Soccer, checked and made repairs and

ZONE MAINTENANCE CONTINUED ON PAGE 3

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ZONE MAINTENANCE CONTINUED:

- continued to winterize the stadium
- Throughout the zone, conducted general building maintenance

Zone 6:

- Generally maintaining environmental equipment.
- Generally addressing work order issues.
- Unlock doors.
- Air filter changing zone wide.
- General led lighting project.
- Service Generators.

Zone 7:

- Repairing heaters in the stairwells at AMB
- Replaced steam traps and cutoff valves in radiators
- Changed belts on rooftop exhaust fans
- Winterized buildings
- .

Zone 8:

- We are preparing to upgrade the lighting in the classroom in the Environment and Landscape Building.
- One-Call has been busy taking calls afterhours for the campus.
- We recently had an air handler fan come apart in Brehm Animal Science and are awaiting parts to arrive from Trane.
- We continue to make upgrades in the greenhouses to new LED lighting as the bays become available.

Zone 9:

- We have been performing weekly preventative maintenance in all of buildings.
- We will be checking all of our pre-filters to make sure that all static pressure are within our limits.
- Our quarterly PM requests will be an area of focus this week for our zone.

ZM Specialties:

- Working on glass project at Andy Holt Tower
- Replaced door glass at 1844 Fraternity Park
- Replaced fire extinguisher cabinet glass at SMC
- Install door operators at Middlebrook Building and Hoskins Library
- Repaired door operator at Rocky Top Dining
- Transported lifts to various campus locations

- Assisted Digital Assets with generator locations
- Preparing business processes outline for Accenture workshops
- Tested humidity in Art & Architecture room 115

Lock & Key Services:

- Plant Biotech – replace core
- Kingston Pike – lock on cabinets broke
- Tickle Engr. – key locks for renovation
- McClung Museum – check locks
- Nursing & UT Drive Bldg. A – rekey file cabinets
- Nursing – change combo lock
- Student Union Phase II – rekey locks
- On Campus – Assisting as needed
- Front Office – Processing key requests, open for key pick up and drop off
- University Housing – many recores and repairs, assisting as needed.

UT Office of Sustainability/Recycling:

Weekly Recycling Totals:

- Bottles/Cans: 3,580 lbs.
- Paper: 0 lbs.
- Cardboard: 0 lbs.
- Weekly Total: 3,580 lbs.

Fiscal Year Recycling Totals:

- Bottles/Cans: 106,037 lbs./53.02 tons
- Paper: 169,160 lbs./84.58 tons
- Cardboard: 139,380 lbs./69.69 tons
- Pallets: 159,972 lbs./79.99 tons
- Electronics: 5,893 lbs./2.95 tons
- Batteries: 1,978 lbs./0.99 tons
- Plastic Film: 2,242 lbs./1.12 tons
- Scrap Metal: 102, 685 lbs./51.34 tons
- Yearly Total: 582,419 lbs./291.21 tons

- We had 6 volunteers at the compost facility and 9 at the recycling warehouse
- We calculated the total poundage of waste diverted from the Missouri football game, adding up to 38,452.2 lbs!

COMM & INFO CONTINUED ON PAGE 4

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COMM & INFO CONTINUED:

COMMUNICATIONS & INFO SERVICES

Communications & Public Relations:

- Send any photos of your work team that you'd like to see featured on FS social media directly to Sam at sjones80@utk.edu or 865-771-1531
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.

Employee Training & Development:

Upcoming Training

- STRIDE for Staff is a great tool and resource for all staff who will serve on exempt and non-exempt searches. To register for any STRIDE for Staff session, log into K@TE, access the event calendar, and click on the session title for the date and time you wish to attend. UT Knoxville will host STRIDE for Staff sessions on the following dates:

1. December 15, 1:00 – 2:30 p.m., In-person
2. January 19, 1:00 – 2:30 p.m., In-person
3. February 16, 9:00 – 10:30 a.m., Virtual
4. March 23, 9:00 – 10:30 a.m., In-person
5. April 20, 9:00 – 10:30 a.m., Virtual

Training News:

- **2022 OSHA Training** - If you have not yet completed your OSHA Training for 2022, please do so ASAP.
- **2022 Compliance Training** - 2022 Compliance Training is loaded in K@TE. If you have not already completed this required training for 2022, please do so. The deadline for completion is in mid-December.
- **Training Calendar is available online!** Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!

Information Technology:

- Gameday Support
- Time Clock Installation
- New Employee Setup
- Teletime Maintenance
- Phishing Help

UTILITIES SERVICES

A/C Services:

- Continued prepping Skyboxes for the upcoming game.
- Began troubleshooting heating issues at Carrick Hall.
- Finished new exhaust fan installation at A&A.
- Adjusted the controller at Dunford hall controller.
- We repaired the faulty steam actuator on AHU 3 at Carrick Hall.
- Verified operations on NEA 1 AHU at Walters Life.
- Troubleshoot humidity issues at Mossman.
- Assisted AC shop with heating issues at Thompson Boiling.
- Middlebrook-Fixed one of the units on Loading dock.
- Stokely Hall- Fixed Ice machine.
- Rocky Top Dining Hall- Worked on 3rd floor cold storage unit.
- Third Creek Building-Fixed roof top unit.
- Environment Landscape Lab- Fixed 3 heating units .
- Publications and Services Building- Help with controls and the steam leak on 2 units.
- Twisted Taco-Fixed 2 door under counter unit.
- Old Aquatic- Got heat turn on .
- 1832 Fraternity- Fixed unit.
- New Agriculture- Fixed controls and rebuilt water pump.

Electrical Services:

- Repaired devices and cleared alarms across campus.
- Assisted MASCO with daily and monthly pump tests.
- Took more ground readings to check for rebar grounding at TREC.
- Installation of electrical power for handicap door opener at Hoskins Library.
- Troubleshooting and repair of Main Breaker at Food Science Building.
- Troubleshooting and repair of circuit breaker and electric solenoid at Student Union II.
- Meter Reading at Mobile Kitchen.
- Troubleshooting and repair of lighting at Stokely Management Center 5th Floor.
- Installation of raceway for B1 ventilation fan at Perkins Hall.
- Service and repair of Battery back-up for emergency lighting at Alpha Omicron Pi Sorority.

UTILITIES CONTINUED ON PAGE 5

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- Replacement of bad electrical contactor at Clement Hall.
- Troubleshooting and repair of Lutron lighting system at Early Learning Center.
- Troubleshooting and repair of circuit breaker at Delta Tau Delta Fraternity.
- Troubleshooting and repair of exhaust fan and lighting at Paint Shop UT Drive Building B.
- Running new conduit to the small campus standard pole lights at G11 Garage.
- Met onsite to talk about installing power to lights at the new parking lot at Cherokee Farms.
- Working on a plan to survey high voltage manholes for circuit LA8.
- Working on requests to change some campus standard globes to RBG color changers.
- Working on special request with grounds to provide flood lights for a new path at the G13 bridge.
- Repaired grounding that was hit during steam leak repair at TREC.
- Disconnected cam locks from the extra lighting for Bandit at Neyland Stadium.
- Working with TA on the new grounds department and construction at Neyland Stadium.
- Met onsite at TREC pool to look at circuits for area pole lights and wall sconce lights.
- Onsite meeting for crane placement at SERF.
- Check on smoke detector beeping at Robinson.
- Making a report of outside lights that are out on campus.
- Responded to ANSIL system failure at Brenda Lawson.
- Adjusted and repaired bollard light at Student Union.
- Checking and pumping HV manholes.
- Marking and logging in daily Tennessee 1-800's
- Monthly meter readings.
- Checking campus lighting.

Plumbing Shop:

- Repair leaking union at the Conference Center.
- Repaired water heater at Neyland Thompson.
- Replaced flange in the bathroom at Morgan Hall.
- Rodded out a sink at McCord Hall.
- Replaced a trap under a sink at Dougherty Engineering.
- Repaired broken toilet at Stokely Hall.
- Install sinks and urinals at Andy Holt Tower.

- Rodded out shower drains at 2630 Ann Baker.
- Disconnected fume hoods at McCord Hall.
- Unstopped drains in Volunteer Hall.
- Pump steam vaults on campus
- Daily 1-800's.

Steam Plant:

- Worked on positioner for #3 boiler.
- Continue to work on lighting.
- Work on 6" piping for drain line.
- Work on leak on polisher.
- Maintenance check on steam plant prior to holidays.

CONSTRUCTION SERVICES

- Alpha Delta Pi: Renovate 1st floor restroom
- Andy Holt Tower: Renovate 7th and 8th floors
- Art and Architecture: Renovate 455
- Austin Peay: Paint and carpet 301E
- Ayers Hall: New work station 313
- Bailey Education: Electric A232; Remove shelving on 2nd floor; Paint and carpet A227; Paint and carpet several rooms on 3rd floor
- Baker Center: Paint 213; New offices on 3rd floor
- Bass Building/Body Farm: Replace storage shed
- Biosystems Office Building: Wiring for cubicles
- Burchfiel Geography: Divide 402 and 403 into smaller rooms
- Campus: Refurbish outdoor basketball courts behind Fraternities; VFI winners 2022; Trash and recycling pads on Lake Ave.; Aramark assistance at several locations; Water meters for cooling water make-up
- Claxton Building: Carpet 302, 303, 442
- Communications: Fire Alarm paging; Weatherproof TVs on patio; Paint 81, 91, 275, 283, 472
- Conference Center Building: Move State Comptroller 307; Paint and carpet 4th floor; Utility connections for leased dish machine 402A; Renovate Suite 313
- Dabney Buehler: Replace fume hoods in 408, 507, 508, 607, 608; Install dishwasher 302
- Dougherty Engineering: Renovate 101 for welding and robotics lab; Paint and carpet 423

CONSTRUCTION CONTINUED ON PAGE 6

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CONSTRUCTION CONTINUED:

- Early Learning Center: Fire Alarm paging White Ave.
- Equity and Diversity: Install a ramp
- Facilities Services: Modifications to compressor; Reinstall wind turbine; Add grill in supply duct equipment 101
- Food Safety Building: Connect a dishwasher
- Food Science Building: Renovate 215 for Creamery kitchen
- Glazer Building: Renovation for classroom
- HPER: Paint 331, 336, 330, 351, and 360A2; Fire Alarm paging; Paint and repairs B025A; Paint and carpet 119
- Haslam Business Building: Combine 319 and 320 for offices; Renovate 308 for Marketing & Comm. staff; Switch access controls to UTPD server; Floor receptacles 201; Wall receptacles 327; Cloaking film for conference room
- Hesler Biology: Electric work 103 and 114; Additional room exhaust 544
- HPER: Install concrete pit 135E
- Hodges Library: Voice transmittal over Fire Alarm; Replace elevator lobby lights 3-6
- Kingston Pike Building: Rework cubicles in 103 and 132; Access control on back door
- Lindsey Nelson Stadium: Electric and fire suppression 208
- McClung Museum: Raceways for wireless access points; Paint and floor work in Egypt gallery
- Middlebrook Building: Add a door with access controls to 2nd floor office suite; Raceways for wireless access points
- Morgan Hall: Paint 104 and 308F
- Mossman Building: Access controls 221; Remove door and casework 625A; Electric work 229
- Nielsen Physics: Make 404 an office
- Nursing: Electric work 306C
- Pendergrass Library: New entry doors
- Perkins Hall: Electric work S001
- Phi Delta Theta: Install new flood lights
- Pi Kappa Alpha: Renovate bathrooms
- Presidential Court: Security fence around HVAC unit
- SERF: Utility work and drains for polisher in 309
- Sigma Chi Fraternity: Replace window and add bottle filler; Replace HVAC system
- SMC: Door film on 2nd floor; Move faculty from 3 to 6; Carpet 706
- South College: Paint and flooring 101 and 101A
- Steam Plant: Gates and bollards
- Strong Hall: Lab renovation in 720F
- Student Health: Renovate 288A and 288B for offices; ADA operator and access controls 1st floor door; Fire Alarm paging
- Student Services: Paint 201L, 401F, 401G, 401H; Renovate Suite 413; Fire Alarm paging
- Student Union: Painting in Suite 383; Hold open closers on 2 connector doors; Additional electric and lighting upgrade 383H; Electric work in 191I
- Taylor Law: Paint and carpet floors 1, 2, 3; Paint 249; Refurbish patio
- Temple Hall: Paint 2nd floor corridor; Blinds in classrooms
- Third Creek Building: Fire alarm paging
- Thompson-Boling Arena: Replace drain line; Repair handrails on bridge
- Tickle Engineering: Alterations to 503 for offices and meeting space
- UT Drive Services Building A: Shelving 128
- UT Drive Services Building B: Renovation 101 for sculpture studio; Anchor air tank 107
- Walters Academic: New work station A303; Renovate D205
- Zeanah Engineering: Add for emergency messaging to fire alarm system; Additional electric work in wood and metal shops; Make lab space 517; Access controls and electric work 313, 315, 317; Electric and lab exhaust 402; Move lab from SERF 108 to 517; Connect CNC milling machine G117; Add a door to 210B; Electric work in G112; Door holders for 4th floor Dean's suite
- Zeta Tau Alpha: Paint bathroom; Replace some indoor lights; Interior painting
- 1610 University Ave.: Hold open on corridor door
- 1817 Melrose Av.: Install a door between 101 and 102
- 22nd Street Duplex: Make restroom accessible

Employee Comment Box Locations:

- Facilities Services Complex Break Room
- Facilities Services Shop Area
- Steam Plant (near time clock)
- Steam Plant Hill (Landscape Supply Room)
- Hodges Library 1st Floor Service Hallway
- SERF Outside of Room 426
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.



SECOND ANNUAL

UTFS UGLY SWEATER CONTEST

**SUBMIT A PHOTO OF YOURSELF IN YOUR UGLIEST
HOLIDAY APPAREL TO SAM LEDFORD BY
NOVEMBER 28. ONLINE VOTING WILL RUN
11/30 - 12/14. CAST YOUR VOTE AT
FS.UTK.EDU/HOLIDAY.**

**WINNER WILL BE ANNOUNCED AT THE
HOLIDAY EXTRAVAGANZA ON 12/16**



**NO PHOTOSHOP ENTRIES
WILL BE INCLUDED IN THE
CONTEST.**

Join us in FSC Room 101/102 for

COFFEE AND CONVERSATION

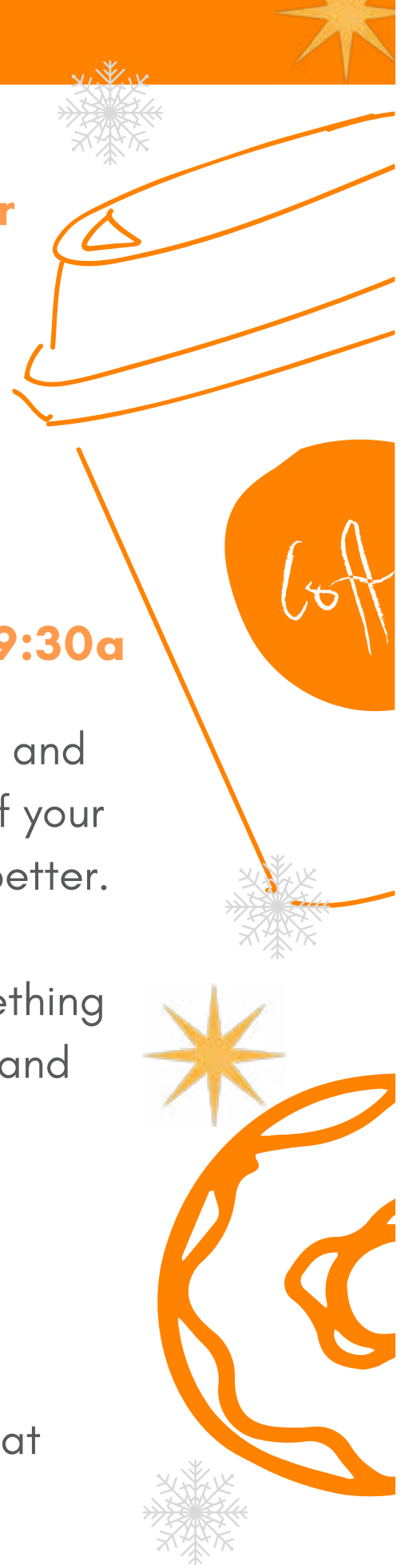
Wednesday, Dec. 14 | 8:30a - 9:30a

Come spend an hour enjoying coffee and donuts while you get to know some of your fellow Facilities Services team a bit better.

This is a chance for you to learn something new about others with different jobs and backgrounds within our department.

Sign up at tiny.utk.edu/FScoffee by Thursday, December 8th

Contact Sam Ledford with questions at sjones80@utk.edu





JOIN US FOR A

HOLIDAY EXTRAVAGANZA

FRIDAY, DECEMBER 16, 2022 AT 11:30AM
STUDENT UNION BALLROOM (272)

PRIZES + FOOD + FUN

Shuttle Schedule:

10:45a - Conference Center | 11:00a - FSC Central Supply Roll-Up Door

11:15a - Ag Campus

Ag Campus Pick-up at Joe Johnson and Service Drive

If you have questions about the event or shuttle service, please contact
Veronica at 974-2391 or vhuff@utk.edu