



THE UNIVERSITY OF
TENNESSEE
KNOXVILLE

FACILITIES SERVICES

FACILITIES SERVICES WEEKLY

JULY 31, 2023

New FS Mini Train: Accountability

- Accountability is one of those skills that is fully portable – it has applications in every area of our lives, from home to hobbies to every job we ever hold. But how do we do accountability well in the workplace? What does that look like? Check out this Mini Train to learn more about what it takes to hold ourselves and others accountable: https://youtu.be/U2lojbFfF_Q

Best Man Forum - September 19, 2023

- The UT System is hosting the Best Man Forum on September 19, 2023 at the UT Conference Center, and cost is \$200 per person (paid by your unit).
- This Forum is designed for exempt and supervisory non-exempt employees and seeks to connect and meet the needs of the men that serve our campuses and institutes. The forum serves as a catalyst to unite UT men system-wide, to learn, network, and contribute to embodiment of the Be One UT values in performance, behaviors, and relationships.
- Special guest and keynote speaker will be Richard Reeves, author of the book "Of Boys and Men".
- For more information, visit: <https://hr.tennessee.edu/eod/conferences/best-man-forum/>
- Please ensure you have your supervisor's approval if you register for the Forum.

Helpful Hints from the Haberdasher

- Elliott's Boots and Shoes has finally moved! Their new address is 7117 Kingston Pike. They are just West of Office Depot, and the revamped shoe voucher has a map and written directions.

Upcoming Retirements

- Bill Pace is retiring from Design Services on August 1st with an open reception on August 9th at 2pm in FSC 101/102. All are welcome!

UTFS HR's New Office Hours

- The Facilities Services Human Resources office will be adopting new office hours to better serve your needs. Starting today, July 31, 2023, their office hours have been extended for an additional hour. Their new office hours are 7:00 AM until 5:00 PM, Monday to Friday.

CPR/AED/First Aid Training

- If you are interested in signing up for CPR/AED/First Aid training, please reach out to fstraining@utk.edu to express your interest.

Weekly Safety Stand Down:

- This week, our Safety Stand Down from safety coordinator Melanie Reese focuses on a near miss situation in the back hallway here at the Facilities Services Complex! See page 13 for more information.



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BUILDING SERVICES

Art + Architecture:

- Staying busy cleaning up from construction

Humanities:

- Cleaning windows
- Sweeping and mopping stairwells
- Detailing restrooms

Temple:

- Top scrubbed and waxed 2nd floor
- Stripped and waxed the restrooms on 2nd and ground floors
- Stripped and waxed the elevator

Student Union:

- G1 first and connector bridge in phase 2 floor was scrubbed with IQ.
- L1 and airlock in phase 1 floor was scrubbed with IQ.
- Detailed cleaning in Qdoba included the floors, walls, appliances, baseboards, counters, sinks, drains and glass.
- Detail dusting, glass cleaned and extra attention to the tabletops in SGA.
- G1 women's restroom were scrubbed in phase 1.
- The auto scrubber was run on G1, G2 and G3 in phase 1.
- Entry mats in phase 2 were cleaned.
- G3 men's and women's single restroom floors were orbited, and walls cleaned.
- G2 and G3 main restrooms floor were scrubbed.
- G1 phase 2 single men's and women's restroom were orbited, and walls were cleaned.
- G1 phase 1 side corridor was orbited to remove grease from the hallway and stairs.
- The built-in was cleaned on the inside of event rooms 270, 272 A, B, C, and 262 A, B, C.

- The built-ins in the hallways of the second floor were cleaned on the inside.
- The overlook glass around the chandelier was cleaned.
- The stairwells in both phases were vacuumed and cobwebs removed.
- Monumental stairs in both phases were swept, mopped and glass cleaned.
- All carpet has been completed in Haslam Business.
- All bathrooms were deep cleaned and orbited in Haslam Business.
- The plaza between Haslam Business and Stokely Management was thoroughly cleaned.
- In Hodges the carpet is complete on ground, 1 and 2.
- All of the carpet behind and under the carols has been completed in all of Hodges.
- The chairs have been thoroughly cleaned on 1,2,3 and 6 in Hodges.
- The restrooms on the ground floor and the 4th floor have been orbited at Hodges.
- The entrance rugs at Hodges and Haslam Business have been scrubbed.
- The windows on the inside of Haslam Business are complete.
- The 2nd, 6th, 3rd and 5th floor interior glass has been done at Hodges.
- The classrooms at SMC have been cleaned and shampooed.
- The offices that have vacated at SMC have been cleaned and shampooed.
- All offices in Melrose building g have been deep cleaned.
- The offices on the 4th floor of Greve were deep cleaned.
- The north and south commons and eating area behind Starbucks at Hodges the vinyl has been scrubbed. This includes all of the study rooms.
- The offices, classrooms and auditorium at Hodges has been shampooed.
- The chairs in the hall on 1 and 2 at Hodges have been disinfected.

Weekly continues on next page



OPERATIONS & LANDSCAPE

LANDSCAPE SERVICES

- Welcome Chris Cox, Landscape Services mechanic!
- First Impressions Project: Provide excavation and irrigation modifications for a new concrete pad and seating area immediately west of McClung Museum.
- Paving Activities: Multiple pavement patches scheduled throughout campus this week associated with recent utility excavations/repairs.
- UTIA GATOP Gardens: Provided an initial property cleanup before taking over routine common area maintenance.
- College of Law Landscape Renovation: New irrigation install is complete. Plant and sod installation is in progress.
- Autonomous Mowing Study: Working with several companies to develop a future plan to integrate autonomous mowing units throughout campus (cont)
- Campus Steam/Condensate Leaks: Heavy Equipment Team is supporting excavation for various repairs throughout campus (cont)
- Sorority Village: Installing plant replacements associated with the December freeze event (cont)
- UTIA Business Incubator Bldg: Grade soil and sow grass following installation of new steam and condensate service to the building (cont)
- UTIA EESRB Green Roof: Working with UTIA Administration on a maintenance agreement for the green roof (cont)
- Tom Black Track: Provide excavation for water and storm water repairs (cont)
- Landscape Services Staffing Study: Revise greenspace data to reflect campus changes to the landscape since 2015 (cont)
- Summer Utility Projects: Heavy Equipment Team is developing plans with Utility Services to provide excavation support for summer projects (cont)
- Irrigation Systems: Monitor, adjust and repair as needed throughout summer (cont)
- Native Burial Mound and Garden: Repair damages to mound and stone council ring from truck incident (cont)
- Urban Forest Master Plan (City of Knoxville): Serving on advisory board
- Military War Dog Memorial: Landscape irrigation and planting renovation in preparation for the 25th anniversary celebration in July (cont)
- Morgan Hall: Ongoing landscape protection support associated with roof repairs, window replacement, and brick tuck-pointing project (cont)
- Carrick Hall: Plan for surface repairs following the excavation support for steam and condensate repairs (cont)
- McCord Hall: Plan for surface repairs following the excavation support for new sanitary sewer connection (cont)
- Neyland Drive Campus Entrances: Demolition and installation of landscape renovations. (cont)
- Vet Med Addition: Participate in the final irrigation and landscape punch list walk with the designer and contractor (cont)
- Landscape Academy: New series of refreshed training for all team members (cont)
- Irrigation Systems: GPS locate all underground valves, meters, and components. (cont)
- TREC: Provide excavation support to the Plumbing team for repair of steam condensate leak (cont)
- Ayres Hill ADA staircases: Coordinate with FS Design on landscape plan for new staircases (cont.)
- Recruiting to fill vacant positions

Weekly continues on next page



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OPERATIONS & LANDSCAPE

EVENT & MOVING SERVICES

- Moves: Moved offices at McClung Tower, Nursing Education Building, Haslam Business Building, Stokely Management Center, Senter Hall, Ayres Hall, Walters Academic Building, Morgan Hall, Conference Center Building, Austin Peay, Claxton Education Building.
- Events: Set up/Take down events at Circle Park, Sutherland Ave. Rec Fields, Strong Hall Atrium.
- Surplus: Picked up purchased surplus items and delivered to McCord Hall, McClung Tower, and Nursing Education Building. Picked up items for surplus at Haslam Business Building and McClung Tower.
- Miscellaneous: Delivered packing materials to multiple offices, Removed and hauled away broken furniture and trash from Black Cultural Center, Claxton Education Building, Haslam Business Building. Uncrated equipment and moved into lab at Senter Hall.

ZONE MAINTENANCE

ZONE 1

- Rackley roofing will be doing repairs on the Carricks this week.
- Starting to walk buildings making sure they are ready for move in.
- Installing several portable a/c units at sororities getting ready for Rush next week.
- Resident halls will open all doors on the 13th. move in will be from the 13th. thru 20th.

ZONE 2

- No new report

ZONE 3

- Zone 3 is doing light repair to building exteriors.

ZONE 4

- Repaired a freezer at Hodges
- Repaired an oven at the Student Union
- Repaired the floor at Rocky Top Dining
- Repaired an oven at Stokely Hall
- Repaired a cooler at Vol Hall
- Repaired a turbo chef at Vol Hall Dunkin Donuts
- Worked on existing PMs across all zone buildings

ZONE 5

- Neyland Stadium - working on preseason work for football including lights and restroom checks and assisting with construction
- Soccer/Softball - general maintenance for campus and One Knox games
- Allan Jones - general maintenance
- Conducted general maintenance throughout the zone

ZONE 6

- No new report

Weekly continues on next page



ZONE 7

- Dougherty : AHU and Package Unit filters changed. Exhaust fan Belt Changes. Coils on Package and Air Handling Units Cleaned.
- Perkins Hall : Changed Ceiling Tile ,Replaced Plug Outlet.
- Min Kao : Working on lights, working on restrooms, working on ceiling tile, doing building checks.
- SERF : Fixed Leak in floor in the Penthouse, Replaced Lights in Air Handler.
- Zeanah : Replaced faucet batteries on 1st 2nd and 3rd floor/ assisted contractors/ diagnosed roof drain leak on the first floor/ changed water fountain filters
- Tickle : Changed belts on exhaust fans/ fixed lights on the 3rd floor/ diagnosed condensate pump issues/ fixed receptacle on the first floor/ assisted specialties with bridge work
- AMB: Working on classrooms, replacing ceiling tiles, cleaning up machine rooms.
- Jessie Harris: , Changing out AC filters, Changed water cooler filters, Checked elevator tracks.
- Fiber & composites: Changed out AC filters, Repaired urinal.
- SENTER Hall: Anchored Cabinets to the wall & anchored tank holder to the wall, Repaired light in lab.

ZONE 8

- We are working to complete all of our Mid-Year reviews as we swiftly move through 2023.

- Our One-Call team has been busy checking on leaks and humidity issues at several sites across campus.
- We have several roof leak projects going on right now with a hopeful good outcome with Garland Company taking over as our primary contact for all things involving building envelope issues.
- We are closing out our July Archibus this week and will get ready to meet the August requests head on.
- Our challenge during these very hot times is to work in our greenhouses in the early mornings while still keeping a close watch on our activities because of the high heat and humidity. Our greenhouses can become a very dangerous place very quickly.

ZONE 9

- We have had some additional buildings added to our Zone and we'll be getting acclimated to those new buildings in the next few weeks.
- Early Learning Center – Research and Practice on White Ave.
- Both Early Learning Centers on Lake Ave.
- Jewel Building on Gay Street
- We have been rerouting our roof top condensate drains to our gutters to prevent constant pooling of water on our roof.
- We recently made a roof repair at the Glazer Building in Oak Ridge.
- Finishing up all of our July Archibus work requests will be an area of focus this week.



SPECIALTIES TEAM

- Repaired windows at Massey Hall
- Working on windows at A&A and South Greenhouse
- Repaired door at McCord Hall
- Replaced lighting lens on pedestrian walkway
- Installed window at Communications
- Replaced broken glass in White Avenue garage and bus stop at Ag campus
- Adjusted door hinge at Plant Biotech for closure
- Moved lab equipment from Fibers and Composites to West Knoxville
- Installed door operator at Humanities
- Transported lifts to various campus locations
- Working with A/C controls on fume hood alarm in Hesler Biology
- Cleansing equipment data for Oracle
- Working with Zone 4 and digital assets team on data collection at Rocky Top Dining for TCO project

SUSTAINABILITY

- No new update

LOCK & KEY SERVICES

- Alpha Delta Pi – install lock/men's restroom
- SERF, Claxton, Mossman & Physics – repair locks
- Ferris & Hoskins Library– install combination locks
- Communications & Conferences Center – rekey locks
- Student Health Center – Exit Hardware broken piece
- Melrose – desk locks need replaced
- Hesler Biology – combination locks needs repaired
- Front office – processing key request, key pickup and drop off
- University Housing – many recores and repairs, assisting as needed

COMM & INFO

COMM & PR

- Send any photos of your work team that you'd like to see featured on FS social media directly to Sam at sjones80@utk.edu or 865-771-1531!

TRAINING

- Available now: Facilitating Successful Leaders Program - To help ensure that we are hiring and developing successful leaders, in 2023 Facilities Services will begin to employ a new approach to how it onboards new leaders. This learning period will include targeted training and real time feedback on your performance. If you are a new supervisor that has been promoted in the first half of 2023, Rebecca will be reaching out to you to discuss the opportunity to participate in the FSL Program to help enhance your leadership skillset.

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TRAINING (CONT)

Training News:

Training Calendar is available online! Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!

FS IT

IT has been working on:

- Printer Troubleshooting
- Inventory and Surplus of old items
- Storage Room Move Out.
- Remote/work from home assistance
- CUP laptop setups
- Plotter Purchase Research
- Keywatcher Troubleshooting
- Intune testing

Looking for an update or information on the DASH implementation process? Visit <https://liveutk.sharepoint.com/sites/DASHProgram> to learn more!

UTILITIES SERVICES

A/C SERVICES

- Fred Brown – Repaired several units
- Plant Bio – Cleaned evaporator tubes in all 3 Trane Chillers
- Ut Drive Building A – Got new RTU unit up and running.
- Stadium – Install 2 5-ton AC units serving the stadium grounds department
- Dogwood -Repaired unit G0012
- International House – repair leak on Carrier Chiller
- Kappa Delta- Repaired 3 units and got up and running.
- CRC- repair rooftop units
- Chi omega- Finished installing the 2 heads on the mini split system.
- JIAMS – replace thermal flow sensor on York chiller no. 3
- Glazer- Reworked the new thermostats for construction.
- Student Union PH2 – Repaired Rising roll glass cooler
- Student Union PH1- Repaired under-counter cooler at Deli.
- Anderson Training – Repaired cooler #8,
- HPER – Repaired unit for #110.

ELECTRICAL SERVICES

- MAINTENANCE / CAMPUS – check and pump high-voltage manholes
- MAINTENANCE / LAUREL SUBSTATION – checking the gas gauges on the high voltage gear and checking the batteries.

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ELECTRICAL SERVICES (CONT.)

- T.O.C. / CAMPUS – marking and logging the daily 811 for the campus.
- HIGH VOLTAGE / 20th STREET – prepping and laying out the 2 new locations for the lights
- HIGH VOLTAGE / MIDDLE DRIVE – assisted the Plumbing Shop, lifting the lids on the acid tanks.
- MAINTENANCE / BOTH SUBSTATIONS – pick up and clean up trash, cut weeds, and spray.
- HIGH VOLTAGE / 20th STREET – started building and tying the rebar cages for the 2 roadway pole lights for the in-house project.
- MAINTENANCE / SERF HIGH VOLTAGE PIT – cleaning up and removing weeds in the pit area. Also, after the weeds were removed; sprayed weed killer in the area.
- MAINTENANCE / MAIN SUBSTATION – spray weed killer throughout the yard.
- MAINTENANCE / CAMPUS – check and pumped high-voltage manholes.
- Tickle assist Simplex with fire alarm inspection.
- Alan Jones replace the pull station on the main level.
- South Carrick trouble earth ground on the main panel.
- Fred Brown replaces the smoke det. in room 536.
- Middle Brook fire panel trouble caused by a power outage.
- Kingston Pike fire panel trouble caused by a dirty duct det. reset and cleared.
- S@E smoke det. in tunnel went into alarm due to a steam leak.
- Student Union disable/enable beam det. for contractors.
- Robinson Hall low air pressure alarm on fire panel due to air compressor being turned off.
- Zeanah replace duct det. board in the penthouse.
- Taylor Law clears elevator trouble.
- Neyland Stadium east side clean dirty smoke det. on the 4th floor club level.
- Brehm disable earth ground trouble.
- Student Union disable/enable beam det. for contractors.
- Neyland Stadium replace duct det. on the roof of the locker room.
- Geier Hall clean dirty smoke det. in the 2nd. Floor hallway.
- Vet School replace dirty smoke det. in the penthouse.
- Vol Hall disabled earth ground going in and out on the fire panel
- Vol Hall fire alarm someone pulled a pull station, reset, and cleared.
- Kappa Delta power outage caused the fire door to fall reset and cleared.
- Neyland Stadium assists Simplex with fire alarm inspection.
- Brehm work on fire panel map net fault.
- Soccer replace pull station on the 2nd level.
- Rocky Top disable /enable fire alarm devices for contractors.
- Laurel clean dirty smoke det.
- Alpha Chi Omega clean dirty smoke detector.
- Communications disable/enable beam det. for the contractors
- Alpha Delta assist BST with fire alarm inspection.
- Zeta Tau Alpha assist BST with fire alarm inspection.
- HPER clean dirty smoke det. in room 132.
- G-13 reset supervisory trouble on a CO2 detector.

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PLUMBING SERVICES

- Lawson Athletic Center had a clogged drain for a urinal in G001.
- Phi Mu Sorority we replaced a circulation pump in the machine room.
- Conference Center had a clogged drain in the machine room on the 3rd floor.
- Thompson Boiling Arena we repaired the cast iron leak in the women's Bathroom.
- HPER had a leak in a cast iron pipe in the ceiling.
- Student Aquatic had a leak in a 2" copper line on the outside pool deck.
- Geier Hall Room 163 had a clogged AC Drain.
- International House had a hose bib break. We replaced the hose bib.
- South Carrick 4th floor we repaired a cast iron drain in the ceiling.
- Hess Hall had a copper tee leaking in the ceiling it was repaired.
- Repaired a leaking drain pipe in Anderson Training in the Peyton Manning Room.
- Repaired an 8" cast drain in the West Sky Box.
- Reese Hall Room 811 had a leaking pipe in the wall.
- West Sky Box addition the drain pipe in the 5th-floor kitchen was leaking.
- Hesler Biology DI Water needs to be repaired in the 3rd-floor floor ceiling.
- UT Warehouse has a clogged sink drain on the floor.
- Walter's Academic we reroute the glass drain the in concrete wall.

STEAM PLANT

- Replaced 6" Tee on dealkalizer
- Replaced Maxon gas valve on #4 boiler
- Picked up PVC Parts for repairs on softeners
- Practiced heat stroke prevention.



CONSTRUCTION SERVICES

- Anderson Training: Connections for oven in Smokey's
- Art and Architecture: Renovate 455; Carpet 103A & B; Build a wall 312; Remove walls 431
- Austin Peay: paint and carpet 310E & F; Paint baseboard white 312C
- Ayers Hall: New work station 313; Make offices on the 3rd floor
- Bailey Education: Electric A232; Paint and carpet A227; Paint and carpet several rooms on 3rd floor; Paint and carpet 413, 419, 420, A218; ADA Upgrades; Patch and paint 208, 210, 406, 522, 523
- Baker Center: New offices on 3rd floor
- Biosystems Office Building: Wiring for cubicles
- Business Incubator: Paint 207
- Campus: Refurbish outdoor basketball courts behind Fraternities; VFI winners 2022; Trash and recycling pads on Lake Ave.; Aramark assistance at several locations; Water meters for cooling water make-up; Sculpture Maintenance
- Carrick Hall North: Paint walls on all floors
- Classroom Renovations 2023: Multiple buildings on campus
- Claxton Building: Paint 342; 4th floor furnishings; Paint A525; Paint, door, electric 426; Mount monitor 234; Change 4th floor women's restroom to all gender restroom; Paint and carpet 441, 443
- Clement Hall: Install trash compactor
- Communications: Paint 292, 333, 432A, 432C, 432D and 434; New lobby sign; Add glass to doors 323, 330, 333; Remove door and fill in wall 107E; Remove shelving, paint, carpet 98, 99, 100
- Conference Center Building: Move State Comptroller 307; Paint and carpet 4th floor; Renovate Suite 313; Redesign suite 309; Paint 308B
- CRC Material Science and Tech: Replace flooring in corridor 1st floor
- Dabney Buehler: Replace fume hoods in 408, 507, 508, 607, 608; Install dishwasher 302
- Delta Tau Delta: Correct items from inspection
- Dougherty Engineering: Paint and carpet 423; Carpet 434, 435; Renovate restrooms on 1st and 3rd floors
- Early Learning Center: Work on White Ave. playground; Hang magnetic boards for playground; 2010 Lake Ave.- hang a TV and assist with furniture removal; Install new stove; Build storage shed and mud kitchen
- Equity and Diversity: Install a ramp
- Facilities Services: Reinstall wind turbine; Stabilize marble on Office Building; Tint 4 windows in Central Supply warehouse; Window graphics
- G-10 Garage: Cable repair
- G-3, G-4, G-13 Garages: Install counting systems
- Glazer Building: Renovation for classroom
- HPER: Fire Alarm paging; Paint and repairs B025A; Paint and carpet 119
- Haslam Business Building: Switch access controls to UTPD server; Paint around display 327; Paint and signage 299A; Convert 456 into an office; Add duplex receptacle 401
- Hesler Biology: Electric work 114; Additional room exhaust 544; Rework HVAC and add mini split 234; Renovate 104 and 105 for labs; Emergency electric receptacles 207; Repair ceilings on 5

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CONSTRUCTION (CONT.)

- Hodges Library: Voice transmittal over Fire Alarm; Renovate suites on 1st and 6th floors; Assist with installation of people counters at Melrose entry; Remove cabinets and furniture G016; Remove shelving, paint 235; Remove furniture whip 220; Extend cubicle space in Veterans Center
- International House: Interior painting on both floors
- Kappa Alpha Fraternity: Interior painting
- Magnolia Hall: Concrete and curb cut
- McClung Museum: Fence around IT equipment
- McClung Tower: Install lockers 308
- Melrose Hall: Move signage
- Middlebrook Building: Install plywood on shelving in Vol Bookstore storage
- Morgan Hall: Paint 104 and 308F; Paint and electric 121; Paint and carpet 308B
- Mossman Building: Modify 535 for research
- Neyland Stadium: Structural inspection and repairs Gate 22
- Nielsen Physics: Paint, flooring, ceiling M105A
- Perkins Hall: Paint and carpet 315
- Phi Delta Theta: Install new flood lights
- Pi Kappa Alpha: Renovate bathrooms
- Plant Biotech: Reroute sewer line; Paint 138
- Plant Science Unit (Alcoa Highway): Guardrail and ditch work on new road
- Reese Hall: Paint entire building
- Senter Hall: Electric and utility work for JEM unit
- SERF: Renovations for 106 and 108; Plumbing 519; Electric and lab exhaust 109; Electric in 506; Electric in 410
- Sigma Chi Fraternity: Replace window and add bottle filler; Replace HVAC system
- Sigma Kappa Sorority: Replace carpet in library
- Sorority Village: Add card reader to gate; Convert open space to offices on 2nd floor
- South and East Stadium: Repair pedestrian bridge
- Steam Plant: Gates and bollards
- Stokely Hall: Digital signage for café
- Stokely Management Center: receptacle for digital signage; Data Center move from M2 to M3
- Strong Hall: Lab renovation in 720F; Install fire shutter 317
- Student Aquatic Center: Convert 102B into an office
- Student Health: Renovate 288A and 288B for offices; Fire Alarm paging
- Student Rec: Remove wall between studio 8 and 10
- Student Services: Renovate Suite 413; Paint 209B
- Thompson Boling Arena: Utilities for compactor
- Student Union: Painting in Suite 383; Hold open closers on 2 connector doors; Signage for deli; Paint 193R; Electric work 281; Install wall cubbies 382; Electric work and counter top G3002C
- Taylor Law: Carpet Dean's suite 278 and conference room 277
- UT Arboretum: Electric service to Holly Garden
- UT Drive
- Building C: Assemble 4 beds for Nursing
- UT IAMM: Electric and utility work G025; Electric work G026; Electric, utilities, pit modifications G007
- UT Warehouse: Make 2 offices into 1 large office 123/106
- Vet Med Center: Paint study rooms in Pendergrass Library
- Volunteer Parking Garage: Repair block at water line repair

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CONSTRUCTION (CONT.)

- Walters Academic: Carpet E210; Remove shelves E202 and E206; Remove room E202A and repair surfaces
- Zeanah Engineering: Additional electric work in wood and metal shops; Electric and lab exhaust 402; Move lab from SERF 108 to 517; Exhaust work in 313; Replace key switch with 3 button wall station and card reader G113; Add snorkels in 417; Office furniture 276, 375, 376
- Zeta Tau Alpha: Paint bathroom; Replace some indoor lights; Interior painting; Paint shutters and columns; Move projector screen, install TV's
- 1610 University Ave.: Hold open on corridor door
- 2023 Classroom Upgrades: Renovate several classrooms on campus
- 22nd Street Duplex: Make restroom accessible



COMMENT BOX LOCATIONS

- Facilities Services Complex Break Room & Shop Area
- Steam Plant (near time clock)
- Steam Plant Hill (Landscape Trailer)
- Hodges Library 1st Floor Service Hallway
- SERF Outside of Room 426
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox

WEEKLY SAFETY STAND DOWN

NEAR MISS

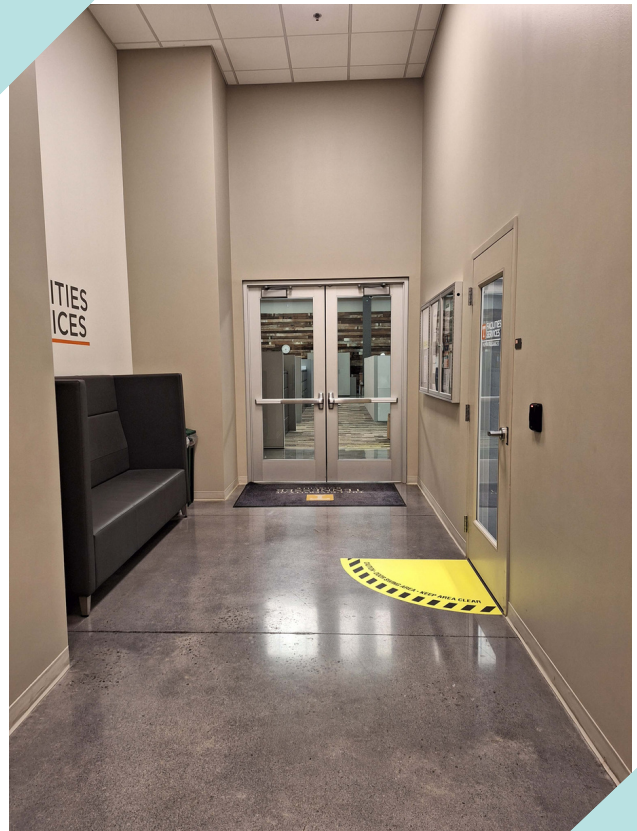
Have you ever walked past the HR office door and it quickly swings open and almost hits you?

Well, that has happened quite often in this heavily used hallway and I have had several people voice their concerns.

I am happy to report that our awesome Sign Shop has created and installed this warning sign to remind you that the door swings outward and to stay clear of the door swing.

A BIG shout out to the Sign Shop for not only doing an awesome job with this, but also for making this happen incredible fast!

If you have witnessed or had a near miss, share your experience, it could prevent an injury.



COMMENT BOX RESPONSE

Note: Comment boxes are checked weekly and responses are provided by Associate Vice Chancellor Mike Brady unless otherwise noted. Administration may choose not to respond to comments personal or derogatory in nature, but all comments are reviewed.

Q

Since Terry is not here, no one is making sure that the leaf cars are being charged at night. Is it possible to have someone to make sure that they are on the chargers at night, or can we readjust the timers in the cars so we know they are charged?

A

It is my understanding that Terry adjusted the vehicle's settings so that they don't start charging until later in the evening, when the electrical load is less. But this does require the vehicles to be plugged in. However, I don't believe that it should be necessary to have someone go around at the end of the day and make sure the vehicles are plugged in. Vehicle operators should be reminded that regardless of what time they use one of the electric vehicles, once they have finished using it, they must remember to plug it back into the charger. Even if it was 10am, they may be the last person to use that car on that particular day.

