



THE UNIVERSITY OF
TENNESSEE
KNOXVILLE

FACILITIES SERVICES

FACILITIES SERVICES WEEKLY

DECEMBER 16, 2024

UT Verse's New AI Assistant Rolls Out Today! Interested? Let Training Know!

UT Verse, UT's secure AI platform, is rolling out a new AI Assistant today! If you are interested in utilizing this virtual tool to enhance your productivity and streamline your tasks, reach out to fstraining@utk.edu. Training is putting together a class on this tool and wants to gather a list of those who may be interested in taking the class!

Facilities Services Holiday Party - Tuesday, December 17

Join us Tuesday, December 17 at 12pm for our annual FS Holiday Party in the Student Union. We'll have food, fun, and surprises in store! Shuttles will run their normal routes. If you have questions, please let Sam Ledford (sjones80@utk.edu) or Alyssa Antal (aantal@utk.edu) know.

TCRS Processing for Retirement Benefit Estimates and Advising

TCRS is currently handling a high volume of requests for Retirement Benefit Estimates and advises allowing 30-45 days for processing. To request an estimate, you can email TCRS at tcrs.counseling@tn.gov or call 1-800-922-7772. Be sure to include your full name, employee number and the date of birth for your beneficiary to ensure accurate calculations for any beneficiary options you may select. If you have any questions or need assistance, please contact Angela Eidemiller in HR at Facilities or call her directly at 865-974-1141.

New Procedure for Reporting Phishing Emails

OIT is introducing changes to our phishing email reporting process. Please note that all phishing and spam emails should now be reported using the Report button in Outlook. We're also consolidating the reporting buttons to a single button (a red shield with an exclamation point) to avoid confusion and enhance our response. Moving forward, only those using the Gmail platform should report phishing and spam emails using the abuse@utk.edu.

[Learn how to report suspicious messages within Outlook.](#) | [Stay up-to-date on recent email scams.](#)



BUILDING SERVICES

- The student's lounge carpet was vacuumed & cleaned.
- 377 EDR carpet was vacuumed and cleaned.
- The area around the cardboard baler was cleaned.
- Corridor 273 was vacuumed and cleaned.
- Removed Cobwebs and leaves in the dock
- The orange circle carpet in 282 the Visitor Center was vacuumed and cleaned.
- Classrooms 225 and 229 the carpet was vacuumed and stains cleaned.
- The wall was cleaned in classroom 225 from spills.
- G1 and L1 women's restrooms were detailed cleaned.
- Office 231 in CCDAE area had its carpet vacuumed and cleaned. The office was also detailed cleaned for its new occupant.
- Phase 2, G1 was dust mopped and auto scrubbed.
- The windows around the dining on the first floor were cleaned to remove the homecoming paintings.
- The stairwells were swept and mopped.
- The monumental stairs were swept and mopped.
- The overlook glass was cleaned.
- Phase 1 supplies were ordered.

OPERATIONS & LANDSCAPE

LANDSCAPE SERVICES

- Leaf assault continues unabated for the turf and grounds crews. Circle Park post-football tailgate reseeding is completed. Irrigation winterization is completed. Repairs to irrigation and upgrades to system central control continues. Arboriculture has started winter pruning on young and newly planted trees as well as preliminary preparations for winter tree planting. Winter fertilization and weeding of entrance flower beds has been completed.

MOVING & EVENT SERVICES

Events:

- Holiday Happy Hour (Rocky Top Recovery) at Hodges Library
- CVM Holiday Luncheon at Vet Med Center TLC Concourse
- College of Music Holiday Luncheon at Natalie Haslam College of Music
- CVM 50th Anniversary Gala at Agriculture Natural Resource Building
- Donut Forget - Review Rallies on Study Day at Strong Hall
- Equal Opportunity & Advancement Holiday Luncheon at EOA House

Moves/Surplus:

- Moved multiple desks around Student Services Building 480, 486C, 486D.
- Picked up furniture from surplus and delivered to HPER 330.
- Picked up desk at SSB and took to surplus.
- Disassembled cubicles and moved them to storage area for surplus pick up at Law School.
- Picked up surplus items and delivered them to Hoskins Library.
- Moved two credenzas within 6th floor of Andy Holt Tower.
- Moved file cabinets from Ayres Hall 303 to 313.
- Moved office furniture from McClung Tower 615 to 614.
- Picked up ultra-low temp freezer from Dabney-Buehler 207 and delivered to Austin Peay loading dock for repairs.
- Picked up surplus items and delivered them to Andy Holt Tower 507,

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- Began removing furniture and other items out of old Pediatric Language house on Lake Ave.

Signage/Packing Materials:

- Picked up A-frame signs from around campus and returned them to Andy Holt Tower P119.
- Delivered boxes, bubble wrap, & tape to 1610 University Ave. Building room 230, and to Andy Holt Tower P119.
- Picked up IPAD signs from Tyson House basement and placed them at five different locations throughout campus.

SUSTAINABILITY

- Compost weights:
 - Landscaping waste: 18,300 lbs
 - Animal waste: 12,850 lbs
 - Food waste: 16,316 lbs
 - Grease water: 12,000 lbs

MAINTENANCE & REPAIR

HOUSING

- More vandalism over the weekend at Hess.
- We had all resident halls switched over to heat.
- Staying caught up on work orders as holidays approach.

ATHLETICS

- Neyland Stadium: Double checking premium areas for events and waiting on the call if we are hosting a playoff game.
- Regal Soccer: General Maintenance and winterized the 2nd floor restrooms and concession.
- Lindsey Nelson Stadium: Doing general building maintenance.
- Football complex: Doing general building maintenance and checking all areas for recruits and visitors.
- Sherri Lee Softball: General Maintenance.
- Allan Jones Aquatic: Prepping for the Tennessee Invite swim meet this week.
- Goodfriend Tennis: General Maintenance.
- Thompson Boiling Arena: Prepping for upcoming Men's and Women's basketball games.

DINING

- Repaired a mixer, steam kettle, and hot well at Rocky Top Dining
- Repaired an oven at Student Union I
- Repaired heat lamps and a hot well at Stokely
- Repaired a coffee maker at Mossman
- Repaired sinks and worked on air at Fred Brown

ZONE 4

- A+A - worked on clogged sinks in 441 and 443
- Andy Holt - worked on heat in Room 308
- Communications - worked on light in hallway by Room 302
- Student Services - working on heat in 486D
- McClung Tower - working on heat in 809 & 811
- General building maintenance throughout zone

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ZONE 5

- Closing out PMs getting ready for DASH changeover
- Keeping customer service and satisfaction the goal

ZONE 7

- No report received

ZONE 8

- No report received

M&R SPECIALTIES

- No report received

LOCK & KEY SERVICES

- Residence halls - recores
- Fraternities - changing outside door cores
- Blount Hall - installing 30 locker locks
- Haslam Business - installed combination locks
- Bailey - installed combination locks
- Min Kao - installed combination locks
- Andy Holt Tower - keying 2nd floor renovated spaces

COMM & INFO

COMM & PR

- Send any photos of your work team that you'd like to see featured on FS social media directly to Sam at sjones80@utk.edu or 865-771-1531!

TRAINING

- Don't forget to check your email for this week's DASH Training Update. Those with questions or who need to sign up for sessions can reach out to the Training team.
- Training Calendar is available online! Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!

FS IT

Looking for an update or information on the DASH implementation process? Visit <https://liveutk.sharepoint.com/sites/DASHProgram> to learn more!

UTILITIES SERVICES

A/C SERVICES

- No report received

ELECTRICAL SERVICES

- No report received

PLUMBING SERVICES

- No report received



STEAM PLANT

- No report received

CONSTRUCTION SERVICES

- Agriculture and Natural Resource Building: Install cabinets 411; Display cabinet 219
- Anderson Training: Water and drain for Smokey's
- Andy Holt Tower: Phase II renovations; Panic buttons on 3 and 5; Signage 505; Electric for cart P2
- Food Court Cumberland: Repair basement access ladder
- Architecture Research: Make watertight exterior shell
- Art and Architecture: Install Unistrut grid for camera and lights 235; Repaint front, adjust doors and replace flooring in Ewing Gallery 115; Add walls 431; Remove wall and counter, paint 215C; Renovate office 354
- Austin Peay: Paint, carpet, furniture on 2, 3 and 4; Keypad lockset 401C
- Baker Center: Remove shelving 334
- Campus: Water meters for cooling water make-up; Move 2 bus shelters; Rework bollards between Student Union and SMC; Support for dining operations; Locks for CEHHS rooms; Sidewalk repair
- Claxton Education: Paint, flooring, other renovations to 101 and 109A; Access controls for 101; Paint 105 and 118; Paint 441
- Communications: Renovate 001-017, 250/251, 294/295, 333 and 420; Demo and new wall 102 and 103; New furniture 209; Demo electric and paint 209; HVAC for WUOT 299I; Paint 202; Paint Scripps Lab; Remove shelving 333B; Panic buttons 209, 244; Electric for digital signage 429; Wall graphics 296; Door opener 106
- Conference Center Building: Paint 309 D, G and R
- Dabney Buehler: Fume hood replacement in 402 and 404; Nitrogen 216; Lab renovation 209-214; Remove/cap emergency shower 676, Polish concrete floor 633
- Dougherty Engineering: New sink 307A1; Electric and air 605; Electric in 102B; Sink M020; 30 amp disconnect for lathe 101
- Facilities Services: Install monitors in 127; Digital signage on conf. rooms; Monitors in 122
- Food Science: Rework lights and counter tops in 105
- Fred Brown: HVAC, exhaust for food areas; Paint walls, stairways, etc.
- HPER: Paint B020; Mesh gates/offices B001, B002; Paint and patch 301; Level floor 113, 120-124; Wall and door 143; Outlet for vending
- Haslam Business Building: Renovate 418 Anderson Center
- Haslam Music Building: Paint and flooring, electric 312 and 313
- Hesler Biology: Renovate 104 and 105 for labs; Remove growth chamber 245; Renovate 606, 608, 609; Install generator for greenhouse electric
- Hodges Library: Renovate 6th floor; Renovate 171 for Census Bureau; Painting 255 and 256; Paint and carpet 642; Sink and room alterations 209 and 211
- Hoskins Library: Flooring for Air Force
- Jessie Harris: Renovations for B012, B023, B024; Paint and signage 236; Paint and flooring suite 112
- Law Complex: Offices, conference rooms 212; Painting on 1, 2 and 3 Law Library; Electric work 222, 223
- McClung Tower: Flooring and paint 420; Blinds 1106; Carpet and blinds 104
- McCord Hall: Renovate for growth room B003

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CONSTRUCTION (CONT.)

- Middlebrook Building: Modify door controls on 137; Shelving in Vol Shop storage
- Morgan Hall: Change light switch 119B; Office renovations 105-112
- Mossman Building: Renovate labs 343 E & F, 351 E & F; Eyewash and sink 521
- Nielsen Physics: Renovate offices 210, 501; Make meeting space 604
- Perkins Hall: Renovate multiple rooms for BME
- Plant Biotech: Install a UV light
- Regal Soccer Stadium: Dumpster pad, enclosure and landscaping
- Rocky Top Dining: Door protectors and ice/water dispensers 3rd floor; Trough drain inspection 399C
- SERF: Renovations for 103, 106, 108, 213; lab renovations 520 and 536; lab renovations 434, 438, 439; Lab renovations for cluster hires; Outlet and push button lock 719; Connection for equipment 531; 480 volt electric 610
- South and East Stadium: Emergency electric for weather station; Seal floor E108
- South Greenhouse: Footing for gantry crane and electric for equipment 132
- Stokely Hall: Winter Break work in dining
- Stokely Management Center: Room signage on 5 and 7; Light switch 530; Electric for cart charger on plaza
- Strong Hall: Lab work 726A1
- Student Aquatic Center: Safety handles around pool pump motor pit; Electric for pool systems
- Student Health: Renovate 288A and 288B for offices
- Student Services: Renovate 116B (paint, signage, glass, cubicles); New cubicles and outlet for tv 301; Panic buttons 413A and 413C; Patch and paint 202; Carpet 101C; Carpet repairs 345A
- Student Union: ADA operators in connector; Paint 180; FRP on walls in Choollaah; Table for 4 eye burner and Ice bin BOH; Patch concrete at service elevator ph. II; Repair mop sinks G1 and G2; Wider door 399
- Temple Hall: Lighting for compactors 109
- Thompson Boling Arena: Pads and electric for balers
- Tickle Engineering: Renovations for robotics lab A100; Build 3 offices in 502
- UT IAMM: Modify fence around nitrogen tank; Panic button at reception desk; Relocate electric outlet 228; Support for conference room G001; Ground bar and exhaust for equipment G007; Lab faucet G027
- UT/ETREC Little River Farm: Mount satellite dish on roof
- UT Warehouse: Fence and cameras for recycling; Electric for balers
- Vet Med Center: Electric and prep work for 2 new x-ray machines; Walls, doors, electric D118, B203
- Vol Shop University Commons: Rework lights
- Walters Academic: Renovate A203 for storage
- Zeanah Engineering: Card reader \ Add access controls for 8 rooms; Access controls on door G199B1; Lab renovations for cluster hires; Rad exhaust and moving hoods 1 and 2; Raise platform for water jet cutter G171; Electric for cabinet G158; Connections for laser cutter G166; Make 275 an office
- 2023 Lake Avenue: Paint and carpet rooms



- Facilities Services Complex Break Room & Shop Area
- Steam Plant (near time clock)
- Steam Plant Hill (Landscape Trailer)
- Hodges Library 1st Floor Service Hallway
- SERF Outside of Room 426
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox

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WEEKLY SAFETY STAND DOWN

DRIVE SAFELY ON BLACK ICE

On a list of winter driving hazards, black ice ranks high. A clear glaze that forms on surfaces because of a light freezing rain or because of melting and refreezing of snow or ice, black ice is especially dangerous because it looks like regular black pavement to drivers, the [U.S. Forest Service](#) says.

Although it can form on any road and “sneak up on you,” the [National Weather Service](#) says black ice frequently is found on roads that lack exposure to sunlight or are lightly traveled. Bridges, overpasses and the roads underneath overpasses are other common spots for black ice to develop.



If you drive over black ice, “the general rule is to do as little as possible and allow the car to pass over the ice,” USFS advises. “Black ice is often (although not always) patchy, so hopefully your tires will soon find traction.”

More tips:

- Don’t slam on the brakes (this will likely cause your vehicle to skid) and keep the steering wheel straight. However, “If you feel the back end of your car sliding left or right, make a very gentle turn of the steering wheel in the same direction,” USFS says. “If you try to struggle against it by steering in the opposite direction, you risk skidding or spinning out.”
- If your vehicle has an anti-lock braking system, put your foot on the brake, apply steady pressure and allow the car to pump the brakes as you skid. No ABS? Pump the brakes gently as you skid. Steer the car in the direction you want it to go.
- Slow down and shift into a lower gear if you can. This gives you more control of your vehicle.
- If your vehicle begins to drift off the road, USFS says to try to steer into objects that will cause the minimum amount of damage to your vehicle. “Ideally, steer into an empty field, a yard or a fluffy snowbank.”



CAMPUS EVENTS TO EXPAND YOUR BORDERS

King Week January 2025

The MLK Commemorative Commission wants you to save the date for King Week 2025, a week of celebration, reflection, and action to honor the legacy of Dr. Martin Luther King Jr. and our exceptional leaders who embody his spirit.

The week begins with an Interfaith Prayer Service on January 15. The annual Leadership Educational Symposium, a highlight of the MLK Celebration, will be held Thursday, January 16, 8:30 a.m. – 11:30 a.m. in the Student Union, Room 362. The symposium provides a forum for dialogue and exchange of information about social justice issues. This year a panel will address “Conversation on Empowering the Beloved Community Post-Election”.

Registration is open for the Thomas “Tank” Strickland Leadership Awards Luncheon slated for that same day (January 16) in the Pilot Ballroom at the Student Union (second floor). The keynote speaker will be Nzinga "Zing" Shaw, President and CEO of [Attack the Glass LLC](#), an organization with a bold mission to amplify diversity across every facet of the human experience.

A Community Forum will be held at the [Beck Cultural Exchange Center](#) on January 17 and the MLK Youth Symposium follows on January 18. The Night with the Arts Tribute will be Sunday, January 19, and the culminating event, the MLK Memorial Tribute Service, will take place Monday, January 20. Explore the full schedule and join the MLK Commemorative Commission in celebrating the dream at [mlkknoxville.com](#).

(Note: The [mlkknox.org](#) website is currently down.)

Holiday PARTY

DECEMBER

17

12:00PM

HOSTED BY
UT FACILITIES SERVICES

LOCATION
STUDENT UNION BALLROOM

SHUTTLES WILL RUN USUAL ROUTE

FOOD, GAMES, SURPRISES

QUESTIONS?

Contact [Alyssa Antal](mailto:aantal@utk.edu) at aantal@utk.edu



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