

Facilities Services Weekly

January 3, 2023

ADMINISTRATION • BUILDING SERVICES • OPERATIONS • ENERGY MANAGEMENT • DESIGN • UTILITIES
ZONE MAINTENANCE • ADMIN. & SUPPORT • COMMUNICATION & INFORMATION • CONSTRUCTION



Quality of Work Life Survey

You recently received an email asking you to complete a voluntary, anonymous survey on the quality of your work life. The purpose of this study is to learn more about your preferences for your workplace and your perception of it. The responses will help Facilities Services management to support initiatives for a better place to work and improve your quality of life at work.

The study requires participation in answering an anonymous survey that should take you at most 30 minutes to complete. Your participation in this study is voluntary, and we recommend answering all questions in one "sitting." A flyer explaining the various ways to complete the survey is included at the end of this week's newsletter. Please take the time to share your feedback at tiny.utk.edu/fsqual or by visiting the QR code seen here.

Thank You Messages from Campus

As East Tennessee experienced frigid temperatures and snow over the break, many on our team were called in to help with clean-up efforts and damage assessment. Several individuals across campus reached out to our leadership to express their thanks. To read through/listen to their notes of appreciation, click [here](#).

Applications Open for Bob Evans & John C. Parker Scholarships

On December 14, emails went out to all staff with instructions on how to apply for the Bob Evans and John C. Parker Scholarships. You have through January 31, 2023 to turn in applications. An application for each scholarship is included at the end of the newsletter. Print copies are available at Sam Ledford's desk.

Upcoming Retirement Party - Veronica Huff

Veronica Huff will be retiring after 25 years of dedicated service, and you're invited to celebrate with her at a breakfast on January 4, 2023 at 8:30am in FSC 101/102. Second shift is invited to stop by to celebrate on 1/4 from 3:30pm - 5pm in the same space. An invitation flyer is included at the end of the Weekly.

Message from Jim Tolbert

I have had several instances of people not returning their old uniforms after requesting a new size. So, to remedy the replacement costs being charged to the shops, I have changed the procedure. Going forward, all new sized uniform pieces will be delivered to me. Once I receive the old uniforms I will give them the new ones. The new procedure can be found at the end of this week's newsletter.

ADMINISTRATION

Special Projects:

- Serving on the Culture Committee
- TCO Inventory

BUILDING SERVICES

- This week in Haslam: Every bathroom was orbited. All of the old and new entrance carpets were cleaned and the old ones are now in 124 for storage. All of the non stadium seating classrooms on 1 were shampooed. All of the entrance glass was cleaned. All of the glass on 4 was cleaned. Floors 4, 3 and 2 were burnished.
- This week in Hodges: All of the carpet in the building was shampooed. (Including moving all furniture to do so) from ground to 6. All of the trash cans were cleaned were cleaned inside and out. Every floor was edged including the stacks.

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BUILDING SERVICES CONTINUED:

- Hodges continued: Glass in the rooms in the north commons were cleaned. All the gum was removed from the floors.
- Dunford: Deep cleaned 2308 and dusted all offices

OPERATIONS & LANDSCAPE

Landscape Services:

- Inclement Weather (12-26/28-2022): Clear/treat snow on priority roads and buildings
- Volleyball Complex: Provide excavation for emergency water main break #2.
- Arboriculture: Finalize winter planting locations and tree order list (cont)
- Irrigation Systems: GPS locate all underground valves, meters, and components. (cont)
- Blanket Landscape Installation Contract: Work with UT Procurement on bid package (cont)
- Vet Med Addition: Attend progress meetings and work with contractor during installation of irrigation and landscape improvements. (cont)
- Rocky Top Dining: Repair of landscape and irrigation associated with recent repairs of a steam leak (cont)
- TREC: Provide excavation support to the Plumbing team for repair of steam condensate leak (cont)
- Sorority Village: Assist Plumbing with excavation for repair of leaking geothermal pipe (cont)
- Morgan Hall: Participated in monthly progress meetings for window replacement/brick tuck-pointing in order to discuss protection of the landscape (cont)
- College of Law: Working with FS Design on landscape enhancement plans. (cont)
- Ayres Hill ADA staircases: Coordinate with FS Design on landscape plan for new staircases (cont.)
- Recruiting to fill vacant positions

Sanitation Safety:

- Completed pest control requests

ZONE MAINTENANCE

Zone 1:

- No new report

Zone 2:

- No new report

Zone 3:

- No new report

Zone 4:

- Repaired a fryer at the Student Union Phase I
- Repaired a walk-in freezer at the Student Union Phase II
- Repaired hot wells and ovens at Rocky Top Dining
- Adjusted temps/heat across all buildings
- Worked on Administrative Closing PMs across all required equipment
- Installed emergency lights at UT Culinary

Zone 5:

- Neyland Stadium: Walk through and assess damage the occurred during the cold weather event during Christmas break, also did this all over zone.
- Allan Jones Aquatic: work and check and adjust chemicals and prepare for Swim Meets all month long.
- Football Complex: General building maintenance and get facility ready for Recruiting all month long.
- All throughout zone General building maintenance.

Zone 6:

- No new report

Zone 7:

- Worked on water leaks
- Serviced equipment
- Daily building checks

Zone 8:

- No new report

Zone 9:

- No new report

ZM Specialties:

- Repaired door operators at Neyland Thompson Sports Center and Music Center
- Adjusted door operator at Bailey Education

ZONE MAINTENANCE CONTINUED ON PAGE 3

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ZONE MAINTENANCE CONTINUED:

- Repaired door at Fred Brown
- Installed non-marring tracks on track lift
- Rescheduled monthly chiller PMs for Law College
- Reworking quarterly packaged AC unit PM and suppression rules
- Scrubbing equipment data for migration to Oracle CMMS
- Air balanced art studios at UT Drive Building

Lock & Key Services:

- Assisted electric shop opening doors.
- On Campus – assisting as needed
- Front Office – Processing key request, key pickup and drop off
- University Housing – many recores and repairs, assisting as needed

UT Office of Sustainability/Recycling:

Weekly Recycling Totals:

- Bottles/Cans: -
- Paper: -
- Cardboard: -
- Weekly Total: -

Fiscal Year Recycling Totals:

- Bottles/Cans: 119,097 lbs./ 59.55 tons
- Paper: 188,380 lbs./94.19 tons
- Cardboard: 141,240 lbs./70.62 tons
- Pallets: 159,972 lbs./79.99 tons
- Electronics: 5,893 lbs./2.95 tons
- Batteries: 1,978 lbs./0.99 tons
- Plastic Film: 2,242 lbs./1.12 tons
- Scrap Metal: 102, 685 lbs./51.34 tons
- Yearly Total: 721,486 lbs./361 tons

- No new report

COMMUNICATIONS & INFO SERVICES

Communications & Public Relations:

- Send any photos of your work team that you'd like to see featured on FS social media directly to Sam at

sjones80@utk.edu or 865-771-1531

- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.

Employee Training & Development:

Upcoming Training

- Mandatory Emergency Management Training is scheduled for the following dates. Please ensure you attend one of these sessions. Dates and times for this training are below. All sessions will be held in FSC 101/102.

Tuesday, January 10 at 8:30 a.m. – 10:00 a.m.

Wednesday, January 11 at 2:00 p.m. – 3:30 p.m.

Thursday, January 12 at 10:00 p.m. – 11:30 p.m. (for second and third shift employees)

Thursday, January 26 at 10:00 a.m. – 11:30 a.m.

Thursday, January 26 at 5:00 p.m. – 6:30 p.m. (for second shift employees)

- STRIDE for Staff is a great tool and resource for all staff who will serve on exempt and non-exempt searches. To register for any STRIDE for Staff session, log into K@TE, access the event calendar, and click on the session title for the date and time you wish to attend. UT Knoxville will host STRIDE for Staff sessions on the following dates:

1. January 19, 1:00 – 2:30 p.m., In-person

2. February 16, 9:00 – 10:30 a.m., Virtual

3. March 23, 9:00 – 10:30 a.m., In-person

4. April 20, 9:00 – 10:30 a.m., Virtual

Training News:

- **Training Calendar is available online!** Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!

Information Technology:

- No new report

UTILITIES SERVICES CONTINUED ON PAGE 4

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UTILITIES CONTINUED:

UTILITIES SERVICES

A/C Services:

- Repaired perimeter heat leak in room 457 at A&A.
- Repaired a ruptured 3" chilled water line at Ceramics Building.
- Repaired chilled water coil in 4th floor AHU and repaired fan coil in room 210 at Dougherty Engineering.
- Replaced 4" expansion boot on pump No. 1 and ordered a new 20 hp motor for pump No. 2 at Ferris Hall.
- Repaired cooling tower lines in the cooling towers for EGC rooms at Hesler Biology.
- Repaired leaks in chilled water coils on AHU No.4 at Hoskins Library.
- Repaired leaks to steam preheat coils on AHU No. 4 at JARTU.
- Plugged tubes damaged in heat exchanger and will need to replace the bundle. Also, repaired chilled water coil at Min Kao.
- Chilled water coils have multiple ruptured tubes and will have to be pulled out in order to gain access for repairs on AHU-P-2A at Mossman.
- Repaired multiple leaks on chilled water coil o AHU No. 1 at McClung Museum.
- Repaired cooling tower make up line that is feeding Towers 3 and 4 at the Music Chiller Building.
- Repaired a leak in the chilled water coil on AHU No. N3 and repaired a water make up line in Cooling Tower #3 at Plant Biotech.
- Repair leaks on preheat coil on AHU No. 2 at SERF.
- Repairing a chilled water leak under the floor. Chilled water is valve off to the entire building and will need to cut the floor to gain access for repair at South College.
- Repaired leaks in chilled water coil at AHU No. 2 at South Carrick.
- Repaired leaks in heating water coil in the RTU at Student Aquatic Center.
- Repaired leaks on both hot and chilled water coils in AHU No. 7 and repaired leaks on heating water coil at AHU No. 6 at Student Union.
- Repaired leaks to reheat coil in Studio 10 and repaired leaks to chilled water coil in AHU No. LL at TREC.

Electrical Services:

- Repairing damaged duct detectors due to water leaks in Lab A.
- Assessing damaged fire alarm annunciator in the

mechanical room at Hesler.

- Assessing damage to frozen sprinkler head at 1816 Fraternity Park.
- Assessing damage from troubles on fire life panel and destroyed life safety panel at Alpha Chi Omega.
- MASCO is finding leaks and replacing heads at East Neyland Stadium.
- Disabled fire alarm devices due to steam leak on ground floor at Greve Hall.
- Fire panel boards have been replaced and fire water valve needs to be replaced at Golf.
- Will have to replace conduits to repair damaged Buss duct water damage at South Carrick.
- Assisted MASCO with daily and monthly pump tests.
- Performed a scheduled outage at G10 parking garage to change meter and removed panels that fed the Mobile Kitchen.
- Changing out campus standard lights that are not working across Campus.
- Cold weather watch to address issues with below freezing temperatures.
 - Fire Panel issues.
 - Rolling power outages and checking Main and Laurel Substations.
 - Reset and turned on main breaker that tripped at Law College.
 - Steam Plant Outage- working with generator.
 - Assisted Fire Alarm group with sprinkler leak at West Neyland 5th floor.
 - Assisted with sprinkler leak at 2912 Sorority Village.
 - Monitoring Steam Plant after generator shut down.
 - Turning breakers off after water line busted on the 4th-6th floors at Dougherty.
 - Took a temporary generator to Golf for Belfor to start cleaning from a busted sprinkler line leak.
 - Assisted Stowers and Cesar with troubleshooting generator at the Steam Plant.
 - Assisted with water leak at Haslam Practice Field.
 - Assisted with alarm sprinkler line flowing at the North Concession at Neyland Stadium.
 - Turned off the main breaker feeding the buss duct that was arching at South Carrick.
 - Found more water leaks in the Christman office at

UTILITIES CONTINUED ON PAGE 5

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- South Neyland Stadium.
 - Responding to fire alarms and sprinkler leaks at Reese Hall, Neyland, Brenda Lawson, Massey Hall, Carrick Hall, TREC, Greve Hall, Vet School, 3018 Sorority Village, Facilities, Golf, SMC, Dabney Buehler, 2950 Sorority, Plant Biotech Vol Hall Southern Kitchen, Hesler Biology and Hess Hall.
- Picked up boom truck and trailer to assist AC shop with cooling unit deliveries.
- Marking and logging in daily Tennessee 1-800's
- Monthly meter readings.
- Checking campus lighting.

Plumbing Shop:

- Assisted KUB with water main break at A&A.
- Repaired leak in lab at Dougherty.
- Repaired leak on PVI at Jesse Harris.
- Repaired frozen pipe burst at Dougherty.
- Repaired and repairing busted backflows at Haslam Field, Plant propagation, and Golf.
- Repairing leak at TREC.
- Repairing water main break at Joan Cronan Volleyball.
- Repairing sidewalk water leak at Clement Hall.
- Isolated meter for flooded building at Sororities.
- Responding and repairing water leaks at Neyland Stadium.
- Repairing leak in the machine room at Hesler Biology.
- Replaced steam regulator and steam trap at Fred Brown.
- Installed steam lines to new PVI's in Fred Brown.
- Replaced steam pressure relief valve at Clarence Brown.
- Assisted AC shop at Dougherty.
- Repair steam leak on cooling tower at SERF.
- Repaired condensate pump and replaced trap at Vet School.
- Repairing a leak on Grounds trailer.
- Repairing water leak at Dabney Buehler.
- Repaired water leak at Racheff Research.
- Repaired 2nd floor water leak at North Carrick.
- Repaired 3rd floor water leak at South Carrick.
- Repairing water leak at Golf.
- Repaired water leak at Tom Black Track.
- Worked with AC Shop for meter leaks at Cumberland and Reese Hall.
- Repaired 11th Street Garage Water leak.
- Worked with AC shop on water leak at JARTU.

- Repaired condensate pump at Min Kao.
- Checking water meters at Humanities and Neyland Stadium.
- Pump steam vaults on campus.
- Daily 1-800's.

Steam Plant:

- Order relief for #4 boiler and received Saturday
- Received fuel oil.
- Troubleshoot leak on dealkalizers. C dealkalizers out of commission.
- Troubleshoot leak on polisher. A polisher out of commission
- Repaired leak on brine tank.
- Troubleshoot hot condensate coming back to plant.
- Replaced fuse on #2 boiler.
- Fixed loose wires on #3 boiler.
- Tried to put steam plant on fuel oil for curtailment due to loss of air compressor.

CONSTRUCTION SERVICES

- Alpha Delta Pi: Renovate 1st floor restroom
- Andy Holt Tower: Renovate 7th and 8th floors
- Art and Architecture: Renovate 455
- Austin Peay: Paint and carpet 301E
- Ayers Hall: New work station 313
- Bailey Education: Electric A232; Remove shelving on 2nd floor; Paint and carpet A227; Paint and carpet several rooms on 3rd floor; Paint and carpet 413, 419, 420
- Baker Center: New offices on 3rd floor
- Bass Building/Body Farm: Replace storage shed
- Biosystems Office Building: Wiring for cubicles
- Burchfiel Geography: Divide 402 and 403 into smaller rooms
- Campus: Refurbish outdoor basketball courts behind Fraternities; VFI winners 2022; Trash and recycling pads on Lake Ave.; Aramark assistance at several locations; Water meters for cooling water make-up
- Claxton Building: Carpet 302, 303, 442
- Communications: Fire Alarm paging; Weatherproof TVs on patio; Paint 81, 91, 275, 283, 472

CONSTRUCTION SERVICES CONTINUED ON PAGE

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CONSTRUCTION CONTINUED:

- Conference Center Building: Move State Comptroller 307; Paint and carpet 4th floor; Utility connections for leased dish machine 402A; Renovate Suite 313
- Dabney Buehler: Replace fume hoods in 408, 507, 508, 607, 608; Install dishwasher 302
- Dougherty Engineering: Renovate 101 for welding and robotics lab; Paint and carpet 423
- Early Learning Center: Fire Alarm paging White Ave.; Work on White Ave. playground
- Equity and Diversity: Install a ramp
- Facilities Services: Modifications to compressor; Reinstall wind turbine; Add grill in supply duct equipment 101
- Food Science Building: Renovate 215 for Creamery kitchen
- Glazer Building: Renovation for classroom
- HPER: Paint 331, 336, 330, 351, and 360A2; Fire Alarm paging; Paint and repairs B025A; Paint and carpet 119
- Haslam Business Building: Combine 319 and 320 for offices; Renovate 308 for Marketing & Comm. staff; Switch access controls to UTPD server; Floor receptacles 201; Wall receptacles 327; Cloaking film for conference room
- Hesler Biology: Electric work 103 and 114; Additional room exhaust 544
- HPER: Install concrete pit 135E; Paint and floor repair B025A
- Hodges Library: Voice transmittal over Fire Alarm; Replace elevator lobby lights 3-6; Replace 6 light fixtures in Special Collections; Repair loading dock; Ceiling and light work in Comm. Closet
- Kingston Pike Building: Rework cubicles in 103 and 132; Access control on back door; Add an outlet in the caged area
- Lindsey Nelson Stadium: Electric and fire suppression 208
- McClung Museum: Raceways for wireless access points; Paint and floor work in Egypt gallery
- Middlebrook Building: Add a door with access controls to 2nd floor office suite; Raceways for wireless access points; Renovate 103-110; Shelving for Vol Shop
- Morgan Hall: Paint 104 and 308F
- Mossman Building: Access controls 221; Remove door and casework 625A; Electric work 229
- Nielsen Physics: Make 404 an office
- Nursing: Electric work 306C
- Panhellenic Building: POCA Renovations
- Pendergrass Library: New entry doors
- Perkins Hall: Electric work S001
- Phi Delta Theta: Install new flood lights
- Pi Kappa Alpha: Renovate bathrooms
- Presidential Court: Security fence around HVAC unit
- SERF: Utility work and drains for polisher in 309; Renovations for 106 and 108
- Sigma Chi Fraternity: Replace window and add bottle filler; Replace HVAC system
- SMC: Door film on 2nd floor; Move faculty from 3 to 6
- South College: Paint and flooring 101 and 101A
- Steam Plant: Gates and bollards
- Strong Hall: Lab renovation in 720F
- Student Health: Renovate 288A and 288B for offices; ADA operator and access controls 1st floor door; Fire Alarm paging
- Student Rec: Remove wall between studio 8 and 10
- Student Services: Paint 201L, 401F, 401G, 401H; Renovate Suite 413; Fire Alarm paging
- Student Union: Painting in Suite 383; Hold open closers on 2 connector doors; Additional electric and lighting upgrade 383H; Electric work in 191I
- Taylor Law: Paint and carpet floors 1, 2, 3; Paint 249; Refurbish patio
- Temple Hall: Paint 2nd floor corridor; Blinds in classrooms
- Thompson-Boling Arena: Replace drain line; Repair handrails on bridge; Electric for pizza oven
- Tickle Engineering: Alterations to 503 for offices and meeting space
- UT Drive Services Building A: Shelving 128
- UT Drive Services Building B: Renovation 101 for sculpture studio; Anchor air tank 107
- Volunteer Hall: Paint stairways
- Walters Academic: New work station A303; Renovate D205
- Zeanah Engineering: Additional electric work in wood and metal shops; Door controls and electric work 313, 315, 317; Electric and lab exhaust 402; Move lab from SERF 108 to 517; Connect CNC milling machine G117; Add a door to 210B; Electric work in G112; Door holders for 4th floor Dean's suite; Utility connections for polisher in 111; Exhaust work in 237
- Zeta Tau Alpha: Paint bathroom; Replace some indoor lights; Interior painting

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CONSTRUCTION CONTINUED:

- 1610 University Ave.: Hold open on corridor door
- 1817 Melrose Av.: Install a door between 101 and 102
- 2023 Classroom Upgrades: Renovate several classrooms on campus
- 22nd Street Duplex: Make restroom accessible

Helpful Hints from the Haberdasher

Oh No My Uniforms Don't Fit Anymore!

If your uniform no longer fits the exchange process is VERY easy, but involves a few steps to assure quick replacement.

- 1) **Bag-&-Tag ONE item (1 shirt or 1 pair of pants).** This means placing the item(s) in a clear bag with a yellow or orange tag that simply states the new size needed. For example: "Need 2X" or "Need 36x32"
- 2) Just slip the tag between the bag and the garment so it can be seen from the outside.
- 3) Place bag in the short Mending bin.
- 4) Send an email to me: TheHaberdasher@utk.edu telling me what you did and the size you requested.
- 5) **The supplier will deliver the full amount of new sized uniform pieces to me.**
- 6) **I will email you and your supervisor/foreman the new size has been delivered.**
- 7) **I will hold onto the new pieces until I receive the old sets from you or your supervisor. Missing pieces will be charged to the shop and reported to your supervisor/foreman.**
- 8) You cannot keep the old sized uniforms! We rent the uniforms and are charged for all items not returned when someone changes sizes or leaves UT.
- 9) If you have ANY questions about uniforms please don't hesitate to contact me, Jim Tolbert, at 974-2347 or TheHaberdasher@utk.edu



Quality of Work Life at Facilities Services

If you are an employee of Facilities Services at the University of Tennessee, help us improve your working conditions by completing this survey! Just scan the QR Code, or use the link provided below.

tiny.utk.edu/fsqual



Would prefer to do it in paper?

- Request an electronic file to print the survey. Please send an e-mail to fbagher1@vols.utk.edu with your request.
- Pick up a print and an envelope from the front desk at the Facilities Services Complex with Geneva Andrew.
- Request an interview with the research team. Notify via e-mail to fbagher1@vols.utk.edu, emaciasd@utk.edu, or call 865-974-7643.

If you have any questions, please contact us!

fbagher1@vols.utk.edu

emaciasd@utk.edu

dwebb32@utk.edu



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 **RETIREMENT
PARTY!**

Please join us for a
celebration
as Veronica Huff retires
after 25 years
of dedicated service!

01.04.23

8:30 in the morning
FSC Rooms 101/102
2040 Sutherland Ave.
Knoxville, TN

FOR MORE INFO:
VHUFF@UTK.EDU



THE UNIVERSITY OF
TENNESSEE
KNOXVILLE

FACILITIES SERVICES

APPLICATION: Bob Evans Memorial Scholarship Fund

Student's Name: _____

Student's SSN: _____

Student's Cumulative Grade Point Average: _____

High School or College (circle one)

Nominated By: _____

Nominator's Personnel #: _____

Signature

Relationship to Student: _____

(Parent, Grandparent, Step-Parent, Step-Grandparent)

Date of Application: _____

(January 31, 2023 Deadline)



THE UNIVERSITY OF
TENNESSEE
KNOXVILLE

FACILITIES SERVICES

APPLICATION: John Parker Memorial Scholarship Fund

Student's Name: _____

Student's SSN: _____

Student's Cumulative Grade Point Average: _____

High School or College (circle one)

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(January 31, 2023 Deadline)